

MINUTES
REGULAR MEETING/WORK SESSION OF THE BOARD OF DIRECTORS
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT,
IN THE COUNTY OF LINN, STATE OF IOWA
VIA ZOOM MEETING & LIVESTREAMED ON YouTube
<https://www.youtube.com/EngageCRschools/>

Monday, October 26, 2020 @ 5:30 p.m.

ATTENDANCE

Nancy Humbles, President; Directors Gary Anhalt, Jennifer Borcharding, Cindy Garlock, Dexter Merschbrock, Jennifer Neumann, and David Tominsky. Absent: None.

Also, present: Noreen Bush, Laurel Day, Jon Galbraith, Michael Hawley, Nicole Kooiker, and Dave Nicholson.

Technical assistance provided by Justin Schaefer.

President Humbles called the meeting to order at 5:30 p.m. and stated that the agenda has been revised with the removal of BA-21-124 "Stipulation of Substitute Teacher Pay" for further review.

APPROVAL OF AGENDA

It was recommended that the revised agenda of Monday, October 26, 2020 Board of Education Meeting/ Work Session be approved as set forth, and that each item is considered ready for discussion.

Upon motion by Director Jennifer Borcharding and second by Director Gary Anhalt, the Board approved the revised agenda of Monday, October 26, 2020 Board of Education Meeting/Work Session and that each item is considered ready for discussion.

Record of the roll call vote was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, Neumann and Tominsky. Nays: None.

SUPERINTENDENT'S REPORT/ BOARD REPORTS

Superintendent Bush highlighted the successful transition of both our staff and students as families have shifted their Return to Learn decisions. She also provided an update on our facilities post derecho. Lastly, she announced that we will have two High Schools and two Middle School opening up for in-person learning in November.

COMMUNICATIONS, DELEGATIONS, AND PETITIONS

None to Report

CONSENT AGENDA

BA-21-000/06 Minutes – Regular Board Meeting on Monday October 12, 2020 (Laurel Day)

It was recommended that the Board of Education approve the Minutes from the Regular Meeting held on Monday, October 12, 2020.

BA-21-001/05 Approval of Claims Report – September 2020 (David Nicholson)

It was recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending September 30, 2020.

BA-21-003/02 Budget Summary Report – September 2020 (David Nicholson)

It was recommended that the Board of Education approve the Budget Summary Report for the month ended September 30, 2020.

BA-21-004/05 Statement of Receipts, Disbursements, & Cash Balances – September 2020 (David Nicholson)

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of September 2020.

BA-21-005/05 Investments Report – September 2020 (David Nicholson)

The Investments Report summarizes investment transactions for the month of September 2020. Investments purchased during the month totaled \$4,500,574.80, and investments redeemed during the month totaled \$9,692,500.00. The current interest rate for US Bank is 0.05%, in comparison to 1.92% at US Bank in September 2019. The interest rate for Iowa Schools Joint Investment Trust (ISJIT) for September 2020 was 0.05%, in comparison to 1.97% in September 2019. Information Item.

BA-21-006/02 Food and Nutrition Fund Statement of Revenues and Expenditures – September 2020 (David Nicholson)

It was recommended that the Board of Education approve the Food and Nutrition Fund – Statement for the month ending September 30, 2020.

BA-21-007/03 Unspent Balance Report – September 2020 (David Nicholson)

The Unspent Balance report is designed to inform the Board of Education on the status of the district's General Fund authorized reserves- the Unspent Balance. An analysis of staffing and all other budgetary changes that impact the Unspent Balance as of month ended September 2020 is summarized for the Board's review. Information Item.

BA-21-009/06 Personnel Report (Linda Noggle)**APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Anderson, Jacob	\$2,747.00	MN Basketball Asst. Washington	10/13/2020
Barton, Grant	\$1,688.00	Debate / Speech Asst. Kennedy	10/19/2020
Barton, Grant	\$3,375.50	Debate Speech HD Kennedy	10/19/2020

Hootman, Audra	\$40,395.00	LINK Spec. (0.6 FTE) ELSC	10/19/2020
Lusmann, Amanda	\$55,200.00 (pro-rated)	Language Arts McKinley	11/9/2020
Snitker, Ross	\$2,747.00	MN Basketball Asst. Washington	10/19/2020
Williams, Chastity	\$3,858.00	MS Drama Franklin	10/19/2020
Wissenberg, Lisa	\$4,340.00	MS Orchestra Wilson	10/13/2020

RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Drahn, Tiana	Personal	Softball Asst. Kennedy	10/9/2020
Gillespie-Terrell, Jenna	Personal	3rd Grade Wright	10/9/2020

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Bolton, Mijha	\$14.14	Paraprofessional Hoover	10/19/2020
Bryant, Kristi	\$12.20	Paraprofessional Nixon	10/12/2020
Feye, Sarah	\$14.94	Paraprofessional Roosevelt	10/23/2020
Fitzgerald, Michael	\$14.18	Bus Attendant ELSC	10/19/2020
Kelsey, Michael	\$16.75	Custodian II - Floater ELSC	10/26/2020

Klope, Rachel	\$16.75	Custodian II - Floater ELSC	11/2/2020
Pridegon, Dainese	\$14.14	Paraprofessional Kenwood	10/19/2020
Wolfe, Joseph	\$14.18	Bus Attendant ELSC	10/19/2020

GRANTING LEAVE OF ABSENCE - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Moye, Latrina	Personal	Paraprofessional Taylor	10/16/2020

CHANGE OF GRADE/ POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Burkle, Donna	\$15.46	Counselor's Secretary Franklin	10/26/2020
Cliff, Sarah	\$16.50	Elem. Manager Taylor	10/14/2020
Cook, Andrew	\$18.47	Custodian I Arthur	10/5/2020
Price, Mari	\$15.03	Secondary Cook Washington	10/19/2020
Voncossman, Stefny	\$19.77	Engineer - 2nd Shift Roosevelt	10/6/2020

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Burger, Laura	Personal	Paraprofessional Wilson	10/12/2020
Gassman, Rita	Personal	Food Service Asst. Washington	10/16/2020

Hansen, Melanie	Personal	Bus Attendant ELSC	10/14/2020
Lyons, Britni	Personal	Secretary ELSC	10/23/2020
Mims, Damita	Personal	Bus Attendant ELSC	10/16/2020
Nooner, Michael	Personal	Bus Attendant ELSC	10/8/2020
Rasmussen, Kristi	Personal	Paraprofessional Taft	10/30/2020
Schmieder, Elizabeth	Personal	Child Care ELSC	10/12/2020
Smith, Ebony	Personal	Bus Attendant ELSC	10/14/2020
Smith, Rameses	Personal	Paraprofessional Roosevelt	10/12/2020
Stone, Kari	Personal	Child Care Collins Aerospace	10/23/2020

It was recommended that the Board of Education approve the Personnel Report.

BA-21-123 Authorization to Erase Digital/Tape Recordings (Laurel Day)

It was recommended that the Board of Education authorize the Board Secretary to erase digital/tape recordings from Closed Sessions that are older than one calendar year.

BA-21-125 Purchasing Register - Musical Instruments - 2020-21 School Year (Tom Day/Beth Davies)

It was recommended that the Board of Education approve the Purchasing Register - Musical Instruments for the 2020-2021 School Year.

BA-21-126 Update and Approval -Physical Plant and Equipment Projects -2020-21 School Year (David Nicholson/Jon Galbraith)

It was recommended that the Board of Education approve the 2021-2022 Physical Plant and Equipment Levy (PPEL) Projects as recommended by the Administration and Master Facility Planning Oversight Committee.

- BA-21-127 Final Approval – Jefferson High School Bleacher Replacement Project – Certificate of Substantial Completion (Chris Gates)**
- It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District – Jefferson High School - Bleacher Replacement Project.
- BA-21-128 Approval - District Audit Committee Charter Revision (David Nicholson)**
- It was recommended that the Board of Education approve the revisions to the District Audit Committee Charter as recommended by the Audit committee.
- BA-21-129 Amended Agreement – Piper Sandler – Serve as Dissemination Agent for Secondary Market Disclosure (David Nicholson)**
- It was recommended that the Board of Education approve the Amended Agreement between Cedar Rapids Community School District and Piper Sandler to serve as Dissemination Agent for Secondary Market Disclosure.
- BA-21-130 Approval – Temporary Grading Easement – Metro High School (Jon Galbraith)**
- It was recommended that the Board of Education approve the Temporary Grading Easement at Metro High School as requested by the City of Cedar Rapids.
- BA-21-131 Approval – ADA Elevator Project – Kennedy High School – Change Order Number Two (Chris Gates)**
- It was recommended that the Board of Education approve Change Order Number Two to Kleiman Construction for the ADA Elevator Project at Kennedy High School.
- BA-21-132 Approval – Roof Improvements Project – Bid Package 2 – Harding Middle School – Change Order Number One (Chris Gates)**
- It was recommended that the Board of Education approve Change Order Number One to Advance Builders Corporation for the Roof Improvements Project- Bid Package 2 at Harding Middle School.
- BA-21-133 Agreement – Cedar Rapids Community School District and Kirkwood Community College for Concurrent Enrollment Courses – 2020-21 School Year (John Rice/Cynthia Phillips)**
- It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Kirkwood Community College for Concurrent Enrollment Courses during the 2020-2021 School Year.
- BA-21-134 Agreement – Cedar Rapids Community School District and Mary Decker - Consulting Services – 2020-21 School Year (Justin Blietz)**
- It was recommended that the Board of Education approve the on-going Agreement between Cedar Rapids Community School District and Mary Decker in supporting the District’s efforts around equity and reducing disproportionality in discipline data.

Upon motion by Director Cindy Garlock and second by Director David Tominsky, the Board approved the Consent Agenda.

Record of the roll call vote for Consent Agenda items **BA-21-000/06, BA-21-001/05, BA-21-003/02, BA-21-004/05, BA-21-006/02, BA-21-009/06, BA-21-123, BA-21-125, BA-21-126, BA-21-127, BA-21-128, BA-21-129, BA-21-130, BA-21-131, BA-21-132, BA-21-133, and BA-21-134** was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, Neumann and Tominsky. Nays: None.

WORK SESSION

BA-21-135 Board Goals & Strategic Plan Update (Noreen Bush)

The Board continued their work around Board Goals, along with a high level preview the Strategic Plan and Theory of Action. Information Item.

MOMENT OF SILENCE

Michael Hawley, JHS Principal, provided a tribute in honor of CRCSD staff member, Virgil Cerveny – a Paraprofessional at Jefferson High School, who recently passed away. A Moment of Silence was held in recognition of Virgil’s service to the District and his family.

There being no further business, President Humbles adjourned the meeting at 6:02 PM.

By: Laurel A. Day, Board Secretary

Board of Education approved Record of Proceedings on November 9, 2020 and I hereby declare these minutes as part of the permanent record of the District.

By _____
Nancy J. Humbles, Board President

ATTEST _____
Laurel A. Day, Board Secretary