



Summer Learning Loss Recovery 2022

Request for Proposals

from

Collaborative Community Partner Organizations

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

2500 EDGEWOOD RD NW

CEDAR RAPIDS, IA 52405

RFP RELEASED: MONDAY, DECEMBER 20, 2021

PROPOSALS DUE: FRIDAY, JANUARY 28, 2022

Purpose

The Cedar Rapids Community School District seeks collaborative community-based organizational partners to provide research-based support for student academic recovery from learning lost due to COVID-19 pandemic-related extended school closures. The purpose of this RFP is for CRCSD to:

- 1) Financially support community partner organizations to provide programs that accelerate learning and close opportunity gaps across student demographic groups through research-based summer learning programs for at-risk students; AND
- 2) Build capacity for collaborative data-sharing and coordination of services to effectively identify and meet student learning needs.

Potential partners must meet preliminary program standards to be considered as a provider and if selected, must demonstrate high quality service in order to continue serving as a provider. All partner organizations are required to register as a district partner prior to submitting an RFP.

District Contact Information and Inquiries

All communication regarding the District's Summer Learning Loss Recovery program including questions about the Request for Proposals (RFP) should be directed to the Community Partnership Program team at partnerships@crschools.us

Submission and Receipt of Information Packets

All RFP packets should be submitted to partnerships@crschools.us by 11:59 p.m. on 01/28/2022. The email subject line for information packet submissions should be "Summer Learning Loss Recovery RFP Submission." The document must be a single file in PDF format. An email receipt will be sent when a packet is received.

Any submissions received after the specified date will be excluded from consideration.

Anticipated Schedule of Events	
Activity	Date
Request for Proposals is released	12/20/2021
Deadline for submission of RFP packet	01/28/2022
Committee reviews submissions and selects programs	02/01/22 - 2/28/22
Selected programs notified	03/01/2022
Board of Education approval	03/28/2022

***Due to current uncertainties related to COVID 19, funding availability and selection process timeline is subject to change.*

General Instructions for Packet Submission:

- o The packet requirements (see below) shall be limited to a **maximum of 5 typed pages** (8 ½" by 11") with 12-point font and a minimum of 1.5 spacing. Assessment tools, quality assurance surveys, and curriculum may be included as Appendices.
- o The document should be submitted in the form of a single PDF to preserve the integrity of the contents.
- o All packets must be submitted via email to partnerships@crschools.us by 11:59 p.m. on 01/28/2022 in order to be considered. The e-mail subject line for information packet submissions should be "Summer Learning Loss Recovery RFP Submission."
- o The packet should include the following (In this order):
 - o Title page (include contact information & funding request) - *does not count toward the page limit*
 - o Agency Capacity
 - o Scope of Services
 - o Outcomes and Funding
 - o Overview
- o Page numbering of the packet should be consecutive, beginning with page one and continuing through the complete document.
- o Scoring will address the following criteria on a scale of 0-2, with 0 being "did not address", 1 being "partially addressed", and 2 being "fully addressed". Scoring will be weighted to programs that directly address learning loss through research-based academic curriculum (3x more than criteria listed below)
 - o The community partner has relevant experience serving youth populations to promote academic achievement.
 - o The community partner's staff is qualified to provide the proposed program or service OR the partner clearly identifies their role in training and oversight of CRCSD staff hired for the program.
 - o Expectations, roles, and responsibilities are clearly identified for the district and community partner organization.
 - o The community partner identifies methods and strategies for communicating with families to promote collaborative working relationships.
 - o The community partner identifies specific learning objectives for students that will be met by the end of the program.
 - o The community partner proposes a realistic budget that includes a minimum of 25% of program costs from sources outside the school district.

*****Programming is expected to follow District policies/procedures regarding COVID prevention, quarantine, and reporting to reduce and contain the spread of COVID. Failure to follow appropriate guidelines may result in the termination of funding.***

Proposal Packet Requirements

I. Agency Capacity

- A. Provide a brief description and history of the organization's past success in improving student academic achievement including program leadership and qualifications.
- B. Provide a timeline for implementing the proposed program/service.
- C. Describe how students will be recruited for the program, including specific roles and responsibilities of the organization and the district.
- D. Describe where the program will be offered and how it will be adjusted if there is a need to provide remote learning.

II. Scope of Services

- A. Provide a detailed description of the program including **curriculum characteristics, frequency/duration (i.e. how long will the program run and what percentage of the day will be focused on academics), the specific population of at-risk students who would be served (including ages/grade levels)**, and any additional supports available for participants and their families.
 - a. Academic programs are a required element of summer learning loss recovery and should include the following:
 - i. Structured learning opportunities linked to grade-level standards that focus on math and literacy (grades 1-8) and credit recovery/earned credit (grades 9-12) at least four days per week
 - ii. Appropriate student-teacher ratios to maximize the student learning experience (>1:10 for K-8; >1:15 for 9-12)
 - iii. Paraprofessionals or nonprofessional volunteers work under the direction of a certified facilitator
 - iv. A variety of strategies to monitor, assess, and provide feedback to students about their learning.
 - v. Documented weekly check-ins with the parent/guardian of each participant.
 - b. For wraparound or enrichment programming, include a daily schedule of activities which offers:
 - i. Real-world applicable, hands-on programming that builds on the student's strengths, interests and needs to affect learning positively
 - ii. Opportunities to build positive relationships with peers and adults
 - iii. Routine and structure for consistency while balancing academic, creative, and physical movement for health and well-being.
- B. Describe how the agency will address students with inconsistent attendance.

- C. Describe how staff/volunteers will be hired, trained, supervised and supported by the organization.

III. Outcomes and Funding

- A. Describe how you will document student attendance and services provided.
- B. Identify at least one measurable objective for academic progress to demonstrate student growth over the summer.

**CRCSD will provide the organization with a data dashboard of rostered students participating in the program that shows academic proficiency and social-emotional competencies at the end of the 2021-22 school year to assist in planning and goal setting.*

- C. Provide a line item budget for the program indicating funding provided by other sources and funding requested from CRCSD. *At least 25% of funding for the program should come from sources outside of CRCSD.*

IV. Overview

Complete the following chart with an overview of your summer program:

Program Name	Grade(s) Served	Half Day / Full Day	Proposed Location(s)	Start / Stop Dates	Number of Openings	Cost per Student (Total \$ requested / Number of openings)