

MINUTES
REGULAR MEETING/WORK SESSION OF THE BOARD OF DIRECTORS
CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT,
IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Board Room
Monday, October 25, 2021 @ 5:30 p.m.

ATTENDANCE

Nancy Humbles, President; Directors: Jennifer Borcharding, Cindy Garlock, Dexter Merschbrock, Jennifer Neumann, and David Tominsky. Absent: Director Scot Reisinger.

Also, present: Noreen Bush, Laurel Day, Jon Galbraith, Nicole Kooiker, David Nicholson, Linda Noggle, and Colleen Scholer.

President Humbles called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA

It was recommended that the agenda of Monday, October 25, 2021, Board of Education Regular Meeting/Work Session be approved as set forth, and that each item is considered ready for discussion.

Upon motion by Director David Tominsky and second by Director Cindy Garlock, the Board approved the agenda of Monday, October 25, 2021, Board of Education Meeting/Work Session and that each item is considered ready for discussion and/or action.

Record of the roll call vote was: Ayes: Directors Borcharding, Garlock, Humbles, Merschbrock, Neumann, and Tominsky. Nays: None. Absent: Director Reisinger.

SUPERINTENDENT'S REPORT

Superintendent Noreen Bush recognized all CRCSD staff members and thanked them for their strength and commitment to the challenging and arduous work during the pandemic. She highlighted the success of last weekend's Trunk or Treat event sponsored by CREA and CRCSD. She reminded everyone of the new Booster Meal options that are now available to our students. And lastly, she shared a mitigation update indicating that we are making some positive improvements based on the CRCSD, Linn County, and Iowa Department of Public Health data.

BOARD REPORTS

None to Report

ADDRESSING THE BOARD, COMMUNICATIONS, DELEGATIONS, AND PETITIONS

McMahon, Kelly, 5508 Dostal Dr SW, Cedar Rapids, IA, Workload
Clayton, Bernard, 1604 6th Ave SE, Cedar Rapids, IA, SROs and Mask
Dooley, Kimberly, 3421 Lennon Lane, Marion, IA, Mental Health and Test Scores
Wenclawski, Lawrence, 4234 Morelle Rd NE, Cedar Rapids, IA, Miscellaneous
Camacho, Jessica, 2614 Dawn Ave SW, Cedar Rapids, IA, Pandemics
Betterton, Kelsey, 413 D Ave, Atkins, IA, CROTA, Para Pay
Hotchkiss, Russell, 3341 Chester Road, Cedar Rapids, IA, Mask Mandate
Seeley Jr., Craig, 3916 Richland Dr NW, Cedar Rapids, IA, Ideologies, Agendas, Sources, Trending Methods
Howard, Leah, 5930 Flagstone Dr NE, Cedar Rapids, IA, Covid Mitigation

CONSENT AGENDA**BA-22-000/07 Minutes – Regular Meeting on Monday, October 11, 2021
(Laurel Day)**

It was recommended that the Board of Education approve the Minutes from the Regular Meeting held on Monday, October 11, 2021.

BA-22-001/05 Approval of Claims Report – September 2021 (David Nicholson)

It was recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending September 30, 2021.

**BA-22-004/05 Statement of Receipts, Disbursements, and Cash Balances Report – September 2021
(David Nicholson)**

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of September 2021.

BA-22-008/06 Open Enrollment – Denial 2021-2022 (John Rice)

It was recommended that the Board of Education approve the Open Enrollment-Denial of the student(s) commencing with the 2021-2022 School Year.

BA-22-009/07 Personnel Report (Linda Noggle)**APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Andeway, Emma	\$45,000 (prorated)	Homeless Service Specialist ELSC	10/18/2021
Atty, Liliane	\$46,000 (prorated)	ELL (0.5 FTE) Harding	10/18/2021
Benedict, Joe	\$2,193.00	MN Basketball MS Asst (Temp Contract) Harding	2021-2022 School Year
Dierks, Mark	\$2,193.00	MN Basketball MS Asst (Temp Contract) Harding	2021-2022 School Year
Hackbarth, Samuel	\$3,168.00	MN Basketball MS Roosevelt	2021-2022 School Year
Nelson, Leslie	\$2,193.00	WM Swim MS Asst (Temp Contract) Harding	2021-2022 School Year
Vis, Ashley	\$3,168.00	MN Basketball MS Harding	2021-2022 School Year

Windenburg, Tara	\$55,950 (prorated)	Reading/Math Harding	10/18/2021
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RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Shultz, Patricia	Personal	School Nurse ELSC	10/20/2021

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Boyd, Marcy	\$19.30	Community Engagement Advocate Washington	10/18/2021
Burrows, Patricia	\$12.32	Food Service Asst Kenwood	10/11/2021
Emerson, Maxwell	\$16.91	Custodian II ELSC	10/18/2021
Fernandez, Desiree	\$12.28	Paraprofessional West Willow	10/11/2021
Fondren, Andrienne	\$12.28	Paraprofessional Harding	10/18/2021
Graves, Jeremy	\$12.32	Food Service Asst Kennedy	10/18/2021
Havlik, Jamie	\$14.22	Paraprofessional Arthur	10/25/2021
Hermsen, Andrew	\$16.91	Custodian II ELSC	11/1/2021
Hewitt, Barbara	\$12.32	Food Service Asst Harding	10/18/2021
Hynek, Hailee	\$12.28	Paraprofessional Harrison	11/1/2021
Kelley, Colby	\$16.91	Custodian II ELSC	11/1/2021
Kent, Jaegon	\$12.28	Paraprofessional Franklin	10/25/2021
Marsh, June	\$14.14	Cashier Kennedy	10/18/2021

Minani, Damcine	\$18.88	Transportation Driver ELSC	10/18/2021
Pledge, Cinque	\$17.14	Van Driver ELSC	10/25/2021
Vitale, Stephen	\$16.91	Custodian II ELSC	11/8/2021
Williams, Nancy	\$15.11	Elem Asst Mgr Grant	10/25/2021
Wooff, Barbara	\$15.11	Sec Baker Washington	10/18/2021

GRANTING LEAVES OF ABSENCE - HOURLY STAFF

<u>Name</u>	<u>Type of Leave</u>	<u>Assignment</u>	<u>Effective Date</u>
Davis, Rachel	Personal	Child Care Professional 5 Seasons	10/18/21- 12/10/22

CHANGE OF GRADE / POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Cox, Robyn	\$20.53	Confidential Secretary ELSC	10/16/2021
Feye, Sarah	\$16.91	Custodian II Floater ELSC	11/1/2021
Johnson Jr. Macus	\$20.94	Auto Mechanic ELSC	10/18/2021
Kemp, Erin	\$16.04	Principal Secretary Harding	10/18/2021
Laufer, Alicia	\$12.87	Food Service Asst Nixon	10/16/2021

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Aguilar, Tanya	Personal	Food Service Asst Hiawatha	9/30/2021
Bann, Ian	Personal	Transportation Driver ELSC	10/15/2021
Canfield, Shelly	Personal	Paraprofessional Kenwood	10/29/2021

Drumbarger, Patricia	Personal	Cashier Johnson	10/29/2021
Kapila, Tantine	Personal	Food Service Asst Johnson	10/8/2021
McDermott, JoAnna	Personal	Behavior Technician ELSC	10/22/2021
McKeown, Haley	Personal	Paraprofessional McKinley	10/12/2021
McKibben, Kelcy	Personal	Paraprofessional Arthur	10/15/2021
Morris, Lisa	Personal	Child Care Prof III Five Seasons	10/29/2021
Rizzio, Destinee	Personal	Paraprofessional Taylor	10/14/2021
Shadle, Sarah	Personal	Special Ed Interventionist St Lukes	10/18/2021
Whiting, Jeanice	Personal	Food Service Asst Taylor	10/13/2021

RETIREMENTS - HOURLY STAFF

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
McMillen, Glenda	Paraprofessional Jefferson	9/30/2021

SHORT TERM CONTRACTS

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Gaster, Kevin	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021
Hynek, Dennis	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021
Lewis, Timothy	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021
Orton, Matthew	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021
Tolly, Steven	\$6,000.00	Edgenuity Teacher ELSC	10/02/2021

It was recommended that the Board of Education approve the Personnel Report.

- BA-22-011/03 Policy Manual – Review & Revisions** – Regulations 400.3 “*Graduation Requirements*”, 502.1 “*Certified Employees*”, 502.2 “*Support Personnel*”, 502.3 “*Non-Certified Administrative Employees*”, 502.6 “*Nepotism*”, 505.1 “*Employee Suspension*”, “*Employee Resignation*”, Policy 512 “*Cell Phone Use*”, Regulations 512.1 “*Staff Use of Cell Phones*”, 512.2 “*Cell Phones for District Use*”, 802.8 “*Unmanned Aircraft or Aerial Systems*”, Policy 1002 “*Volunteer Participation*”, Procedure 1002a “*Volunteers – Screening Statement*” and Policy 1005 “*Public Education & Democratic Process*” **(Noreen Bush/Laurel Day)**

The Board of Education reviews policies, regulations, and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval. The agenda item included policies, regulations, and a procedure that have been reviewed by the Policy Review Committee (PRC). Most proposed revisions are based on changes to state and federal law, current District practice, and to maintain the District’s Policy Manual up to date as required by Iowa Code. The PRC utilizes legal & policy services provided by the Iowa Association of School Boards, National Association of School Boards, including policy primer & on-line sample policy documents. Guidance from District Legal Counsel was sought. Information Item.

- BA-22-012/02 Policy Manual - Approval** - Policies 404 “*Curricular & Co-Curricular Field Trips*” and 1007 “*Conduct on School District Premises*” **(Noreen Bush/Laurel Day)**

It was recommended that the Board of Education approve Policies 404 “*Curricular & Co-Curricular Field Trips*” and 1007 “*Conduct on School District Premises*” of the District Policy Manual as recommended by the Superintendent.

- BA-22-116/02 Amended 28E Agreement – Cedar Rapids Community School District and the City of Cedar Rapids – School Resource Officer Program – 2021 2022 School Year**
(Noreen Bush)

It was recommended that the Board of Education approve the Amended 28E Agreement between the Cedar Rapids Community School District and the City of Cedar Rapids – School Resource Officer Program for the 2021-2022 School Year.

- BA-22-130 Approval – Renewal of National School Boards Association Membership**
(Nancy Humbles)

It was recommended that the Board of Education approve the NSBA Membership Renewal for the period of January 1, 2022 – December 31, 2022.

- BA-22-131 Authorization to Erase Digital/Tape Recordings from Closed Sessions (Laurel Day)**

It was recommended that the Board of Education authorize the Board Secretary to erase digital/tape recordings from Closed Sessions that are older than one calendar year.

- BA-22-132 Approval – New Elementary School at Coolidge (West Willow) Elementary School Site Project - Change Order #13 (Jon Galbraith)**

It was recommended that the Board of Education approve Change Order #13 to Garling Construction for the New Elementary School at Coolidge (West Willow) Elementary School Site Project.

BA-22-133 Approval – Restroom Upgrade Projects – Grant Elementary & Wilson Middle Schools - Change Order #1 (Jon Galbraith)

It was recommended that the Board of Education approve Change Order #1 to Unzeitig Construction for the Restroom Upgrade Projects - Grant Elementary & Wilson Middle Schools.

BA-22-134 Final Approval - Coolidge Elementary School – Demolition Package – Certificate of Substantial Completion (Jon Galbraith)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Coolidge Elementary School - Demolition Package.

BA-22-135 Final Approval – Harding Middle School – Concrete Replacement Project – Certificate of Substantial Completion (Jason Lietz)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Harding Middle School - Concrete Replacement Project.

BA-22-136 Final Approval - Arthur Elementary School – Concrete Replacement Project - Certificate of Substantial Completion (Jason Lietz)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District - Arthur Elementary School - Concrete Replacement Project.

BA-22-137 Purchasing Register – CRCSD School Library Book Collection Development Project (Craig Barnum/Carissa Jenkins)

It was recommended that the Board of Education approve the Purchasing Register – CRCSD School Library Book Collection Development Project.

BA-22-138 Purchasing Register – Musical Instruments - 2021-2022 School Year (Carissa Jenkins/Beth Davies)

It was recommended that the Board of Education approve the Purchasing Register for Musical Instruments - 2021-2022 School Year.

BA-22-139 Agreement – Cedar Rapids Community School District and Area Substance Abuse Council (ASAC) - Title 1 Services – 2021-2022 School Year (Eric Christenson)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and the Area Substance Abuse Council, Title 1, Part D, Subpart 2 Purchase of Service Agreement for the 2021-2022 School Year.

BA-22-140 Agreement – Cedar Rapids Community School District and Four Oaks – Family & Children’s Services – Bertram Program - Title 1 Services – 2021-2022 School Year (Eric Christenson)

It was recommended that the Board of Education approve the on-going Agreement between Cedar Rapids Community School District and Four Oaks – Family & Children’s Services – Bertram Program - Title 1, Part D, Subpart 2 Purchase of Service Agreement for 2021-2022 School Year.

BA-22-141 Agreement – Cedar Rapids Community School District and Tanager Place - Title 1 Services – 2021-2022 (Eric Christenson)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Tanager Place, Title 1, Part D, Subpart 2 Purchase of Service Agreement for 2021-2022 School Year.

BA-22-142 Grant Wood AEA Director District #4 (Laurel Day)

It was recommended that the Board of Education cast its vote for the following candidate and return the ballot to the GWAEA Board Secretary by the November 30, 2021 deadline: Grant Wood Area Education Agency Director District #4 Candidate Sue Gates.

BA-22-143 Grant Wood AEA Director District #8 (Laurel Day)

It was recommended that the Board of Education cast its vote for the following candidate and return the ballot to the GWAEA Board Secretary by the November 30, 2021 deadline: Grant Wood Area Education Agency Director District #8 Candidate Randy Bauer.

BA-22-144 Agreement – Cedar Rapids Community School District and Panorama Education – 2021-2022 School Year (Nicole Kooiker/Justin Blietz)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Panorama Education for the 2021-2022 School Year.

Upon motion by Director David Tominsky and second by Director Cindy Garlock, the Board approved the Consent Agenda.

Record of the roll call vote for items BA-22-000/07, BA-22-001/05, BA-22-004/05, BA-22-008/06, BA-22-009/07, BA-22-012/02, BA-22-116/02, BA-22-130, BA-22-131, BA-22-132, BA-22-133, BA-22-134, BA-22-135, BA-22-136, BA-22-137, BA-22-138, BA-22-139, BA-22-140, BA-22-141, BA-22-142, BA-22-143, and BA-22-144 was:
Ayes: Directors Borcharding, Garlock, Humbles, Merschbrock, Neumann, and Tominsky. Nays: None Absent: Director Reisinger.

ADMINISTRATION

BA-22-145 Cedar Rapids Community Schools Foundation – Update (Laurel Day)

Dr. Chris Tyler, Chairman of the Board of Trustees, Cedar Rapids Community Schools Foundation, presented an annual progress report on behalf of the Foundation Board. Information Item.

WORK SESSION

BA-22-146 Master Facility Plan Update (Noreen Bush/David Nicholson/Jon Galbraith)

Administration reviewed the original Board-approved Facility Master Plan, Tier 1, Phase 1, articulated the pause on the Plan, and reviewed the process that will be used for data collection to analyze with the re-convened Facilities Master Plan Task Force. Ongoing updates and further recommendations will be brought to the Board for consideration. Information Item

President Humbles adjourned the meeting at 7:15 PM.

By: Laurel A. Day, Board Secretary

Board of Education approved Record of
Proceedings on November 15, 2021
and I hereby declare these minutes as
part of the permanent record of the District.

By _____
Nancy Humbles, Board President

ATTEST _____
Laurel A. Day, Board Secretary