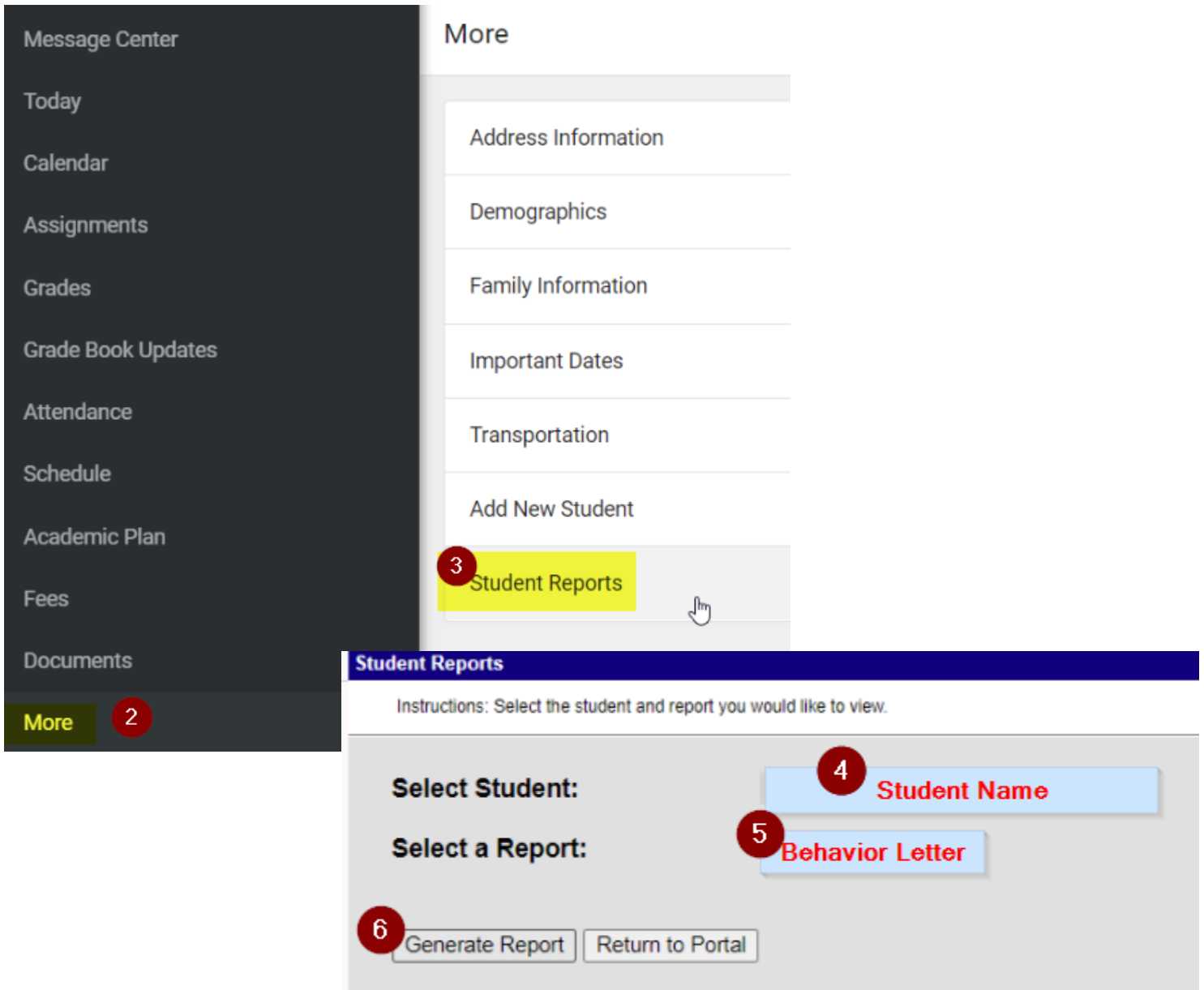


Parent ISS/OSS Report Instructions

To view the suspension letter:

1. Go to the Infinite Campus Parent Portal
2. Once logged in, please click on the "More" button at the bottom of the left-side menu.
3. Then, click on Student Reports
4. Select the respective student's name in the student dropdown.
5. Select the "Behavior Letter" in the report dropdown.
6. Click Generate.
7. A PDF will download that you can open so you can review the letter.
8. Save this letter if you would like a copy of it in the future. If your student receives additional suspensions, only the most recent suspension report will be available on the portal.



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Add New Student

3 Student Reports

Student Reports

Instructions: Select the student and report you would like to view.

Select Student:

4 Student Name

Select a Report:

5 Behavior Letter

6 Generate Report Return to Portal