

MINUTES
ANNUAL MEETING OF THE BOARD OF DIRECTORS
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT,
IN THE COUNTY OF LINN, STATE OF IOWA
VIA ZOOM MEETING & LIVESTREAMED ON YouTube
<https://www.youtube.com/EngageCRschools/>

Monday, November 9, 2020 @ 5:30 p.m.

ATTENDANCE

Directors Gary Anhalt, Jennifer Borcharding, Cindy Garlock, Nancy Humbles, Dexter Merschbrock, Jennifer Neumann, and David Tominsky. Absent: None.

Also, present: Noreen Bush, Laurel Day, Jon Galbraith, Nicole Kooiker, Dave Nicholson, Linda Noggle, Cynthia Phillips, John Rice, Colleen Scholer, and Adam Zimmermann.

Technical assistance provided by Justin Schaefer.

Board Secretary Day called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA

It was recommended that the agenda of Monday, November 9, 2020 Board of Education Annual Meeting be approved as set forth and that each item is considered ready for discussion and/or action.

Upon motion by Director Jennifer Borcharding, and second by Director Cindy Garlock, the Board approved the agenda of Monday, November 9, 2020 Annual Meeting.

Record of the roll call vote was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, Neumann and Tominsky. Nays: None.

BOARD GOVERNANCE

BA-21-000/07 Minutes – Regular Meeting/ Work Session on October 26, 2020 (Laurel Day)

It was recommended that the Board of Education approve the Minutes from the Regular Meeting/Work Session held on October 26, 2020.

Record of the vote was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, Neumann and Tominsky. Nays: None.

BA-21-136 Election of President (Laurel Day)

Board Secretary Laurel Day conducted the election for President of the Board of Directors and called for nominations for the purpose of selecting a presiding officer.

Director David Tominsky nominated Director Nancy Humbles for the Office of President of the Board of Directors. Nominations were closed.

With one nomination received, Board Secretary Day reported the following roll call vote for the presiding officer.

BA-21-136 Election of President (Laurel Day) - con't

Director Gary Anhalt voted for Director Nancy Humbles.
 Director Jennifer Borcharding voted for Director Nancy Humbles.
 Director Cindy Garlock voted for Director Nancy Humbles.
 Director Nancy Humbles voted for Director Nancy Humbles.
 Director Dexter Merschbrock voted for Director Nancy Humbles.
 Director Jennifer Neumann voted for Director Nancy Humbles.
 Director David Tominsky voted for Director Nancy Humbles.

BA-21-137 Oath of Office – President of Board of Directors (Laurel Day)

Board Secretary Laurel Day administered the following Oath of Office to President-Elect Nancy Humbles.

“Do you, Nancy Humbles, solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa, and that you will faithfully and impartially to the best of your ability discharge the duties of the Office of President of the Board of Directors of the Cedar Rapids Community School District, in the County of Linn, State of Iowa, as now or hereafter required by Law?” President-Elect Nancy Humbles responded affirmatively.

Director Nancy Humbles assumed the position of President until the next organizational meeting of the Board or until her successor is elected and qualified.

BA-21-138 Election of Vice President (President Humbles)

President Humbles conducted the election for Vice President of the Board of Directors and called for nominations.

Director David Tominsky nominated Director David Tominsky and Director Cindy Garlock nominated Director Jennifer Brocherding for the Office of Vice President of the Board of Education. With no further submissions, President Humbles closed nominations.

With two nominations received, Board Secretary Day asked Board Members to submit their vote via text messaging in place of paper ballots. Each Board member submitted their vote to the Board Secretary by texting the name of the individual for whom they were voting. The Board Secretary collected the text message and read the name of the director. The Board Secretary marked the name of each director’s vote on a paper ballot for official recordkeeping.

The following votes were received for the Vice President.

Director Gary Anhalt voted for Director Jennifer Borcharding.
 Director Jennifer Borcharding voted for Director Jennifer Borcharding.
 Director Cindy Garlock voted for Director Jennifer Borcharding.
 Director Nancy Humbles voted for Director David Tominsky.
 Director Dexter Merschbrock voted for Director David Tominsky.
 Director Jennifer Neumann voted for Director David Tominsky.
 Director David Tominsky voted for Director David Tominsky.

BA-21-139 Oath of Office - Vice President of Board of Directors (Laurel Day)

Board Secretary Laurel Day administered the following Oath of Office to Vice President-Elect David Tominsky

“Do you, David Tominsky, solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Iowa, and that you will faithfully and impartially to the best of your ability discharge the duties of the Office of Vice President of the Board of Directors of the Cedar Rapids Community School District, in the County of Linn, State of Iowa, as now or hereafter required by Law?” Vice President-Elect David Tominsky responded affirmatively.

Director David Tominsky assumed the position of Vice President until the next organizational meeting of the Board or until his successor is elected.

BA-21-140 Conflict of Interest Statements (Laurel Day)

Per Board Regulation 201.6, it is the responsibility of each Board member to be aware of an actual or potential conflict of interest. It is also the responsibility of each Board member to take the action necessary to eliminate such a conflict of interest. Should a conflict of interest arise, a Board member should not participate in any action relating to the issue from which the conflict arose. A Board member shall disclose and abstain from voting on any item that may be a potential conflict of interest.

Board Secretary Day noted that each Board member will be asked to sign a “Conflict of Interest Disclosure” form for Fiscal Years 2021 and a record of said form will be noted in the School Board minutes. The signed disclosure forms will be maintained by the Board Secretary’s Office. Information Item.

There being no further business coming before the Board, President Nancy Humbles adjourned the meeting at 5:38 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of Proceedings on December 14, 2020 and I hereby declare these minutes as part of the permanent record of the District.

By _____
Nancy Humbles, Board President

ATTEST _____
Laurel A. Day, Board Secretary

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT,
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VIA ZOOM MEETING & LIVESTREAMED ON YouTube
<https://www.youtube.com/EngageCRschools/>

Monday, November 9, 2020 @ 5:40 p.m.

ATTENDANCE

Nancy Humbles, President; Directors Gary Anhalt, Jennifer Borcharding, Cindy Garlock, Dexter Merschbrock, Jennifer Neumann, and David Tominsky. Absent: None.

Also, present: Noreen Bush, Laurel Day, Jon Galbraith, Nicole Kooiker, Dave Nicholson, Linda Noggle, Cynthia Phillips, John Rice, Colleen Scholer, and Adam Zimmermann.

Technical assistance provided by Justin Schaefer.

President Humbles called the meeting to order at 5:40 p.m.

APPROVAL OF AGENDA

It was recommended that the agenda of Monday, November 9, 2020 Board of Education Meeting be approved as set forth, and that each item is considered ready for discussion.

Upon motion by Director Jennifer Neumann, and second by Director David Tominsky, the Board approved the agenda of Monday, November 9, 2020 Board of Education Meeting and that each item is considered ready for discussion and/or action.

Record of the roll call vote was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, Neumann and Tominsky. Nays: None.

SUPERINTENDENT'S REPORT

Superintendent Bush congratulated Dr. Jamie Sebring and Jamie Cummins for their recent awards. She also provided an overview and update on the District's response to the pandemic.

BOARD REPORTS

Director Garlock shared highlights from the recent UEN Annual Meeting and identified legislative priorities. She also expressed her support of the District's response to COVID and would be supportive of the Superintendent submitting a wavier on behalf of CRCSD for remote learning. President Humbles stated she would be supportive of a transition to remote learning given the rising concerns about COVID. Director Anhalt reminded Board members of the upcoming annual IASB Convention and stated a desire to learn more about the District's decision to transition to remote learning

COMMUNICATIONS, DELEGATIONS, AND PETITIONS

Gifford, Joe, 1706 Woodcrest St NE, Cedar Rapids, IA, Open Enrollment Transfer.

Johnson, Tania, Representing CREA, 3816 Riverside Drive NE, Cedar Rapids, IA, NBC teachers renewing certification and COVID-19.

CONSENT AGENDA**BA-21-008/06 Open Enrollment – Denial 2020-2021 School Year (John Rice)**

It was recommended that the Board of Education approve the Open Enrollment-Denial of the student(s) commencing with the 2020-2021 School Year.

BA-21-009/07 Personnel Report (Linda Noggle)**APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Anderson, Jacob	\$2,797.00	MN Basketball Asst. Washington	10/13/2020
Blood, Kyle	\$2,700.50	Wrestling Asst. Kennedy	11/2/2020
Dixon, Derek	\$5,594.00	MN Basketball Asst. Jefferson	10/21/2020
Seely, Erin	\$45,850.00 (pro-rated)	Multicategorical Taft	10/22/2020

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Bell, Bobbie	\$14.18	Bus Attendant ELSC	10/26/2020
Creager, Yvette	\$15.12	Health Secretary Wilson	11/2/2020
Crow, Cheyanne	\$11.74	Childcare Professional 5 Season's/Coolidge	11/2/2020
Dalton, William	\$12.45	Paraprofessional Roosevelt	11/6/2020
Franck, Anna	\$13.30	Paraprofessional Garfield	10/26/2020
Gordon, Rachel	\$12.20	Paraprofessional Jefferson	11/2/2020
Hobson, Rochunda	\$14.18	Bus Attendant ELSC	11/2/2020

Kull, Bailey	\$14.14	Paraprofessional Franklin	11/2/2020
Priest, Ashlee	\$15.12	Health Secretary Franklin	11/2/2020
Satkamp, Barbara	\$13.30	Paraprofessional Grant Wood	10/26/2020
Stewart, Taylor	\$16.75	Custodian II ELSC	11/16/2020
Wolfe, Joe	\$14.18	Bus Attendant ELSC	11/2/2020

GRANTING LEAVES OF ABSENCE - HOURLY STAFF

<u>Name</u>	<u>Type of Leave</u>	<u>Assignment</u>	<u>Effective Date</u>
Chigorogo, Richard	General	Bus Driver ELSC	10/9/2020

CHANGE OF GRADE / POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Cliff, Sarah (correction from 10/26)	\$15.03	Elem. Asst. Manager Taylor	10/19/2020
Cobb, Ashley	\$16.50	Elementary Manager Polk	10/22/2020
Noonan, Brinn	\$12.38	Paraprofessional Washington	11/16/2020

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Bascom, Mindy	Personal	Cashier Kennedy	10/19/2020
Baty, Bobbi	Personal	Paraprofessional Hiawatha	10/23/2020
Jeck, Jennifer	Personal	Bus Attendant ELSC	11/4/2020

O'Connor, Tara	Personal	Paraprofessional Coolidge	11/2/2020
Rasmussen, Emmett	Personal	Bus Attendant ELSC	10/29/2020
Sarduy, Betty	Personal	Food Service Asst. Arthur	10/23/2020
Snyder, Emily	Personal	Custodian II Floater ELSC	10/20/2020
Tolbert, Shekita	Personal	Bus Attendant ELSC	9/14/2020
Young, Betty	Personal	Paraprofessional Hiawatha	10/23/2020

It was recommended that the Board of Education approve the Personnel Report

BA-21-141 Board Meeting Schedule – 2020-2021 School Year (Laurel Day)

The Board Meeting schedule for the remainder of the 2020-2021 School Year was provided. Information Item.

BA-21-142 Approval – New Elementary School at Coolidge Elementary School Site Project - Change Order Number Three (Jon Galbraith)

It was recommended that the Board of Education approve Change Order Number Three to Garling Construction for the New Elementary School at Coolidge Elementary School Site Project.

BA-21-143 Approval – Restroom Upgrades Project - McKinley, Roosevelt, and Taft Middle Schools - Change Order Number Three (Chris Gates)

It was recommended that the Board of Education approve Change Order Number Three to Garling Construction for the Restroom Upgrades Project - McKinley, Roosevelt, and Taft Middle Schools.

BA-21-144 Approval – Master Facility Oversight Committee Membership – 2020-2021 School Year (Jon Galbraith/David Nicholson)

It was recommended that the Board of Education approve the Master Facility Oversight Committee Membership for the 2020-2021 School Year.

BA-21-145 Agreement – Cedar Rapids Community Schools and Accelerate Learning (STEMscopes) – 2021-2022 School Year (John Rice)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Accelerate Learning for the 2020-2021 School Year.

BA-21-146 Agreement – Cedar Rapids Community School District and Qualtrics – 2020-2021 School Year (Craig Barnum)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Qualtrics for the 2020-2021 School Year.

BA-21-147 28E Agreement – Cedar Rapids Community School District and YMCA – Before and After School Care & Summer Care – 2020-2021 School Year (Eric Christenson)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and the YMCA/Waypoint Services for Before and After Day Care and Summer Care at Truman and Van Buren Elementary Schools during the 2020-2021 School Year.

BA-21-148 Approval – New Elementary at the Coolidge Elementary School Site - Food Service Equipment - Change Order Number One (Jon Galbraith)

It was recommended that the Board of Education approve Change Order Number One to Rapids Foodservice for the New Elementary at the Coolidge Elementary Schools Site-Food Service Equipment.

BA-21-149 Preliminary Approval – Roof Improvements - Bid Package 1 - Harding Middle School (Chris Gates)

It was recommended that the Board of Education approve the Preliminary Documents and Schedule for the Roof Improvements-Bid Package 1 at Harding Middle School.

BA-21-150 Tabulation – District Vehicles & Mowers -2020-2021 School Year (Tom Day/Scott Wing)

It was recommended that the Board of Education approve the Tabulation – District Vehicles and Mowers for the 2020-2021 School Year.

BA-21-151 Agreement – Cedar Rapids Community School District and Ron Mirr Consulting Services – 2020-2021 School Year (Justin Blietz/Nicole Kooiker)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Ron Mirr Consulting for the 2020-2021 School Year.

Upon motion by Director Cindy Garlock and second by Director Jennifer Borcharding, the Board approved the Consent Agenda.

Record of the roll call vote for Consent Agenda items **BA-21-008/06, BA-21-009/07, BA-21-142, BA-21-143, BA-21-144, BA-21-145, BA-21-146, BA-21-147, BA-21-148, BA-21-149, BA-21-150, and BA-21-151** was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, Neumann and Tominsky. Nays: None.

ADMINISTRATION**BA-21-152 Approval - Request of School Budget Review Committee (SBRC) for Additional Allowable Growth for the following: Unfunded English Language Learner (ELL) Costs and Open Enrollment Students not Included in Previous Year's Enrollment (David Nicholson)**

It was recommended that the Board of Education Approve the Request to seek additional allowable growth from the SBRC for Open Enrollment Students not included in Previous Year's Enrollment Count and Unfunded English Language Learner (ELL) Costs.

Record of the vote was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Merschbrock, Neumann, and Tominsky. Nays: None.

BA-21-154 Report of Sale of \$9,925,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2020A (David Nicholson)

At the October 12, 2020 Board meeting, a Resolution was passed to approve the official statement and setting the parameters for the sale of Series 2020A bonds. The parameters approved allowed for the President of the Board and the Board Secretary to authorize and directed to execute and deliver a Bond Purchase Agreement as long bonds' yield did not exceed 2.7% and they were substantially similar to that included in the preliminary official statement. Piper Sandler received four bids on Monday, November 02, 2020.

- County Club Bank - Prairie Village, KS (True Interest Rate - 2.108468%)
- Robert W. Baird & Co., Inc. - Milwaukee, WI (True Interest Rate - 2.209388%)
- Northland Securities, Inc. - Minneapolis, MN (True Interest Rate - 2.387914%)
- BOK Financial Securities, Inc. - Dallas, TX (True Interest Rate - 2.563397%)

On Monday November 2, 2020, the Board President and Board Secretary approved the bid from County Club Bank with a true interest rate of 2.108468%. Information Item.

BA-21-153 Resolution - Authorize and Provide Issuance and Secure the payment of School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2020A and Authorizing the Execution and delivery of documents (David Nicholson)

It was recommended that the Board of Education approve the Resolution Authorizing and Providing for the issuance and Securing the payment of School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2020A and Authorizing the Execution and delivery of documents.

Director Jennifer Neumann moved: "I move that Board approve the Resolution- Authorize and Provide Issuance and Secure the payment of School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2020A and Authorizing the Execution and delivery of documents." Director David Tominsky seconded the motion.

Record of the roll call vote was: Ayes: Directors Anhalt, Borcharding, Garlock, Humbles, Neumann, and Tominsky. Nays: Director Merschbrock.

BOARD GOVERNANCE

BA-21-011/03 Policy Manual –Review & Revision – Policy 508/Regulation 508.1 “*Voluntary Retirement Incentive Program – Licensed Teaching Staff*”, Policy 509/Regulation 509.1 “*Voluntary Retirement Incentive Program – Administrative Staff*”, Policy 510/Regulation 510.1 “*Voluntary Retirement Incentive Program – Support Staff*” and Policy 511/Regulation 511.1 “*Voluntary Retirement Incentive Program – All Staff*”
(Noreen Bush/Laurel Day)

The Board of Education reviews policies, regulations, and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval. The agenda item included policies and regulations, that have been reviewed by the Policy Review Committee (PRC). Most proposed revisions are based on changes to state and federal law, current District practice, and to maintain the District’s Policy Manual up to date as required by Iowa Code. The PRC utilizes legal & policy services provided by the Iowa Association of School Boards, National Association of School Boards, including policy primer & on-line sample policy documents. Guidance from District Legal Counsel was sought. Information Item.

LEARNING AND LEADERSHIP

BA-21-155 CRCSD Sustainability Plan and Green Team Update
(Jon Galbraith/Kristine Sorensen/Tammy Carter)

District representatives provided the Board of Education with an overview of Green Team’s efforts and the CRCSD Sustainability Plan. Information Item.

BA-21-156 Reading and Math Assessment Screener Update (John Rice)

Administration provided an overview of the Fall 2020 assessment data in alignment with the District Strategic Plan – Student Learning. Information Item.

There being no further business, President Humbles adjourned the meeting at 7:19 PM.

By: Laurel A. Day, Board Secretary

Board of Education approved Record of Proceedings on December 14, 2020 and I hereby declare these minutes as part of the permanent record of the District.

By _____
 Nancy J. Humbles, Board President

ATTEST _____
 Laurel A. Day, Board Secretary