

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING/WORK SESSION**

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Once in YouTube, click the appropriate LIVE video for audio access to the meeting.

Public Participation is available by preregistering @ [BOE 10.26.20](#)

by 12:00 PM on October 26, 2020.

Monday, October 26, 2020 @ 5:30 PM

A G E N D A

CALL TO ORDER (President Nancy Humbles)

APPROVAL OF AGENDA (President Nancy Humbles)3

SUPERINTENDENT’S REPORT / BOARD REPORTS

COMMUNICATIONS, DELEGATIONS, AND PETITIONS (President Nancy Humbles)

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SCHOOL BOARD CALENDAR69

ADJOURNMENT - (President Nancy Humbles)

AGENDA

CALL TO ORDER – President Nancy Humbles

APPROVAL OF AGENDA – President Nancy Humbles

“I move that the agenda of Monday, October 26, 2020 Board of Education Meeting/ Work Session be approved as set forth, and that each item is considered ready for discussion and/or action.”

MOTION/2ND/ROLL CALL

SUPERINTENDENT’S REPORT / BOARD REPORTS (Superintendent Bush/ Board of Directors)

COMMUNICATIONS, DELEGATIONS, AND PETITIONS (President Nancy Humbles)

CONSENT AGENDA

BA-21-000/06 Minutes – Regular Meeting on Monday, October 12, 2020 (Laurel Day)

Exhibit: <http://www.cr.k12.ia.us/our-district/board-of-education/>

Action Item

Pertinent Fact(s):

It is the responsibility of the Board Secretary to keep the minutes of Board of Directors meetings as required by Iowa Code §§ 21.3 and Board Regulation 202.10. The minutes will be available for public inspection within two weeks of the Board meeting and forwarded to the appropriate newspaper for publication.

Recommendation:

It is recommended that the Board of Education approve the Minutes from the Regular Meeting held on Monday, October 12, 2020.

Board Meeting: Monday, October 26, 2020

CONSENT AGENDA

BA-21-001/05 Approval of Claims Report – September 2020 (David Nicholson)

Exhibit: BA-21-001/05.1-7

Action Item

Pertinent Fact(s):

The Approval of Claims Report is required by Iowa Code sections 279.29 and 279.30 and Board Regulation 704.1. Claims for the period of September 1 - 30, 2020 totaled \$22,435,998.02.

Recommendation:

It is recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending September 30, 2020.

**Cedar Rapids Community School District
Summary of Expenditures and Payroll for Month Ending September 30, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
Period Ending 9/04	\$ 50,199.43	\$ -	\$ -	\$ 13,173.78	\$ -	\$ 61.89	\$ 63,435.10
Period Ending 9/11	8,193.74	56.44	-	29,132.83	-	1,008.00	38,391.01
Period Ending 9/18	15,853.39	319.37	-	21,552.75	-	98.79	37,824.30
Period Ending 9/25	57,538.31	330.88	129.19	-	-	10.00	58,008.38
Period Ending 9/29	-	-	-	-	-	-	-
Period Ending 9/30	6,229,774.13	7,453.37	-	905,730.06	1,337,381.84	444,979.54	8,925,318.94
Approved Warrants and Voids							
Period Ending 9/04	\$ 631,642.23	\$ 10,499.16	\$ -	\$ 1,358,244.62	\$ 3,454.33	\$ 6,564.95	\$ 2,010,405.29
Period Ending 9/11	313,251.49	20,758.46	243,551.33	1,306,131.71	24,080.03	263.35	1,908,036.37
Period Ending 9/18	269,233.19	37,073.83	-	592,368.74	14,783.72	7,146.51	920,605.99
Period Ending 9/25	598,786.48	66,694.58	76,775.55	66,895.85	209.34	4,659.59	814,021.39
Period Ending 9/29	-	-	-	-	41,140.00	-	41,140.00
Period Ending 9/30	(2,956.39)	(422.56)	-	-	-	(161.00)	(3,539.95)
	\$ 8,171,516.00	\$ 142,763.53	\$ 320,456.07	\$ 4,293,230.34	\$ 1,421,049.26	\$ 464,631.62	\$ 14,813,646.82
Payrolls - Net	7,622,351.20	-	-	-	-	-	7,622,351.20
Total Expenditures	<u>\$ 15,793,867.20</u>	<u>\$ 142,763.53</u>	<u>\$ 320,456.07</u>	<u>\$ 4,293,230.34</u>	<u>\$ 1,421,049.26</u>	<u>\$ 464,631.62</u>	<u>\$ 22,435,998.02</u>

Note: Individual transactions can be viewed on the Cedar Rapids Community School District website under Board of Education.

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 4, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 50,199.43	\$ -	\$ -	\$ 13,173.78	\$ -	\$ 61.89	\$ 63,435.10
Approved Warrants and Voids (Entered By Batch)							
	\$ 631,642.23	\$ 10,499.16	\$ -	\$ 1,358,244.62	\$ 3,454.33	\$ 6,564.95	\$ 2,010,405.29
Total	<u><u>\$ 681,841.66</u></u>	<u><u>\$ 10,499.16</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,358,244.62</u></u>	<u><u>\$ 3,454.33</u></u>	<u><u>\$ 6,626.84</u></u>	<u><u>\$ 2,073,840.39</u></u>

Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 11, 2020

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 8,193.74	\$ 56.44	\$ -	\$ 29,132.83	\$ -	\$ 1,008.00	\$ 38,391.01
Approved Warrants and Voids (Entered By Batch)							
	\$ 313,251.49	\$ 20,758.46	\$ 243,551.33	\$ 1,306,131.71	\$ 24,080.03	\$ 263.35	1,908,036.37
Total	<u><u>\$ 321,445.23</u></u>	<u><u>\$ 20,814.90</u></u>	<u><u>\$ 243,551.33</u></u>	<u><u>\$ 1,335,264.54</u></u>	<u><u>\$ 24,080.03</u></u>	<u><u>\$ 1,271.35</u></u>	<u><u>\$ 1,946,427.38</u></u>

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 18, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 15,853.39	\$ 319.37	\$ -	\$ 21,552.75	\$ -	\$ 98.79	\$ 37,824.30
Approved Warrants and Voids (Entered By Batch)							
	\$ 269,233.19	\$ 37,073.83	\$ -	\$ 592,368.74	\$ 14,783.72	\$ 7,146.51	920,605.99
Total	<u><u>\$ 285,086.58</u></u>	<u><u>\$ 37,393.20</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 613,921.49</u></u>	<u><u>\$ 14,783.72</u></u>	<u><u>\$ 7,245.30</u></u>	<u><u>\$ 958,430.29</u></u>

Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 25, 2020

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 57,538.31	\$ 330.88	\$ 129.19	\$ -	\$ -	\$ 10.00	\$ 58,008.38
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ 598,786.48	\$ 66,694.58	\$ 76,775.55	\$ 66,895.85	\$ 209.34	\$ 4,659.59	\$ 814,021.39
Total	<u><u>\$ 656,324.79</u></u>	<u><u>\$ 67,025.46</u></u>	<u><u>\$ 76,904.74</u></u>	<u><u>\$ 66,895.85</u></u>	<u><u>\$ 209.34</u></u>	<u><u>\$ 4,669.59</u></u>	<u><u>\$ 872,029.77</u></u>

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 29, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Approved Warrants and Voids (Entered By Batch)							
	\$ -	\$ -	\$ -	\$ -	\$ 41,140.00	\$ -	\$ 41,140.00
Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 41,140.00</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 41,140.00</u></u>

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
September 30, 2020**

	<u>General Fund (10)</u>	<u>Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Schoolhouse Funds (33,36,40,91)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62,65)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACH PAYMENTS	6,229,774.13	7,453.37	-	905,730.06	1,337,381.84	444,979.54	8,925,318.94
Approved Warrants and Voids (Entered By Batch)							
WARRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VOIDS	(2,956.39)	(422.56)	-	-	-	(161.00)	(3,539.95)
Total	<u><u>\$ 6,226,817.74</u></u>	<u><u>\$ 7,030.81</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 905,730.06</u></u>	<u><u>\$ 1,337,381.84</u></u>	<u><u>\$ 444,818.54</u></u>	<u><u>\$ 8,921,778.99</u></u>

BA-21-001/05.7

CONSENT AGENDA

BA-21-003/02 Budget Summary Report – September 2020 (David Nicholson)

Exhibit: BA-21-003/02.1

Action Item

Pertinent Fact(s):

The Budget Summary Report is provided as required by Board Regulation 703.2.

Recommendation:

It is recommended that the Board of Education approve the Budget Summary Report for the month ended September 30, 2020.

Statement of Revenues, Expenditures, Other Financing Sources (Uses) And Changes In Fund Balance

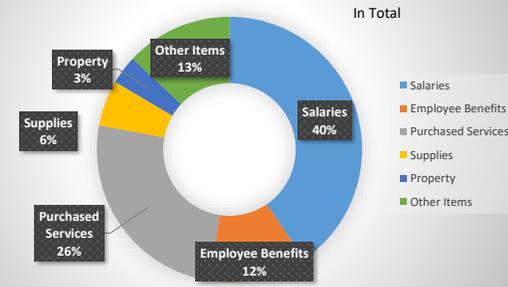
FY 2020-21

All Funds Summary Breakdown

With Comparative Totals for FY 2019-20

	All Funds FY2020	All Funds FY2021	% Incr/(Decr)	General Fund	Activity Fund	Management Fund	Sales Tax Fund	PPEL	Debt Service	School Nutrition	Other 60 Funds	
REVENUES												
Local	\$7,923,494	\$3,103,099	(60.84%)	\$1,874,080	\$223,898	\$151,009	\$4,075	\$217,547	\$132,780	\$37,456	\$462,254	
Intermediate	\$0	\$0		0	0	0	0	0	0	0	0	
State	\$13,791,121	\$13,809,422	0.13%	11,005,531	0	0	2,803,891	0	0	0	0	
Federal	\$1,349,748	\$3,524,010	161.09%	2,736,176	0	0	0	0	291,966	493,066	2,802	
Other Financing Sources/Income Items	\$4,806,258	\$4,659,942	(3.04%)	541,770	0	0	682,344	58,394	3,377,434	0	0	
TOTAL REVENUE	\$27,870,621	\$25,096,473	(9.95%)	\$16,157,557	\$223,898	\$151,009	\$3,490,311	\$275,942	\$3,802,181	\$530,522	\$465,055	
EXPENDITURES												
Salaries	\$16,364,244	\$15,635,116	(4.46%)	\$14,668,676	\$3,042	\$15,731	\$0	\$0	\$0	\$369,742	\$577,925	
Employee Benefits	\$3,807,158	\$4,589,048	20.54%	5,213,849	416	(915,000)	0	0	0	99,691	190,091	
Purchased Services	\$7,866,683	\$9,855,854	25.29%	2,195,306	59,519	2,082,103	2,773,226	2,728,890	0	11,584	5,226	
Supplies	\$2,442,504	\$2,162,506	(11.46%)	1,559,680	276,988	0	13	8,335	0	222,300	95,190	
Property	\$933,697	\$1,342,673	43.80%	(155,844)	0	0	1,397,647	46,751	0	54,118	0	
Other Items	\$5,882,764	\$5,027,433	(14.54%)	89,433	11,710	10,261	3,890,243	522,161	503,428	196	0	
TOTAL EXPENDITURES	\$37,297,050	\$38,612,629	3.53%	\$23,571,101	\$351,675	\$1,193,095	\$8,061,129	\$3,306,138	\$503,428	\$757,631	\$868,433	
SURPLUS / (DEFICIT)	(\$9,426,429)	(\$13,516,156)	43.39%	(\$7,413,544)	(\$127,777)	(\$1,042,086)	(\$4,570,819)	(\$3,030,196)	\$3,298,752	(\$227,109)	(\$403,378)	
FUND BALANCE												
Beginning of Period				\$28,580,757	\$1,623,079	\$7,405,256	\$36,448,510	\$11,978,377	\$12,730,625	\$1,887,258	(\$836,298)	
End of Period				\$21,167,213	\$1,495,302	\$6,363,170	\$31,877,691	\$8,948,181	\$16,029,377	\$1,660,149	(\$1,239,676)	

FY 2020 | YTD Expenditures by Object



CONSENT AGENDA

BA-20-004/05 Statement of Receipts, Disbursements, and Cash Balances Report – September 2020 (David Nicholson)

Exhibit: BA-20-004/05.1-3

Action Item

Pertinent Fact(s):

The Statement of Receipts, Disbursements, and Cash Balances Report is required by Chapter 291 of the Code of Iowa and by Board Regulation 703.2. Cash receipts for the month ended September 30, 2020 were \$29,856,438.88 and cash disbursements were \$28,936,876.01. The investment balance on September 30, 2020 was \$60,718,186.79. Interfund transfers for the month ended September 30, 2020 were \$2,901,620.93. Year to date interfund transfers were \$4,600,606.93. Audit Committee Review of Selected Local Revenue received through September 30, 2020 was \$979,009.

Recommendation:

It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of September 2020.

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES
MONTH ENDED SEPTEMBER 30, 2020**

<u>CASH</u>	<u>BALANCE</u> <u>8/31/2020</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u> <u>9/30/2020</u>
<u>General and Management Funds</u>				
10-General Fund	\$ 1,650,841.70	\$ 20,557,293.17	\$ 15,862,412.14	\$ 6,345,722.73
22-Management Fund	3,599,890.42	2,150,593.17	4,384,718.00	1,365,765.59
Total - General and Management Funds	<u>5,250,732.12</u>	<u>22,707,886.34</u>	<u>20,247,130.14</u>	<u>7,711,488.32</u>
<u>Student Activity Fund</u>				
21-Student Activity Fund	\$ 1,335,048.00	\$ 76,102.68	\$ 143,541.93	\$ 1,267,608.75
21-Cash on Hand	3,900.00	-	-	3,900.00
Total-Student Activity Fund	<u>1,338,948.00</u>	<u>76,102.68</u>	<u>143,541.93</u>	<u>1,271,508.75</u>
<u>Food & Nutrition</u>				
61-Food & Nutrition Fund	2,469,126.95	106,057.20	1,422,313.06	1,152,871.09
61-Petty Cash	217.50	1,163.00	-	1,380.50
Total - Food & Nutrition Fund	<u>2,469,344.45</u>	<u>107,220.20</u>	<u>1,422,313.06</u>	<u>1,154,251.59</u>
<u>Daycare Fund</u>				
62-Five Seasons Daycare Fund	1,146,758.62	131,279.71	120,035.73	1,158,002.60
65-Rockwell Daycare Fund	330,683.01	329,624.93	345,563.41	314,744.53
65-Rockwell Daycare Petty Cash	200.00	-	-	200.00
Total - Daycare Fund	<u>1,477,641.63</u>	<u>460,904.64</u>	<u>465,599.14</u>	<u>1,472,947.13</u>
<u>Schoolhouse Funds</u>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	2,026,733.08	3,307,375.41	3,402,944.58	1,931,163.91
36-Physical Plant & Equip (PPEL) Fund	315,117.53	2,216,591.88	1,822,816.46	708,892.95
40-Debt Service Fund	616,066.37	980,357.73	1,432,530.70	163,893.40
Total - Schoolhouse Funds	<u>2,957,916.98</u>	<u>6,504,325.02</u>	<u>6,658,291.74</u>	<u>2,803,950.26</u>
TOTAL CASH - ALL FUNDS	<u>\$ 13,494,583.18</u>	<u>\$ 29,856,438.88</u>	<u>\$ 28,936,876.01</u>	<u>\$ 14,414,146.05</u>

INVESTMENTS

RESTRICTED INVESTMENT FUNDS

Schoolhouse Fund-Held for Bond Payments

40-Debt Service Fund - Sinking Funds/UMB+Reg	\$ 13,973,000.27	\$ 932,598.29	\$ -	\$ 14,905,598.56
40-Debt Service Fund - Sinking Funds/USB	385,000.00	192,500.00	-	577,500.00
TOTAL RESTRICTED INVESTMENTS	<u>\$ 14,358,000.27</u>	<u>\$ 1,125,098.29</u>	<u>\$ -</u>	<u>\$ 15,483,098.56</u>

UNRESTRICTED INVESTMENT FUNDS

	<u>BALANCE</u> <u>8/31/2020</u>	<u>PURCHASES</u>	<u>MATURITIES</u>	<u>BALANCE</u> <u>9/30/2020</u>
<u>General and Management Funds</u>				
10-General Fund	\$ 5,000,000.00	\$ -	\$ 4,000,000.00	\$ 1,000,000.00
10-General Fund CD's ISJIT	13,479,896.28	554.10	-	13,480,450.38
22-Management Fund	3,000,000.00	4,000,000.00	2,000,000.00	5,000,000.00
Total - General and Management Funds	<u>21,479,896.28</u>	<u>4,000,554.10</u>	<u>6,000,000.00</u>	<u>19,480,450.38</u>
<u>Student Activity Fund</u>				
21-Student Activity Fund	217,919.79	20.70	-	217,940.49
<u>Food & Nutrition</u>				
61-Food & Nutrition Fund	2,000,000.00	-	-	2,000,000.00
<u>Schoolhouse Funds</u>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	31,637,410.46	-	1,500,000.00	30,137,410.46
36-Physical Plant & Equip (PPEL) Fund	10,500,000.00	-	2,000,000.00	8,500,000.00
40-Debt Service Fund	74,885.46	500,000.00	192,500.00	382,385.46
Total - Schoolhouse Funds	<u>42,212,295.92</u>	<u>500,000.00</u>	<u>3,692,500.00</u>	<u>39,019,795.92</u>
TOTAL UNRESTRICTED INVESTMENTS	<u>\$ 65,910,111.99</u>	<u>\$ 4,500,574.80</u>	<u>\$ 9,692,500.00</u>	<u>\$ 60,718,186.79</u>

	<u>GENERAL</u> <u>FUND</u>	<u>STUDENT</u> <u>ACTIVITY FUND</u>	<u>FOOD &</u> <u>NUTRITION FUND</u>	<u>DAYCARE</u> <u>FUND</u>	<u>SCHOOLHOUSE</u> <u>FUND</u>	<u>ALL</u> <u>FUNDS</u>
BALANCES						
Cash	\$ 7,711,488.32	\$ 1,271,508.75	\$ 1,154,251.59	\$ 1,472,947.13	\$ 2,803,950.26	\$ 14,414,146.05
Restricted Funds	-	-	-	-	15,483,098.56	15,483,098.56
Investments	19,480,450.38	217,940.49	2,000,000.00	-	39,019,795.92	60,718,186.79
Total	<u>\$ 27,191,938.70</u>	<u>\$ 1,489,449.24</u>	<u>\$ 3,154,251.59</u>	<u>\$ 1,472,947.13</u>	<u>\$ 57,306,844.74</u>	<u>\$ 90,615,431.40</u>

**Interfund Transfers
For the Month Ended September 30, 2020
and Year to Date**

		Summary			
		Month of September		Year to Date	
		Transfers In	Transfers Out	Transfers In	Transfers Out
Fund 10	General Fund	\$ 531,975.76	\$ -	\$ 540,828.38	\$ -
Fund 21	Student Activity Fund	-	10,260.74	-	10,260.74
Fund 22	Management Fund	-	-	-	-
Fund 33	SAVE Fund	504,583.77	2,370,220.66	682,344.39	3,890,243.42
Fund 36	PPEL Fund	-	521,139.53	-	522,161.15
Fund 40	Debt Fund	1,865,061.40	-	3,377,434.16	177,760.62
Fund 61	Food & Nutrition Fund	-	-	-	181.00
Fund 62	Day Care - 5 Seasons	-	-	-	-
Fund 65	Day Care - Rockwell	-	-	-	-
	Total	\$ 2,901,620.93	\$ 2,901,620.93	\$ 4,600,606.93	\$ 4,600,606.93

Cedar Rapids Community School District
Audit Committee Review of Selected Local Revenue Accounts
For the Period Ending September 30, 2020

25% of Budget Year Elapsed

	Current Year Budget				Prior Year Actuals			Current Year vs Prior Year	
	Annual Budget	Current YTD	Remaining Budget	Current YTD % of Budget	Prior Year	Prior YTD	Prior YTD % of Actual	CYTD vs PYTD Variance	CYTD vs PYTD % Difference
Local Revenues									
1300 Tuition	\$5,292,544	\$3,050	\$5,289,494	0.06%	\$4,540,780	\$10,827	0.24%	(\$7,777)	(0.20%)
1400 Transportation Fees	\$107,000	\$480	\$106,520	0.45%	\$39,528	\$1,585	4.01%	(\$1,105)	(3.60%)
1500 Investment Income	\$650,000	\$4,827	\$645,173	0.74%	\$400,631	\$148,821	37.15%	(\$143,994)	(36.40%)
1700 District Student Activities	\$487,513	\$108,430	\$379,083	22.24%	\$478,228	\$196,898	41.17%	(\$88,468)	(18.90%)
1910 Rentals	\$175,000	\$30,687	\$144,313	17.54%	\$148,818	\$38,691	26.00%	(\$8,004)	(8.50%)
1920 Local Grants/Donations	\$121,680	\$10,894	\$110,786	8.95%	\$639,551	\$70,254	10.98%	(\$59,360)	(2.00%)
1940 Textbook Sales & Rentals	\$5,000	\$93	\$4,907	1.86%	\$1,384	\$36	2.59%	\$57	(0.70%)
1950 Admin Services - AEA	\$1,191,792	\$0	\$1,191,792	0.00%	\$1,185,488	\$0	0.00%	\$0	0.00%
1960 Sale of Services	\$640,000	\$189,396	\$450,604	29.59%	\$559,078	\$197,716	35.36%	(\$8,320)	(5.80%)
1980 Refund of PY Expenditures	\$5,000	\$5	\$4,995	0.10%	\$27,798	\$0	0.00%	\$5	0.10%
1990 Miscellaneous	\$648,117	\$40,246	\$607,871	6.21%	\$878,405	\$71,481	8.14%	(\$31,234)	(1.90%)
Total General Fund	\$9,323,646	\$388,108	\$8,935,538	4.16%	\$8,899,691	\$736,308	8.27%	(\$348,200)	(4.10%)
1500 Investment Income	\$50,000	\$511	\$49,489	1.02%	\$77,219	\$33,660	43.59%	(\$33,149)	(42.60%)
1980 Refund of PY Expenditures	\$25,000	\$0	\$25,000	0.00%	\$26,498	\$0	0.00%	\$0	0.00%
1990 Miscellaneous	\$2,500	\$301	\$2,199	12.04%	\$55,576	\$50	0.09%	\$251	12.00%
Total Management Levy Fund	\$77,500	\$812	\$76,688	1.05%	\$159,293	\$33,710	21.16%	(\$32,898)	(20.10%)
1500 Investment Income	\$600,000	\$4,075	\$595,925	0.68%	\$453,498	\$186,556	41.14%	(\$182,480)	(40.50%)
1990 Miscellaneous	\$182,108	\$0	\$182,108	0.00%	\$226,336	\$8,651	3.82%	(\$8,651)	(3.80%)
Total SAVE Fund	\$782,108	\$4,075	\$778,033	0.52%	\$679,834	\$195,207	28.71%	(\$191,132)	(28.20%)
1500 Investment Income	\$50,000	\$1,329	\$48,671	2.66%	\$105,830	\$42,479	40.14%	(\$41,150)	(37.50%)
1990 Miscellaneous	\$0	\$0	\$0		\$13,707	\$0	0.00%	\$0	
Total PPEL Fund	\$50,000	\$1,329	\$48,671	2.66%	\$119,537	\$42,479	35.54%	(\$41,150)	(32.90%)
1500 Investment Income	\$248,000	\$84,975	\$163,025	34.26%	\$321,641	\$154,885	48.15%	(\$69,911)	(13.90%)
Total Debt Service Fund	\$248,000	\$84,975	\$163,025	34.26%	\$321,641	\$154,885	48.15%	(\$69,911)	(13.90%)
1500 Investment Income	\$30,000	\$256	\$29,744	0.85%	\$24,649	\$10,260	41.62%	(\$10,004)	(40.80%)
1600 Food Services	\$2,604,350	\$37,068	\$2,567,282	1.42%	\$1,656,931	\$180,455	10.89%	(\$143,386)	(9.50%)
1960 Sale of Services	\$52,500	\$132	\$52,368	0.25%	\$23,276	\$89,608	384.99%	(\$89,476)	(384.70%)
1980 Refund of PY Expenditures	\$0	\$0	\$0		\$1,000	\$46,977	4697.75%	(\$46,977)	
1990 Miscellaneous	\$0	\$0	\$0		\$10,313	\$6,409	62.15%	(\$6,409)	
Total School Nutrition Fund	\$2,686,850	\$37,456	\$2,649,394	1.39%	\$1,716,168	\$333,709	19.45%	(\$296,253)	(18.10%)
1800 Community Services Activities	\$1,533,083	\$221,733	\$1,311,350	14.46%	\$1,223,360	\$348,414	28.48%	(\$126,681)	(14.00%)
1960 Sale of Services	\$111,000	\$27,828	\$83,172	25.07%	\$110,859	\$27,375	24.69%	\$453	0.40%
1990 Miscellaneous	\$16,105	\$6,200	\$9,906	38.49%	\$22,973	\$1,032	4.49%	\$5,168	34.00%
Total Five Seasons Day Care Fund	\$1,660,188	\$255,760	\$1,404,428	15.41%	\$1,357,192	\$376,821	27.76%	(\$121,060)	(12.40%)
1800 Community Services Activities	\$3,007,149	\$206,426	\$2,800,723	6.86%	\$2,737,044	\$564,006	20.61%	(\$357,580)	(13.70%)
1990 Miscellaneous	\$22,000	\$67	\$21,933	0.30%	\$3,359	\$366	10.90%	(\$299)	(10.60%)
Total Rockwell Day Care Fund	\$3,029,149	\$206,493	\$2,822,656	6.82%	\$2,740,404	\$564,372	20.59%	(\$357,879)	(13.80%)
Total Local Revenues	\$17,857,441	\$979,009	\$16,878,432	5.48%	\$15,993,760	\$2,437,492	15.24%	(\$1,458,483)	(9.80%)

CONSENT AGENDA

BA-21-005/05 Investments Report – September 2020 (David Nicholson)

Exhibit: BA-21-005/05.1

Information Item

Pertinent Fact(s):

The Investments Report summarizes investment transactions for the month of September 2020. Investments purchased during the month totaled \$4,500,574.80, and investments redeemed during the month totaled \$9,692,500.00. The current interest rate for US Bank is 0.05%, in comparison to 1.92% at US Bank in September 2019. The interest rate for Iowa Schools Joint Investment Trust (ISJIT) for September 2020 was 0.05%, in comparison to 1.97% in September 2019.

INVESTMENTS - SEPTEMBER 2020

				TOTAL INVEST	TOTAL REDEEM
				(Purchases)	(Maturities)
<u>General fund</u>					
Redeem	September 10, 2020	\$	4,000,000.00	US Bank	-
Interest	September 30, 2020	\$	554.10	US Bank~ISJIT Sep'20 Int	4,000,000.00
					554.10
				Fund Total	4,000,000.00
<u>Student Activity Fund</u>					
Interest	September 30, 2020	\$	20.70	US Bank	-
				20.70	
				Fund Total	-
<u>Management Fund</u>					
Redeem	September 10, 2020	\$	2,000,000.00	US Bank	-
Invest	September 25, 2020	\$	4,000,000.00	US Bank	2,000,000.00
				4,000,000.00	-
				Fund Total	2,000,000.00
<u>Food & Nutrition Fund</u>					
<i>N/A</i>					
				-	-
				Fund Total	-
<u>Secure an Advanced Vision for Education Fund (SAVE)</u>					
Redeem	September 10, 2020	\$	1,500,000.00	US Bank	-
				-	1,500,000.00
				Fund Total	1,500,000.00
<u>Physical Plant & Equipment Fund (PPEL)</u>					
Redeem	September 10, 2020	\$	2,000,000.00	US Bank	-
				-	2,000,000.00
				Fund Total	2,000,000.00
<u>Debt Services Fund</u>					
Redeem	September 1, 2020	\$	192,500.00	US Bank	-
Invest	September 25, 2020	\$	500,000.00	US Bank	192,500.00
				500,000.00	-
				Fund Total	192,500.00
<u>GRAND TOTAL</u>				\$ 4,500,574.80	\$ 9,692,500.00

CONSENT AGENDA

**BA-21-006/02 Food and Nutrition Fund Statement of Revenues and Expenditures – September 2020
(Dave Nicholson)**

Exhibit: BA-21-006/02.1

Action Item

Pertinent Fact(s):

The Food & Nutrition Fund Statement is for the month ending September 30, 2020

Recommendation:

It is recommended that the Board of Education approve the Food and Nutrition Fund – Statement for the month ending September 30, 2020.

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
FOOD AND NUTRITION FUND
PARTICIPATION Sept 30th, 2020

Breakfast and Lunch		Sep-20				Totals for Sept
Schools	In house		Grab N Go			
	Breakfast - 8 days	Breakfast - 21 days	Lunches - 8 days	Lunches - 21 days		
Elementary Schools	22948	11310	28304	10726	73288	
Middle Schools	3670	4861	6664	5303	20498	
High Schools	434	0	691	0	1125	
					0	
	27052	16171	35659	16029	94911	

Compared to regular school breakfast and lunch in Sept 2019

Breakfasts	93546
Lunches	221201
Total Breakfast and lunches	314747

Updates & Highlights for September 2020

- In response to the pandemic USDA allows school nutrition programs to operate under the Summer Feeding Program (SFSP).
- Under this program all students eat breakfast and lunch at no charge at all schools through the remainder of the school year.
- Schools and Hubs are open sites which is defined as - any child age 18 or under can have a breakfast or lunch at no charge at that location.
- Before the start of the school year five (5) sites were open for Grab N Go Sept 2nd - Grant Wood, Johnson, Taylor, Wright, and Roosevelt
- Two sites were added for seven (7) Grab N Go pick up sites for the school year, Harding, Roosevelt, Wilson, Grant Wood, Johnson STEAM, Taylor, and Wright
- Despite outreach efforts, meal count/participation for September is low across the state of Iowa
- Monitoring USDA waivers for meal program regulation flexibility
- Delivered meals to eight (8) HUB sites for virtual learners
- In house meal service offers tubs to classroom, or in line options

Open Grab N Go Sites - Grant Wood, Johnson, Taylor, Wright, Roosevelt, Harding, Wilson

Currently the CRCS has 21 CEP schools. (Community Eligibility schools) All students each at no charge.

High Schools - Metro, Jefferson

Middle Schools - McKinley, Roosevelt, Wilson, Franklin

Elementary Schools - Arthur, Cleveland, Garfield, Grant, Grant Wood, Harrison, Hiawatha, Hoover, Johnson, Kenwood, Taylor, Wright
Van Buren, Wright, Polk Alternative

CONSENT AGENDA

BA-21-007/03 Unspent Balance Report - September 2020 (David Nicholson)

Exhibit: BA-21-007/03.1

Information Item

Pertinent Fact(s):

The Unspent Balance report is designed to inform the Board of Education on the status of the district's General Fund authorized reserves- the Unspent Balance. An analysis of staffing and all other budgetary changes that impact the Unspent Balance as of month ended September 2020 is summarized for the Board's review.

**Cedar Rapids Community School District
General Fund Unspent Balance
September 30, 2020**

	September 30, 2020	September 30, 2020	September 30, 2020
	Actual	BASE MONTH	Actual to Date
	FY2020	Budget	FY2021
Regular Program District Cost	\$116,706,816	\$118,769,372	\$118,769,372
+ Regular Program Budget Adjustment	\$0		
+ Supplementary Weighting District Cost	\$2,343,693	\$2,130,780	\$2,130,780
+ Special Ed District Cost	\$17,347,576	\$17,712,611	\$17,712,611
+ Teacher Salary Supplement District Cost	\$9,854,093	\$10,018,722	\$10,018,722
+ Professional Development Suppl District Cost	\$1,161,470	\$1,179,774	\$1,179,774
+ Early Intervention Supplement District Cost	\$1,267,490	\$1,287,455	\$1,287,455
Teacher Leadership Supplement District Cost (Line 4.46)	\$5,652,647	\$5,744,508	\$5,744,508
+ AEA Special Ed Support	\$5,865,074	\$5,963,341	\$5,963,341
+ AEA Special Ed Support Adjustment	\$0		
+ AEA Media Services	\$1,064,674	\$1,080,540	\$1,080,540
+ AEA Educational Services	\$1,169,607	\$1,187,279	\$1,187,279
+ AEA Sharing District Cost	\$0		
+ AEA Teacher Salary Suppl District Cost	\$550,247	\$560,606	\$560,606
+ AEA Professional Dev Suppl District Cost	\$64,104	\$65,259	\$65,259
+ SBRC Modified Suppl Amt Dropout Prev	\$5,713,206	\$5,796,916	\$5,796,916
+ SBRC Allowable Growth Other #1	\$1,790,064	\$1,800,000	\$1,800,000
+ SBRC Allowable Growth Other #2	\$1,970,198	\$1,970,198	\$1,970,198
+ Special Ed Deficit Modified Suppl Amt	\$12,246,812	\$13,000,000	\$13,000,000
- Special Ed Positive Balance Reduction	\$0		
- AEA Special Ed Positive Balance	\$0		
+ Allowance for Construction Projects	\$0		
- Unspent Allowance for Construction	\$0		
+ Enrollment Audit Adjustment	-\$24,654	\$37,977	\$37,977
- AEA Prorata Reduction	\$846,317	\$846,317	\$846,317
= Maximum District Cost	\$183,896,800	\$187,459,021	\$187,459,021
+ Preschool Foundation Aid	\$2,315,120	\$2,554,900	\$2,554,900
+ Instructional Support Authority	\$8,517,264	\$8,636,909	\$8,636,909
+ Ed Improvement Authority	\$0		
+ Other Miscellaneous Income	\$26,040,177	\$27,801,601	\$27,801,601
+ Unspent Auth Budget - Previous Year	\$17,055,710	\$18,033,219	\$18,033,219
+ GAAP Conversion Hold Harmless	\$0	\$0	\$0
= Maximum Authorized Budget	\$237,825,071	\$244,485,650	\$244,485,650
- Expenditures	\$219,791,852	\$235,094,813	\$235,094,813
= Unspent Authorized Budget (UAB)	\$18,033,219	\$9,390,837	\$9,390,837
+ Estimated Unspent Program Reserves	\$0	\$10,000,000	\$10,000,000
= "Revised" Unspent Authorized Budget (UAB)	\$18,033,219	\$19,390,837	\$19,390,837

OPERATING DAYS RESERVES: 29.95 30.11 30.11

General Fund: Employee Full Time Equivalent Status

Employee Category	Original Budgeted FTE's	Base FTE's	FTE's
	FY2020-21	September 30, 2020	Difference
Object 101-Paraprofessional Employees	370.16	370.16	0.00
Object 111-Officials/Administrative Personnel	46.00	46.00	0.00
Object 115-Administrative Assistant Personnel	20.00	20.00	0.00
Object 121-Educational Professional Employees	1,312.98	1,312.98	0.00
Object 131-Other Professional Employees	134.25	134.25	0.00
Object 138-Nurse Employees	20.90	20.90	0.00
Object 141-Technical Employees	72.78	72.78	0.00
Object 151-Office & Clerical Employees	153.13	153.13	0.00
Object 161-Crafts & Trade Employees	32.80	32.80	0.00
Object 165-Specialist/Supervisor Crafts & Trade Employees	6.00	6.00	0.00
Object 171-Transportation Driver Employees	84.10	84.10	0.00
Object 181-Groundkeeper Employees	5.00	5.00	0.00
Object 191-Custodial Engineer/Service Worker Employees	45.50	45.50	0.00
Object 195-Custodial/Service/Guard/Bus Monitor Employees	150.25	150.25	0.00
Total FTE's	2,453.84	2,453.84	0.00

CONSENT AGENDA

BA-21-009/06 Personnel Report (Linda Noggle)

Exhibit: BA-21-009/06.1-5

Action Item Roll Call

Recommendation:

It is recommended that the Board of Education approve the Personnel Report.

BA-21-009/06 Personnel Report (Linda Noggle)

APPOINTMENTS - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Anderson, Jacob	\$2,747.00	MN Basketball Asst. Washington	10/13/2020
Barton, Grant	\$1,688.00	Debate / Speech Asst. Kennedy	10/19/2020
Barton, Grant	\$3,375.50	Debate Speech HD Kennedy	10/19/2020
Hootman, Audra	\$40,395.00	LINK Spec. (0.6 FTE) ELSC	10/19/2020
Lusmann, Amanda	\$55,200.00 (pro-rated)	Language Arts McKinley	11/9/2020
Snitker, Ross	\$2,747.00	MN Basketball Asst. Washington	10/19/2020
Williams, Chastity	\$3,858.00	MS Drama Franklin	10/19/2020
Wissenberg, Lisa	\$4,340.00	MS Orchestra Wilson	10/13/2020

RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Drahn, Tiana	Personal	Softball Asst. Kennedy	10/9/2020
Gillespie-Terrell, Jenna	Personal	3rd Grade Wright	10/9/2020

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Bolton, Mijha	\$14.14	Paraprofessional Hoover	10/19/2020
Bryant, Kristi	\$12.20	Paraprofessional Nixon	10/12/2020
Feye, Sarah	\$14.94	Paraprofessional Roosevelt	10/23/2020
Fitzgerald, Michael	\$14.18	Bus Attendant ELSC	10/19/2020
Kelsey, Michael	\$16.75	Custodian II - Floater ELSC	10/26/2020
Klope, Rachel	\$16.75	Custodian II - Floater ELSC	11/2/2020
Pridegon, Dainese	\$14.14	Paraprofessional Kenwood	10/19/2020
Wolfe, Joseph	\$14.18	Bus Attendant ELSC	10/19/2020

GRANTING LEAVE OF ABSENCE - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Moye, Latrina	Personal	Paraprofessional Taylor	10/16/2020

CHANGE OF GRADE / POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Burkle, Donna	\$15.46	Counselor's Secretary Franklin	10/26/2020

Cliff, Sarah	\$16.50	Elem. Manager Taylor	10/14/2020
Cook, Andrew	\$18.47	Custodian I Arthur	10/5/2020
Price, Mari	\$15.03	Secondary Cook Washington	10/19/2020
Voncossman, Stefny	\$19.77	Engineer - 2nd Shift Roosevelt	10/6/2020

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Burger, Laura	Personal	Paraprofessional Wilson	10/12/2020
Gassman, Rita	Personal	Food Service Asst. Washington	10/16/2020
Hansen, Melanie	Personal	Bus Attendant ELSC	10/14/2020
Lyons, Britni	Personal	Secretary ELSC	10/23/2020
Mims, Damita	Personal	Bus Attendant ELSC	10/16/2020
Nooner, Michael	Personal	Bus Attendant ELSC	10/8/2020
Rasmssen, Kristi	Personal	Paraprofessional Taft	10/30/2020
Schmieder, Elizabeth	Personal	Child Care ELSC	10/12/2020

Smith, Ebony	Personal	Bus Attendant ELSC	10/14/2020
Smith, Rameses	Personal	Paraprofessional Roosevelt	10/12/2020
Stone, Kari	Personal	Child Care Collins Aerospace	10/23/2020

2020-2021 Level Changes – October 26th Board Agenda

LAST NAME	FIRST NAME	FTE	OLD LEVEL	OLD BASE	OLD FTE BASE	NEW LEVEL	NEW FULL BASE	NEW FTE BASE	FTE COST	CODE
Boyles	Amy	1.0	MA+30	\$74,559	\$74,559	MA+45	\$78,287	\$78,287	\$3,728	1
Burke	Katrina	1.0	BA	\$56,909	\$56,909	BA+12	\$59,470	\$59,470	\$2,561	1
Clymer	Sarah	1.0	MA+15	\$67,377	\$67,377	MA+30	\$70,746	\$70,746	\$3,369	1
Hemann	Jake	1.0	BA	\$47,080	\$47,080	BA+12	\$49,199	\$49,199	\$2,119	1
Johnson	Jeannie	1.0	MA+15	\$68,737	\$68,737	MA+30	\$72,174	\$72,174	\$3,437	1
Kifletsadik	Fanaye	1.0	BA	\$53,144	\$53,144	BA+12	\$55,535	\$55,535	\$2,391	1
Oxley	Breanna	1.0	MA	\$58,052	\$58,052	MA+15	\$60,955	\$60,955	\$2,903	1
Rozendaal	Kelli	1.0	BA	\$56,229	\$56,229	BA+12	\$58,759	\$58,759	\$2,530	1
Steele	Stephanie	1.0	BA	\$56,124	\$56,124	BA+12	\$58,650	\$58,650	\$2,526	1
Trumpold	Melissa	1.0	MA	\$70,178	\$70,178	MA+15	\$73,687	\$73,687	\$3,509	1
Vande Wall	Angela	1.0	BA	\$47,080	\$47,080	BA+12	\$49,199	\$49,199	\$2,119	1
Williams	Amy	1.0	BA	\$51,110	\$51,110	BA+12	\$53,410	\$53,410	\$2,300	1
			TOTAL	\$706,579	\$706,579		\$740,070	\$740,070	\$33,491	
1. Additional graduate or in-service credit										
2. Completion of advanced degree										
3. National Board Certification 5% increase										
4. Certification Exam for School Nurses 1% increase										

CONSENT AGENDA

BA-21-123 Authorization to Erase Digital/Tape Recordings from Closed Sessions (Laurel Day)

Action Item

Pertinent Fact(s):

1. The Code of Iowa Chapter 21.5(4) states that a governmental body shall keep detailed minutes and tape recordings of any closed session for a period of a least one-year from the date of that meeting.
2. Board Regulation 202.10 states that the administration shall request permission from the Board to erase digital/tape recordings older than one calendar year.

Recommendation:

It is recommended that the Board of Education authorize the Board Secretary to erase digital/tape recordings from Closed Sessions that are older than one calendar year.

CONSENT AGENDA

BA-21-124 Stipulation of Substitute Teacher Pay for 2020-2021 School Year (Linda Noggle)

Action Item Roll Call

Pertinent Fact(s):

1. Several school districts in the metropolitan area work together to secure the services of substitute teachers using Sub Central which is housed at Grant Wood AEA and funded by member districts.
2. In order to work cooperatively, pay rates for day-to-day subs are requested to be the same for all Sub Central schools. This year, human resources officials from Sub Central schools are recommending the following rates: \$15.50/hour for a full day and \$16.00/hour for less than 4 hours in a day. This will be a .25 cent increase.
3. Long term substitute teachers are those who work at least eleven consecutive days in the same assignment. The users of Sub Central have not agreed upon a standard pay rate for long-term subs. The Cedar Rapids Community School District's payment for long-term subs is a flat rate of \$20.00/hour for teachers who have 0 – 10 years' experience and \$28.00/hour for teachers who have 11 and above years of experience. We are not recommending an increase for the long-term sub rates this year.

Recommendation:

It is recommended the Board of Education approve the Stipulation of Substitute Teacher Pay for the 2020-2021 School Year.

CONSENT AGENDA

**BA-21-125 Purchasing Register – Musical Instruments - 2020-2021 School Year
(Tom Day/Beth Davies)**

Exhibit: BA-21-125.1

Action Item

Pertinent Fact(s):

Non-repairable musical equipment will be replaced at Middle and High Schools. The source of funding is the Instructional Support Levy (ISL).

Recommendation:

It is recommended that the Board of Education approve the Purchasing Register - Musical Instruments for the 2020-2021 School Year.

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, IA 52405

PURCHASING REGISTER

Purchases for approval or ratification

Description: Musical Instruments

School: District Middle and High Schools

Budget Year: Current Year – 2020-2021

First Notice Date: Tuesday, October 13, 2020

Second Notice Date: Tuesday, October 20, 2020

Bid Due Date: November 10, 2020

Estimated Cost: \$60,000.00

CONSENT AGENDA

BA-21-126 Physical Plant and Equipment Projects – 2021-2022 School Year (Dave Nicholson/Jon Galbraith)

Exhibit: BA-21-126.1-3

Action Item

Pertinent Fact(s):

1. Annually, the administration provides updated information regarding the proposed PPEL projects for the upcoming School Year – 2021-2022.
2. The project listing represents Year 6 in the “PPEL Promise” with an overall budget of \$10,453,435.22. The Master Facility Planning Oversight Committee recently reviewed the plan and supports the projects. The original Year 7 project listing has been modified to take into consideration the Facility Master Plan and the possibility of new elementary schools.
3. The PPEL portion of the Master Facility Plan consists of an 11-year plan in which this represents year 7. The project list establishes an improvement schedule and budget numbers for the improvements.

Recommendation:

It is recommended that the Board of Education approve the 2021-2022 Physical Plant and Equipment Levy (PPEL) Projects as recommended by the Administration and Master Facility Planning Oversight Committee.

Master Facility Plan
Year 7 - PPEL Promise
Project Listing 2021/2022

Scheduled Projects				
Buildings	Type	Description	Budget	Notes
Hoover	ADA	ADA Improvements	\$ 5,743.43	Provides funding for ADA signage
Kenwood	ADA	ADA Improvements	\$ 5,743.43	Provides funding for ADA signage
Johnson	ADA	ADA Improvements	\$ 5,743.43	Provides funding for ADA signage
Arthur	Asphalt	Parking lot/playground repair	\$ 34,460.57	5 year patch & seal plan - Preventive Maintenance
ELSC	Asphalt	Parking lot/playground repair	\$ 28,717.14	5 year patch & seal plan - Preventive Maintenance
Harding	Asphalt	Parking lot/playground repair	\$ 40,204.00	5 year patch & seal plan - Preventive Maintenance
Kenwood	Asphalt	Parking lot/playground repair	\$ 34,460.57	5 year patch & seal plan - Preventive Maintenance
Washington	Asphalt	Parking lot/playground repair	\$ 57,434.28	5 year patch & seal plan - Preventive Maintenance
Wright	Asphalt	Parking lot/playground repair	\$ 34,460.57	5 year patch & seal plan - Preventive Maintenance
Arthur	Concrete	Concrete repair or replacement	\$ 34,460.57	5 year repair schedule
ELSC	Concrete	Concrete repair or replacement	\$ 28,717.14	5 year repair schedule
Harding	Concrete	Concrete repair or replacement	\$ 40,204.00	5 year repair schedule
Kenwood	Concrete	Concrete repair or replacement	\$ 34,460.57	5 year repair schedule
Washington	Concrete	Concrete repair or replacement	\$ 51,690.86	5 year repair schedule
Wright	Concrete	Concrete repair or replacement	\$ 34,460.57	5 year repair schedule
Polk	Electrical	Fire Alarm Upgrade	\$ 91,894.85	New system will ensure building will meet current life safety code requirements.
Kingston	Exterior	Exterior Door Replacement	\$ 57,434.28	Replacement of Exterior Doors.
Harding	Flooring	Tile/Carpet Replacement	\$ 45,947.43	New flooring budget includes asbestos abatement.
Wright	Flooring	Tile/Carpet Replacement	\$ 45,947.43	New flooring budget includes asbestos abatement.
Franklin	Flooring	Gym Wood Floor Refinishing	\$ 22,973.71	Replacement of floors on 10 year cycle.
Kenwood	Flooring	Gym Wood Floor Refinishing	\$ 22,973.71	Replacement of floors on 10 year cycle.
Jefferson	Interior	Locker Replacement	\$ 172,302.85	Replacement of student hallway lockers.
Jefferson	Interior	Auditorium Seating	\$ 103,381.71	Replacement of Auditorium Seating
Kingston	Exterior	Fence Replacement	\$ 11,486.86	Replacement of Existing Fence.
Harding	Roofing	Roof Replacement	\$ 287,171.42	Replacement of 30 year roofs.
Taylor	Roofing	Roof Replacement	\$ 75,000.00	Replacement of 30 year roofs.
District Wide	Asbestos	Asbestos Services	\$ 28,717.14	Yearly inspections for AHERA compliance
District Wide	Asphalt	Parking lot/playground repair	\$ 127,504.11	5 year patch & seal plan - Preventive Maintenance
District Wide	Concrete	Site Repair or Replacement	\$ 63,177.71	5 year repair schedule
District Wide	Contingency	Budget Shortfalls	\$ 57,434.28	Emergency Repairs for district facilities
District Wide	Design	Engineering Services	\$ 114,868.57	Engineering Servies for Construction Projects
District Wide	Electrical	Lighting Upgrades	\$ 22,973.71	Installation of energy efficient lighting
District Wide	Energy	Energy Projects	\$ 114,868.57	Energy Upgrades
District Wide	Exterior	Exterior Door Replacement	\$ 11,486.86	Replacement of exterior doors.
District Wide	Flooring	Tile/Carpet Replacement	\$ 28,717.14	New flooring budget includes abatement
District Wide	Major Repairs	Work Order Repairs	\$ 2,171,015.91	Yearly work order requests
District Wide	Landscaping	Hazard Assessment of Trees	\$ 17,230.29	Arborist inspection of trees with class 1 pruning's.
District Wide	Masonry	Tuck-pointing and Repair	\$ 114,868.57	Repair of exterior brick surfaces.
District Wide	Mechanical	Utility Monitoring Meters	\$ 22,973.71	Utility Meter Upgrades
District Wide	Remodel	Classroom Contingency	\$ 287,171.42	For building improvements due to programming
District Wide	Roofing	Roof Replacement	\$ 775,362.83	Replacement of 30 year roofs.
District Wide	Security	Card Access Systems	\$ 172,302.85	Building security projects including card access for facilities

District Wide	Vehicles	Replacement Schedule	\$ 1,148,685.67	Replacement of District Vehicles
		TOTAL:	\$ 6,686,834.71	

Move Ahead in Place of Deferred Projects				
Wilson	Interior	Dry Erase Board Installation	\$ 17,230.29	Remove existing classroom chalk boards and install dry erase boards.
Metro	Interior	Dry Erase Board Installation	\$ 17,230.29	Remove existing classroom chalk boards and install dry erase boards.
Polk	Interior	Dry Erase Board Installation	\$ 17,230.29	Remove existing classroom chalk boards and install dry erase boards.
Jefferson	Electrical	Exterior Lighting Upgrade	\$ 34,460.57	Increase exterior egress lighting by converting to energy efficient fixtures.
Washington	Electrical	Exterior Lighting Upgrade	\$ 34,460.57	Increase exterior egress lighting by converting to energy efficient fixtures.
Hiawatha	Flooring	Tile/Carpet Replacement	\$ 45,947.43	New flooring budget includes asbestos abatement.
McKinley	Mechanical	HVAC Control Upgrade	\$ 45,947.43	Replace existing hardware, to be compatible with District Standards.
Jefferson	Mechanical	Restroom Upgrade	\$ 402,039.98	Renovation to main entry gang restrooms to meet ADA requirements as well as student and staff needs.
Grant	Mechanical	Restroom Upgrade	\$ 172,302.85	Renovation to main entry gang restrooms to meet ADA requirements as well as student and staff needs.
Wilson	Mechanical	Restroom Upgrade	\$ 172,302.85	Renovation to main entry gang restrooms to meet ADA requirements as well as student and staff needs.
Kingston	Exterior	New Storage Building	\$ 1,000,000.00	New Grounds Maintenance & Storage Building
Washington	Masonry	Tuck-pointing and Repair	\$ 344,605.70	Repair of exterior brick surfaces.
Viola Gibson	Masonry	Tuck-pointing and Repair	\$ 28,717.14	Repair of exterior brick surfaces.
Polk	Masonry	Tuck-pointing and Repair	\$ 75,000.00	Repair of exterior brick surfaces.
		TOTAL:	\$ 2,407,475.37	

Defer to Later Date				
Jackson	Interior	Dry Erase Board Installation	\$ 17,230.29	Remove existing classroom chalk boards and install dry erase boards.
Johnson	Interior	Dry Erase Board Installation	\$ 17,230.29	Remove existing classroom chalk boards and install dry erase boards.
Wright	Electrical	Fire Alarm Upgrade	\$ 45,947.43	New system will ensure building will meet current life safety code requirements.
Nixon	Electrical	Exterior Lighting Upgrade	\$ 17,230.29	Increase exterior egress lighting by converting to energy efficient fixtures.
Pierce	Electrical	Exterior Lighting Upgrade	\$ 17,230.29	Increase exterior egress lighting by converting to energy efficient fixtures.
Grant Wood	Interior	Master Clock Replacement	\$ 17,230.29	Replacement of Master Clocks
Hoover	Interior	Master Clock Replacement	\$ 11,486.86	Replacement of Master Clocks
Kenwood	Flooring	Tile/Carpet Replacement	\$ 45,947.43	New flooring budget includes asbestos abatement.
Harrison	Mechanical	Restroom Upgrade	\$ 229,737.13	Renovation to main entry gang restrooms to meet ADA requirements as well as student and staff needs.
Johnson	Mechanical	Restroom Upgrade	\$ 172,302.85	Renovation to main entry gang restrooms to meet ADA requirements as well as student and staff needs.
Harrison	Landscaping	Hazard Assessment of Trees	\$ 5,743.43	Arborist inspection of trees with class 1 pruning's.
Madison	Landscaping	Hazard Assessment of Trees	\$ 5,743.43	Arborist inspection of trees with class 1 pruning's.
Taft	Landscaping	Hazard Assessment of Trees	\$ 11,486.86	Arborist inspection of trees with class 1 pruning's.
Truman	Landscaping	Hazard Assessment of Trees	\$ 5,743.43	Arborist inspection of trees with class 1 pruning's.
Coolidge	Landscaping	Hazard Assessment of Trees	\$ 5,743.43	Arborist inspection of trees with class 1 pruning's.
Jackson	Landscaping	Hazard Assessment of Trees	\$ 5,743.43	Arborist inspection of trees with class 1 pruning's.

Coolidge	Roofing	Roof Replacement	\$ 86,151.43	Replacement of 30 year roofs.
Grant	Masonry	Tuck-pointing and Repair	\$ 86,151.43	Repair of exterior brick surfaces .
TOTAL:			\$ 804,079.97	

Projects Already Complete

Jackson	ADA	ADA Improvements	\$ 5,743.43	Provides funding for ADA signage
Metro	ADA	ADA Improvements	\$ 5,743.43	Provides funding for ADA signage
Jefferson	Electrical	Burglar Alarm Upgrade	\$ 22,973.71	Replace panel and install new detectors.
Franklin	Electrical	Gym Lighting Upgrade	\$ 45,947.43	Replacement of gym lighting to energy efficient fixtures
Metro	Electrical	Gym Lighting Upgrade	\$ 8,615.14	Replacement of gym lighting to energy efficient fixtures
Polk	Electrical	Gym Lighting Upgrade	\$ 8,615.14	Replacement of gym lighting to energy efficient fixtures
Polk	Mechanical	Restroom Upgrade	\$ 172,302.85	Renovation to main entry gang restrooms to meet ADA requirements as well as student and staff needs.
Polk	Mechanical	HVAC Control Upgrade	\$ 45,947.43	Replace existing hardware, to be compatible with District Standards.
Roosevelt	Interior	Door Hardware Upgrade	\$ 86,151.43	Replacement of door hardware.
Viola Gibson	Electrical	Exterior Lighting Upgrade	\$ 17,230.29	Increase exterior egress lighting by converting to energy efficient fixtures.
Hiawatha	Electrical	Exterior Lighting Upgrade	\$ 17,230.29	Increase exterior egress lighting by converting to energy efficient fixtures.
Viola Gibson	Interior	Dry Erase Board Installation	\$ 17,230.29	Remove existing classroom chalk boards and install dry erase boards.
Jefferson	Masonry	Tuck-pointing and Repair	\$ 229,737.13	Repair of exterior brick surfaces.
Metro	Masonry	Tuck-pointing and Repair	\$ 86,151.43	Repair of exterior brick surfaces.
Taft	Masonry	Tuck-pointing and Repair	\$ 57,434.28	Repair of exterior brick surfaces.
TOTAL:			\$ 827,053.68	

Non PPEL Promise Projects

Buildings	Type	Description		Notes
Kingston	Supplies	Equipment for Stadium	\$ 11,486.86	Yearly allocation
District Wide	Supplies	Custodial Equipment Supplies	\$ 86,151.43	Yearly allocation
District Wide	Improvements	Green Bucks	\$ 50,000.00	Used if Green Teams reach the requirements for conservation.
District Wide	Improvements	Kiln Replacement	\$ 11,486.86	Replacement of kilns based on 15 year schedule
Taylor	Mechanical	HVAC Rooftop Unit Replacement	\$ 800,000.00	Mechanical Equipment is failing and is in need of replacement to avoid emergency replacement.
McKinley	Security	Secure Entrance/Office Renovation	\$ 400,000.00	Renovate entry to provide secure entrance and move office from 2nd floor to 1st floor to be in closer proximity to entrance and visitors
TOTAL:			\$ 1,359,125.14	

CONSENT AGENDA

**BA-21-127 Final Approval - Jefferson High School - Bleacher Replacement Project -
Certificate of Substantial Completion (Chris Gates)**

Exhibit: BA-21-127.1-2

Action Item

Pertinent Fact(s):

The project was completed for the contract price of \$113,046 and the funding was provided by the Physical Plant and Equipment Levy Fund (PEEL). The project was substantially completed on July 9, 2020.

Recommendation:

It is recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Jefferson High School - Bleacher Replacement Project.



CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: Jefferson High School Bleacher Replacement Project 2020

CONTRACTOR: TownsEnd Co.

TO (OWNER):

Cedar Rapids Community Schools
District, In the County of Linn,
State of Iowa
Educational Leadership & Support Center
2500 Edgewood Rd NW
Cedar Rapids, Iowa 52405-1015

CONTRACT FOR: \$113,046.00
CHANGE ORDERS: \$ 0.00
CONTRACT TOTAL \$113,046.00

CONTRACT DATE: January 31, 2020

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

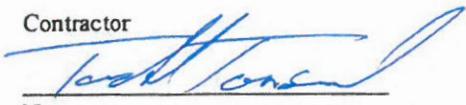
The replacement of the bleachers in the main gym according to the project manual.

The work performed under this contract has been reviewed and found to be substantially complete except as stated below.

No Exceptions

The date of substantial completion shall be the date that the Cedar Rapids Community School Board of Education accepts the project by formal Board action.

Contractor



Name

7-9-2020
Date

Project Supervisor



Name

7-9-2020
Date

Formal board action taken on _____ accepted the project.

Board of Education Secretary _____ Date _____

Invoice



Townsend Ventures, LLC
3068 99th Street
Urbandale, IA 50322

Date	Invoice #
7/8/2020	118

Bill To
Cedar Rapids - Jefferson 1243 20th Street SW Cedar Rapids, IA 52404

P.O. No.	Terms
0025979	Net 30

Description	Amount
Amount Due (Retainage)	5,652.30
<p><i>OK TO PAY</i> <i>31 Days after Board approval</i> <i>Chris [Signature]</i> <i>10-21-2020</i></p>	
Total	5,652.30

CONSENT AGENDA

BA-21-128 Approval - District Audit Committee Charter Revision (David Nicholson)

Exhibit: BA-21-128.1-4

Action Item:

Pertinent Fact(s):

The District Audit Committee has recommended a few minor changes to the charter regarding the Board's representation on the Audit Committee. The revisions, provided in the exhibit, are underlined and highlighted in yellow.

Recommendation:

It is recommended that the Board of Education approve the revisions to the District Audit Committee Charter as recommended by the Audit committee.

Exhibit B

District Audit Committee Charter

Revised 9-09-2020

Organization

There shall be a committee of the Board of Education (Board) to be known as the audit committee. The Audit Committee is organized as a permanent citizen's committee comprised of Board members and non-Board members (experts in finance and audit). The committee shall be comprised of no more than ten members. Audit committee members shall be comprised of the following:

- ~~1. One member of the Board of Education in a liaison capacity~~
2. 1. One member who is a member of the Iowa Society of CPA's
3. 2. Members who are representative of the business community
4. 3. Members who are representative of the District community

Members shall be appointed by the Audit Committee and approved by the Board of Education at the first meeting in July. Audit Committee members shall serve 3-year staggered terms. The Board, at its digression, may appoint a member of the Board to the Audit Committee as a liaison. The Audit committee will annually appoint a chair from currently serving members and request BOE approval of the chair at the first meeting in July

The audit committee is established by and operates under the authority of the Cedar Rapids Community School's Board policy.

The Executive Director – Business Services/Board Treasurer will facilitate the Audit Committee meetings and provide liaison support to the Board of Education on the Audit Committee activities. The Executive Director – Business Services/Board Treasurer will serve the committee in an ex-officio capacity.

District employees may be requested to provide periodic reports to the audit committee, especially the following:

1. The Executive Director of Business Services/Board Treasurer
2. The Accounting Manager
3. The Director of Technology

Additionally, the District's External Auditor will supply reports & information as requested by the Committee.

The Audit Committee shall annually appoint a committee chairperson. The chairperson shall be selected from the community members serving. The Audit Committee chairperson will recommend new members to the committee as appropriate with membership based upon a majority vote of the committee.

The Audit Committee on an annual basis can elect to appoint a committee chairperson pro tem. The chairperson pro tem will run the meeting when the chairperson is absent. The chairperson pro tem will be given first consideration to be the chairperson for the following year.

Members from the community who will serve on the Audit Committee will be comprised of individuals preferably with business expertise, who possess a basic understanding of governmental financial reporting and auditing and are preferably residents of the Cedar Rapids Community Schools, or who have children who attend the Cedar Rapids Community Schools.

Role

The Audit Committee will provide the Cedar Rapids Community District with the practical means for the Board of Education to provide independent review and oversight of the District's financial reporting processes, internal controls, the independent auditors, and the District's process for monitoring compliance with laws and regulations. The Audit Committee will also provide a forum separate from management in which auditors and other interested parties can candidly discuss concerns.

The Audit Committee will help to ensure that District management properly develops and adheres to a sound system of internal controls, that procedures are in place to objectively assess District management practices and that the independent auditors, through their own review, objectively assess the District's financial reporting processes.

Duration of Service

Community members: Three-year term

Ex-officio members:

Executive Director – Business Services / Board Treasurer - Ongoing facilitator and ex-officio member

Liaisons:

Board of Education member

Accounting Manager

Director of Technology

Other District staff as appropriate

Authority

The audit committee has the authority to conduct or authorize investigations into any matters within its scope of responsibility. It is empowered to:

- Recommend the appointment and work product of the independent auditing firm
- Resolve any disagreement between management and the auditor regarding financial reporting
- Pre-approve all auditing and non-auditing services to be completed by the external auditors
- Seek any information it requires from employees – all of whom are directed to cooperate with the committee's requests
- Meet with District Management, external auditors, or outside counsel as necessary

The Audit Committee shall

1. Review and reassess the adequacy of this Charter periodically, but at least every three years, and recommend any proposed changes to the Board of Education for approval.
2. Review and discuss the District's annual audited financial statements with management and the independent auditors.
3. Review and discuss results of the independent auditor's special Activity Fund audits with management and the independent auditors.
4. Review with the independent auditors any major issues as to the adequacy of the District's internal controls and any special audit steps adopted in light of material control deficiencies.
5. Review with management their views on the District's major financial risk exposures, including the District's insurance selection/risk management policies, asset management procedures and information technology (IT) risks. The Audit Committee should discuss

- guidelines and policies that govern the process by which risk assessment and management is undertaken.
6. Receive Metro Interagency Insurance Program (MIIP) updates at a minimum twice a year.
 7. Review with management and the independent auditors Board policies and procedures with respect to fiscal management of District resources.
 8. Review with management and independent auditors the financial health of the District including controls over budget development and key budget trend information as well as the financial status of the District in relation to its adopted budget.
 9. Review and provide guidance in revising the Audit Request for Proposal, (RFP) at least every five years. The Audit Committee shall receive a recommendation from District management regarding the selection of the independent auditing firm but will retain the ultimate authority for selection and recommendation to the Board of Education for approval.
 10. Annually meet with the independent auditors to review and approve the scope of the audit.
 11. Meet with the district attorney twice a year.
 12. Retain the authority to approve in advance all audit services, including engagement fees, scope and terms.
 13. Discuss with management and the independent auditors the effects of local, state and federal regulatory requirements and accounting initiatives.
 14. Review the experience and qualifications of the independent auditor's senior members as well as members of the team assigned to the District audit.
 15. Review and consider once every five years, a rotation of the audit partner responsible for the District independent audit, in coordination with the five-year audit RFP award.
 16. Obtain and review reports from the independent auditors on an annual basis describing,
 - a. the auditor's internal quality control procedures,
 - b. any material issues raised by the most recent quality control review or peer review of the firm, or by any inquiry or investigation by governmental or professional authorities within the preceding five years respecting one or more independent audits carried out by the firm,
 - c. any steps taken to deal with any such issues and
 - d. all relationships between the independent auditors and the District.
 17. Review with the independent auditors, any significant problems or difficulties the auditors may have encountered in the course of the annual audit work and any management letter provided by the auditors and the District's response to that letter. Such review should include:
 - a. any significant difficulties encountered in the course of the audit work,
 - b. any restrictions on the scope of the independent auditor's activities or access to required information,
 - c. significant changes to the audit plan and
 - d. any disagreement with management, which if not satisfactorily responded would have affected the auditor's opinion.
 18. Meet 8 times each year, or more if necessary. These meetings will allow Audit Committee members to meet with the independent auditor based upon need. Other District Management personnel, liaisons, will be asked to present as needed. The Audit Committee may ask other members of management or anyone else as desired by the committee to attend meetings.
 19. Review the procedures for the receipt, retention, and treatment of complaints received by the District regarding accounting, internal accounting controls, auditing matters, or suspected fraud that may be submitted by any party internal or external to the District. Review any complaints that have been received, current status, and resolution if one has been reached.

20. Annually review its own performance.
21. Provide annually to the Board of Education a written report of how it has discharged its duties and met its responsibilities. This report should include among other items, any material issues that arise with respect to:
 - a. the quality or integrity of the District's financial statements,
 - b. the District's compliance with legal or regulatory requirements,
 - c. the qualifications, performance and independence of the independent auditors and
 - d. the qualifications, performance and effectiveness of District financial management staff.

It is further understood that this report will be made public according to Iowa Law governing school Districts and be accompanied by the Audit Committee Charter or other documentation establishing the functions and role of the Audit Committee. Members of the Audit Committee may be requested by the Board of Education to represent the committee at additional Board meetings upon request.

22. Create a tentative agenda for all committee meetings for the ensuing year.
23. Annually appoint a committee chairperson and fill committee vacancies at the expiration of existing members three-year terms or as needed.

Duration of the Audit Committee

The Audit Committee shall remain in effect until repealed or amended by the Board of Education.

CONSENT AGENDA

BA-21-129 **Amended Agreement - Cedar Rapids Community School District and Piper Sandler -
Serve as Dissemination Agent for Secondary Market Disclosure (David Nicholson)**

Exhibit: BA-21-129.1

Action Item

Pertinent Fact(s):

1. The original Agreement that that District entered into with Piper Jaffary was approved in 2011. Under the dissemination agreement, Piper Sandler, formerly known as Piper Jaffary, is acting as our Dissemination Agent for our market disclosures with the secondary market.
2. The Addendum adds the new bonds we will be issuing this year; bonds for the new school on the Jackson site, refunding SAVE bonds for our 2015 series of bonds, and incorporates our 2016 GO bonds that are set to be paid off at the end of this fiscal year. In addition, it includes a slight increase to the filing fees.

Recommendation:

It is recommended that the Board of Education approve the Amended Agreement between Cedar Rapids Community School District and Piper Sandler to serve as Dissemination Agent for Secondary Market Disclosure.

Addendum to Agreement to Serve as Dissemination Agent for Secondary Market Disclosure

October 13, 2020

Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

Re: Agreement to Serve as Dissemination Agent for Secondary Market Disclosure, dated 5/26/11 (the "Dissemination Agreement") between Piper Sandier & Co. ("Piper") and Cedar Rapids Community School District, Iowa, (the "Obligated Party" or the "Issuer")

Pursuant to the Agreement, Piper agreed to provide certain secondary market disclosure dissemination services to the Obligated Party with respect one or more contractual undertakings of the Obligated Party to disseminate certain continuing operating and financial information and notices of certain enumerated events to the MSRB. The parties to the Dissemination Agreement hereby agree to amend the Dissemination Agreement to add the following subject securities:

Name of Issue	Date of Undertaking
School Infrastructure Sales, Services & Use Tax Revenue Refunding Bonds Series 2020	12/29/20
School Infrastructure Sales, Services & Use Tax Revenue Bonds Series 2020	11/24/20
General Obligation School Bonds Series 2016	5/12/16

A copy of the Undertaking is in the final transcript with respect to the Bonds.

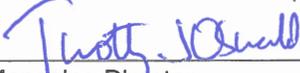
Insert changes in agreement here

The Fees section of the Dissemination Agreement is amended in its entirety to read as follows:

The Obligated Party agrees to pay Piper a fee for annual report filing equal to \$1,500 per year per class of security outstanding and subject to the Rule. In addition, in the event that you notify us of a material event, a filing fee of \$250 per event shall be charged. This fee will be payable at the time of the submission of the Obligated Party's annual information to the MSRB. Piper has sole discretion to increase the annual fee for any succeeding year after the dissemination for the prior year has been made and fees for that year have been paid.

The parties hereto agree that this letter amendment amends the Dissemination Agreement and is fully incorporated therein in all its terms.

Entered into on behalf of Piper by

 _____ Date: 10-13-20

Managing Director

Entered into on behalf of Obligated Party by

_____ Date: _____

Name of Obligated Party

CONSENT AGENDA

BA-21-130 **Approval - Temporary Grading Easement - Metro High School
(Jon Galbraith)**

Exhibit: BA-21-130.1-3

Action Item

Pertinent Fact(s):

1. The City of Cedar Rapids is requesting a temporary grading easement for pavement and water main improvements. The proposed area for this easement is part of the exhibit.
2. The request for a temporary grading easement will not have an impact on day-to-day activities at Metro High School.
3. The District is requesting one dollar in compensation for the temporary easement and is good until 30 days after the acceptance of the pavement and water main improvements.

Recommendation:

It is recommended that the Board of Education approve the Temporary Grading Easement at Metro High School as requested by the City of Cedar Rapids.

TEMPORARY GRADING EASEMENT FOR CONSTRUCTION

This instrument is made this _____ day of _____, 20____, by The Independent School District of Cedar Rapids n/k/a Cedar Rapids Community School District, OWNER, (hereinafter referred to as GRANTOR) of the following described property:

A part of Lot 4, Stibbs' Addition to Cedar Rapids, Iowa, and Part of Lot 33, Leach and Harman's Addition to Cedar Rapids as Recorded in Volume 16, Page 609 in the Office of the Linn County, Iowa Recorder and Part of Vacated 8th Street SE

WHEREAS, the OWNER in fee simple of the real property known and described as set out above are the GRANTOR, and

WHEREAS, the City of Cedar Rapids, (hereinafter referred to as GRANTEE) proposes to grade, shape and sod improvements upon a portion of the above real property owned by the GRANTOR, and

WHEREAS, the GRANTOR has agreed to give the GRANTEE, a Temporary Grading Easement for Construction for the purpose of grading, shaping and seeding, if applicable, upon a portion of the real property of the GRANTOR, for consideration of \$1.00 and other valuable consideration duly paid and acknowledged.

See Attached Temporary Construction Easement Exhibit

THEREFORE, for the above consideration the GRANTOR hereby grants unto the GRANTEE the Easement and rights herein described, which Easement and rights shall be binding upon the GRANTOR.

GRANTEE agrees to restore the easement area in a timely manner including, but not limited to, the restoration of lawns by sodding, complete restoration of any driveways, fences or other structures modified as a requirement of the construction, upon completion of the construction or repairs.

Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

The Independent School District of Cedar Rapids n/k/a Cedar Rapids Community School District

By: _____

By: _____

ALL-PURPOSE ACKNOWLEDGMENT

STATE OF _____
COUNTY OF _____ } ss:

On this ____ day of _____, A.D. 20____, before me, the undersigned, a Notary Public in _____ and _____ for _____ said _____ State, personally appeared _____

_____ to me personally known
or _____ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity(ies) upon behalf of which the person(s) acted, executed the instrument.

Notary Public in and for the State of _____

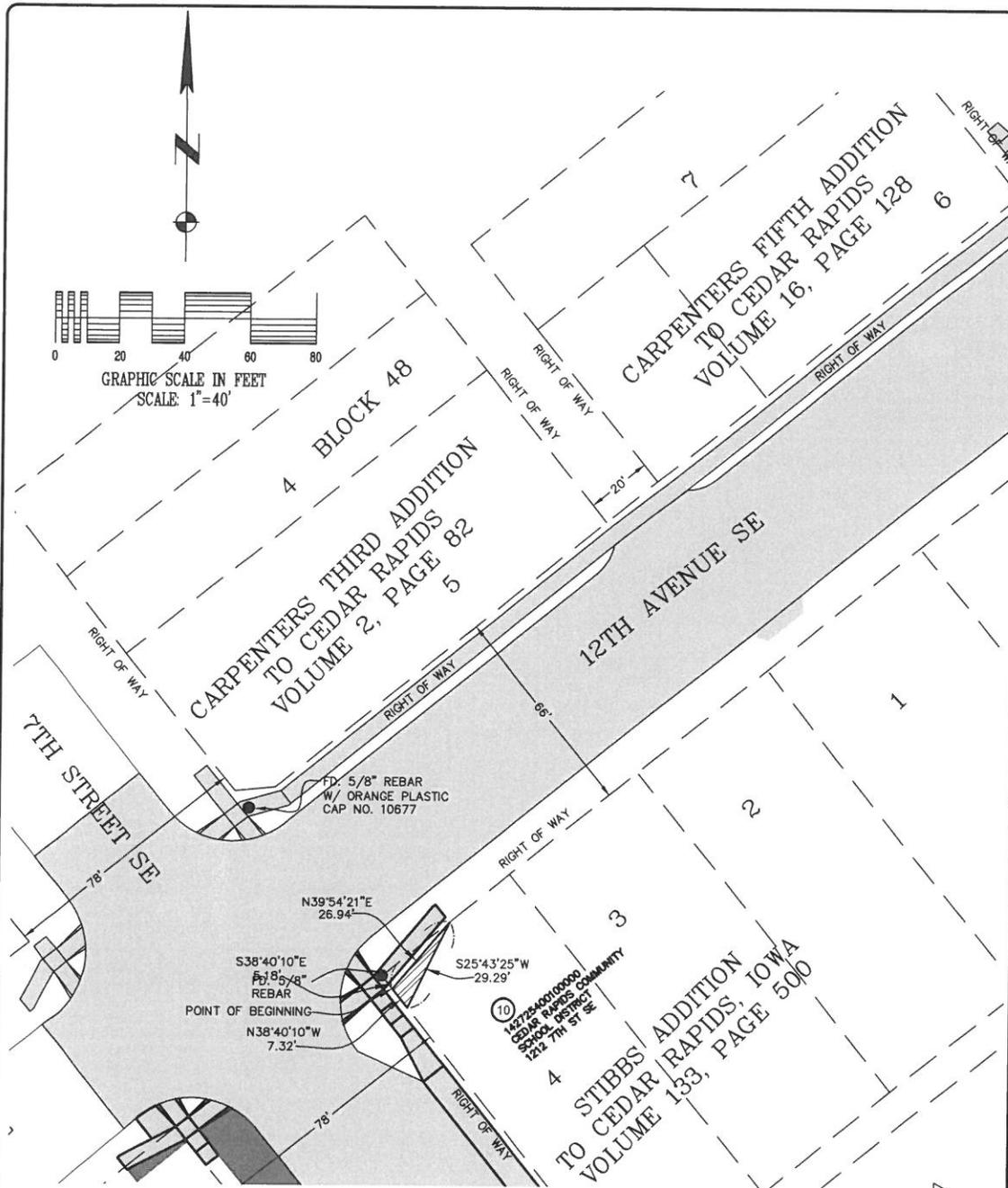
(SEAL)

CAPACITY CLAIMED BY SIGNER:

INDIVIDUAL
 CORPORATE
Titles of Corporate Officer(s): _____
 Corporate Seal is affixed
 No Corporate Seal procured
PARTNERSHIP: Limited General
 ATTORNEY-IN-FACT
 EXECUTOR(s) or TRUSTEE(s)
 GUARDIAN(s) or CONSERVATOR(s)
 OTHER: _____

SIGNER IS REPRESENTING:

Names of entity(ies) or person(s)



LEGAL DESCRIPTION - TEMPORARY CONSTRUCTION EASEMENT:

PART OF LOT 4, STIBBS' ADDITION TO CEDAR RAPIDS, IOWA AS RECORDED IN VOLUME 133, PAGE 500 IN THE OFFICE OF THE LINN COUNTY, RECORDER.

COMMENCING AT THE WESTERLY MOST CORNER OF SAID LOT 4; THENCE S38°40'10\"/>

SAID PARCEL CONTAINS 97 SQ.FT., 0.002 ACRE, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD

SURVEY LEGEND

- FD. SURVEY MONUMENT AS NOTED
- EASEMENT LINE
- EXISTING LOT LINE

ENGINEER:

MATT JOHNSON, P.E.
HALL & HALL ENGINEERS INC.
1860 BOYSON ROAD
HIAWATHA, IOWA 52233
319-362-9548

SURVEY PREPARED FOR:

CITY OF CEDAR RAPIDS

OWNER:

CEDAR RAPIDS COMMUNITY
SCHOOL DISTRICT
346 2ND AVE SW
CEDAR RAPIDS, IA 52404

Project Number: 9969-15-7	Sheet: 1 of 1	Scale: 1"=40'	Field Book No: FKB	Date: 1/23/2020
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Sheet Title:
EXHIBIT
TEMPORARY CONSTRUCTION EASEMENT
PART OF LOT 4, STIBBS' ADDITION
CEDAR RAPIDS, LINN COUNTY, IOWA

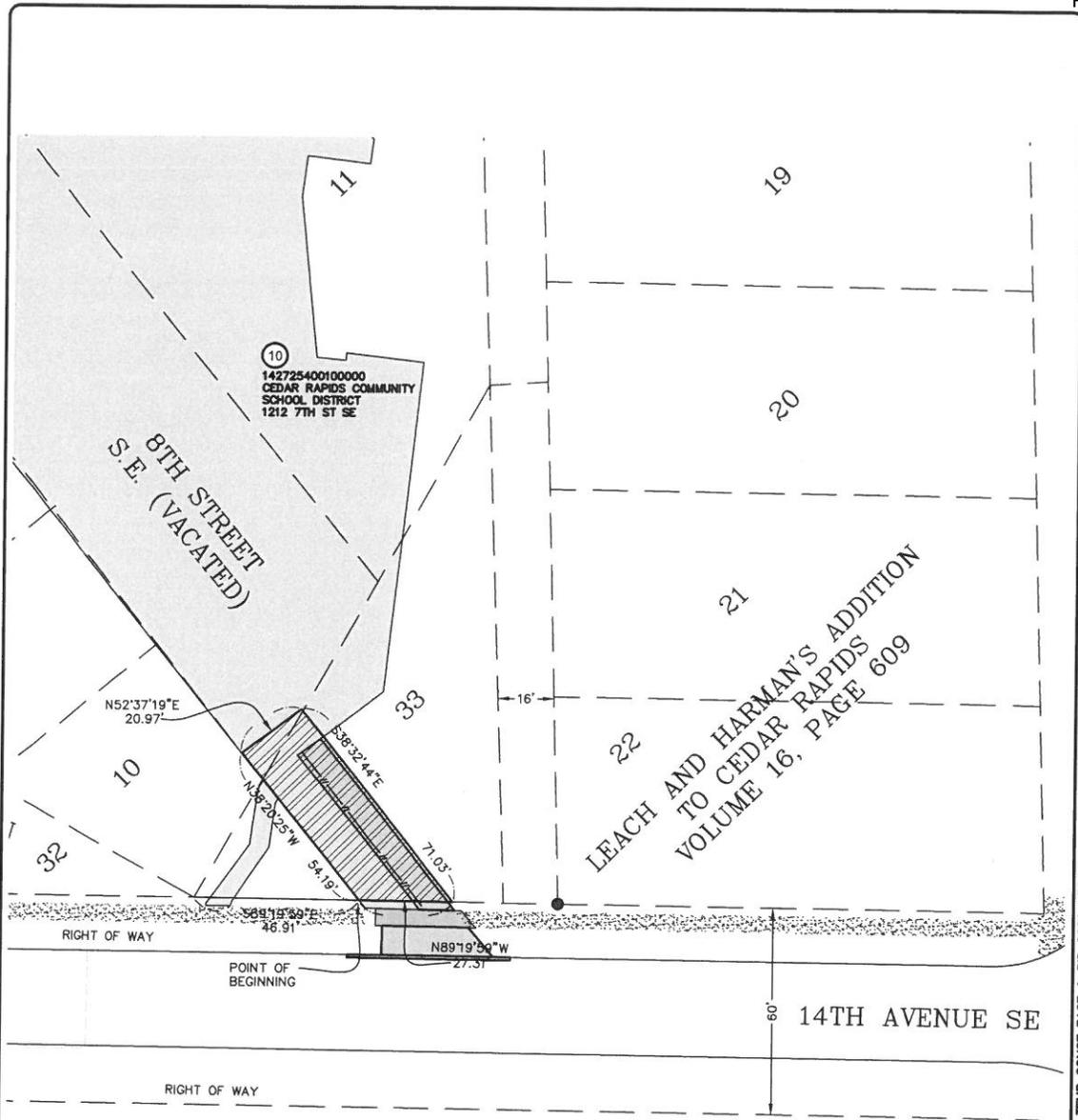
HALL & HALL ENGINEERS, INC.
Leaders in Land Development Since 1953

1860 BOYSON ROAD, HIAWATHA, IOWA 52233
PHONE: (319) 362-9548 FAX: (319) 362-7598

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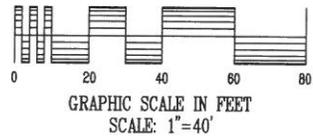
Designed by:DLK Drawn by:DLK Checked by: MGJ

CAD File: I:\projects\9900\9969 Cedar Rapids\9969-15-07 12th Ave SE Full Design\DWG\Exhibits\9969-15-07 TEMP CONST EASE & PID 2020 UPDATED.dwg Date Plotted: Jul 09, 2020 - 4:54pm Plotted By: MJOHNSON



SURVEY LEGEND

- FD. SURVEY MONUMENT AS NOTED
- EASEMENT LINE
- EXISTING LOT LINE



LEGAL DESCRIPTION - TEMPORARY ACCESS EASEMENT:

PART OF LOT 33, LEACH AND HARMAN'S ADDITION TO CEDAR RAPIDS AS RECORDED IN VOLUME 16, PAGE 609 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER AND PART OF VACATED 8TH STREET S.E. DESCRIBED AS FOLLOWS DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 33; THENCE S89°19'59"E 46.91 FEET ALONG THE SOUTH LINE OF SAID LOT 33 TO THE POINT OF BEGINNING; THENCE N38°20'25"W 54.19 FEET; THENCE N52°37'19"E 20.97 FEET; THENCE S38°32'44"E 71.03 FEET TO THE SOUTH LINE OF SAID LOT 33; THENCE N89°19'59"W 27.31 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 1320 SQ.FT., 0.03 ACRE, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

ENGINEER:

MATT JOHNSON, P.E.
HALL & HALL ENGINEERS INC.
1860 BOYSON ROAD
HIAWATHA, IOWA 52233
319-362-9548

SURVEY PREPARED FOR:

CITY OF CEDAR RAPIDS

OWNER:

CEDAR RAPIDS COMMUNITY
SCHOOL DISTRICT
346 2ND AVE SW
CEDAR RAPIDS, IA 52404

Project Number: 9969-15-7	Sheet: 1 of 1	Scale: 1"=40'	Field Book No: FKK	Date: 1/23/2020	Sheet Title: EXHIBIT TEMPORARY CONSTRUCTION EASEMENT PART OF LOT 33, LEACH AND HARMAN'S ADDITION AND PART OF VACATED 8TH STREET S.E. CEDAR RAPIDS, LINN COUNTY, IOWA	HALL & HALL ENGINEERS, INC. <i>Leaders in Land Development Since 1953</i> 1860 BOYSON ROAD, HIAWATHA, IOWA 52233 PHONE: (319) 362-9548 FAX: (319) 362-7595 CIVIL ENGINEERING • LANDSCAPE ARCHITECTURE LAND SURVEYING • LAND DEVELOPMENT PLANNING www.halleng.com Designed by:DLK Drawn by:DLK Checked by: MGJ	CAD File: I:\projects\9900\9969 Cedar Rapids\15-07 12th Ave SE Full Design\DWG\Exhibit\9969-15-07 TEMP CONST EASE & PID 2020 UPDATED.dwg Date Plotted: Jul 09, 2020 - 4:54pm Plotted By: MJOHNSON
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CONSENT AGENDA

BA-21-131 Approval – ADA Elevator Project- Kennedy High School - Change Order Number Two (Chris Gates)

Exhibit: BA-21-131.1-2

Action Item

Pertinent Fact(s):

1. Kleiman Construction is the contractor for this project with a contract amount of \$442,565.98.00 and the source of funding is the Secure an Advanced Vision for Education Fund (SAVE).
2. Kleiman Construction is requesting a change order in the amount of \$3,980.96, for a new contract amount of \$446,546.94.
 - COR #005R2 results from an unforeseen condition resulting in a mechanical chase reface.
 - COR #006 results from an error or omission in the plans and specs resulting in additional elevator utilities.
 - COR #008R results from an owner's request to replace leaking valves.
 - COR #009 results from an error or omission in the plans and specs resulting in adding mosaic tile trim.
 - COR #011 results from an owner's request for roof penetration removal and repatch.

Recommendation:

It is recommended that the Board of Education approve Change Order Number Two to Kleiman Construction for the ADA Elevator Project at Kennedy High School.



AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
CRCSD 2020-21 ADA Elevator Kennedy
High School
Cedar Rapids

CONTRACT INFORMATION:
Contract For: General Construction

Date: March 10, 2020

CHANGE ORDER INFORMATION:
Change Order Number: 002

Date: October 20, 2020

OWNER: *(Name and address)*
Cedar Rapids Community School District
Educational Leadership Support
Center
2500 Edgewood Road NW
Cedar Rapids, Iowa 52405

ARCHITECT: *(Name and address)*
Solum Lang Architects, LLC
1101 Old Marion Road NE
Cedar Rapids, Iowa 52402

CONTRACTOR: *(Name and address)*
Kleiman Construction
6205 Locust Street SW
Cedar Rapids, Iowa 52404

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per COR #005R2 (Attached)
Mechanical Chase Reface - ADD \$772.10

Per COR #006 (Attached)
ITC #5 - Additional Elevator Utilities - ADD \$1,715.86

Per COR #008R (Attached)
Leaking Valves - ADD \$111.00

Per COR #009 (Attached)
Mosaic Tile Trim - ADD \$798.00

Per COR #011 (Attached)
ITC #6 - Roof Penetration Removal & Repatch - ADD \$584.00

The original Contract Sum was	\$ 434,360.00
The net change by previously authorized Change Orders	\$ 8,205.98
The Contract Sum prior to this Change Order was	\$ 442,565.98
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,980.96
The new Contract Sum including this Change Order will be	\$ 446,546.94

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be August 7, 2020

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Solum Lang Architects, LLC

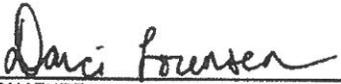
ARCHITECT *(Firm name)*

Kleiman Construction

CONTRACTOR *(Firm name)*

Cedar Rapids Community School District

OWNER *(Firm name)*

 _____ SIGNATURE	 _____ SIGNATURE	_____ SIGNATURE
Darci Lorensen, Architect _____ PRINTED NAME AND TITLE	Mike Glavin _____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
October 20, 2020 _____ DATE	10/21/2020 _____ DATE	_____ DATE

CONSENT AGENDA

BA-21-132 **Approval – Roof Improvements Project - Bid Package 2 - Harding Middle School - Change Order Number One (Chris Gates)**

Exhibit: BA-21-132.1-2

Action Item

Pertinent Fact(s):

1. Advance Builders Corporation is the contractor for this project with a contract amount of \$699,500.00 and the source of funding is the Physical Plant and Equipment Levy Fund (PPEL).
2. Advance Builders Corporation is requesting a change order in the amount of \$3,500.00, for a new contract amount of \$703,000.00.
 - COR #1 results from an error or omission in the plans and specs resulting in additional work to the flat roof.

Recommendation:

It is recommended that the Board of Education approve Change Order Number One to Advance Builders Corporation for the Roof Improvements Project- Bid Package 2 at Harding Middle School.



AIA[®] Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> CRCSD 2020-21 Roof Improvements Bid Package 2 - Harding Middle School Cedar Rapids	CONTRACT INFORMATION: Contract For: General Construction Date: March 10, 2020	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: October 21, 2020
OWNER: <i>(Name and address)</i> Cedar Rapids Community School District Educational Leadership Support Center 2500 Edgewood Road NW Cedar Rapids, Iowa 52405	ARCHITECT: <i>(Name and address)</i> Solum Lang Architects, LLC 1101 Old Marion Road NE Cedar Rapids, Iowa 52402	CONTRACTOR: <i>(Name and address)</i> Advance Builders Corps 325 Waconia Court SW Cedar Rapids, Iowa 52404

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per COR #1 (Attached)

Additional flat roof work, not included in original scope ADD \$3,500.00

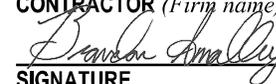
The original Contract Sum was	\$ 699,500.0000
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 699,500.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,500.00
The new Contract Sum including this Change Order will be	\$ 703,000.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be September 29, 2020

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Solum Lang Architects, LLC ARCHITECT <i>(Firm name)</i>	Advance Builders Corps CONTRACTOR <i>(Firm name)</i>	Cedar Rapids Community School District OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Jeff Portman PRINTED NAME AND TITLE	Brandon Smalley - Project Manager PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
10.21.2020 DATE	10/21/2020 DATE	 DATE

ADVANCE BUILDERS

325 Waconia Court SW - Cedar Rapids, IA 52404
Phone: 319-247-7178 / Fax: 319-247-7179

Solum Lang Architects
Attn: Jeff Portman

Building Info:
Harding Middle School
4801 Golf St NE
Cedar Rapids, IA 52402

Change Order Request

Date: 10/13/2020

Description of Work: Additional work required for the flat roof on the east side of the dome (not shown on drawings)

Work to be Completed:

- Work was done per the same scope and specifications for the primary dome roof.
- New nailers were installed around the perimeter of the roof to match the new insulation height.
- 2 layers of 1 1/2" polyisocyanurate insulation was installed over the existing modified bitumen roof system.
- 1/4" DensDeck Prime was installed over the new insulation. The DensDeck Prime was mechanically fastened to the metal deck through all layers of insulation.
- Siplast ProBase SA was installed over the DensDeck Prime in accordance with manufacturer's recommendations.
- Siplast Parapro Roof Membrane was installed over the ProBase SA with a reinforcement layer embedded within the liquid resin.
- Gray Paracoat HS was installed over the Parapro Roof Membrane.
- New metal flashings were installed around the perimeter edging.
- This scope of work was gone over with Chris Gates onsite, with verbal approval.
- Roof portion of the roof is to be covered within the manufacturer's 20-year warranty for the main project.

<u>Item</u>	<u>Cost</u>
Additional Labor (5 Men, 5 Hours) 25 MH @ \$65	\$1,625
Additional Materials (Insulation, Base Sheet, Liquid Flashing, Wood Nailers, Insulation Fasteners, Wood Fasteners)	\$1,640
Material Markup 15%	\$246
<u>Total:</u>	\$3,511 rounded to \$3,500 for ease of billing

Cost of Work Described Above: \$3,500
Prices valid for 30 days

Submitted by: Kyle Easley
Kyle Easley-Project Manager

Please call me with any questions or concerns. Office: 319-247-7178 Cell Phone: 319-551-8186
kyle@iaroofers.com www.advancebuilderscorp.com

CONSENT AGENDA

BA-21-133 Agreement - Cedar Rapids Community School District and Kirkwood Community College for Concurrent Enrollment Courses - 2020-2021 School Year (John Rice/Cynthia Phillips)

Exhibit: BA-21-133.1-5

Action Item

Pertinent Fact(s):

The Cedar Rapids Community School District will be offering Kirkwood Community College courses onsite for the 2020-2021 School Year. The District will also allow students to enroll in Alternative Concurrent Contracted Classes (formerly Post-Secondary Enrollment Option-PSEO) during the 2020-2021 School Year.

Recommendation:

It is recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Kirkwood Community College for Concurrent Enrollment Courses during the 2020-2021 School Year.

EXHIBIT C: ONSITE & ALTERNATIVE CONCURRENT

**ANNUAL ENROLLMENT FORM
SUBMITTED PURSUANT TO 28E MASTER AGREEMENT FOR THE
CONCURRENT ENROLLMENT PARTNERSHIP – Linn County**

DISTRICT: CRSD

I. ONSITE CONTRACTED CLASSES

1. Yes, the District agrees to contract and enroll students in the following onsite college level courses, unless indicated by a strikethrough on the master document of courses.

ART-101	Art Appreciation
ART-203	Art History I
ART-204	Art History II
ECE-170	Childhood Growth & Development
EGR-400 PLTW	Introduction to Engineering Design
EGR-410 PLTW	Principles of Engineering
EGR-420 PLTW	Digital Electronics
EGR-460 PLTW	Civil Engineering and Architecture
CIS-450	PLTW – Computer Science Principles (CSP)
ENG-105	Composition I
ENG-106	Composition II
GRA-140	Digital Imaging
GRA - 127	Illustrator I
FLF-241	Intermediate French I
FLS-242	Intermediate French II
FLS-241	Intermediate Spanish I
FLS-242	Intermediate Spanish II
HIS-151	U.S. History to 1877
HIS-152	U.S. History Since 1877
PSY-111	Introduction to Psychology

Please list any other contracted courses not listed above:

When onsite courses are taught by qualified District personnel, the District will pay Kirkwood 20% of Kirkwood's current tuition rate per student for the college credit course (s) taught by the District instructor (s) and purchase their own textbooks used for a three year (minimum) as agreed upon with Kirkwood Community College. Program fees may include all associated program costs (books, assessment, software licensing agreements, etc.) that may apply. The tuition rate for the 2020-2021 academic year is set at \$180 per credit hour.

On occasion, Kirkwood and the District may choose to collaborate to hire a shared instructor provided by Kirkwood Community College. In this instance, a Kirkwood paid adjunct will provide instruction within the walls of the high school building, or provide instruction through Kirkwood's virtual synchronous instruction delivery format called WebLive. This delivery format is billed according to the most updated cost for alternative concurrent, online, and Liberal Arts based classes at the Kirkwood Regional Centers, and accordingly, textbooks will be loaned to students at no cost for use during the semester.

II. ALTERNATIVE CONCURRENT CONTRACTED CLASSES (formerly PSEO)

Choose One:

- District elects to allow students to enroll in any Kirkwood college level (non-developmental) course offerings.
- District restricts alternative concurrent enrollment to an approved list of classes to be shared with Kirkwood to be shared at return of this exhibit.

Alternative Concurrent Contract (formerly PSEO) billing structure: District will pay Kirkwood 80% of Kirkwood's current tuition rate per student for the alternative concurrent contracted course (s). Kirkwood will provide the textbooks.

III. District Authorization and Signature

Authorized by: _____

Name: _____

Title: _____

Date: _____

EXHIBIT B: REGIONAL CENTER/SHARED PROGRAMS

**2020-2021 ANNUAL ENROLLMENT FORM
SUBMITTED PURSUANT TO 28E MASTER AGREEMENT FOR THE
CONCURRENT ENROLLMENT PARTNERSHIP – KIRKWOOD LINN COUNTY REGIONAL CENTER**

DISTRICT:

LINN COUNTY REGIONAL CENTER (PLEASE CHOOSE ONE)

- District elects to enroll in the Linn Regional Program.
- District declines to enroll in the Linn Regional Program.
- District elects to enroll in the Linn Regional Program except those indicated below (district can strike through courses they do not wish to contract)

Courses Offered for 2020-2021 School Year

Advanced Manufacturing Academy - CTE	Course	Credits	Tuition	Fees
Introduction to Safety and Health for Welders SENSE1	WEL-228	1	\$180	\$84
Intro to Metal Fabrication	WEL-208	3	\$540	\$84
CNC Machine Tool Ops	MFG-394	4	\$720	\$209
Gas Metal Arc Welding Short Circuit Transfer: SENSE1	WEL-244	2	\$360	\$84
Gas Metal Arc Welding Spray Transfer: SENSE1	WEL-245	2	\$360	\$84
Gas Tungsten Arc Welding for Carbon Steel: SENSE1	WEL-251	2	\$360	\$84
NIMS Certification Exams				\$125
Architecture, Construction & Eng. Academy - CTE				
ACE Professions	ARC-150	2	\$360	
Job Seeking Skills	ADV-135	1	\$180	
Structures of Mechanical, Electrical and Plumbing	CON-313	3	\$540	
Construction Lab	CON-190	3	\$540	
Architectural Plans and Specs	CON-101	3	\$540	
Arts & Science Pre-Liberal Arts Academy (student choice of 4 general education courses)				
Composition I	ENG-105	3	\$540	
Composition II	ENG-106	3	\$540	
Fundamentals of Oral Communication	SPC-101	3	\$540	
Introduction to Psychology	PSY-111	3	\$540	
Fundamentals of Oral Communication	SPC-101	3	\$540	
Art Appreciation	ART-101	3	\$540	
Survey of World Religions	REL-101	3	\$540	
Developmental Psychology	PSY-121	3	\$540	
How College Works	SDV-105	3	\$540	
Computer Programming and Software Dev. - CTE				
Introduction to Programming Logic	CIS-121	3	\$540	
Unity Gaming (CE Course, 40% covered by WTED grant)	CE Course	CEU	\$329.40	
Java	CIS-171	3	\$540	
Network Plus	NET-165	3	\$540	

Dental Academy -CTE				
Health Skills I	HSC-210	1	\$180	\$36
Dental Terminology	DEN-110	2	\$360	
Professionals in Health	HSC-107	3	\$540	\$36
Dental Anatomy	DEN-120	3	\$540	
Head and Neck Anatomy	DEN-130	1.5	\$270	
Exploration of Healthcare Careers	HSC-205	3	\$540	\$76
Pre-Business Administration Academy				
Introduction to Business	BUS-102	3	\$540	
Information Computing	CSC-116	3	\$540	
Personal Finance	FIN-121	3	\$540	
Principles of Management	MGT-101	3	\$540	
Pre-Criminal Justice Transfer Academy				
Introduction to Criminal Justice	CRJ-100	3	\$540	
Cultural Awareness of CJ Practitioners	CRJ-202	3	\$540	
Introduction to Sociology	SOC-110	3	\$540	
Fundamentals of Oral Communication	SPC-101	3	\$540	
Pre-Education Transfer Academy				
Exploring Teaching	EDU-110	3	\$540	
Introduction to Psychology	PSY-111	3	\$540	
Developmental Psychology	PSY-121	3	\$540	
Exceptional Persons	EDU-248	3	\$540	
Emergency Medical Services Academy EMT– CTE				
Explorations of Healthcare Careers	HSC-205	3	\$540	\$76
Medical Terminology	HSC-115	4	\$720	\$35
Emergency Medical Tech I	EMS-255	4	\$720	\$195
Emergency Medical Tech II	EMS-350	3.5	\$630	\$188
Emergency Medical Tech II Clinical	EMS-365	1	\$180	
Patient Care Academy – CTE				
Medical Terminology	HSC-115	4	\$720	\$35
Exploration of Healthcare Careers	HSC-205	3	\$540	\$76
Professionals in Health	HSC-107	2	\$360	\$35
Nurse Aide	HSC-168	3.5	\$630	\$116
Pre-Professional Health Careers Academy				
Nutrition	BIO-151	3	\$540	
Human Anatomy and Physiology I	BIO-168	4	\$720	\$18
Human Anatomy and Physiology II	BIO-173	4	\$720	\$18
Personal Wellness	PEH-111	3	\$540	
Transportation Academy – Technician -CTE				
Introduction to Automotive Technology	AUT-104	3	\$540	\$34
Automotive Electricity	AUT-611	5	\$990	\$53
Industrial Math I	MAT-715	3	\$540	
Maintenance and Light Repair	AUT-100	4	\$720	\$112

District will pay Kirkwood 100% of Kirkwood's current tuition rate per student (\$180.00/credit hour) for **career and technical education (CTE)** courses and 80% of the current rate for liberal arts courses that have 15 students enrolled, otherwise the rate will be 100%. Some CTE and Liberal Arts courses have associated fees that will also be billed to the district. Kirkwood will provide the textbooks for all courses.

Authorized by: _____

Name: _____

Title: _____

Date: _____

CONSENT AGENDA

BA-21-134 **Agreement- Cedar Rapids Community School District and Mary Decker (Justin Blietz)**

Exhibit: BA-21-134.1-3

Action Item

Pertinent Fact(s):

Mary Decker, a consultant, will be working with secondary school administrators around equity and reducing disproportionality in discipline data. Services shall begin with initiation of contract and conclude no later than May 31, 2021.

Recommendation:

It is recommended that the Board of Education approve the on-going Agreement between Cedar Rapids Community School District and Mary Decker in supporting the District's efforts around equity and reducing disproportionality in discipline data.

SERVICE AGREEMENT

This Vendor Agreement ("Agreement") is made effective as of October 26, 2020 between the Cedar Rapids Community School District and Mary Decker. In this Agreement, the party who is contracting to receive the services shall be referred to as "CRCSD", and the party who will be providing the services shall be referred to as "MD"

1. **DESCRIPTION OF SERVICES and DELIVERABLES.** Beginning no earlier than October 26, 2020 MD will provide consultation and facilitation support for disproportionality of suspensions at Washington HS, McKinley MS, Wilson MS, and Roosevelt MS. Services will include 5 days in district per month and ongoing contact via virtual meetings, email, text, and phone calls.
2. **TIMELINE FOR SERVICES.** The above services shall begin upon the initiation of this contract for services and conclude no later than May 31, 2020.
3. **PAYMENT FOR SERVICES.** The total compensation for this contract shall be up to \$50,000 at \$5,000 for the months of August, September, October, November, December of 2020, January, February, March, April, and May of 2021, representing a negotiated final cost, and this compensation includes all related costs for MD to provide these services. The contractor will invoice the CRCSD in 5 invoices every two months. CRCSD will pay with terms of net 30 from receipt of invoice.
4. **TERM/TERMINATION.** This Agreement can be terminated by either party with written thirty (30)- day notice and shall terminate automatically on May 31, 2021.
5. **ENTIRE AGREEMENT.** This Agreement and CRCSD's purchase order terms and conditions, attached, contain the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written. If there is a conflict in terms between the two agreements, the purchase order terms and conditions will override this agreement.
6. **SEVERABILITY.** If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
7. **PARTY CONTRACTING SERVICES: Cedar Rapids Community School District.**

Mary Ron Decker
Authorized Signature – Contractor

10/21/2020
Date

Authorized Signature - Cedar Rapids Community School District

Date

TERMS AND CONDITIONS

1. Acceptance

This Purchase Order is subject to the following terms and conditions and no others unless there is written consent of both parties.

2. Laws

The laws of the State of Iowa shall apply in all disputes.

3. Shipping and Packaging

All material is subject to inspection by the Cedar Rapids Community School District (hereinafter called CRCSD). Each shipment must be accompanied by a packing slip showing our Purchase Order number, item number, part number, waybill number, quantity shipped, number of pkgs. in shipment, net weight, and the number of pieces per pound if weight counted. The CRCSD Purchase Order number must be placed on all shipping containers and be easily and clearly read. Invoices covering the shipment must contain this same information.

4. Modifications and Changes

CRCSD reserves the right, by written notice issued hereunder, to make changes in the drawings, design or specifications, method of shipment of packing, and in the dates and places for delivery, as specified in the schedule set forth on the face hereof, except that no change shall accelerate the rate of delivery hereunder without Seller's consent. No changes may be made in this order without written authorization of Purchasing.

5. Quality

Seller expressly warrants that all the articles, material and work covered by this order will conform to the specifications, drawings, samples or other description furnished by CRCSD, and will be of good material and workmanship, and free from defects, and if the articles are not ordered to the CRCSD specifications Seller further warrants that they will be merchantable and fit and sufficient for the purpose intended.

6. Defective Goods

If any of the goods fail to meet the warranties contained in paragraph 3, Seller upon notice from CRCSD shall promptly correct or replace the same at Seller's expense. If Seller shall fail to do so, CRCSD may cancel this order as to all such goods, and in addition, may cancel the then remaining balance of this order. After notice to Seller, all such goods will be held at Seller's risk. CRCSD may, and at the Seller's direction shall, return such goods to Seller at Seller's risk, and all transportation charges, both to and from the original destination, shall be paid by the Seller. Any payment for such goods shall be refunded by Seller unless Seller promptly corrects or replaces the same at its expense.

7. Packing

No charges will be allowed for packing, boxing, or crating. Prices must include all delivery charges and all such charges must be prepaid. Damaged materials will not be accepted.

8. Excess Goods

Except for customary quantity variations recognized by trade practice, goods in excess of those specified will not be accepted, and such goods will be held at Seller's risk. CRCSD may, and at Seller's direction shall, return such goods at Seller's risk, and all transportation charges, both to and from the original destination, shall be paid by the Seller.

9. Patent, Trademark and Copyright Indemnity

By acceptance of this order and in consideration hereof, the Seller agrees to indemnify and save harmless CRCSD and its customers against all losses, liabilities, damages and expenses which they may sustain due to the infringement of any patent, trademark or copyright resulting from the purchase, use or sale of the items to be delivered there under, or arising out of, or in connection with, the defense of any such claim of infringement.

10. Prices

Goods on this order must not be invoiced at a higher price than shown without written consent. If price is omitted on the order, it is agreed that your price will be the lowest prevailing market price to educational institutions. Seller will give CRCSD the benefit of any price decline at the actual time of shipment. All prices must be FOB destination. The Seller is to prepay shipping charges and add to invoice and attached to the invoice the original receipted freight bill. No deliveries will be accepted COD and/or freight collect.

11. Taxes

The CRCSD is exempt from Federal Excise Taxes, Transportation Taxes and Iowa Sales and Use Taxes. Do not include taxes when submitting invoices. Exemption certificate will be furnished upon request.

12. Assignment

Neither party shall assign or transfer this order or any interest therein or monies payable there under without the written consent of the other party, and any assignment made without such consent shall be null and void, except that CRCSD may assign this order and its interest therein without the consent of the Seller.

13. Hazardous Materials

a. A Materials Safety Data Sheet shall be provided with any product of hazardous nature as defined by Federal Law (29 CFR 1910-1200) and the Iowa Right to Know Act (Chapter 455D -Iowa Code)

b. All contractors contracted by CRCSD shall remove all chemicals or their remnants from our premises at the completion of the contract. (Hazardous substance information is available in each building)

14. Deliveries

All deliveries must be made to the District Warehouse, 2500 Edgewood Rd NW, Cedar Rapids, Iowa 52405 unless otherwise specified on face hereof. Seller agrees to deliver the items, in the quantities, within the time, in accordance with specifications (and approved sample if furnished), and at the prices specified on the face hereof, any failure of which shall entitle CRCSD, in addition to any other rights and remedies, to cancel this order and be relieved of all liability for any undelivered portion. A waiver of CRCSD right to cancel, by acceptance of any items after delivery date, or otherwise, shall not constitute a waiver of such right as to future deliveries. Seller, shall not, however, be liable to CRCSD for loss or damage sustained by it on account of delays due to causes beyond Seller's control and without its fault or negligence, provided Seller shall, with reasonable promptness after it appears a delay is likely to result, give notice, in writing, that delivery will be delayed, the cause, and probable extent thereon. Items received more than 15 days before schedule may, at CRCSD's option, be returned at Seller's expense, or be accepted and payment therefore withheld until the scheduled date.

15. General

Following these instructions ASSURES PROMPT REMITTANCE:

- a. Place Purchase Order number on all correspondence, invoices, packing slips, bill of lading or other shipping paper and containers.
- b. Enclose packing slip with each shipment.
- c. Mail invoices promptly after shipment to the address shown in the "Bill To" box.
- d. Render all invoices in triplicate.

WORK SESSION

BA-21-135 Board Goals and Strategic Plan Update (Noreen Bush)

Exhibit: Pocket Item Forthcoming

Information Item

Strategic Plan/Focus Areas

- Culture
- Student Learning
- Workforce
- Systems and Resources

Pertinent Fact(s):

The Board will have an opportunity to continue their work around Board Goals, along with a high level preview the Strategic Plan and Theory of Action.



SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

2020- OCTOBER

Monday	Oct 26	5:30 pm	Board Work Session & Regular Meeting	Via YouTube https://www.youtube.com/EngageCRschools/
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2020- NOVEMBER

Thursday	Nov 5	6:00 pm	UEN Annual Meeting	Virtual
Monday	Nov 9	5:30 pm	Annual & Regular Board Meetings	Via YouTube https://www.youtube.com/EngageCRschools/
Tuesday	Nov 10	5:30 pm	IASB Pre-Convention Workshop	Virtual
Tuesday	Nov 17	5:45 pm	IASB Delegate Assembly	Virtual
Wednesday/ Thursday	Nov 18/19		IASB Annual Convention	Virtual
Thurs/Fri	Nov 26/27		Holiday	Offices Closed

2020- DECEMBER

Monday	Dec 14	5:30 pm	Board Regular Meeting	Via YouTube https://www.youtube.com/EngageCRschools/
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2021 - JANUARY

Monday	Jan 11	5:30 pm	Board Regular Meeting	Via YouTube https://www.youtube.com/EngageCRschools/
Monday	Jan 25	5:30 pm	Board Regular Meeting	Via YouTube https://www.youtube.com/EngageCRschools/

MOMENT OF SILENCE – Jefferson High School Principal Michael Hawley

ADJOURNMENT – President Nancy Humbles

Board Meeting: Monday, October 26, 2020