

## Technology Oversight Committee Minutes

5/28/20

Via Zoom and YouTube - EngageCR

In Attendance	Name	Role
X	Tim Gustin	Committee Chair
X	Greg Best	Committee Member
X	Jim Hoffmann	Committee Member
X	Jerry Kilgore	Committee Member
X	Kavi Parupally	Committee Member
X	Aaron Horn	Committee Member
X	Jeff Lucas	CRCSO Technology Manager
X	Craig Barnum	CRCSO Executive Director of Digital Literacy and IT

Tim Gustin called the meeting to order at 4:09 PM and proposed the approval of the last meeting minutes. Motion seconded by Jim Hoffman and the motion was approved.

Agenda was presented by Craig Barnum and followed by a recap of the CRCSO Strategic Plan and the district technology plan.

Craig Barnum shared information regarding how the Covid 19 emergency has changed the timelines of the CRCSO Strategic Technology Plan. Given requirements by the Iowa Department of Education to provide a required virtual educational experience for all students for any future closures, CRCSO is moving to provide a device to each student PK-12. Jeff Lucas and Craig Barnum proposed a budget to use SAVE funds to make these purchases. There was a robust conversation regarding each line item on the budget to ensure that each item was a necessary priority to meet the needs of the Iowa Department of Education Return to Learn requirements. Committee members asked questions about student device counts to check for appropriate padding. Kavi Parupally asked about CRCSO's security planning. There were no line items for security in the SAVE budget. Jeff Lucas shared that the district is working to implement a full security audit by a 3rd party this summer. This audit will be funded through the general fund. He also shared the training plan for staff to avoid social engineering exploits.

Multiple team members expressed concerns over the possibility of future SAVE revenue cuts from the State. Jeff Lucas and Craig Barnum share projected 21-22 SAVE spending that would give some additional buffer to increase fund carryover or provide room for any future cuts to SAVE technology funds. The committee went through the proposed budget line by line and provided feedback on each element.

A question was asked about software being purchased with SAVE based on past guidance, and has asked if we can arrange a conversation with our CFO to refresh the group on regulations with SAVE and what can be purchased with this type of funding. Craig and Jeff will work to set up a conversation with members of the committee with Dave Nicholson for further discussion.

5:40pm Tim Gustin asked for a motion to approve the proposed 20-21 SAVE technology purchases, Jerry Kilgore motioned, and Aaron Horn seconded. The motion carried.

5:44 Tim Gustin asked for a motion to adjourn, motion by Jim Hoffman, seconded by Kavi Parupally and Aaron Horn. The motion carried. Meeting was adjourned at 5:44 PM.

Minutes recorded by Jeff Lucas, CRCSO, IT Manager