



Board of Education Meeting

02/26/2024 05:30 PM

Educational Leadership & Support Center
Board Room

AGENDA

I. Call to Order	6
II. Approval of Agenda	7
III. Public Hearing	8
i. Public Hearing – Jefferson Pavement Project	9
ii. Public Hearing – Kennedy High School - Roof Improvement Project	10
iii. Public Hearing - Hiawatha Tuckpointing Project	11
iv. 2023-2024 School Calendar Revisions	12
IV. Superintendent's Report/Board Reports	13
V. Addressing the Board, Communications, Delegations, Petitions	14
VI. Consent Agenda	15
i. Minutes approval 	16
It is recommended that the Board of Education approve the minutes for the January 22, 2024, Board of Education work session and regular meeting, January 25, 2024, Board of Education Special Meeting, and February 8, 2024, Board of Education Special Meeting.	
ii. Budget Summary Report - December 2023 	36
It is recommended that the Board of Education approve the Budget Summary Report for the month ended June 2023.	
iii. Budget Summary Report - January 2024 	46
It is recommended that the Board of Education approve the Budget Summary Report for the month ended January 2024.	
iv. Approval of Claims Report – January 2024 	56
It is recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending January 31, 2024.	
v. Statement of Receipts, Disbursements, and Cash Balances Report – January 2024 	63
It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of January 2024.	
vi. Investments Report – January 2024  Information Item	65

- vii. Personnel Report 

It is recommended that the Board of Education approve the Personnel Report.

67
- viii. 28E Agreement - Cedar Rapids Community School District and Cedar Rapids YMCA 

It is recommended that the Board of Education approve the 28E Agreement between Cedar Rapids Community School District and Cedar Rapids YMCA for the sharing of space for each entity's programming needs.

81
- ix. Agreement - Cedar Rapids Community School District and Relay - 2024 - 2025 School Year 

It is recommended that the Board of Education approve the Purchasing Tabulation - Agreement for School-Based Medicaid Billing Services with Relay for the 2024 - 2025 school year.

86
- x. Agreement - Cedar Rapids Community School District and Coe College - Student Teaching - 2024-2025 School Year 

It is recommended the Board of Education approve the agreement between Cedar Rapids Community School District and Coe College for student teacher placements.

109
- xi. Agreement - Cedar Rapids Community School District and William Penn University - Student Teaching - 2024 -2029 School Years 

It is recommended the Board of Education approve the agreement between Cedar Rapids Community School District and William Penn for student teacher placements.

110
- xii. Approval - 2023 -2024 District Calendar Revision 

It is recommended that the Board of Education approve the 2023 - 2024 District calendar revisions.

113
- xiii. Award of Contract - Viola Gibson - Garage Project 

It is recommended that the Board of Education award a contract to the low bidder, King-Knutson Construction, Inc., for the Viola Gibson Elementary School Garage Project.

115
- xiv. Award of Contract – Kingston Stadium– ADA Locker Room Upgrades Project 

It is recommended that the Board of Education award a contract to the low bidder, GarlingConstruction, Inc., for the Kingston Stadium ADA Locker Room Upgrades Project.

119
- xv. Award of Contract – Washington High School - Restroom Project 

It is recommended that the Board of Education award a contract to the low bidder, Garling Construction, Inc., for the Washington High School Restroom Project.

123
- xvi. Certificate of Substantial Completion - Franklin, McKinley, Roosevelt, and Washington Heat Pump Replacement Projects 

It is recommended that the Board of Education approve the Certificate of Substantial Completion and payment of the retainage pay application for the Cedar Rapids Community School District – Franklin, McKinley, Roosevelt, and Washington Heat Pump Replacement Projects - 2023 -2024 School Year.

127
- xvii. Preliminary Approval - Jefferson Pavement Project 

132

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Jefferson High School – Pavement Replacement Project.

- xviii. Preliminary Approval - Hiawatha Tuckpointing Project  134
It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Hiawatha Elementary School – Tuckpointing Project.
- xix. Preliminary Approval - Kennedy High School - Roof Improvement Project  136
It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Kennedy High School - Roof Improvement Project.
- xx. Purchasing Register – Bakery Products and Services for Metro Area Schools  138
It is recommended that the Board of Education approve the Purchasing Register for Bakery Products and Services for the 2024 - 2025 school year.
- xxi. Purchasing Register – Dairy Products and Services for Metro Area Schools  140
It is recommended that the Board of Education approve the purchasing register - Dairy Products & Services for the 2024 - 2025 school year.
- xxii. Purchasing Register - RFP: Cedar Rapids Community School District Wrap Around Childcare Program  142
It is recommended that the Board of Education approve the Purchasing Register - RFP: Cedar Rapids Community School District Wrap Around Childcare Program.
- xxiii. Purchasing Register - Trailside Furniture  144
It is recommended that the Board of Education approve the Purchasing Register - Trailside Furniture.
- xxiv. Tabulation - District Mower - 2023 - 2024 School Year  146
It is recommended that the Board of Education approve the Tabulation - District Mower for the 2023 - 2024 school year.
- VII. Administration** 148
 - i. Publication and Scheduling of Public Hearings for Fiscal Year 2025 Proposed Tax Notice and Budget  149
It is recommended that the Board of Education approve publication of the Proposed Fiscal Year 2024-25 Tax Notice and Certified Budget and schedule two public hearings on Monday, March 25, 2024 and April 8, 2024 to allow public comment regarding the Fiscal Year 2025 proposed levy rate of 13.90088 and District budget, respectively.
 - ii. Approval of School Budget Review Committee for the Use of Special Education Administrative Costs  166
It is recommended that the Board of Education approve the Request to the School Budget Review Committee for the Use of Special Education Administrative Costs, as allowed under Iowa Department of Education guidelines, related to the administration of special education instructional services for students with behavioral disabilities and other developmental needs at five off-site facilities. Costs will be determined based on actual

service provided in the subsequent fiscal year.

VIII. Work Session	168
i. Office of Academics and CKLA	169
IX. Action Items	170
i. Agreement - Cedar Rapids Community School District and Amplify/Core Knowledge Language Arts (CKLA) - 2024 -2025 School Year 	171
It is recommended that the Board of Education approve the agreement between Cedar Rapids Community School District and Amplify CKLA, MCLASS, and Boost.	
ii. Agreement - Cedar Rapids Community School District and CKLA for Professional Development Services - 2023 - 2024 School year 	182
It is recommended that the Board of Education approve the agreement between Cedar Rapids Community School District and Amplify for professional development.	
X. School Board Calendar/Adjournment	188
It is recommended that the Board of Education adjourn the meeting.	



I. Call to Order



II. Approval of Agenda



III. Public Hearing

III. i. Public Hearing – Jefferson Pavement Project

Contact Person

Karla Hogan/Chris Gates

Details

Pursuant to notices published in The Cedar Rapids Gazette, a hearing must be held at 5:30 p.m. on February 26, 2024, for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for Jefferson High School Pavement Replacement Project.

If no objections are presented and sustained, the recommended board action is to give final approval to the drawings, specifications, form of contract, and total estimated cost for this project.

III. ii. Public Hearing – Kennedy High School - Roof Improvement Project

Contact Person

Karla Hogan/Chris Gates

Details

Pursuant to notices published in The Cedar Rapids Gazette, a hearing must be held at 5:30 p.m. on February 26, 2024, for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for Kennedy High School –Roof Improvement Project.

If no objections are presented and sustained, the recommended board action is to give final approval to the drawings, specifications, form of contract, and total estimated cost for this project.

III. iii. Public Hearing - Hiawatha Tuckpointing Project

Contact Person

Karla Hogan/Chris Gates

Details

Pursuant to notices published in The Cedar Rapids Gazette, a hearing must be held at 5:30 p.m. on February 26, 2024, for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for Hiawatha Elementary School –Tuckpointing Project.

If no objections are presented and sustained, the recommended board action is to give final approval to the drawings, specifications, form of contract, and total estimated cost for this project.

III. iv. 2023-2024 School Calendar Revisions

Contact Person

Dr. Tawana Grover/Ryan Rydstrom

Summary

A Public Hearing is being held to receive comments regarding the revisions to the 2023 - 2024 School Year Calendar for the Cedar Rapids Community School District.

After the Board considers any written or oral objections presented, the recommended Board action is to give final approval to the administration's recommendation regarding the 2023-2024 School Year Calendar.



IV. Superintendent's Report/Board Reports

V. Addressing the Board, Communications, Delegations, Petitions



VI. Consent Agenda

VI. i. Minutes approval

Contact Person

Ryan Rydstrom

Recommended Action

It is recommended that the Board of Education approve the minutes for the January 22, 2024, Board of Education work session and regular meeting, January 25, 2024, Board of Education Special Meeting, and February 8, 2024, Board of Education Special Meeting.

Meeting Minutes

 02/08/2024 - Board of Education Special Meeting

 01/25/2024 - Board of Education Special Meeting

 01/22/2024 - Board of Education Regular Meeting

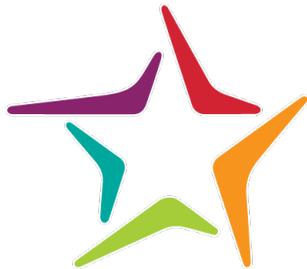
 01/22/2024 - Board of Education Work Session

 01/08/2024 - Board of Education Regular Meeting



Board of Education Special Meeting
02/08/2024 - 05:30 PM
Educational Leadership and Support Center (ELSC)
Board Room
2500 Edgewood RD NW Cedar Rapids Iowa 52405

MEETING MINUTES



Cedar Rapids Community School District

Every Learner. Future Ready.

Attendees

Voting Members

David Tominsky, Board Vice President
Jennifer Borcharding, Board Director
Cindy Garlock, Board President
Nancy Humbles, Board Director
Jennifer Neumann, Board Director
Marcy Roundtree, Board Director
Kaitlin Byers, Board Director

Non-Voting Members

Dr. Tawana Grover, Superintendent
Ryan Rydstrom, Chief of Staff/Board Secretary
Dr. Comfort Akwaji-Anderson, Chief of Schools Area 1
Darius Ballard, Chief of Human Resources
Craig Barnum, Chief Information Officer
Karla Hogan, Chief Financial Officer
Linda Reysack, Chief of Schools Area 3
Karinne Tharaldson, Chief of Academics
Mark Timmerman, Chief of Schools Area 2

I. Call to Order

It is recommended that President Garlock call the Cedar Rapids Community School District Board of Education Special meeting to order at 5:30 p.m.

II. Approval of Agenda

It is recommended that the Board of Education approves the agenda for Thursday, February 8, 2024, the Board of Education Special meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Motion made by: David Tominsky



Motion seconded by: Nancy Humbles

Voting:

Unanimously Approved

III. Consent Items

i. Purchasing Register - Wireless Access Points and Extreme Network Switches

It is recommended that the Board of Education approve the Purchasing Register - Wireless Access Points and Network Switches for the 2024-2025 School Year.

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

Unanimously Approved

ii. Stipulation of Substitute Teacher Pay for the 2023-2024 School Year

It is recommended the Board of Education approve the Stipulation of Substitute Teacher Pay from February 5, 2024, until the end of the 2023-2024 school year.

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

Unanimously Approved

iii. Bargaining and Meet and Confer Teams – 2024-2025 School Year

It is recommended that the Board of Education approve the proposed Bargaining and Meet & Confer Teams for the 2023-2024 School Year.

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

Unanimously Approved

iv. Approval - Board Member Learning Opportunity

It is recommended that the Board of Education approve the out-of-state learning and travel for the Board of Education under Board Regulation 204.1.

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

David Tominsky - Vote Not Recorded

Jennifer Borcharding - Vote Not Recorded

Cindy Garlock - Vote Not Recorded

Nancy Humbles - Vote Not Recorded

Jennifer Neumann - Vote Not Recorded



Marcy Roundtree - Vote Not Recorded
Kaitlin Byers - Vote Not Recorded

IV. Leadership and Learning

i. Informational Presentation - Shive-Hattery Bond 2025

Shive-Hattery provided an overview of their proposal for the PPEL and the 2025 Bond projects.

ii. Informational Presentation - Equitable Staffing Analysis

Darius Ballard, Chief Human Resources Officer, provided an overview as to the why, what, and how of the "Equitable Staffing Analysis" process that will be conducted by DM Group.

V. Action Items

i. Agreement - Cedar Rapids Community School District and Shive-Hattery Architecture Firm - 2023-2025 School Years

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Shive-Hattery for the 2023-2025 School Years.

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

Unanimously Approved

ii. Agreement - Cedar Rapids Community School District and District Management Group (DMGroup) - Equitable Staffing Analysis - 2023-2024 School Year

It is recommended the Board of Education approve the DM Group Equitable Staffing Analysis for the 2023-2024 school year.

Motion made by: Jennifer Borcharding

Motion seconded by: David Tominsky

Voting:

Unanimously Approved

VI. Adjournment

It is recommended that the Board of Education adjourn the meeting.

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

Unanimously Approved

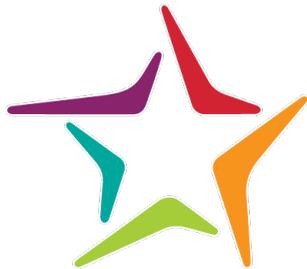
VII. Exempt Meeting – Discussion of Strategy Sessions for Union and Non-Union Employee Groups



Board of Education Special Meeting
02/08/2024 - 05:30 PM
Educational Leadership and Support Center (ELSC)
Board Room
2500 Edgewood RD NW Cedar Rapids Iowa 52405



MEETING MINUTES



Cedar Rapids Community School District

Every Learner. Future Ready.

Attendees

Voting Members

Jennifer Borcharding, Board Director
Cindy Garlock, Board President
Nancy Humbles, Board Director
Jennifer Neumann, Board Director
Marcy Roundtree, Board Director
Kaitlin Byers, Board Director

Non-Voting Members

Dr. Tawana Grover, Superintendent
Ryan Rydstrom, Chief of Staff/Board Secretary
Dr. Comfort Akwaji-Anderson, Chief of Schools Area 1
Darius Ballard, Chief of Human Resources
Karla Hogan, Chief Financial Officer
Linda Reysack, Chief of Schools Area 3
Karinne Tharaldson, Chief of Academics
Mark Timmerman, Chief of Schools Area 2

I. Call to Order

President Garlock called the Board of Education Special Meeting to order at 5:30 p.m.

II. Approval of Agenda

It is recommended that the Board of Education approves the agenda for Thursday, January 25, 2024, the Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Motion made by: Jennifer Borcharding

Motion seconded by: Nancy Humbles

Voting:

Unanimously Approved



Board of Education Special Meeting
01/25/2024 - 04:15 PM
Educational Leadership and Support Center (ELSC)
Board Room
2500 Edgewood RD NW Cedar Rapids Iowa 52405

III. Action Items

i. Agreement - Cedar Rapids Community School District and Instructional Empowerment - 2023 -2024 School Year

Dr. Grover and Chief Academic Officer, Karrine Tharaldson, provided an update on the implementation of Instructional Empowerment by providing background information, current state, and cost.

It is recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and Instructional Empowerment for the 2023-2024 School Year.

Motion made by: Jennifer Borcharding

Motion seconded by: Nancy Humbles

Voting:

Unanimously Approved

IV. Adjournment

It is recommended that the Board of Education adjourn the meeting.

Motion made by: Jennifer Borcharding

Motion seconded by: Marcy Roundtree

Voting:

Unanimously Approved



MEETING MINUTES



Attendees

Dr. Jay Steele

I. Call to Order

President Garlock called the Board of Education Regular Board Meeting to order at 5:30 p.m.

II. Approval of Agenda

It is recommended that the Board of Education approves the agenda of Monday, January 22, 2024, the Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Motion made by: David Tominsky

Motion seconded by: Nancy Humbles

Voting:

Unanimously Approved

III. Public Hearing

i. Public Hearing – Washington High School - Restroom Project

There was no written or verbal correspondence.

ii. Public Hearing - Viola Gibson Elementary School - Garage Project

There was no written or verbal correspondence.

iii. Public Hearing – Washington High School - Roof Replacement

There was no written or verbal correspondence.

IV. Addressing the Board, Communications, Delegations, Petitions



Dan Franklin - 399 Jennifer Lane NE, Cedar Rapids IA - Spoke on behalf of his family, teacher actions, and backwards books.

V. Superintendent Report

Superintendent Grover congratulated the Metro High School graduates and Taft Middle School Future City Team. She provided an update on the RFP architectural firm process for the 2025 Bond and the dome structure at Harding and Taft Middle Schools. She thanked the grounds crew for all their work removing all the snow. Finally, she updated the Board of Education on the Trailside construction project, Instructional Empowerment, and "Meet the Magnets" event.

VI. Board of Directors Report

Director Borcharding reminded the Board of Education about the Iowa Association of School Boards's (IASB) "Day on the Hill" scheduled for February 13, 2024.

Director Borcharding informed the Board of Education about the national school board conference (COSSBA) in Dallas, TX scheduled for February.

Director Roundtree informed the Board of Education about the first meeting of the Public Relations and Communications Core Operational Committee. She stated the meeting was about hiring a new director, the department's organization, and strategic planning.

VII. Consent Items

i. Approval of Minutes

It is recommended that the Board of Education approve the Minutes from the Board Meeting held on January 8, 2023.

ii. Investments Report – December 2023

Information Item

iii. Statement of Receipts, Disbursements, and Cash Balances Report – December 2023

Voting:

Unanimously Approved

iv. Approval of Claims Report – December 2023

It is recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending December 31, 2023.

Voting:

Unanimously Approved

v. Personnel Report



It is recommended that the Board of Education approve the Personnel Report.

Voting:

Unanimously Approved

vi. Tabulation - RFP: Safe and Secure LE Consulting Services - 2023-2024 School Year

It is recommended that the Board of Education approve the Tabulation - RFP: Safe and Secure LE Consulting Services and award services to West Wind Education Policy Inc.

Voting:

Unanimously Approved

vii. Preliminary Approval - Washington High School - Restroom Project

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Washington High School - Restroom Project.

Voting:

Unanimously Approved

viii. Preliminary Approval - Viola Gibson Elementary School - Garage Project

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Viola Gibson Elementary School –Garage Project.

Voting:

Unanimously Approved

ix. Award of Contract - Washington High School - Roof Replacement

It is recommended that the Board of Education award a contract to the low bidder, Advance Builders, Corp., for the Washington High School Roof Replacement Project. The low bid amount is \$384,000.

Voting:

Unanimously Approved

VIII. Action Items

i. Annual Comprehensive Financial Report (ACFR)

It is recommended that the Board of Education approve the Annual Comprehensive Financial Report for Fiscal Year 2023.

Motion made by: Jennifer Borcharding

Motion seconded by: Marcy Roundtree

Voting:

Unanimously Approved

IX. Moment of Silence



Board of Education Regular Meeting
01/22/2024 - 05:30 PM
Educational Leadership and Support Center (ELSC)
Board Room
2500 Edgewood RD NW Cedar Rapids Iowa 52405

Interim Principal Jessica Luna spoke on behalf of Jefferson High School, which lost a staff member.

X. Adjournment

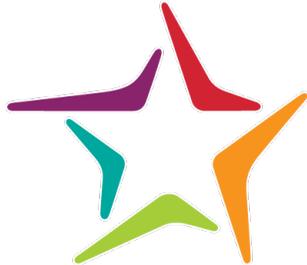
The Board of Education adjourned the meeting at 6:03 pm.

Voting:

Unanimously Approved



MEETING MINUTES



Cedar Rapids Community School District

Every Learner. Future Ready.

Attendees

Dr. Jay Steele

I. Call to Order

President Garlock called the Board of Education Work Session to order at 3:00 pm.

II. Approval of Agenda

It is recommended that the Board of Education approves the agenda of Monday, January 22, 2024, the Board of Education Work Session be approved as set forth, and that each item is considered ready for discussion and/or action.

Motion made by: Nancy Humbles

Motion seconded by: David Tominsky

Voting:

Unanimously Approved

III. Learning and Leadership Work Session - Office of Academics - Innovation Department

Informational Work Session

The Office of Academics - Innovation Department will engage the Board of Directors in a facilitate update of CRCSD's progress with Core Pillar: Elevate Students' Plans, Pathways, and Passions, specifically Strategic Anchor: Graduating College and Career Ready Students.

1. Strategic Pillar: Elevate Students' Plans, Pathways, and Passions

D. Strategic Anchor: Graduating College and Career-Ready Student

IV. School Board Calendar/Adjournment

It is recommended that the Board of Education approve the motion to adjourn the work session.

The Board of Education adjourned at 5:03 pm.



MEETING MINUTES



Attendees

Voting Members

David Tominsky, Board Vice President
Jennifer Borcharding, Board Director
Cindy Garlock, Board President
Nancy Humbles, Board Director
Jennifer Neumann, Board Director
Marcy Roundtree, Board Director
Kaitlin Byers, Board Director

Non-Voting Members

Dr. Tawana Grover, Superintendent
Ryan Rydstrom, Chief of Staff/Board Secretary
Dr. Comfort Akwaji-Anderson, Chief of Schools Area 1
Darius Ballard, Chief of Human Resources
Craig Barnum, Chief Information Officer
Karla Hogan, Chief Financial Officer
Linda Reysack, Chief of Schools Area 3
Karinne Tharaldson, Chief of Academics
Mark Timmerman, Chief of Schools Area 2

I. Call to Order

The meeting was called to order by President Garlock at 5:30 pm.

II. Approval of Agenda

It is recommended that the Board of Education approves the agenda of Monday, December 11, 2023, the Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Motion made by: David Tominsky

Motion seconded by: Nancy Humbles



Board of Education Regular Meeting
01/08/2024 - 05:30 PM
Educational Leadership and Support Center (ELSC)
Board Room
2500 Edgewood RD NW Cedar Rapids Iowa 52405

Voting:

David Tominsky - Yes
Jennifer Borcharding - Yes
Cindy Garlock - Yes
Nancy Humbles - Yes
Jennifer Neumann - Yes
Marcy Roundtree - Yes
Kaitlin Byers - Yes

III. Public Hearing

i. 2024-2025 School Calendar

Nathan Coon - 215 40th St Dr SE #202 Cedar Rapids IA- addressed the Board of Education regarding the proposed SY 24-25 calendar.

ii. Public Hearing – Kingston Stadium – ADA Locker Room Upgrades Project

There were no public comments on said public hearing.

IV. Addressing the Board, Communications, Delegations, Petitions

Kevin Wymore - 4501 Pineview Dr NE Cedar Rapids IA - addressed the board regarding school resource officers.

V. Superintendent Report

Dr. Grover discussed the past events at Perry, Iowa, and stated CRCSD's safe and secure learning initiatives, addressed the rezoning of Harrison Elementary School property, updated the board of education on the repair of Taft MS and Harding MS buildings, announced that CRCSD's magnet lottery is open and a "Meet the Magnets" night, welcomed CRCSD's new District Activities Director, Adam McDonnell, and reminded stakeholders of the district's closure due to weather.

VI. Board of Directors Report

No board reports.

VII. Consent Items

It is recommended that the Board of Education approve the items on the Consent Agenda.

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

David Tominsky - Vote Not Recorded
Jennifer Borcharding - Vote Not Recorded
Cindy Garlock - Vote Not Recorded



Nancy Humbles - Vote Not Recorded
Jennifer Neumann - Vote Not Recorded
Marcy Roundtree - Vote Not Recorded
Kaitlin Byers - Vote Not Recorded

i. Approval of Minutes

It is recommended that the Board of Education approve the Minutes from the Board Meeting held on December 11, 2023. It is recommended that the Board of Education approve the Minutes from the Board Meeting held on December 11, 2023.

Voting:

David Tominsky - Yes
Jennifer Borcharding - Yes
Cindy Garlock - Yes
Nancy Humbles - Yes
Jennifer Neumann - Yes
Marcy Roundtree - Yes
Kaitlin Byers - Yes

ii. Approval of Claims Report - November 2023

Voting:

David Tominsky - Yes
Jennifer Borcharding - Yes
Cindy Garlock - Yes
Nancy Humbles - Yes
Jennifer Neumann - Yes
Marcy Roundtree - Yes
Kaitlin Byers - Yes

iii. Investment Report - November 2023

Informational Item

iv. Statement of Receipts, Disbursements, and Cash Balances Report - November 2023

It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of November 2023.

Voting:

David Tominsky - Yes
Jennifer Borcharding - Yes
Cindy Garlock - Yes
Nancy Humbles - Yes
Jennifer Neumann - Yes
Marcy Roundtree - Yes
Kaitlin Byers - Yes



v. Personnel Report

It is recommended that the Board of Education approve the Personnel Report.

Voting:

- David Tominsky - Yes
- Jennifer Borcharding - Yes
- Cindy Garlock - Yes
- Nancy Humbles - Yes
- Jennifer Neumann - Yes
- Marcy Roundtree - Yes
- Kaitlin Byers - Yes

vi. Agreement - Cedar Rapids Community School District & Novus Insight

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Novus Insight - Magnet School Lottery Services for the 2024-2025 School Year.

Voting:

- David Tominsky - Yes
- Jennifer Borcharding - Yes
- Cindy Garlock - Yes
- Nancy Humbles - Yes
- Jennifer Neumann - Yes
- Marcy Roundtree - Yes
- Kaitlin Byers - Yes

vii. Amended Agreement - Cedar Rapids Community School District and University of Dubuque - Section 127 - Education Assistance Plan

It is recommended that the Board of Education approve the Amended Agreement between the Cedar Rapids Community School District and the University of Dubuque for Section 127 - Education Assistance Plan.

Voting:

- David Tominsky - Yes
- Jennifer Borcharding - Yes
- Cindy Garlock - Yes
- Nancy Humbles - Yes
- Jennifer Neumann - Yes
- Marcy Roundtree - Yes
- Kaitlin Byers - Yes

viii. Approval - 2023/24 New Elementary at the Arthur ES Site Project (Trailside Elementary) - Change Order #5

It is recommended that the Board of Education approve change order #5 to Larson Construction for



the 2023/24 New Elementary at the Arthur ES Site Project (Trailside Elementary).

Voting:

- David Tominsky - Yes
- Jennifer Borcharding - Yes
- Cindy Garlock - Yes
- Nancy Humbles - Yes
- Jennifer Neumann - Yes
- Marcy Roundtree - Yes
- Kaitlin Byers - Yes

ix. Agreement – Cedar Rapids Community School District and Coe College - Data Sharing & Use - 2023-2024 School Year

It is recommended that the Board of Education approve the Data Sharing and Use Agreements between the Cedar Rapids Community School District and Coe College for the 2023-2024 School Year.

Voting:

- David Tominsky - Yes
- Jennifer Borcharding - Yes
- Cindy Garlock - Yes
- Nancy Humbles - Yes
- Jennifer Neumann - Yes
- Marcy Roundtree - Yes
- Kaitlin Byers - Yes

x. Agreement - Cedar Rapids Community School District and School-Based Health Alliance

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and School-Based Health Alliance.

Voting:

- David Tominsky - Yes
- Jennifer Borcharding - Yes
- Cindy Garlock - Yes
- Nancy Humbles - Yes
- Jennifer Neumann - Yes
- Marcy Roundtree - Yes
- Kaitlin Byers - Yes

xi. Agreement - Cedar Rapids Community School District and Melissa Summers: Teaching Artist Residency - 2023-2024 School Year

It is recommended that the Board of Education approve Melissa Summer's mentoring and teaching artist residency services for Johnson STEAM Academy between 1/8/24 - 2/29/24.

Voting:

- David Tominsky - Yes



Jennifer Borcharding - Yes
Cindy Garlock - Yes
Nancy Humbles - Yes
Jennifer Neumann - Yes
Marcy Roundtree - Yes
Kaitlin Byers - Yes

xii. Purchasing Tabulation - Micro School Buses - 2023-2024 School Year

It is recommended that the Board of Education approve the Purchasing Tabulation - Micro School Buses for the 2023-2024 School Year.

Voting:

David Tominsky - Yes
Jennifer Borcharding - Yes
Cindy Garlock - Yes
Nancy Humbles - Yes
Jennifer Neumann - Yes
Marcy Roundtree - Yes
Kaitlin Byers - Yes

xiii. Agreement - Cedar Rapids Community School District and CrisisGo - 2023-2024 School year

It is recommended that the Board of Education approve the agreement between Cedar Rapids Community School District and CrisisGo.

Voting:

David Tominsky - Yes
Jennifer Borcharding - Yes
Cindy Garlock - Yes
Nancy Humbles - Yes
Jennifer Neumann - Yes
Marcy Roundtree - Yes
Kaitlin Byers - Yes

xiv. Preliminary Approval – Kingston Stadium – ADA Locker Room Upgrades Project

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Kingston Stadium –ADA Locker Room Upgrades Project.

Voting:

David Tominsky - Yes
Jennifer Borcharding - Yes
Cindy Garlock - Yes
Nancy Humbles - Yes
Jennifer Neumann - Yes
Marcy Roundtree - Yes
Kaitlin Byers - Yes



xv. Purchasing Tabulation - Kennedy HS Show Choir Nationals

It is recommended that the Board of Education approve the Purchasing Tabulation - Kennedy HS Show Choir Nationals for the 2023-2024 School Year.

Voting:

David Tominsky - Yes
Jennifer Borcharding - Yes
Cindy Garlock - Yes
Nancy Humbles - Yes
Jennifer Neumann - Yes
Marcy Roundtree - Yes
Kaitlin Byers - Yes

xvi. Tabulation - Staff Chromebooks – for Elementary School Teachers, Administrators, Meet and Confer Groups

It is recommended that the Board of Education approve the Purchasing Tabulation for Staff Chromebooks – for Elementary School Teachers, Administrators, Meet and Confer Groups.

Voting:

Unanimously Approved

VIII. Action Items

i. Resolution – At Risk/Dropout Prevention Funding – 2024-2025 School Year

It is recommended that the Board of Education approve the Resolution for funding and approving the District Dropout Prevention program in Fiscal Year 2025 at maximum allowable levels through a combination of General Fund resources and Modified Supplemental Amount, the SBRC application completed prior to January 15th, 2024. The FY2025 Dropout Prevention funding levels are as follows: \$2,053,751 from the general fund, (Modified Supplement Amount) \$6,161,254 as provided in the funding formula. The Modified Supplement Amount is calculated as follows: \$7,635 (District cost per pupil) X 16,139 (Certified Enrollment October 2021) X \$.05 (Maximum Modified Amount).

Motion made by: David Tominsky

Motion seconded by: Jennifer Borcharding

Voting:

Unanimously Approved

ii. Approval - 2024-2025 School Year Calendar

It is recommended that the Board of Education approve the 2024-2025 School Year Calendar.

Motion made by: David Tominsky

Motion seconded by: Nancy Humbles

Voting:

Unanimously Approved



Board of Education Regular Meeting
01/08/2024 - 05:30 PM
Educational Leadership and Support Center (ELSC)
Board Room
2500 Edgewood RD NW Cedar Rapids Iowa 52405

IX. Learning and Leadership Work Session

The Board of Education recessed at 5:57 pm and convened at 6:09 to start the work session.

i. Office of Academics and Instructional Empowerment

The Office of Academics engaged the Board of Education on a model of instruction presented by "Instructional Empowerment." During the discussion, the Directors discussed engagement, student achievement, and staff workload. Instructional Empowerment, an educational company, co-presented with the Chief Academic Officer.

X. Adjournment

President Garlock called for adjournment. There was a motion by Director Borcharding and a second by Director Roundtree. With all Ayes, the meeting was adjourned at 7:34 pm.

VI. ii. Budget Summary Report - December 2023

Contact Person

Karla Hogan

Recommended Action

It is recommended that the Board of Education approve the Budget Summary Report for the month ended June 2023.

Details

The Budget Summary Report is provided as required by Board Regulation 703.2.

Supporting Documents



Dec 2023 Board Summary Report

Statement of Revenues, Expenditures, Other Financing Sources (Uses) And Changes In Fund Balance

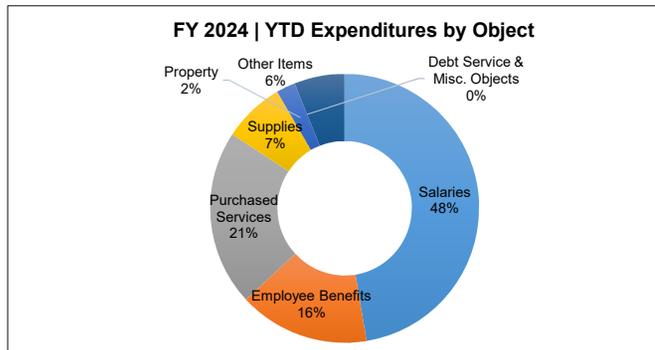
For the Period Ending December 31, 2023

All Funds Summary Breakdown

(With Comparative Totals For the Period Ended July, 2022 - December, 2022)

	All Funds FY2023	All Funds FY2024	% Incr/(Decr)
REVENUES			
Local	\$60,106,643	\$54,688,607	(9.01%)
Intermediate	\$0	\$0	
State	\$55,929,179	\$56,605,574	1.21%
Federal	\$15,258,884	\$6,147,640	(59.71%)
Other Financing Sources/Income Items	\$18,258,072	\$27,249,093	49.24%
TOTAL REVENUE	\$149,552,779	\$144,690,915	(3.25%)
EXPENDITURES			
Salaries	\$57,032,870	\$54,081,338	(5.18%)
Employee Benefits	\$17,228,698	\$17,940,513	4.13%
Purchased Services	\$21,967,396	\$24,090,700	9.67%
Supplies	\$8,231,969	\$8,426,758	2.37%
Property	\$4,069,774	\$2,625,098	(35.50%)
Debt Service & Misc. Objects	\$0	\$0	
Other Items	\$8,681,494	\$6,904,010	(20.47%)
TOTAL EXPENDITURES	\$117,212,200	\$114,068,417	(2.68%)
SURPLUS / (DEFICIT)	\$32,340,579	\$30,622,498	(5.31%)
FUND BALANCE			
Beginning of Period			
End of Period			

General Fund	Activity Fund	Management Fund						Other 60 Funds
		Sales Tax Fund	PPEL	Debt Service	School Nutrition			
\$36,703,273	\$1,312,029	\$8,259,034	\$1,122,987	\$6,159,379	\$305,808	\$791,405	\$34,693	
0	0	0	0	0	0	0	0	
47,239,221	0	130,683	9,135,220	88,293	0	12,158	0	
1,219,560	0	0	0	0	590,096	4,337,985	0	
99,593	0	0	20,801,987	243,618	6,103,895	0	0	
\$85,261,646	\$1,312,029	\$8,389,717	\$31,060,194	\$6,491,290	\$6,999,799	\$5,141,548	\$34,693	
\$52,315,844	\$14,591	\$0	\$0	\$0	\$0	\$1,750,903	\$0	
16,110,185	1,939	1,339,417	0	0	0	488,973	0	
4,860,025	296,026	4,531,940	9,023,930	5,371,994	0	6,784	0	
5,147,591	584,737	0	318,718	1,814	0	2,373,897	0	
558,098	59,487	0	914,746	1,001,082	0	91,685	0	
0	0	0	0	0	0	0	0	
54,338	81,883	63,124	6,352,895	25,695	325,668	408	0	
\$79,046,081	\$1,038,663	\$5,934,482	\$16,610,289	\$6,400,585	\$325,668	\$4,712,650	\$0	
\$6,215,565	\$273,366	\$2,455,235	\$14,449,904	\$90,705	\$6,674,131	\$428,898	\$34,693	
\$42,865,546	\$2,057,117	\$10,978,926	\$28,366,556	\$11,318,872	\$14,201,403	\$6,660,727	\$1,340,642	
\$49,081,112	\$2,330,483	\$13,434,161	\$42,816,460	\$11,409,577	\$20,875,535	\$7,089,625	\$1,375,335	

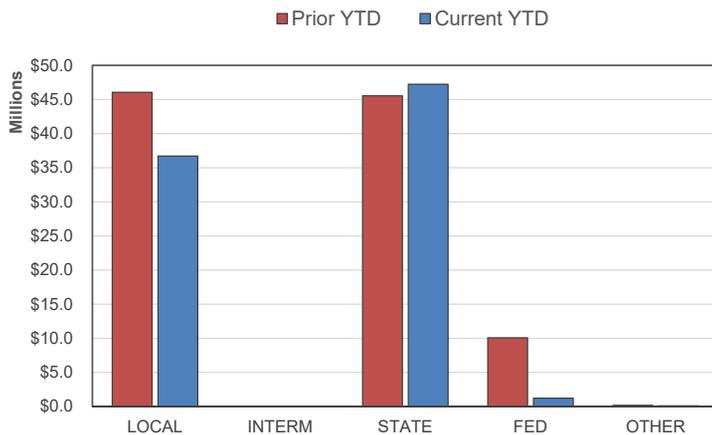


General Fund | Financial Summary

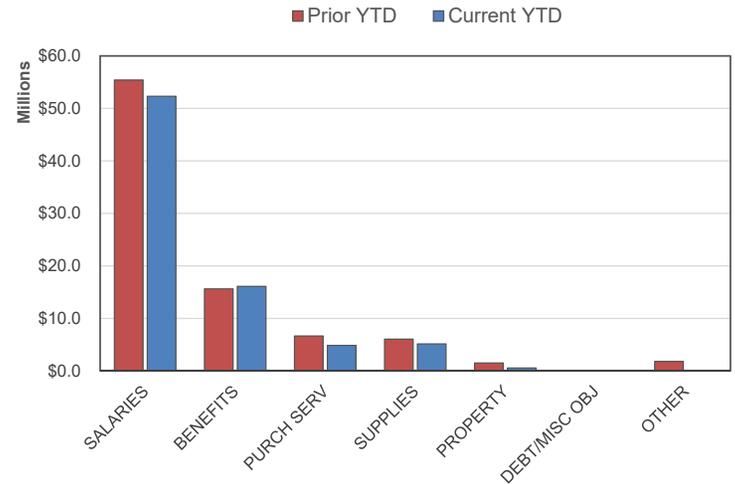
For the Period Ending December 31, 2023

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$46,054,389	\$87,078,069	52.89%	\$36,703,273	\$82,959,648	44.24%
Intermediate	0	0		0	0	
State	45,542,974	122,457,437	37.19%	47,239,221	126,616,164	37.31%
Federal	10,065,928	25,768,835	39.06%	1,219,560	20,627,850	5.91%
Other Financing Sources/Income Items	176,733	769,670	22.96%	99,593	769,670	12.94%
TOTAL REVENUE	\$101,840,023	\$236,074,010	43.14%	\$85,261,646	\$230,973,331	36.91%
EXPENDITURES						
Salaries	\$55,407,285	\$141,129,254	39.26%	\$52,315,844	\$143,203,010	36.53%
Employee Benefits	15,629,584	37,677,256	41.48%	16,110,185	38,894,331	41.42%
Purchased Services	6,656,256	27,480,143	24.22%	4,860,025	27,368,530	17.76%
Supplies	6,051,665	12,309,430	49.16%	5,147,591	12,528,598	41.09%
Property	1,519,010	2,373,647	63.99%	558,098	2,073,241	26.92%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	1,818,485	11,812,282	15.39%	54,338	9,128,500	0.60%
TOTAL EXPENDITURES	\$87,082,285	\$232,782,011	37.41%	\$79,046,081	\$233,196,211	33.90%
SURPLUS / (DEFICIT)	\$14,757,738	\$3,291,999		\$6,215,565	(\$2,222,879)	
ENDING FUND BALANCE	\$54,331,285			\$49,081,112		

Revenues by Source | Prior YTD vs. Current YTD



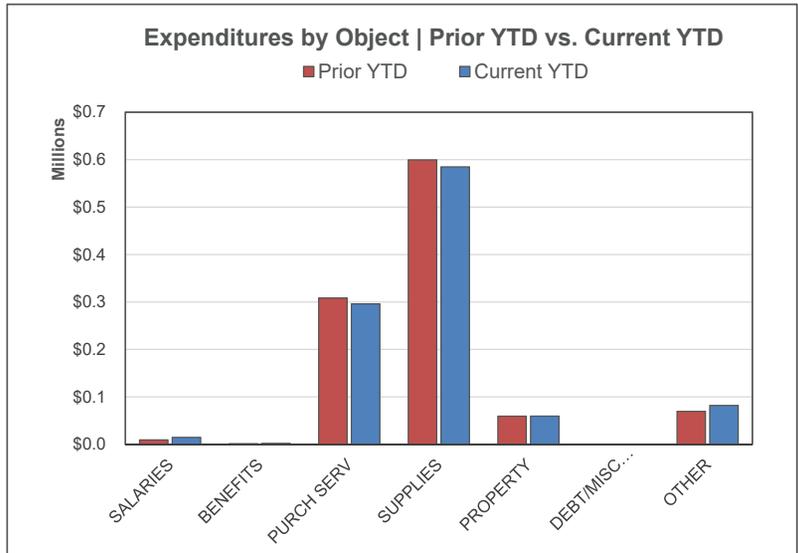
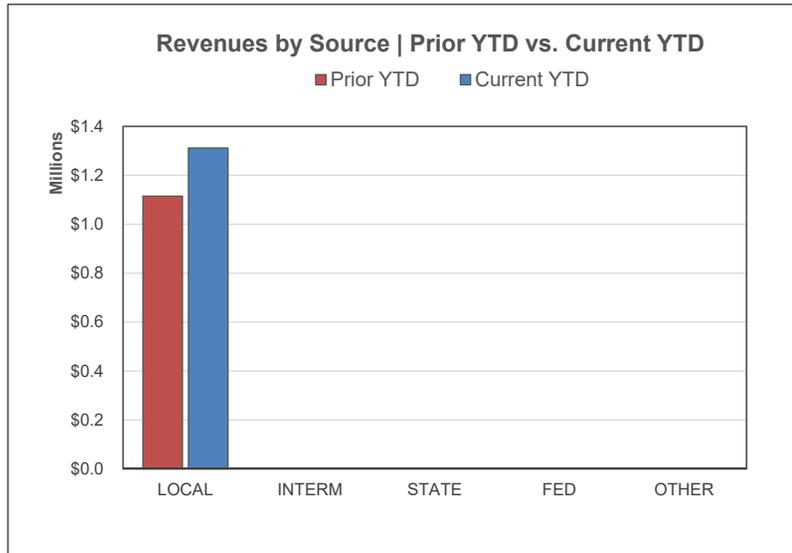
Expenditures by Object: Prior YTD vs. Current YTD



Activity Fund | Financial Summary

For the Period Ending December 31, 2023

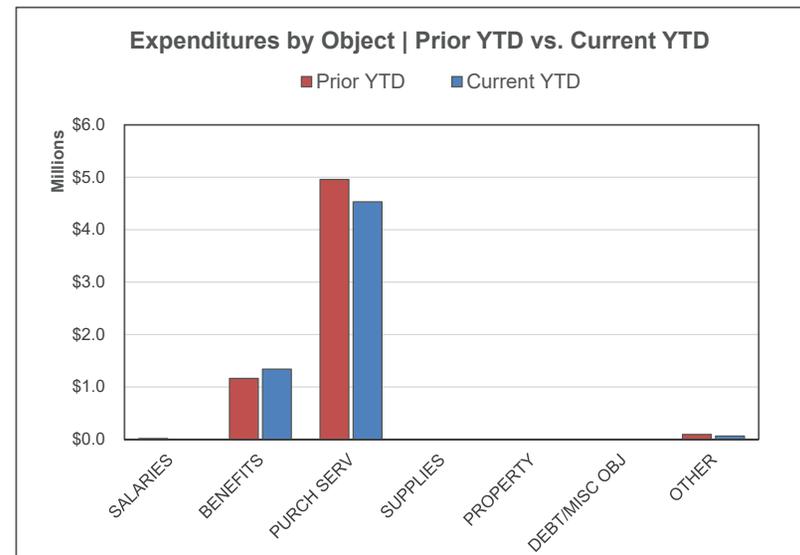
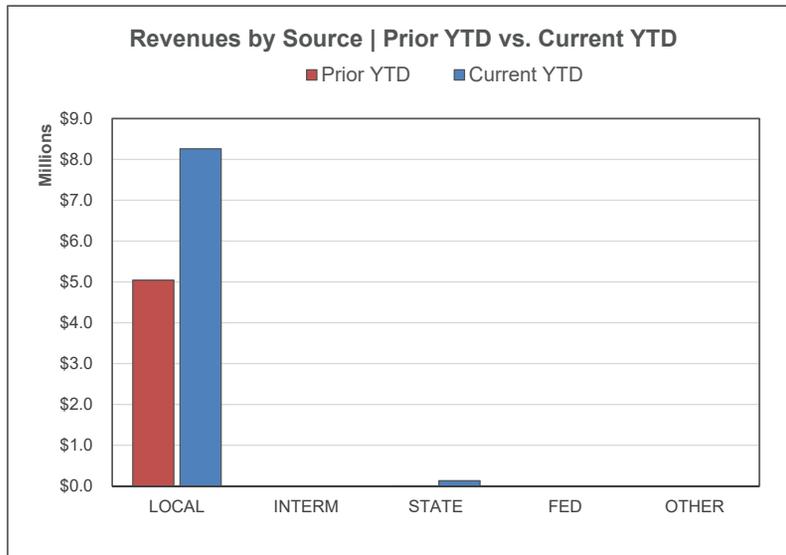
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$1,115,197	\$2,524,720	44.17%	\$1,312,029	\$2,562,591	51.20%
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
TOTAL REVENUE	\$1,115,197	\$2,524,720	44.17%	\$1,312,029	\$2,562,591	51.20%
EXPENDITURES						
Salaries	\$9,198	\$23,975	38.36%	\$14,591	\$24,455	59.66%
Employee Benefits	1,189	2,932	40.54%	1,939	2,990	64.83%
Purchased Services	308,438	685,140	45.02%	296,026	698,843	42.36%
Supplies	599,569	1,688,161	35.52%	584,737	1,721,924	33.96%
Property	59,375	107,118	55.43%	59,487	109,260	54.44%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	69,437	152,896	45.41%	81,883	155,954	52.50%
TOTAL EXPENDITURES	\$1,047,205	\$2,660,221	39.37%	\$1,038,663	\$2,713,426	38.28%
SURPLUS / (DEFICIT)	\$67,991	(\$135,501)		\$273,366	(\$150,835)	
ENDING FUND BALANCE	\$2,260,609			\$2,330,483		



Management Fund | Financial Summary

For the Period Ending December 31, 2023

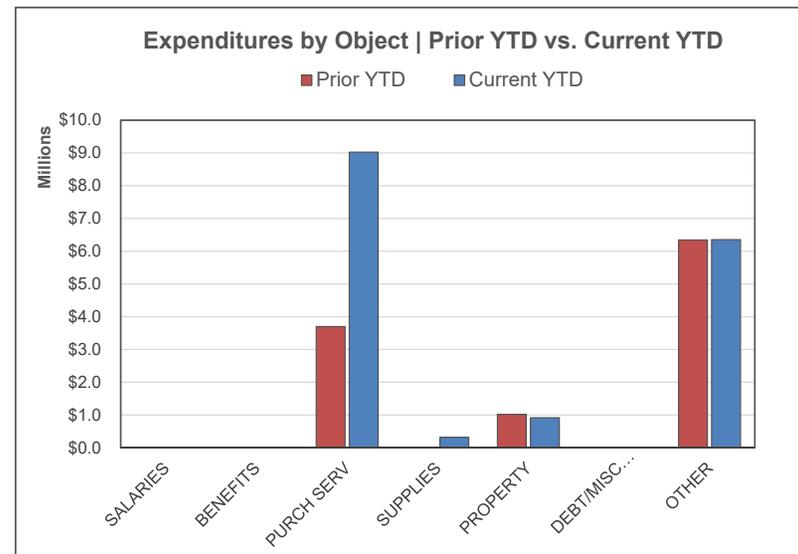
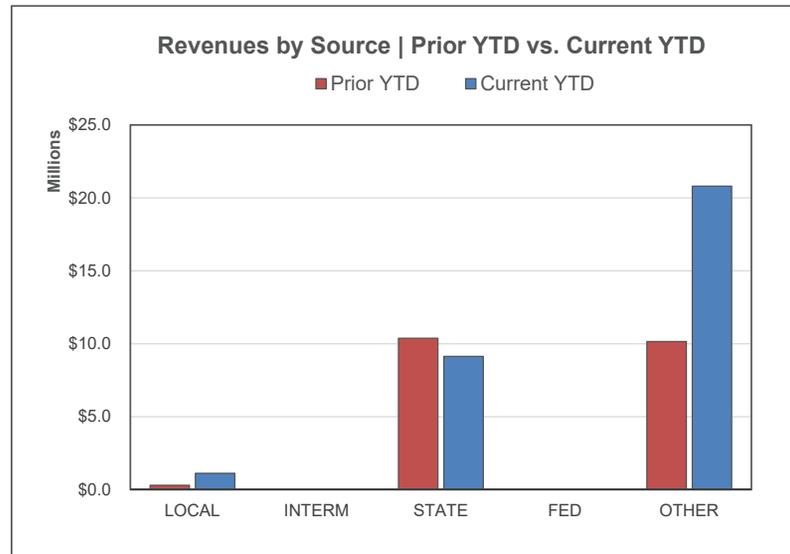
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$5,042,947	\$11,525,151	43.76%	\$8,259,034	\$15,342,191	53.83%
Intermediate	0	0		0	0	
State	2,568	2,568	100.00%	130,683	2,606	5013.99%
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
TOTAL REVENUE	\$5,045,515	\$11,527,718	43.77%	\$8,389,717	\$15,344,798	54.67%
EXPENDITURES						
Salaries	\$16,394	\$56,799	28.86%	\$0	\$57,935	0.00%
Employee Benefits	1,163,184	4,104,898	28.34%	1,339,417	4,186,996	31.99%
Purchased Services	4,957,635	5,714,042	86.76%	4,531,940	4,907,688	92.34%
Supplies	0	0		0	0	
Property	0	0		0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	93,539	180,039	51.96%	63,124	183,640	34.37%
TOTAL EXPENDITURES	\$6,230,753	\$10,055,778	61.96%	\$5,934,482	\$9,336,259	63.56%
SURPLUS / (DEFICIT)	(\$1,185,238)	\$1,471,941		\$2,455,235	\$6,008,538	
ENDING FUND BALANCE	\$8,321,747			\$13,434,161		



Sales Tax Fund | Financial Summary

For the Period Ending December 31, 2023

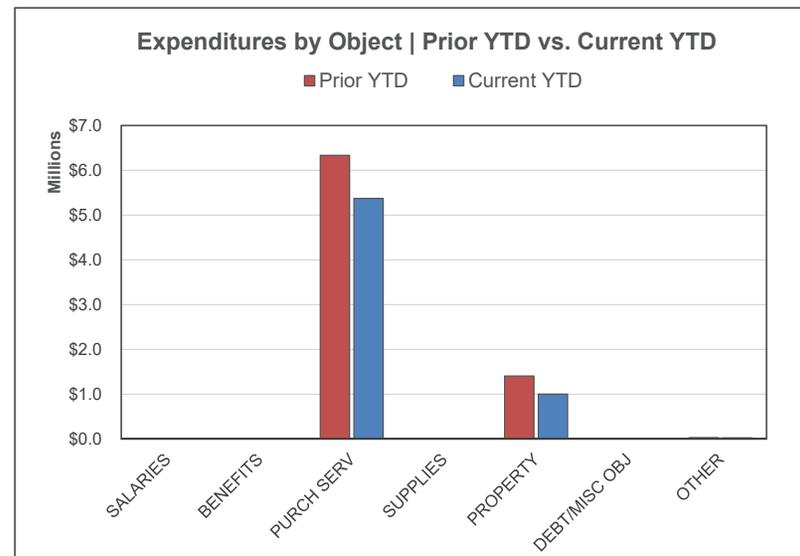
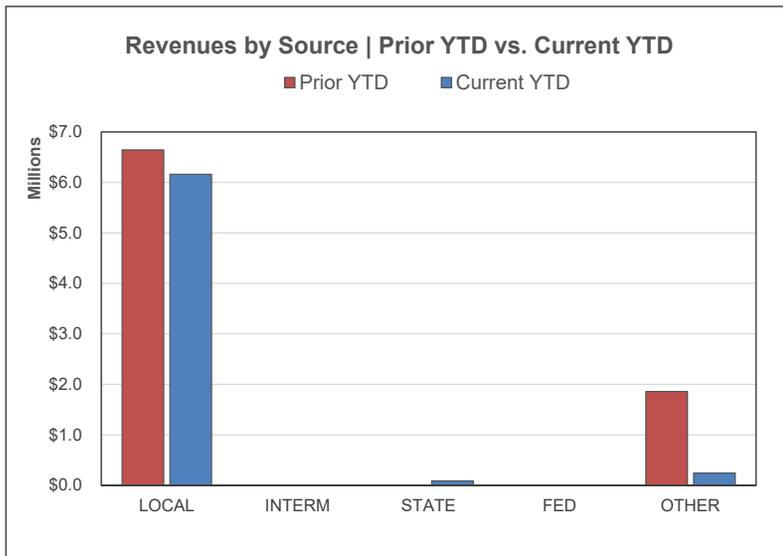
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$300,611	\$908,504	33.09%	\$1,122,987	\$922,131	121.78%
Intermediate	0	0		0	0	
State	10,380,916	22,047,092	47.09%	9,135,220	22,377,798	40.82%
Federal	0	0		0	0	
Other Financing Sources/Income Items	10,155,013	10,790,490	94.11%	20,801,987	20,952,347	99.28%
TOTAL REVENUE	\$20,836,540	\$33,746,085	61.75%	\$31,060,194	\$44,252,276	70.19%
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	3,699,603	10,514,971	35.18%	9,023,930	16,725,271	53.95%
Supplies	1,802	5,132	35.11%	318,718	5,235	6088.64%
Property	1,018,888	1,827,078	55.77%	914,746	1,863,620	49.08%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	6,343,305	12,062,911	52.59%	6,352,895	12,304,169	51.63%
TOTAL EXPENDITURES	\$11,063,598	\$24,410,093	45.32%	\$16,610,289	\$30,898,294	53.76%
SURPLUS / (DEFICIT)	\$9,772,942	\$9,335,992		\$14,449,904	\$13,353,982	
ENDING FUND BALANCE	\$28,803,506			\$42,816,460		



PPEL | Financial Summary

For the Period Ending December 31, 2023

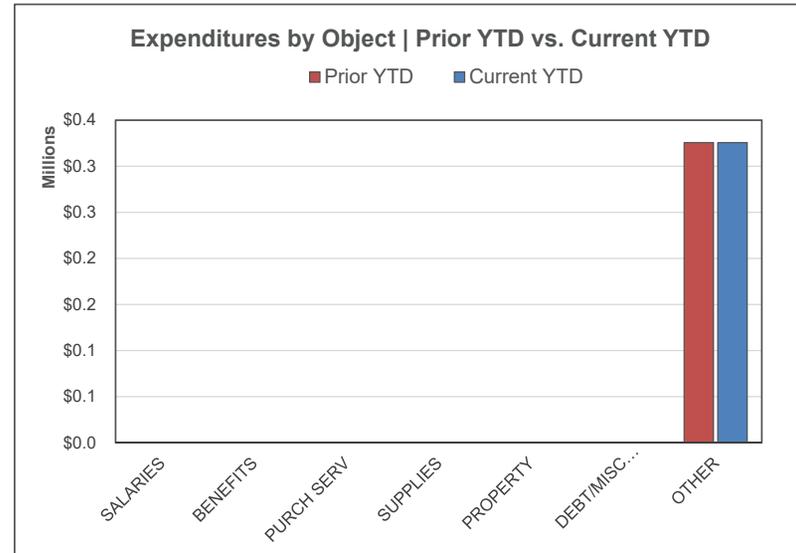
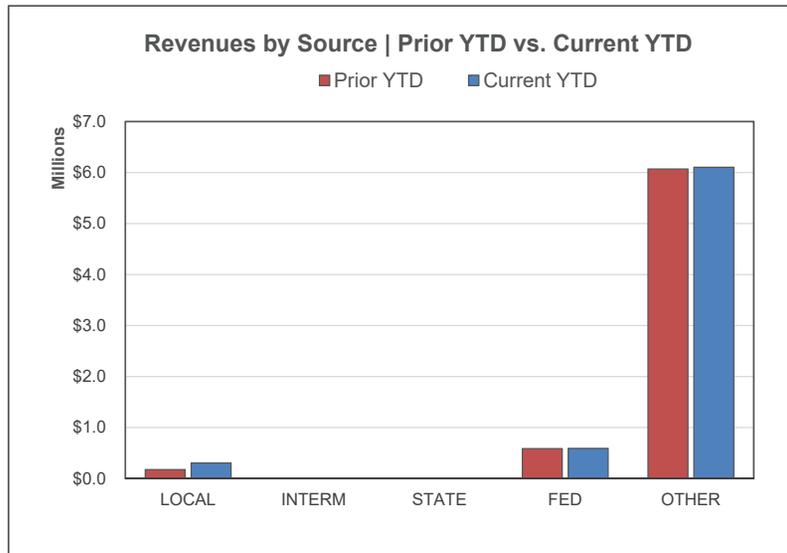
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$6,641,445	\$11,979,334	55.44%	\$6,159,379	\$11,767,278	52.34%
Intermediate	0	0		0	0	
State	2,722	2,722	100.00%	88,293	2,763	3195.57%
Federal	0	0		0	0	
Other Financing Sources/Income Items	1,857,828	3,052,515	60.86%	243,618	1,098,303	22.18%
TOTAL REVENUE	\$8,501,995	\$15,034,571	56.55%	\$6,491,290	\$12,868,344	50.44%
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	6,335,248	11,841,652	53.50%	5,371,994	10,828,485	49.61%
Supplies	3,347	35,315	9.48%	1,814	36,022	5.04%
Property	1,405,398	3,168,573	44.35%	1,001,082	1,231,944	81.26%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	30,785	149,636	20.57%	25,695	152,628	16.83%
TOTAL EXPENDITURES	\$7,774,778	\$15,195,175	51.17%	\$6,400,585	\$12,249,079	52.25%
SURPLUS / (DEFICIT)	\$727,217	(\$160,604)		\$90,705	\$619,266	
ENDING FUND BALANCE	\$12,206,692			\$11,409,577		



Debt Service | Financial Summary

For the Period Ending December 31, 2023

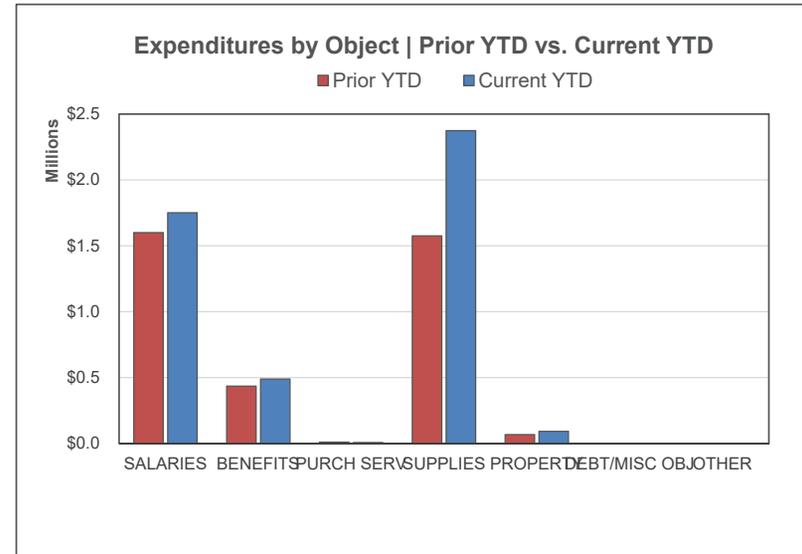
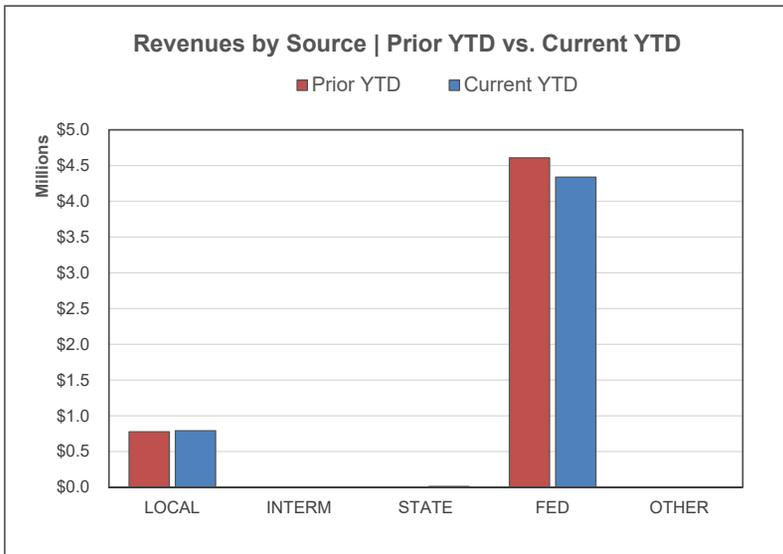
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$174,909	\$449,563	38.91%	\$305,808	\$567,815	53.86%
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	585,174	585,174	100.00%	590,096	595,018	99.17%
Other Financing Sources/Income Items	6,068,499	12,475,869	48.64%	6,103,895	11,935,773	51.14%
TOTAL REVENUE	\$6,828,582	\$13,510,606	50.54%	\$6,999,799	\$13,098,606	53.44%
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	0	0		0	0	
Supplies	0	0		0	0	
Property	0	0		0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	325,668	12,592,231	2.59%	325,668	12,066,998	2.70%
TOTAL EXPENDITURES	\$325,668	\$12,592,231	2.59%	\$325,668	\$12,066,998	2.70%
SURPLUS / (DEFICIT)	\$6,502,914	\$918,375		\$6,674,131	\$1,031,608	
ENDING FUND BALANCE	\$19,785,942			\$20,875,535		



School Nutrition | Financial Summary

For the Period Ending December 31, 2023

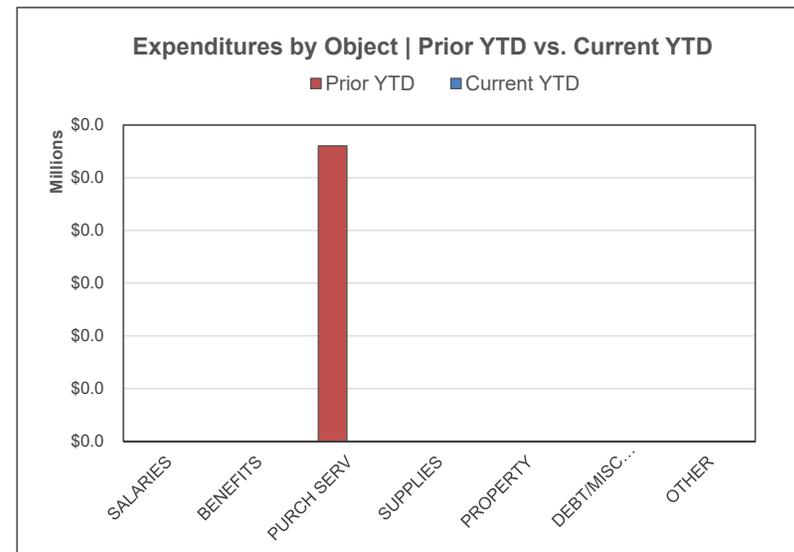
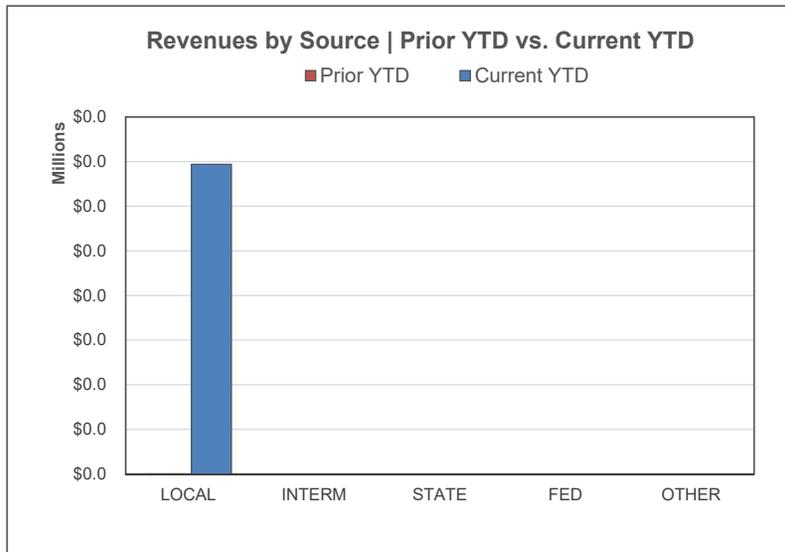
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$777,136	\$1,766,900	43.98%	\$791,405	\$1,793,404	44.13%
Intermediate	0	0		0	0	
State	0	62,655	0.00%	12,158	63,594	19.12%
Federal	4,607,783	10,259,844	44.91%	4,337,985	10,413,741	41.66%
Other Financing Sources/Income Items	0	183,086	0.00%	0	185,832	0.00%
TOTAL REVENUE	\$5,384,918	\$12,272,485	43.88%	\$5,141,548	\$12,456,572	41.28%
EXPENDITURES						
Salaries	\$1,599,993	\$3,830,057	41.77%	\$1,750,903	\$3,906,658	44.82%
Employee Benefits	434,741	(667,274)	(65.15%)	488,973	(680,620)	(71.84%)
Purchased Services	10,104	8,004	126.23%	6,784	8,164	83.09%
Supplies	1,575,585	5,984,018	26.33%	2,373,897	6,103,698	38.89%
Property	67,104	130,732	51.33%	91,685	133,347	68.76%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	276	431,080	0.06%	408	439,702	0.09%
TOTAL EXPENDITURES	\$3,687,802	\$9,716,617	37.95%	\$4,712,650	\$9,910,950	47.55%
SURPLUS / (DEFICIT)	\$1,697,117	\$2,555,867		\$428,898	\$2,545,622	
ENDING FUND BALANCE	\$5,801,977			\$7,089,625		



Other 60 Funds | Financial Summary

For the Period Ending December 31, 2023

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$10	\$1,567,956	0.00%	\$34,693	\$0	
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
TOTAL REVENUE	\$10	\$1,567,956	0.00%	\$34,693	\$0	
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	112	143	78.26%	0	0	
Supplies	0	0		0	0	
Property	0	1,747	0.00%	0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	0	20,960	0.00%	0	0	
TOTAL EXPENDITURES	\$112	\$22,850	0.49%	\$0	\$0	
SURPLUS / (DEFICIT)	(\$102)	\$1,545,106		\$34,693	\$0	
ENDING FUND BALANCE	(\$204,566)			\$1,375,335		



VI. iii. Budget Summary Report - January 2024

Contact Person

Karla Hogan

Recommended Action

It is recommended that the Board of Education approve the Budget Summary Report for the month ended January 2024.

Details

The Budget Summary Report is provided as required by Board Regulation 703.2.

Supporting Documents



Jan 2024 Board Summary Report

Statement of Revenues, Expenditures, Other Financing Sources (Uses) And Changes In Fund Balance

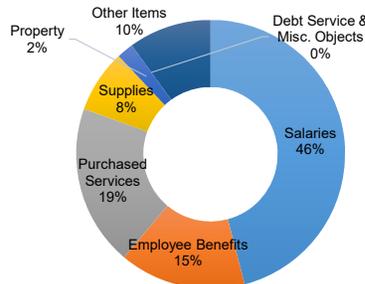
For the Period Ending January 31, 2024

All Funds Summary Breakdown

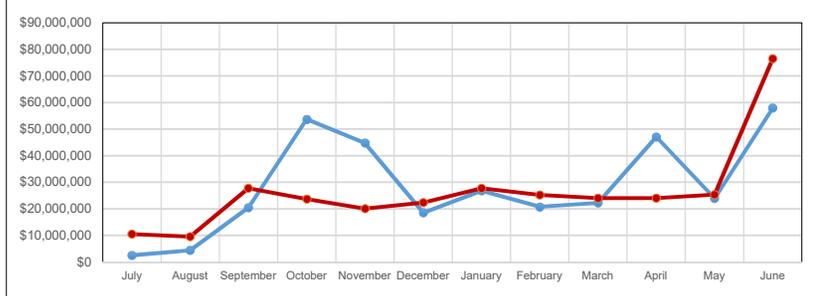
(With Comparative Totals For the Period Ended July, 2022 - January, 2023)

	All Funds FY2023	All Funds FY2024	% Incr/(Decr)											
				General Fund	Activity Fund	Management Fund	Sales Tax Fund	PPEL	Debt Service	School Nutrition	Other 60 Funds			
REVENUES														
Local	\$61,556,316	\$63,346,553	2.91%	\$44,880,877	\$1,458,310	\$8,396,137	\$893,747	\$6,263,490	\$470,262	\$942,959	\$40,771			
Intermediate	\$0	\$0		0	0	0	0	0	0	0	0			
State	\$68,981,488	\$69,836,071	1.24%	58,844,324	0	130,683	10,760,614	88,293	0	12,158	0			
Federal	\$17,336,607	\$9,891,466	(42.94%)	4,266,004	0	0	0	0	590,096	5,035,366	0			
Other Financing Sources/Income Items	\$19,519,072	\$28,404,364	45.52%	124,429	0	0	20,802,012	243,618	7,234,305	0	0			
TOTAL REVENUE	\$167,393,484	\$171,478,454	2.44%	\$108,115,634	\$1,458,310	\$8,526,819	\$32,456,373	\$6,595,401	\$8,294,663	\$5,990,483	\$40,771			
EXPENDITURES														
Salaries	\$67,947,080	\$65,132,304	(4.14%)	\$63,023,983	\$21,126	\$523	\$0	\$0	\$0	\$2,086,671	\$0			
Employee Benefits	\$20,515,287	\$21,554,309	5.06%	19,375,202	2,975	1,577,922	0	0	0	598,211	0			
Purchased Services	\$23,941,431	\$27,449,300	14.65%	5,554,319	273,981	4,537,309	11,284,596	5,790,989	0	8,107	0			
Supplies	\$10,656,027	\$10,712,376	0.53%	6,652,380	747,264	0	541,298	5,529	0	2,765,906	0			
Property	\$4,479,320	\$2,804,028	(37.40%)	610,126	59,793	0	1,024,739	1,003,160	0	106,211	0			
Debt Service & Misc. Objects	\$0	\$0		0	0	0	0	0	0	0	0			
Other Items	\$15,802,253	\$14,171,419	(10.32%)	70,317	95,108	74,762	7,483,305	38,892	6,408,561	474	0			
TOTAL EXPENDITURES	\$143,341,399	\$141,823,736	(1.06%)	\$95,286,326	\$1,200,245	\$6,190,516	\$20,333,937	\$6,838,571	\$6,408,561	\$5,565,579	\$0			
SURPLUS / (DEFICIT)	\$24,052,084	\$29,654,718	23.29%	\$12,829,307	\$258,065	\$2,336,303	\$12,122,436	(\$243,170)	\$1,886,103	\$424,903	\$40,771			
FUND BALANCE														
Beginning of Period				\$42,865,546	\$2,057,117	\$10,978,926	\$28,366,556	\$11,318,872	\$14,201,403	\$6,660,727	\$1,340,642			
End of Period				\$55,694,854	\$2,315,182	\$13,315,229	\$40,488,992	\$11,075,702	\$16,087,506	\$7,085,631	\$1,381,413			

FY 2024 | YTD Expenditures by Object



FY 2024 | Projected Revenues / Expenditures

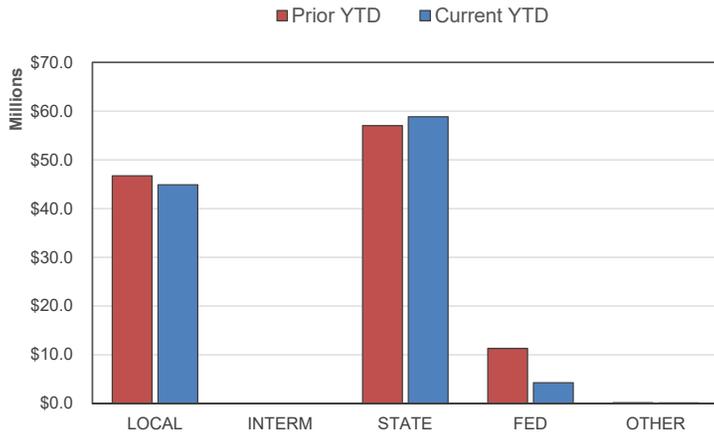


General Fund | Financial Summary

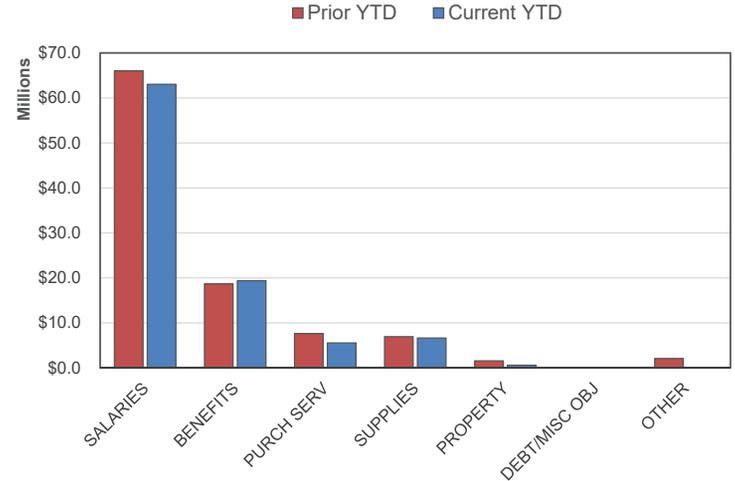
For the Period Ending January 31, 2024

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$46,723,342	\$87,078,069	53.66%	\$44,880,877	\$82,959,648	54.10%
Intermediate	0	0		0	0	
State	57,018,186	122,457,437	46.56%	58,844,324	126,616,164	46.47%
Federal	11,309,638	25,768,835	43.89%	4,266,004	22,877,850	18.65%
Other Financing Sources/Income Items	161,127	769,670	20.93%	124,429	769,670	16.17%
TOTAL REVENUE	\$115,212,293	\$236,074,010	48.80%	\$108,115,634	\$233,223,331	46.36%
EXPENDITURES						
Salaries	\$66,019,261	\$141,129,254	46.78%	\$63,023,983	\$143,203,010	44.01%
Employee Benefits	18,702,193	37,677,256	49.64%	19,375,202	38,894,331	49.81%
Purchased Services	7,650,736	27,480,143	27.84%	5,554,319	27,368,530	20.29%
Supplies	6,945,696	12,309,430	56.43%	6,652,380	12,528,598	53.10%
Property	1,577,613	2,373,647	66.46%	610,126	2,073,241	29.43%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	2,101,589	11,812,282	17.79%	70,317	9,128,500	0.77%
TOTAL EXPENDITURES	\$102,997,087	\$232,782,011	44.25%	\$95,286,326	\$233,196,211	40.86%
SURPLUS / (DEFICIT)	\$12,215,206	\$3,291,999		\$12,829,307	\$27,121	
ENDING FUND BALANCE	\$51,788,753			\$55,694,854		

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object: Prior YTD vs. Current YTD

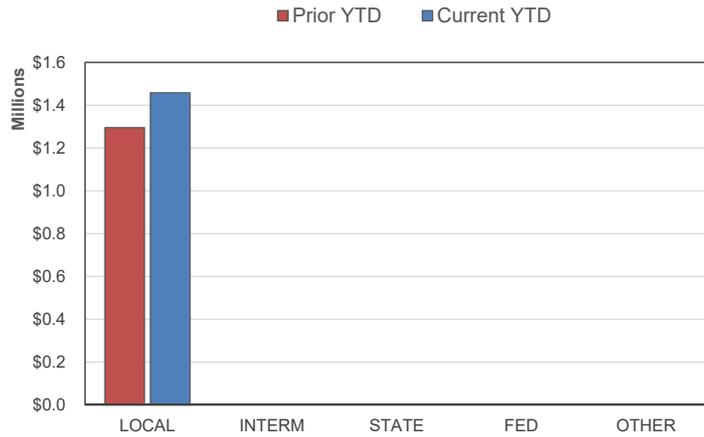


Activity Fund | Financial Summary

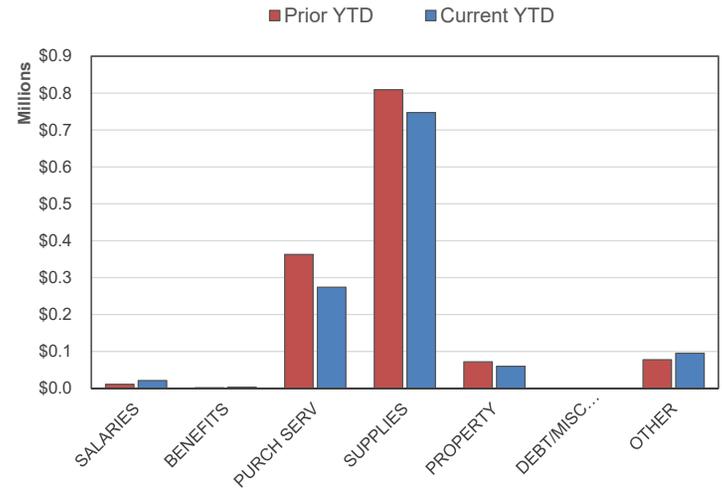
For the Period Ending January 31, 2024

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$1,295,418	\$2,524,720	51.31%	\$1,458,310	\$2,562,591	56.91%
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
TOTAL REVENUE	\$1,295,418	\$2,524,720	51.31%	\$1,458,310	\$2,562,591	56.91%
EXPENDITURES						
Salaries	\$10,823	\$23,975	45.14%	\$21,126	\$24,455	86.39%
Employee Benefits	1,359	2,932	46.36%	2,975	2,990	99.47%
Purchased Services	362,786	685,140	52.95%	273,981	698,843	39.20%
Supplies	809,245	1,688,161	47.94%	747,264	1,721,924	43.40%
Property	71,773	107,118	67.00%	59,793	109,260	54.72%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	77,536	152,896	50.71%	95,108	155,954	60.98%
TOTAL EXPENDITURES	\$1,333,521	\$2,660,221	50.13%	\$1,200,245	\$2,713,426	44.23%
SURPLUS / (DEFICIT)	(\$38,104)	(\$135,501)		\$258,065	(\$150,835)	
ENDING FUND BALANCE	\$2,154,514			\$2,315,182		

Revenues by Source | Prior YTD vs. Current YTD



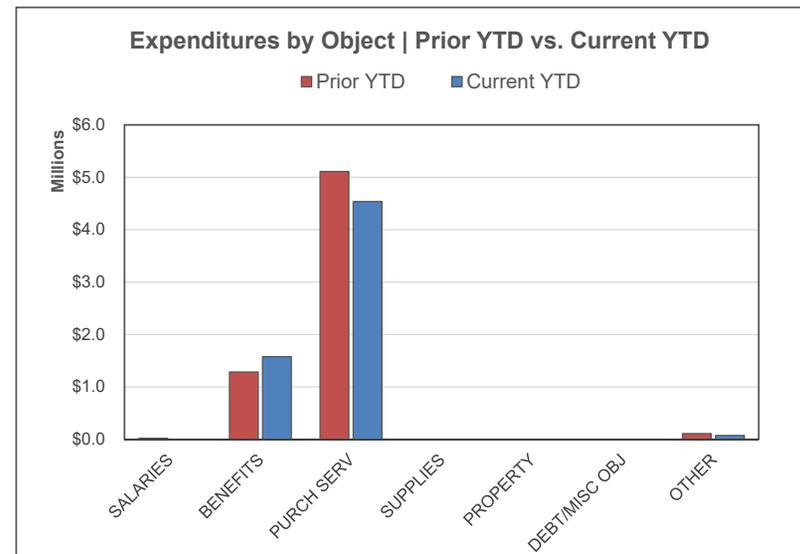
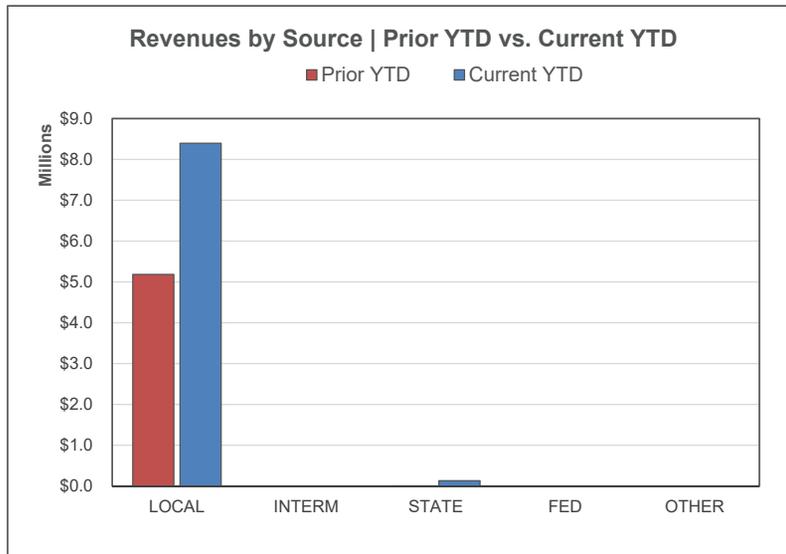
Expenditures by Object | Prior YTD vs. Current YTD



Management Fund | Financial Summary

For the Period Ending January 31, 2024

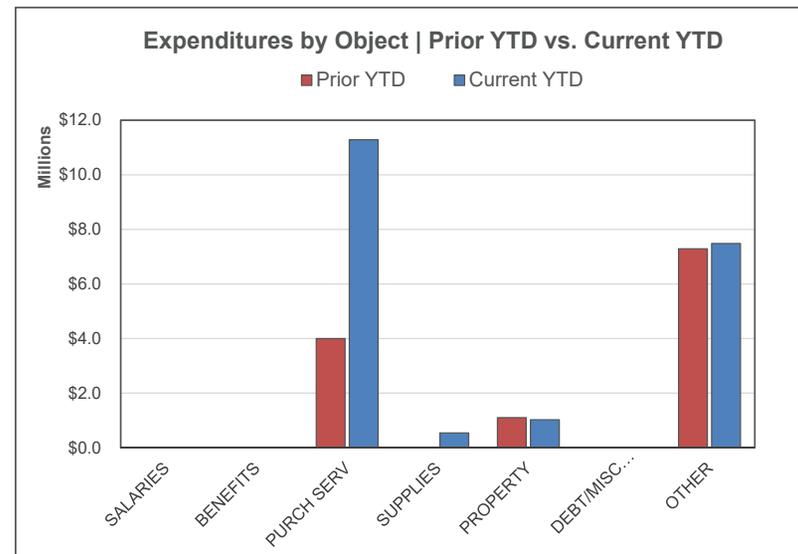
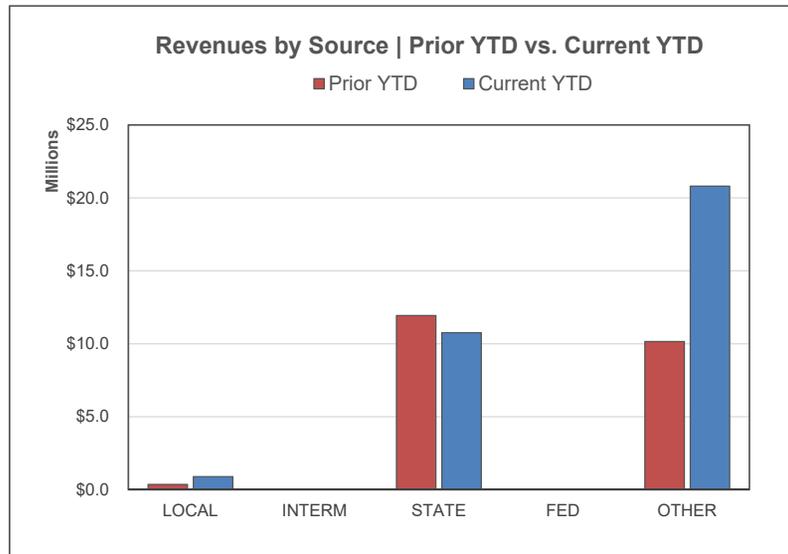
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$5,183,791	\$11,525,151	44.98%	\$8,396,137	\$15,342,191	54.73%
Intermediate	0	0		0	0	
State	2,568	2,568	100.00%	130,683	2,606	5013.99%
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
TOTAL REVENUE	\$5,186,359	\$11,527,718	44.99%	\$8,526,819	\$15,344,798	55.57%
EXPENDITURES						
Salaries	\$21,808	\$56,799	38.40%	\$523	\$57,935	0.90%
Employee Benefits	1,284,739	4,104,898	31.30%	1,577,922	4,186,996	37.69%
Purchased Services	5,110,829	5,714,042	89.44%	4,537,309	4,907,688	92.45%
Supplies	0	0		0	0	
Property	0	0		0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	109,531	180,039	60.84%	74,762	183,640	40.71%
TOTAL EXPENDITURES	\$6,526,908	\$10,055,778	64.91%	\$6,190,516	\$9,336,259	66.31%
SURPLUS / (DEFICIT)	(\$1,340,549)	\$1,471,941		\$2,336,303	\$6,008,538	
ENDING FUND BALANCE	\$8,166,436			\$13,315,229		



Sales Tax Fund | Financial Summary

For the Period Ending January 31, 2024

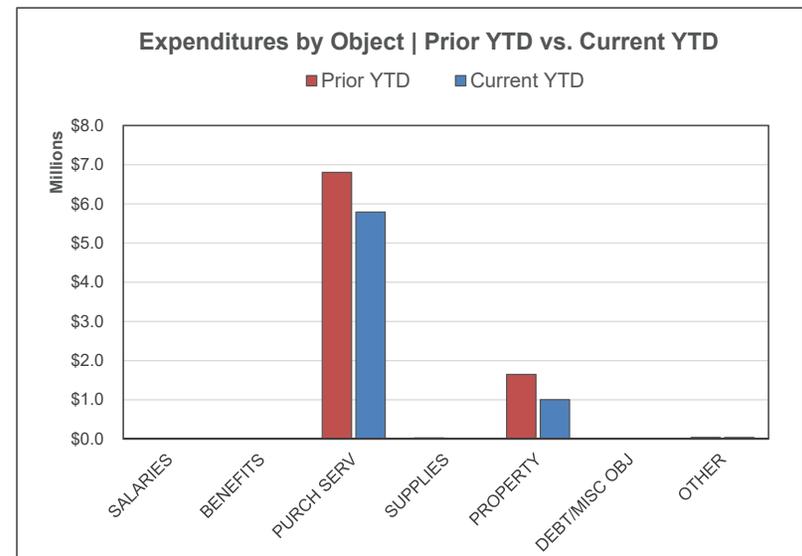
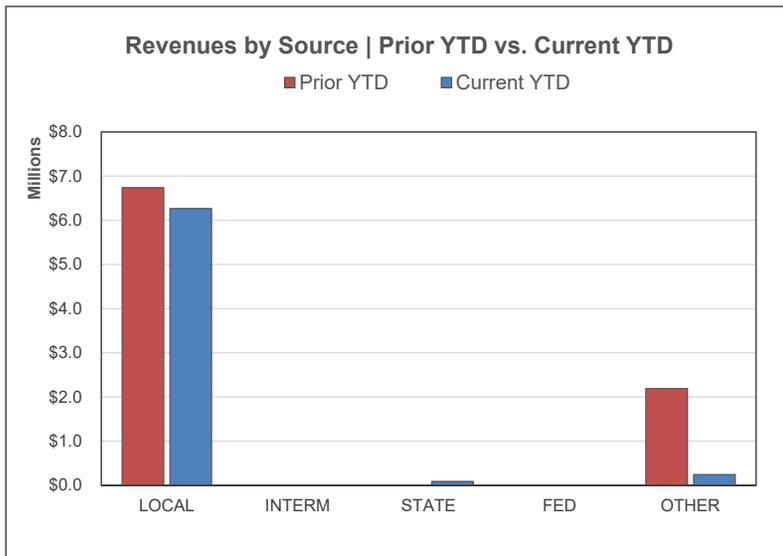
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$360,883	\$908,504	39.72%	\$893,747	\$922,131	96.92%
Intermediate	0	0		0	0	
State	11,934,352	22,047,092	54.13%	10,760,614	22,377,798	48.09%
Federal	0	0		0	0	
Other Financing Sources/Income Items	10,155,013	10,790,490	94.11%	20,802,012	20,952,347	99.28%
TOTAL REVENUE	\$22,450,248	\$33,746,085	66.53%	\$32,456,373	\$44,252,276	73.34%
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	4,000,913	10,514,971	38.05%	11,284,596	16,725,271	67.47%
Supplies	1,880	5,132	36.64%	541,298	5,235	10340.69%
Property	1,101,750	1,827,078	60.30%	1,024,739	1,863,620	54.99%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	7,288,493	12,062,911	60.42%	7,483,305	12,304,169	60.82%
TOTAL EXPENDITURES	\$12,393,036	\$24,410,093	50.77%	\$20,333,937	\$30,898,294	65.81%
SURPLUS / (DEFICIT)	\$10,057,212	\$9,335,992		\$12,122,436	\$13,353,982	
ENDING FUND BALANCE	\$29,087,776			\$40,488,992		



PPEL | Financial Summary

For the Period Ending January 31, 2024

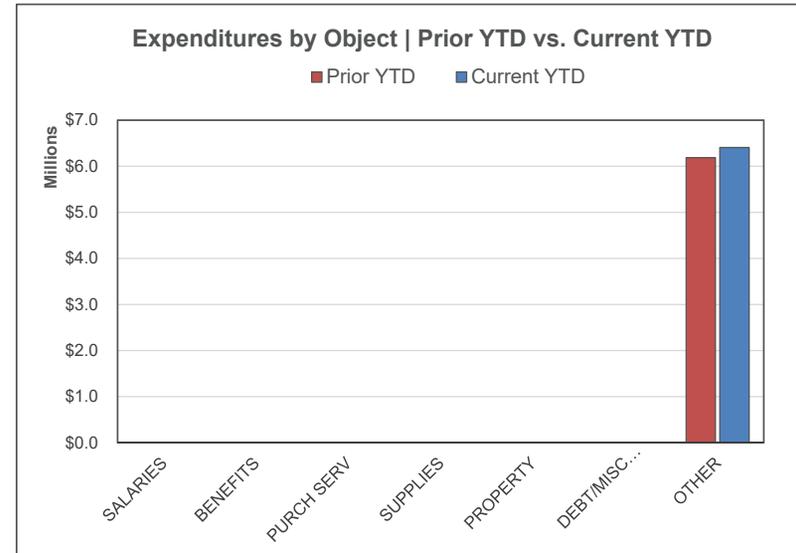
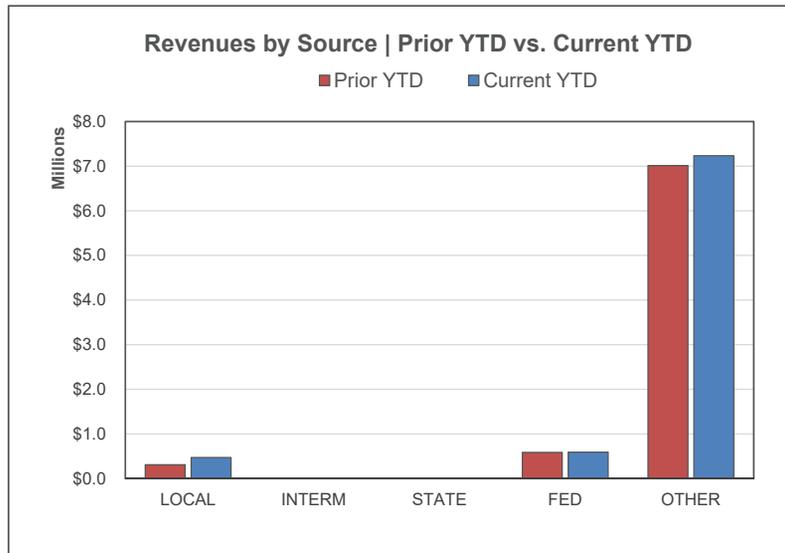
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$6,736,811	\$11,979,334	56.24%	\$6,263,490	\$11,767,278	53.23%
Intermediate	0	0		0	0	
State	2,722	2,722	100.00%	88,293	2,763	3195.57%
Federal	0	0		0	0	
Other Financing Sources/Income Items	2,189,246	3,052,515	71.72%	243,618	1,098,303	22.18%
TOTAL REVENUE	\$8,928,780	\$15,034,571	59.39%	\$6,595,401	\$12,868,344	51.25%
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	6,805,051	11,841,652	57.47%	5,790,989	10,828,485	53.48%
Supplies	28,043	35,315	79.41%	5,529	36,022	15.35%
Property	1,647,282	3,168,573	51.99%	1,003,160	1,231,944	81.43%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	39,901	149,636	26.67%	38,892	152,628	25.48%
TOTAL EXPENDITURES	\$8,520,276	\$15,195,175	56.07%	\$6,838,571	\$12,249,079	55.83%
SURPLUS / (DEFICIT)	\$408,503	(\$160,604)		(\$243,170)	\$619,266	
ENDING FUND BALANCE	\$11,887,979			\$11,075,702		



Debt Service | Financial Summary

For the Period Ending January 31, 2024

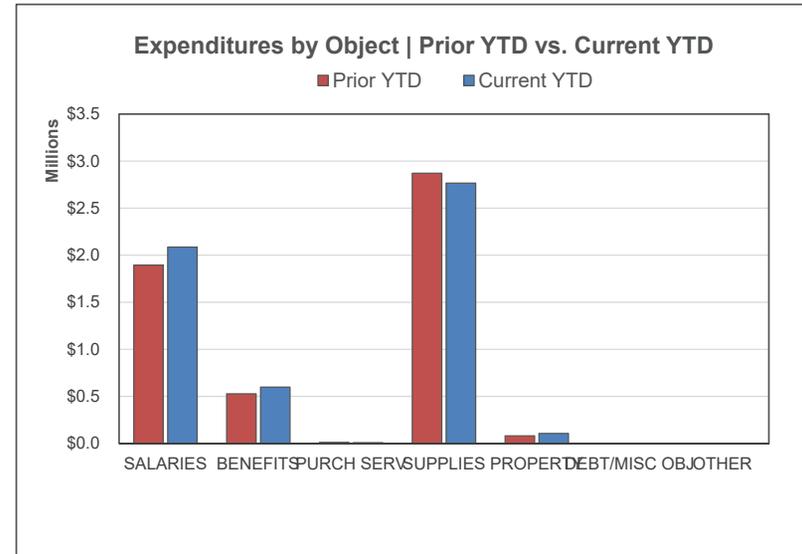
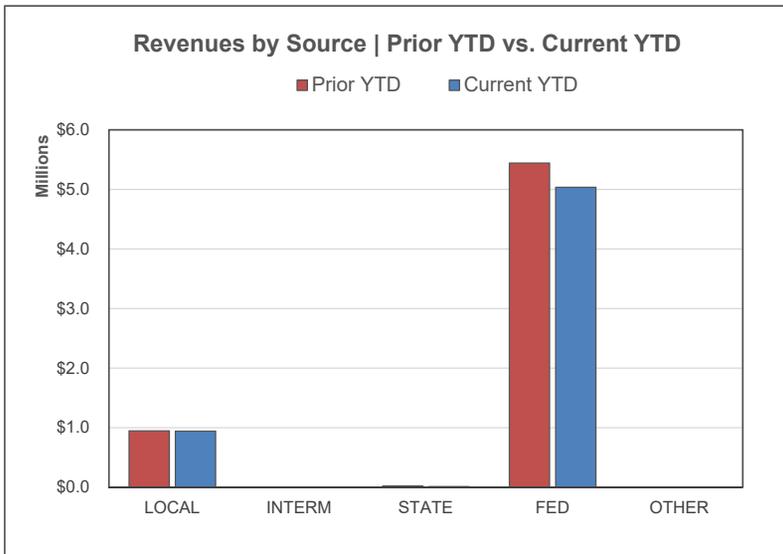
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$308,910	\$449,563	68.71%	\$470,262	\$267,815	175.59%
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	585,174	585,174	100.00%	590,096	595,018	99.17%
Other Financing Sources/Income Items	7,013,687	12,475,869	56.22%	7,234,305	11,935,773	60.61%
TOTAL REVENUE	\$7,907,771	\$13,510,606	58.53%	\$8,294,663	\$12,798,606	64.81%
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	0	0		0	0	
Supplies	0	0		0	0	
Property	0	0		0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	6,184,861	12,592,231	49.12%	6,408,561	12,066,998	53.11%
TOTAL EXPENDITURES	\$6,184,861	\$12,592,231	49.12%	\$6,408,561	\$12,066,998	53.11%
SURPLUS / (DEFICIT)	\$1,722,910	\$918,375		\$1,886,103	\$731,608	
ENDING FUND BALANCE	\$15,005,938			\$16,087,506		



School Nutrition | Financial Summary

For the Period Ending January 31, 2024

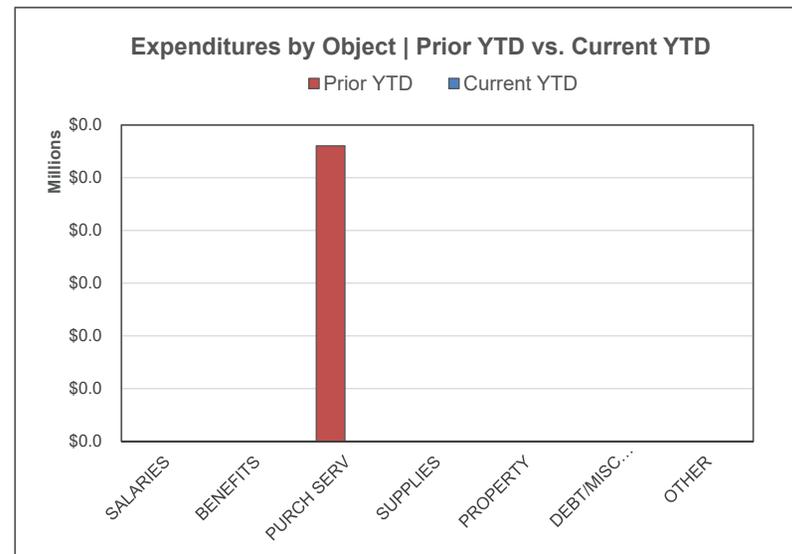
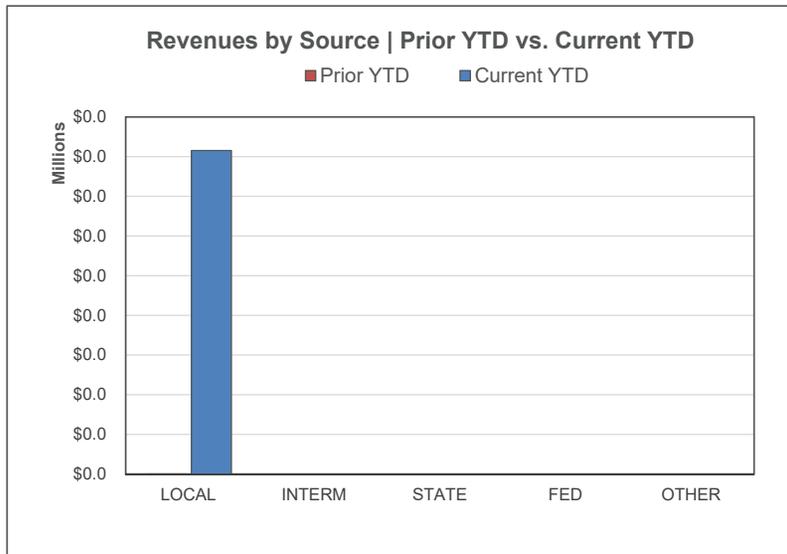
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$947,150	\$1,766,900	53.61%	\$942,959	\$1,793,404	52.58%
Intermediate	0	0		0	0	
State	23,660	62,655	37.76%	12,158	63,594	19.12%
Federal	5,441,795	10,259,844	53.04%	5,035,366	10,413,741	48.35%
Other Financing Sources/Income Items	0	183,086	0.00%	0	185,832	0.00%
TOTAL REVENUE	\$6,412,605	\$12,272,485	52.25%	\$5,990,483	\$12,456,572	48.09%
EXPENDITURES						
Salaries	\$1,895,188	\$3,830,057	49.48%	\$2,086,671	\$3,906,658	53.41%
Employee Benefits	526,996	(667,274)	(78.98%)	598,211	(680,620)	(87.89%)
Purchased Services	11,004	8,004	137.48%	8,107	8,164	99.30%
Supplies	2,871,163	5,984,018	47.98%	2,765,906	6,103,698	45.32%
Property	80,903	130,732	61.88%	106,211	133,347	79.65%
Debt Service & Misc. Objects	0	0		0	0	
Other Items	343	431,080	0.08%	474	439,702	0.11%
TOTAL EXPENDITURES	\$5,385,597	\$9,716,617	55.43%	\$5,565,579	\$9,910,950	56.16%
SURPLUS / (DEFICIT)	\$1,027,008	\$2,555,867		\$424,903	\$2,545,622	
ENDING FUND BALANCE	\$5,131,868			\$7,085,631		



Other 60 Funds | Financial Summary

For the Period Ending January 31, 2024

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$10	\$1,567,956	0.00%	\$40,771	\$0	
Intermediate	0	0		0	0	
State	0	0		0	0	
Federal	0	0		0	0	
Other Financing Sources/Income Items	0	0		0	0	
TOTAL REVENUE	\$10	\$1,567,956	0.00%	\$40,771	\$0	
EXPENDITURES						
Salaries	\$0	\$0		\$0	\$0	
Employee Benefits	0	0		0	0	
Purchased Services	112	143	78.26%	0	0	
Supplies	0	0		0	0	
Property	0	1,747	0.00%	0	0	
Debt Service & Misc. Objects	0	0		0	0	
Other Items	0	20,960	0.00%	0	0	
TOTAL EXPENDITURES	\$112	\$22,850	0.49%	\$0	\$0	
SURPLUS / (DEFICIT)	(\$102)	\$1,545,106		\$40,771	\$0	
ENDING FUND BALANCE	(\$204,566)			\$1,381,413		



VI. iv. Approval of Claims Report – January 2024

Contact Person

Karla Hogan

Recommended Action

It is recommended that the Board of Education approve the Claims Report and Ratify the List of Paid Bills and Payrolls for the period ending January 31, 2024.

Details

The Approval of Claims Report is required by Iowa Code sections 279.29 and 279.30 and Board Regulation 704.1. Claims for the period of January 1 – 31, 2024 totaled \$21,080,029.44.

Supporting Documents



2024.01 List of Paid Bills

**Cedar Rapids Community School District
Summary of Expenditures and Payroll for Month Ending January 31, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
Period Ending 01/05	\$ 8,938.08	\$ 66.80	\$ -	\$ 351,120.00	\$ -	\$ -	\$ 360,124.88
Period Ending 01/12	8,195.49	374.49	-	2,830.00	-	-	11,399.98
Period Ending 01/19	7,054.42	130.09	-	4,138.47	-	-	11,322.98
Period Ending 01/26	19,182.55	-	-	-	140.63	-	19,323.18
Period Ending 01/31	6,521,035.35	30,556.23	128,691.37	4,441.69	185,419.47	-	6,870,144.11
Approved Warrants and Voids							
Period Ending 01/05	\$ 796,771.50	\$ 48,591.48	\$ -	\$ 305,709.91	\$ 129,109.17	\$ -	\$ 1,280,182.06
Period Ending 01/12	321,419.12	49,437.10	-	487,309.51	31,484.71	-	889,650.44
Period Ending 01/19	312,451.00	12,651.72	182,285.89	86,360.36	71,168.33	-	664,917.30
Period Ending 01/26	509,055.46	35,776.46	1,035.31	2,439,265.73	142,782.57	-	3,127,915.53
Period Ending 01/31	65,384.67	484.00	73.75	-	1,269.71	-	67,212.13
	\$ 8,569,487.64	\$ 178,068.37	\$ 312,086.32	\$ 3,681,175.67	\$ 561,374.59	\$ -	\$ 13,302,192.59
Payrolls - Net	<u>7,504,008.44</u>	<u>4,671.23</u>	<u>454.15</u>	<u>-</u>	<u>268,703.03</u>	<u>-</u>	<u>7,777,836.85</u>
Total Expenditures	<u>\$ 16,073,496.08</u>	<u>\$ 182,739.60</u>	<u>\$ 312,540.47</u>	<u>\$ 3,681,175.67</u>	<u>\$ 830,077.62</u>	<u>\$ -</u>	<u>\$ 21,080,029.44</u>

Note: Individual transactions can be viewed on the Cedar Rapids Community School District website under Departments - Accounting and Budgeting.

BA-24-001/09.1

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
January 5, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 8,938.08	\$ 66.80	\$ -	\$ 351,120.00	\$ -	\$ -	\$ 360,124.88
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ 796,771.50	\$ 48,591.48	\$ -	\$ 305,709.91	\$ 129,109.17	\$ -	\$ 1,280,182.06
Total	<u><u>\$ 805,709.58</u></u>	<u><u>\$ 48,658.28</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 656,829.91</u></u>	<u><u>\$ 129,109.17</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,640,306.94</u></u>

BA-24-001/09.2

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
January 12, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 8,195.49	\$ 374.49	\$ -	\$ 2,830.00	\$ -	\$ -	\$ 11,399.98
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ 321,419.12	\$ 49,437.10	\$ -	\$ 487,309.51	\$ 31,484.71	\$ -	\$ 889,650.44
Total	<u><u>\$ 329,614.61</u></u>	<u><u>\$ 49,811.59</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 490,139.51</u></u>	<u><u>\$ 31,484.71</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 901,050.42</u></u>

BA-24-001/09.3

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
January 19, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 7,054.42	\$ 130.09	\$ -	\$ 4,138.47	\$ -	\$ -	\$ 11,322.98
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ 312,451.00	\$ 12,651.72	\$ 182,285.89	\$ 86,360.36	\$ 71,168.33	\$ -	\$ 664,917.30
Total	<u><u>\$ 319,505.42</u></u>	<u><u>\$ 12,781.81</u></u>	<u><u>\$ 182,285.89</u></u>	<u><u>\$ 90,498.83</u></u>	<u><u>\$ 71,168.33</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 676,240.28</u></u>

BA-24-001/09.4

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
January 26, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
EFT FILE	\$ 19,182.55	\$ -	\$ -	\$ -	\$ 140.63	\$ -	\$ 19,323.18
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ 509,055.46	\$ 35,776.46	\$ 1,035.31	\$ 2,439,265.73	\$ 142,782.57	\$ -	\$ 3,127,915.53
Total	<u>\$ 528,238.01</u>	<u>\$ 35,776.46</u>	<u>\$ 1,035.31</u>	<u>\$ 2,439,265.73</u>	<u>\$ 142,923.20</u>	<u>\$ -</u>	<u>\$ 3,147,238.71</u>

BA-24-001/09.5

**Cedar Rapids Community School District
List of Paid Bills for Period Ending
January 31, 2024**

	<u>General Fund (10)</u>	<u>Student Activity Fund (21)</u>	<u>Management Fund (22)</u>	<u>Capital Projects Funds (33,36,40)</u>	<u>Food and Nutrition Fund (61)</u>	<u>Day Care Fund (62)</u>	<u>Total All Funds</u>
Electronic Payments							
ACH Payments	6,521,035.35	30,556.23	128,691.37	4,441.69	185,419.47	-	6,870,144.11
Approved Warrants and Voids (Entered By Batch)							
Warrants	\$ -	\$ 484.00	\$ -	\$ -	\$ -	\$ -	\$ 484.00
Payroll Deduction	72,888.29	-	73.75	-	1,291.86	-	74,253.90
Voids	(7,503.62)	-	-	-	(22.15)	-	(7,525.77)
Total	<u><u>\$ 6,586,420.02</u></u>	<u><u>\$ 31,040.23</u></u>	<u><u>\$ 128,765.12</u></u>	<u><u>\$ 4,441.69</u></u>	<u><u>\$ 186,689.18</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 6,937,356.24</u></u>

BA-24-001/09.6

VI. v. Statement of Receipts, Disbursements, and Cash Balances Report – January 2024

Contact Person

Karla Hogan

Recommended Action

It is recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of January 2024.

Details

The Statement of Receipts, Disbursements, and Cash Balances Report is required by Chapter 291 of the Code of Iowa and by Board Regulation 703.2. Cash receipts for the month ended January 31, 2024 were \$35,941,780.28 and cash disbursements were \$33,954,690.48. The investment balance on January 31, 2024 was \$117,211,738.53.

Supporting Documents



2024.01 Financial Statement

**CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES
MONTH ENDED JANUARY 31, 2024**

<u>CASH</u>	<u>BALANCE</u> <u>12/31/2023</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u> <u>1/31/2024</u>
<u>General and Management Funds</u>				
10-General Fund	\$ 1,907,153.54	\$ 30,760,518.05	\$ 25,569,819.91	\$ 7,097,851.68
22-Management Fund	934,160.81	205,246.73	312,540.47	826,867.07
Total - General and Management Funds	<u>2,841,314.35</u>	<u>30,965,764.78</u>	<u>25,882,360.38</u>	<u>7,924,718.75</u>
<u>Student Activity Fund</u>				
21-Student Activity Fund	714,969.53	162,481.82	541,187.37	336,263.98
21-Cash on Hand	3,900.00	-	-	3,900.00
Total-Student Activity Fund	<u>718,869.53</u>	<u>162,481.82</u>	<u>541,187.37</u>	<u>340,163.98</u>
<u>Food & Nutrition Fund</u>				
61-Food & Nutrition Fund	2,179,981.90	862,234.18	1,937,379.28	1,104,836.80
61-Petty Cash	2,870.00	-	-	2,870.00
Total - Food & Nutrition Fund	<u>2,182,851.90</u>	<u>862,234.18</u>	<u>1,937,379.28</u>	<u>1,107,706.80</u>
<u>Daycare Fund</u>				
62-Five Seasons Daycare Fund	8,132.72	-	-	8,132.72
<u>Capital Projects Funds</u>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	1,938,394.39	2,712,157.43	3,961,331.81	689,220.01
36-Physical Plant & Equip (PPEL) Fund	1,609,134.16	104,111.34	502,021.50	1,211,224.00
40-Debt Service Fund	406,945.98	1,135,030.73	1,130,410.14	411,566.57
Total - Schoolhouse Funds	<u>3,954,474.53</u>	<u>3,951,299.50</u>	<u>5,593,763.45</u>	<u>2,312,010.58</u>
TOTAL CASH - ALL FUNDS	<u>\$ 9,705,643.03</u>	<u>\$ 35,941,780.28</u>	<u>\$ 33,954,690.48</u>	<u>\$ 11,692,732.83</u>

INVESTMENTS

RESTRICTED INVESTMENT FUNDS

<u>Schoolhouse Fund-Held for Bond Payments</u>				
33-SAVE Fund - Sinking Funds/UMB	\$ 4,144,864.47	\$ 17,345.22	\$ -	\$ 4,162,209.69
40-Debt Service Fund - Sinking Funds/UMB	19,433,703.19	1,290,243.63	6,082,893.13	14,641,053.69
TOTAL RESTRICTED INVESTMENTS	<u>\$ 23,578,567.66</u>	<u>\$ 1,307,588.85</u>	<u>\$ 6,082,893.13</u>	<u>\$ 18,803,263.38</u>

UNRESTRICTED INVESTMENT FUNDS

	<u>BALANCE</u> <u>12/31/2023</u>	<u>PURCHASES</u>	<u>MATURITIES</u>	<u>BALANCE</u> <u>1/31/2024</u>
<u>General and Management Funds</u>				
10-General Fund	\$ 33,500,000.00	\$ 9,500,000.00	\$ 8,000,000.00	\$ 35,000,000.00
10-General Fund CD's ISJIT	14,336,716.70	61,614.82	-	14,398,331.52
22-Management Fund	12,500,000.00	-	-	12,500,000.00
Total - General and Management Funds	<u>60,336,716.70</u>	<u>9,561,614.82</u>	<u>8,000,000.00</u>	<u>61,898,331.52</u>
<u>Student Activity Fund</u>				
21-Student Activity Fund	1,614,016.07	364,519.77	38,000.00	1,940,535.84
<u>Food & Nutrition</u>				
61-Food & Nutrition Fund	3,500,000.00	1,100,000.00	-	4,600,000.00
<u>Daycare Fund</u>				
62-Five Seasons Daycare Fund	1,367,202.55	6,078.04	-	1,373,280.59
<u>Capital Projects Funds</u>				
33-Secure Adv. Vision for Educ. (SAVE) Fund	37,346,908.81	17,796.31	1,000,000.00	36,364,705.12
36-Physical Plant & Equip (PPEL) Fund	10,000,000.00	-	-	10,000,000.00
40-Debt Service Fund	1,034,885.46	-	-	1,034,885.46
Total - Schoolhouse Funds	<u>48,381,794.27</u>	<u>17,796.31</u>	<u>1,000,000.00</u>	<u>47,399,590.58</u>
TOTAL UNRESTRICTED INVESTMENTS	<u>\$ 115,199,729.59</u>	<u>\$ 11,050,008.94</u>	<u>\$ 9,038,000.00</u>	<u>\$ 117,211,738.53</u>

	<u>GENERAL</u> <u>FUND</u>	<u>STUDENT</u> <u>ACTIVITY FUND</u>	<u>FOOD &</u> <u>NUTRITION FUND</u>	<u>DAYCARE</u> <u>FUND</u>	<u>CAPITAL PROJECTS</u> <u>FUND</u>	<u>ALL</u> <u>FUNDS</u>
BALANCES						
Cash	\$ 7,924,718.75	\$ 340,163.98	\$ 1,107,706.80	\$ 8,132.72	\$ 2,312,010.58	\$ 11,692,732.83
Restricted Funds	-	-	-	-	18,803,263.38	18,803,263.38
Investments	61,898,331.52	1,940,535.84	4,600,000.00	1,373,280.59	47,399,590.58	117,211,738.53
Total	<u>\$ 69,823,050.27</u>	<u>\$ 2,280,699.82</u>	<u>\$ 5,707,706.80</u>	<u>\$ 1,381,413.31</u>	<u>\$ 68,514,864.54</u>	<u>\$ 147,707,734.74</u>

VI. vi. Investments Report – January 2024

Contact Person

Karla Hogan

Recommended Action

Information Item

Details

The Investments Report summarizes investment transactions for the month of January 2024. Investments purchased during the month totaled \$11,050,008.94 and investments redeemed during the month totaled \$9,038,000. The current interest rate for US Bank is 5.200%, in comparison to 4.034% at US Bank in January 2023. The current interest rate for Iowa Schools Joint Investment Trust (ISJIT) for January 2024 is 5.060%, in comparison to 4.030% in January 2023.

Supporting Documents

 2024.01 Investments

INVESTMENTS - January 2024

BA-24-005/09.1

				<u>TOTAL INVEST</u> (Purchases)	<u>TOTAL REDEEM</u> (Maturities)	
<u>General fund</u>						
Redeem	January 4, 2023	\$	6,000,000.00	US Bank	-	6,000,000.00
Invest	January 11, 2024	\$	3,000,000.00	US Bank	3,000,000.00	-
Invest	January 18, 2024	\$	6,500,000.00	US Bank	6,500,000.00	-
Redeem	January 31, 2024	\$	2,000,000.00	US Bank	-	2,000,000.00
Interest	January 31, 2024	\$	61,614.82	ISJIT January'24 Int	61,614.82	-
				Fund Total	\$ 9,561,614.82	\$ 8,000,000.00
<u>Management Fund</u>						
N/A						
				Fund Total	\$ -	\$ -
<u>Student Activity Fund</u>						
Invest	January 30, 2024	\$	260,500.00	US Bank	260,500.00	-
Redeem	January 30, 2024	\$	38,000.00	US Bank	-	38,000.00
Invest	January 31, 2024	\$	97,000.00	US Bank	97,000.00	-
Interest	January 31, 2024	\$	7,019.77	US Bank	7,019.77	-
				Fund Total	\$ 364,519.77	\$ 38,000.00
<u>Food & Nutrition Fund</u>						
Invest	January 11, 2024	\$	500,000.00		500,000.00	-
Invest	January 31, 2024	\$	600,000.00		600,000.00	-
				Fund Total	\$ 1,100,000.00	\$ -
<u>Daycare Fund</u>						
Interest	January 31, 2024	\$	6,078.04	US Bank	6,078.04	-
				Fund Total	\$ 6,078.04	\$ -
<u>Secure an Advanced Vision for Education Fund (SAVE)</u>						
Redeem	January 25, 2024	\$	1,000,000.00	US Bank	-	1,000,000.00
Interest	January 31, 2024	\$	17,796.31	US Bank	17,796.31	-
				Fund Total	\$ 17,796.31	\$ 1,000,000.00
<u>Physical Plant & Equipment Fund (PPEL)</u>						
N/A						
				Fund Total	\$ -	\$ -
<u>Debt Services Fund</u>						
N/A						
				Fund Total	\$ -	\$ -
<u>GRAND TOTAL</u>				\$ 11,050,008.94	\$ 9,038,000.00	

VI. vii. Personnel Report

Contact Person

Darius Ballard

Recommended Action

It is recommended that the Board of Education approve the Personnel Report.

Supporting Documents

 2024 02 26 13 Personnel report

HUMAN RESOURCES

APPOINTMENTS - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Brown, Nicole	\$135,000.00	Exec Director OLL	03/11/2024
Carter, Paige	\$45,500.00	SpEd Interventionist West Willow Elementary	02/06/2024
Eaton, Joshua	\$2,016.00	ing MS Assistant (Temp Co Harding	2023-2024 School Year
Foreman, Will	\$8,296.00	Wrestling Assistant Washington	2023-2024 School Year
Gaster, Kevin	\$2,016.00	MN Basketball MS Assistan Taft	2023-2024 School Year
Gates, Amire	\$47,410.00	Art Johnson	2/7/2024
Green, Kallie	\$46,000.00	SpEd Interventionist Viola Gibson Elementary	02/12/2024
Hadenfeldt, August	\$51,860.00	Social Studies Jefferson	2/12/2024
Haynes, Sha'Mar	\$2,896.00	Wrestling Assistant Washinggon	2023-2024 School Year
Herman, Conner	\$3,878.00	WM Wrestling MS Wilson	2023-2024 School Year
Hlubek, Vicki	\$3,661.00	WM Wrestling MS Roosevelt	2023-2024 School Year

Malec, Aaron	\$2,792.00	ow Choir Tech (Temp Contra Taft	2023-2024 School Year
McLeod, Jacob	\$3,361.00	WM Wrestling MS Franklin	2023-2024 School Year
Peek, Dina	\$47,410.00	Strat I Harrison/Madison	01/29/2024
Price, Sydney	\$47,000.00	SpEd Interventionist McKinley	02/03/2024
Seely, Erin	\$3,361.00	WM Wrestling MS Taft	2023-2024 School Year
Sengiyumva, Naomi	\$45,500.00	Engagement Specialist Franklin Middle School	01/17/2024
<u>Tucker, Jamie</u>	<u>\$45,500.00</u>	<u>Engagement Specialist</u> <u>Polk</u>	<u>02/19/2024</u>
Wilkinson, Nicole	\$2,792.00	ow Choir Tech (Temp Contra Franklin	2023-2024 School Year
Yanecek - Eskridge, Katilyn	\$3,361.00	WM Track MS Taft	2023-2024 School Year
RESIGNATIONS - SALARIED STAFF			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Akers, Payton	Personal	Softball Assistant Jefferson	2023-2024 School Year
Bearrows, Sara	Personal	Volleyball Assistant Kennedy	2024-2025 School Year

Brown, Cindy	Personal	Math Washington	End of 23-24 School Year
Bueche, Philip	Personal	Instru Music Wilson	End of 23-24 School Year
Bradford, Alishea	Personal	Student Government MS Harding	1/12/2024
Coleman, Suzanne	Personal	Science McKinley	End of 23-24 School Year
Fosnaugh, Corrine	Personal	Art Teacher Johnson	1/15/2024
Gutwiler, Jessy	Personal	Baseball Assistant Washington	2023-2024 School Year
Johnson, Hannah	Personal	POMS/Dance Team Jefferson	End of 23-24 School Year
Karamitros, Christopher	Personal	Wrestling Assistant Washington	2023-2024 School Year
Kelly, David	Personal	Strat II Transition Center	End of 23-24 School Year
Kinkeade, Angela	Personal	Student Government MS Harding	1/12/2024
Klein, Katherine	Personal	Strat I Kennedy	End of 23-24 School Year
Lapel, Chandran	Personal	Softball Assistant Kennedy	2023-2024 School Year

May-Maxey, Melissa	Personal	Strat II Arthur	End of 23-24 School Year
Prevo, Eric	Personal	Math Franklin	2/2/2024
Rath, Allen	Personal	Baseball Assistant Washington	2023-2024 School Year
Roffey, Brycen	Personal	Strat II BD Franklin	End of 23-24 School Year
Ruff, Kayla	Personal	WM Tennis Assistant Washington	2023-2024 School Year
White, Carol	Personal	World Language Washington	End of 23-24 School Year
RETIREMENT - SALARIED STAFF			
<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Barnum, Craig		Chief Information Officer ELSC	6/30/2024
Benedict, Joseph		Social Studies Kennedy	End of 23-24 School Year
Bova, Craig		Strat I Kennedy	End of 23-24 School Year
Burke, James		World Language Washington	End of 23-24 School Year
Byard, Sandra		Health Facilitator OLL	End of 23-24 School Year

Carey, Cecilia		2nd Grade Grant	End of 23-24 School Year
Carradus, Michelle		Instructional Coach Madison	End of 23-24 School Year
Charipar, Ken		7th Grade Harding	End of 23-24 School Year
Crump, Susan		3rd Grade Van Buren	End of 23-24 School Year
DiGiacomo, Ann		ELL Maple Grove	End of 23-24 School Year
Dykes, Christine		Strat II Polk	End of 23-24 School Year
Gibney, Mary		Strat II Kennedy	End of 23-24 School Year
Griffin, David		Vocal Music Franklin	End of 23-24 School Year
Harte, Willis		Math/World Language Washington	End of 23-24 School Year
Havertape, Brenda		Math Kennedy	End of 23-24 School Year
Hayes, Paul		Future Ready Content Lead OLL	End of 23-24 School Year
Howser, Kristine		Strat II Taft	End of 23-24 School Year

Long, Joy		Principal Garfield	6/30/2024
Martensen, Mary		7th Grade Math Harding	End of 23-24 School Year
McConnell, Angela		Strat I Kennedy	End of 23-24 School Year
Mescher, Heather		Art Grant Wood/Erskine	End of 23-24 School Year
Morningstar, Julie		Kindergarten West Willow	End of 23-24 School Year
O'Donnell, Lisa		3rd Grade Hiawatha	End of 23-24 School Year
Raue, Nancy		Alt Kindergarten Kenwood	End of 23-24 School Year
Reynolds, Brian		Math Jefferson	End of 23-24 School Year
Rima, David		Strat I Kennedy	End of 23-24 School Year
Ruehlow, Jean		4th Grade Wright	End of 23-24 School Year
Sabin, Michaela		Title I Johnson	End of 23-24 School Year
Stolley, David		7th Grade Harding	End of 23-24 School Year

Suthers, Eric		7th Grade Franklin	End of 23-24 School Year
Teubel, Paula		Title I Grant	End of 23-24 School Year
Trautman, Constance		Nurse OLL	End of 23-24 School Year
Walter, Allison		4th Grade Johnson	End of 23-24 School Year
Wenger, Laurie		2nd Grade Grant	End of 23-24 School Year
Westphalen, Peter		Vocal Music Washington	End of 23-24 School Year
Yearous, Jonna		Title I Wright	End of 23-24 School Year

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Adams, Katie	\$15.10	Food Service Asst Kennedy	1/17/2024
Brewer, Tiffany	\$15.45	Bus Attendant ELSC	1/17/2024
Brockes, Matthew	\$19.52	Cust II (3rd shift) Kennedy	2/6/2024
Bryant, Lashaunna	\$20.55	Behavior Technician Grant Elementary	1/22/2024

Campbell, Simeon	\$15.10	Paraprofessional Nixon Elementary	1/17/2024
Davis, Krista	\$15.45	Bus Attendant ELSC	1/29/2024
Delgado Hernandez, Humbreto	\$15.10	Food Service Asst Hiawatha	2/12/2024
England, Diona	\$15.38	Cashier McKinley	2/19/2024
Floro, Courtney	\$15.60	Paraprofessional Kenwood	2/12/2024
Harper, Maddie	\$15.70	Paraprofessional Truman	2/19/2014
Huff, Shauna	\$15.10	Paraprofessional West Willow Elementary	1/29/2024
Hulen, Sherry	\$15.38	Cashier Roosevelt	1/17/2024
Irvin, Marcus	\$19.37	Custodian II McKinley	2/19/2024
Lopez, Erica	\$15.10	Paraprofessional Van Buren Elementary	2/6/2024
Markham, Stephon	\$15.10	Food Service Asst Roosevelt	2/12/2024
Meier, Krista	\$15.10	Paraprofessional Grant Wood Elementary	1/22/2024

McCright, Kimberly	\$15.45	Bus Attendant ELSC	1/17/2024
Minchhart, Lewis	\$15.45	Bus Attendant ELSC	1/29/2024
Mueller, Emily	\$19.37	Cust II HARDing	2/6/0224
Oberbroeckling, Andrea	\$15.10	Paraprofessional Arthur Elementary	1/29/2024
Ottemoeller, Dan	\$15.80	Paraprofessional Pierce Elementary	1/29/2024
Pombo, Hornely	\$15.10	Food Service Asst Harding	1/17/2024
Schlacke, Rusty	\$15.45	Bus Attendant ELSC	1/22/2024
Schmidt, Kaylee	\$15.10	Paraprofessional Nixon Elementary	2/6/2024
Svoboda, Kathy	\$15.10	Food Service Asst Hiawatha	1/29/2024
Thomas, DaKeylah	\$15.10	Campus Security Jefferson	1/22/2024
Tigges, Shelby	\$15.70	Paraprofessional Johnson Elementary	1/22/2024
Tolbert, Shekita	\$15.10	Paraprofessional Cleveland Elementary	2/19/2024

Varner, Ashley	\$15.10	Paraprofessional Maple Grove	2/12/2024
Velazquez, Lidia	\$15.70	Paraprofessional CRA	1/22/2024
Viers, Shawn	\$15.10	Paraprofessional Truman	1/29/2024
Vlahos, Jenny	\$15.10	Paraprofessional Nixon Elementary	2/6/2024
Volesky, Abigail	\$15.10	Paraprofessional Washington HS	2/6/2024
Wiley, Misty	\$15.70	Paraprofessional Viola Gibson	1/17/2024

CHANGE OF GRADE/POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Ackerman, Matt	\$22.21	Grounds Maintance I ELSC	1/20/2024
Adams, Katie	\$15.38	Cashier Kennedy	2/3/2024
Miller, Timothy	\$22.21	Building Engineer Kennedy	1/20/2024
Ritchie, Jennifer	\$15.45	Bus Attendant ELSC	1/20/2024
Waldrep, Timothy	\$15.45	Bus Attendant ELSC	1/6/2024

White, Timothy	\$18.18	Van Driver ELSC	1/6/2024
Whitfield, Shaun	\$18.18	Van Driver ELSC	1/6/2024
RESIGNATIONS - HOURLY STAFF			
<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Atchiwo, Akouvi	Personal	Food Service Asst Jefferson	1/31/2024
Baldwin, Daniel	Personal	Bus Attendant ELSC	1/18/2024
Bruening, Jessica	Personal	Food Service Asst Johnson	2/23/2024
Dalton, William	Personal	Paraprofessional Washington HS	1/17/2024
Davis, Krista	Personal	Bus Driver ELSC	2/2/2024
Freeman, Christopher	Personal	Food Service Asst Roosevelt	1/17/2024
Gallagher, Kaitlin	Personal	Paraprofessional Washintong HS	2/2/2024
Ganara, Paulette	Personal	Food Service Asst Hiawatha	1/17/2024
Goudeau, Keiona	Personal	Cashier Kennedy	1/31/2024

Malde, Laxman	Personal	Bus Driver ELSC	2/2/2024
Markhum, Stephon	Personal	Cashier McKinley	1/19/2024
McGee, Samuel	Personal	Asst Mgr Harding	2/2/2024
Murray, Emily	Personal	Paraprofessional Jefferson High School	1/15/2024
Norman, Heather	Personal	Paraprofessional Kenwood	1/26/2024
Rohret, Rikki	Personal	Paraprofessional Erskine	02/01/2024
Salthouse, Joshua	Personal	Custodian II Jefferson	1/12/2024
Schroeder, Jordan	Personal	Paraprofessional Washington High School	1/26/2024
Skinner, Marilyn	Personal	Bus Attendant ELSC	2/14/2024
Stover, Angela	Personal	Custodian II McKinley	2/2/2024
Thomas, Donovan	Personal	Behavior Technician ELSC	1/17/2024
Ward, Latorsha	Personal	Food Service Asst Washington	2/13/2024

RETIREMENTS - HOURLY STAFF

<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Hanks, Michael		Maintence Mech ELSC	2/14/2024
EDUCATIONAL REIMBURSEMENT			
<u>Name</u>	<u>Reimbursement Amoun</u>	<u>Block</u>	<u>Effective Date</u>
Hester, Susan	\$2,936.00	EDU 344, EDU 331	2/18/2024
Novak, Alexis	\$2,790.00	EDU 331	2/18/2024
Schaefer, Kara	\$1,395.00	EDU 302	2/18/2024

VI. viii. 28E Agreement - Cedar Rapids Community School District and Cedar Rapids YMCA

Contact Person

Chad Schumacher

Recommended Action

It is recommended that the Board of Education approve the 28E Agreement between Cedar Rapids Community School District and Cedar Rapids YMCA for the sharing of space for each entity's programming needs.

Details

City View High School will have access to the Downtown YMCA during school hours and at mutually agreeable times between City View and the Downtown YMCA staff.

The Cedar Rapids YMCA will have access to the gymnasiums at five schools for 40 hours each week for two, eight-week basketball sessions. The district's use of the gymnasiums will take precedence. It is the responsibility of the YMCA to schedule gym usage through the established scheduling protocols.

The schools are:

- Erskine
- Grant Wood
- Madison
- Nixon
- Roosevelt

Supporting Documents



City View 28E (signed) (1)

St28E AGREEMENT BETWEEN THE CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT AND THE CEDAR RAPIDS METRO YMCA

THIS 28E AGREEMENT is made and entered into on the **22nd** day of January, 2024, by and between the Cedar Rapids Community School District (CRCSD) and the Cedar Rapids Metro YMCA (YMCA) pursuant to Iowa Code Chapter 28E. The parties agree as follows:

1. **PURPOSE:** The purpose of this agreement is to share space for programming for both CRCSD and the YMCA.
2. **TERM:** The term of this Agreement shall be the dates listed in Appendix A. The parties hereto agree this Agreement shall be effective upon its execution by all parties and the duration shall be coterminous with the provisions contained herein.
3. **RESPONSIBILITIES OF THE PARTIES:**

CRCSD and YMCA, mutually agree to the following:

- 3.1. Access to facilities as outlined in Appendix A without additional cost to either party.
- 3.2. Appropriate supervision of the organization's people and programs.
- 3.3. To accept responsibility for any damages done to partner property and promptly rectify said damage.
- 3.4 Adhere to the policies and defined rules for usage of partner's facilities and assets.

4. INSURANCE AND INDEMNIFICATION

- A. During the duration of this Agreement, CRCSD and YMCA will provide a certificate of insurance, (or equivalent insurance document) naming the other party as additional insured with general liability insurance limits of \$2,000,000.
- B. To the extent permitted by law, the District will indemnify and hold harmless the YMCA and the YMCA will indemnify and hold harmless CRCSD from and against any and all losses, costs, damages and expenses, including reasonable attorney's fees and expenses, occasioned by , or arising out of, the District's or the YMCA's negligence or willful misconduct in the performance of its duties under this agreement.

6. ADMINISTRATION

A. No separate legal or administrative entity shall be created by this Agreement. The Superintendent for the District, shall be designated as the administrator of the Agreement for purposes of Iowa Code Chapter 28E.

B. The site advisory group shall exist in the spirit of cooperation whose purpose is to meet on an as needed basis to proactively address any issues or concerns that may exist from time to time. The site advisory group shall consist of a representative from the parties defined within this agreement and other parties as mutually agreed.

C. No separate budget shall be established in connection with this Agreement.

7. TERMINATION

A. Termination for Cause. The occurrence of any one or more of the following events shall constitute cause for any of the parties included within this Agreement to declare another party in default of its obligations under the Agreement:

1. Failure to make substantial and timely progress toward performance of the Agreement.
2. Failure of another party's work product and services to conform to any specifications noted herein.
3. Any other breach of the terms of this Agreement.

B. Notice of Default. If there occurs a default event under Section 7A, the non-defaulting party or parties shall provide written notice to the defaulting party or parties, requesting that the breach or noncompliance be immediately remedied. In the event that the breach or noncompliance continues to be evidenced ten (10) days beyond the date specified in the written notice, the non-defaulting party or parties may either:

1. Immediately terminate the Agreement without additional written notice; or,
2. Enforce the terms and conditions of the Agreement and seek any available legal or equitable remedies.

In either event, the non-defaulting party or parties may seek damages as a result of the breach or failure to comply with the terms of the Agreement.

C. Disposition of Property. Upon the expiration or earlier termination of this Agreement, each party shall have sole custody and use of its respective property.

8. **CONTACT PERSON:** The Contact Persons shall serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of this

Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement. The Contact Persons are as follows:

Dr. Tawana Grover, Superintendent
Cedar Rapids Community School District
2500 Edgewood Rd. NW
Cedar Rapids, IA 52405

Mr. Robert Carlson, President/CEO
Cedar Rapids Metro YMCA
207 7th Ave SE
Cedar Rapids, IA 52401

Cedar Rapids Community School District

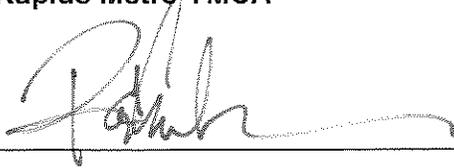
By: _____ Date: _____

Board President

By: _____ Date: _____

Board Secretary

Cedar Rapids Metro YMCA

By:  _____ Date: 1/31/24

YMCA President/CEO

APPENDIX A

YMCA utilization of CR Schools facilities:

8 week Basketball Session starting October 9, 2023 and ending December 8th, 2023

8 Week Basketball session starting January 8th, 2024 and ending March 1st, 2024

Each session requires 40 hours of gym time each week at 5 schools

- Erskine
- Grant Wood
- Madison
- Nixon
- Roosevelt.

The use of the gymnasiums is upon availability, with the district use taking precedence. It is the responsibility of the YMCA to schedule gym usage through the established scheduling protocols already in place.

City View utilization of the Downtown YMCA:

Monday-Friday during school hours and at mutually agreeable times between City View and Downtown YMCA Staff.

VI. ix. Agreement - Cedar Rapids Community School District and Relay - 2024 - 2025 School Year

Contact Person

Sarah Kruse/Carissa Jenkins

Recommended Action

It is recommended that the Board of Education approve the Purchasing Tabulation - Agreement for School-Based Medicaid Billing Services with Relay for the 2024 - 2025 school year.

Details

Special Services has identified an alternate school-based Medicaid billing service to address gaps within the current process. The proposed managed software program will automate data entry, improve reporting, and streamline monthly claims billing. These improvements will enhance Medicaid reimbursement revenue for the District.

The managed software subscription agreement is intended to begin July 1, 2024, for a term of three (3) years with the option to renew annually thereafter.

Funding for the agreement shall be a percentage-based fee rate of the net Medicaid receivables paid to the district.

Supporting Documents



CRCSD__Relay_Agreement



Cedar Rapids CSD_ Relay Recap 02.7.24 (1)



Service Agreement for School-Based Medicaid Billing

This Service Agreement is made by and between RELAYHUB, LLC. (“Relay”), a Delaware corporation with a Corporate Office address of 400 Metacom Avenue Suite 507, Bristol RI 02809 and Cedar Rapids Community School District (“District”), with an address of 2500 Edgewood Rd NW Cedar Rapids, IA 52405

WHEREAS, the District provides medically necessary health care services to Medicaid-eligible students;

WHEREAS, the District is desirous of maximizing its potential to receive Medicaid reimbursements to which it may be entitled for providing said health care services;

WHEREAS, Relay possesses the expertise and resources to appropriately prepare the claims necessary for Medicaid reimbursement;

NOW, THEREFORE, for good and valuable consideration, the receipt and receipt of which is hereby acknowledged, the parties hereto do mutually agree as follows.

1. DIRECT CLAIMING SERVICES

Relay will provide Direct Claiming Services as described on Schedule A (hereinafter “DCS”) in order to process the Districts’ claims for Medicaid reimbursement for direct medical services provided to Medicaid-eligible students, based upon data provided to Relay by the District.

2. COMPENSATION

- a. The District agrees to pay RELAYHUB, LLC. for the DCS at the rate set forth in Schedule C attached hereto.
- b. Relay will invoice the Licensee once a month upon receipt of notification of payment from the state Medicaid agency. Payment shall be due 30 days from the date of the invoice. Late payments shall be subject to a late charge for every calendar month or fraction thereof equal to the lesser of (i) a 1.5 percent or (ii) the highest rate allowed by state law. In addition, the District shall be liable for any legal fees or other costs of collection. To enable electronic billing, District should complete Schedule E attached hereto.
- c. Notwithstanding the rate specified in Schedule C to this Service Agreement, the parties agree that this Service Agreement shall be subject to the following performance objective: the annual net revenue from Medicaid reimbursement received by the District shall increase by July 1, 2027 to the minimum sum of \$3,000,000 and shall thereafter be sustained at equal or better annual revenue throughout the life of the Agreement, regardless of the billing terms. The interim annual goals will increase each year to the final goal of \$3,000,000 as follows: \$2,500,000 by July 1 2025 and \$2,800,000 by July 1 of 2026. These goals shall be adjusted if the Federal Medical Assistance Percentages or eligible services for claiming are changed for the State of Iowa. The parties further agree the performance objective will be monitored



continuously and either party shall have the right to treat a failure to satisfy the performance objective as a material default in accordance with section 6 of the Service Agreement.

3. Responsibility for Disallowances

- a. District shall defend and indemnify Relay from and against any fines or penalties imposed upon Relay as a result of an award of damages and costs against Relay due to a suit or claim by the Centers for Medicare & Medicaid Services (“CMS”), the state Medicaid agency, the US Department of Health and Human Services, a final court judgment, or a settlement of any of the foregoing based on a disallowance of claims filed by Relay on District’s behalf (a “Claim”) if Relay: (a) notifies District in writing of a Claim within ten (10) days after Relay receives notice; (b) gives District sole authority to defend or settle the Claim; (c) gives District all information in Relay’s control concerning the Claim; and (d) reasonably cooperates and assists District with defense of the Claim. Relay may participate in the defense of a Claim at its own expense. District shall not settle any Claim in a manner that imputes wrongdoing to or incurs liability for Relay.
- b. If District is required to return funds to CMS or the state Medicaid agency due to inaccurate information provided by the District to Relay, any portion of those amounts that were paid to Relay as compensation pursuant to Section 2(a) above will be non-refundable.
- c. If the District is required to return funds to CMS and/or the state Medicaid agency due to an error directly attributable to Relay, District’s sole remedy shall be limited to a return of fees paid to Relay for the claim that contained such error. During the course of this contract, Relay will maintain an active Errors and Omissions Insurance Policy.

4. Privacy Requirements and Confidentiality.

- a. The Parties acknowledge and agree that the Board is engaging Relay to provide DCS, which constitute an electronic covered transaction as defined by the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and each party shall act in strict compliance with HIPAA as applicable to it, including, without limitation, HIPAA’s Transactions and Code Sets and Identifier Rules, and all implementing guidance and regulation, each as amended from time to time.
- b. Each Party agrees that with respect to any Confidential Information (as defined below) that is disclosed by one Party (the “Disclosing Party”) to the other Party (the “Receiving Party”) in connection with this Agreement, the Receiving Party shall not disclose such Confidential Information to any third party, or use it for any purpose, except to perform its obligations or enforce its rights hereunder. The Receiving Party shall take all such actions as are reasonably necessary and appropriate to preserve and protect the Disclosing Party’s Confidential Information by exercising the same level of care, but no less than a reasonable degree of care that a Party uses to protect its own



Confidential Information of a like nature. Each Party shall only permit access to Confidential Information of the other Party to those of its employees or authorized representatives having a need to know and who have signed confidentiality agreements or are otherwise bound by confidentiality obligations at least as restrictive as those contained herein. Each Receiving Party shall be responsible for the compliance of its employees, agents and third-party service providers with the confidentiality obligations set forth herein, and shall be liable for any breach thereof.

- c. “Confidential Information” means all information concerning a Party or any of its subsidiaries or affiliates that is not generally known to the public, which information is marked confidential or proprietary, or which under the circumstances ought reasonably to be treated as confidential or proprietary. Confidential Information shall include, but not be limited to, the terms of this Agreement (but not the fact of the Agreement’s existence), technology, business plans, techniques, methodologies, pricing, marketing and sales strategies, client information, and other non-public materials and information regarding the other Party’s business operations and the technology and know-how related to the Service. Notwithstanding the foregoing, Confidential Information does not include information that: (i) is, as of the time of disclosure by a Party, or thereafter becomes, part of the public domain through a source other than the Receiving Party receiving such information; (ii) was lawfully in the possession of the Receiving Party as of the time of disclosure, as evidenced by its written records; (iii) is independently developed by the Receiving Party without reference to the Confidential Information, as evidenced by its written records; or (iv) is subsequently obtained from a third party not subject to an obligation of confidentiality with respect to the information disclosed. In the event the Receiving Party is required by law or legal process to disclose any Confidential Information, the Receiving Party shall, to the extent permitted by law, provide prompt notice of such to the Disclosing Party so that legal protection for the Confidential Information may be sought. In the event that a protective order or other remedy is not obtained, each party will furnish only that portion of the Confidential Information that is legally required. Upon termination of this Agreement, each Party will promptly either return or destroy all tangible Confidential Information as requested by the other Party, retaining only such information as is necessary for recordkeeping in the ordinary course of business.

5. INTELLECTUAL PROPERTY INDEMNITY

- a. Relay shall, at its expense, defend any suit or claim brought against District and shall indemnify District against an award of damages and costs against District by a final court judgment or in settlement of such suit or claim based on (i) non-compliance with any applicable law or regulation by Relay, its employees, officers, agents or representatives, or (ii) the allegation that District’s use of DCS infringes a US patent or copyright (a “District Claim”), if District: (a) notifies Relay in writing of the District Claim within ten (10) days after District receives notice; (b) gives Relay sole authority to defend or settle the Claim; (c) gives Relay all information in District’s control concerning the District Claim; and (d) reasonably cooperates and assists Relay with defense of the District Claim. District may participate in the defense of a District



Claim at its own expense. Relay shall not settle any Claim in a manner that imputes wrongdoing to or incurs liability for District.

- b. If DCS becomes or in Relay’ opinion is likely to become the subject of a suit or claim of infringement of a Patent or Copyright, Relay shall at its option and expense (a) obtain the right for District to use the Service; (b) replace or modify DCS so that it becomes non-infringing; or (c) terminate the License for the Service. If Relay terminates the License for the under this Section 5(b), (i) District shall cease to use the Service; and (ii) as District’s sole and exclusive remedy against Relay (other than the indemnification by Relay under Section 5(a) Relay shall refund any prepaid fees paid for the infringing DCS.
- c. SECTION 5 STATES RELAY’S ENTIRE LIABILITY AND DISTRICT’S SOLE REMEDY REGARDING INTELLECTUAL PROPERTY INFRINGEMENT.

6. Term and Termination.

- a. The term of this Agreement shall begin upon the Effective Date, July 1, 2024, shall continue in effect until the third anniversary hereof (the “Initial Term”). The Initial Term shall be automatically renewed for successive 12 (twelve) month periods (each, a “Renewal Term”) unless one party gives the other written notice of its intention not to renew no less than 30 (thirty) days prior to the end of the Initial or any Renewal Term.
- b. Relay may terminate this Agreement if Relay is in compliance with this Agreement and either (a) District fails to pay Relay any amounts when due or, (b) District is in material default of any other provision of this Agreement and such default has not been cured within thirty (30) days after Relay gives District written notice describing the default. Upon termination in accordance with this Section 6, Relay may:
 - i. declare all amounts owed to Relay by District for the entire then-current term to be immediately due and payable;
 - ii. terminate access to DCS; and
 - iii. cease performance of all of Relay’ obligations under this Agreement without liability to District.
- c. District may terminate this Agreement if District is in compliance with this Agreement and Relay is in material default of any provision of this Agreement and such default has not been cured within thirty (30) days after District gives Relay written notice describing the default. Upon such termination:
 - i. District shall pay Relay’ outstanding invoices that do not pertain to Relay’s default, but District shall have no further payment obligations to Relay under this Agreement; and
 - ii. Relay shall return all data or other property given by District to Relay for it



to perform DCS.

- d. Either party may terminate this Agreement by written notice if the other party becomes insolvent or makes an assignment for the benefit of creditors or files a petition in bankruptcy or if a receiver or similar officer is appointed to take charge of all or a material part of such other party's assets.
- e. Upon termination of this Agreement by Relay or District, Sections 2, 3, 4, 5, 6, 7, 11, and 15 of this Agreement shall survive.

7. Limitations of Liability.

- a. Relay shall not be liable for any expense or damage arising out of any erasure, damage or destruction of files, data or programs. District shall be responsible for making backup copies of data.
- b. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR SPECIAL, INDIRECT, THIRD PARTY, OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS. NEITHER PARTY SHALL SEEK, OR OTHERWISE APPLY FOR, ANY PUNITIVE OR EXEMPLARY DAMAGES.
- c. Except only for (a) Relay's indemnification obligations hereunder or (b) bodily injury or damage to tangible property (not data), Relay's maximum aggregate liability for damages to District or those claiming through District shall be limited to actual direct damages in an amount not to exceed the fees paid by District to Relay over the 12 (twelve) months prior to the incident causes such damages.
- d. DISTRICT ACKNOWLEDGES THAT THE LIMITATIONS ON LIABILITY IN THIS SECTION 7 ARE REASONABLE. THE REMEDIES PROVIDED IN THIS AGREEMENT ARE EXCLUSIVE. EXCEPT ONLY FOR ACTIONS BY RELAY TO PROTECT INTELLECTUAL PROPERTY RIGHTS, NEITHER PARTY SHALL SEEK, OR OTHERWISE APPLY FOR, ANY EQUITABLE REMEDIES.

8. Assignment.

District may not assign this Agreement or any of its respective rights or obligations under this Agreement unless approved by Relay, in writing, prior to such assignment, such approval to not be unreasonably withheld.

9. Waiver.

No term or provision of this Agreement shall be deemed waived and no breach shall be deemed excused, unless such waiver is in writing and signed by the Party claimed to have waived.



10. Excusable Delay.

Neither Relay nor District shall be deemed to be in default of any provision of this Agreement or for any failure in performance, resulting from acts or events beyond the reasonable control of Relay or District, as the case may be. For purposes of this Agreement, such acts shall include, but not be limited to, acts of God, civil or military authority, civil disturbance, war, strikes, fires, other catastrophes, or other such major events beyond Relay' or District's reasonable control. This Section 10 shall not delay or excuse District's payment obligations.

11. Governing Law and Jurisdiction.

This Agreement is governed by and construed in all respects in accordance with the laws of the State of Iowa (without regard to conflicts of laws principles). Except only for disputes for which injunctive relief is sought to prevent the unauthorized use or disclosure of DCS, any disputes between District and Relay (which are not otherwise resolved by the parties) shall be instituted only in a federal or state courts serving Iowa and the parties shall submit to personal jurisdiction of these courts in any such legal action. Relay and District each waive their right to a trial by jury for any disputes between the parties.

12. Independent Contractor.

Relay is an independent contractor, and its personnel shall not be considered employees or agents of District.

13. Severance and Interpretation.

If any provision of this Agreement is found to be unenforceable, such provision shall be deemed to be deleted or narrowly construed to such extent as is necessary to make it enforceable and this Agreement shall otherwise remain in full force and effect. If an ambiguity or question of intent arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring or disfavoring either Party by virtue of authorship of any of the provisions of this Agreement.

14. Time Limitation.

Except for actions for non-payment or for breach of Relay' or its third parties' intellectual property rights, no action arising out of or relating to this Agreement may be brought later than one (1) year after the cause of action became known to the injured party.

15. Notices.

All notices given by either party to the other party under this Agreement shall be in writing via email, to the other party's Signatory of this Agreement or such other person or address as a party may indicate in writing from time to time.

16. Entire Agreement.



This Agreement, including all Schedules attached hereto, constitute the entire agreement between Relay and District with respect to DCS and other subject matter of this Agreement, and may only be modified by a written amendment or addendum signed by both Relay and District. No employee, agent, or other representative of either Relay or District has authority to bind the other with regard to any statement, representation, warranty, or other expression unless it is specifically included within the express terms of this Agreement or a written addendum signed by both Relay and District. All future purchase orders, prior agreements, representations, statements, proposals, negotiations, understandings, and undertakings with respect to the subject matter of this Agreement are superseded by this Agreement.

17. Duration.

This Agreement is in effect July 1, 2024 to June 30th, 2027. Thereafter, unless either party provides written notice of its intention not to renew no less than 30 (thirty) days prior to the end of the Initial or any Renewal Term, The Initial Term shall be automatically renewed for successive 12 (twelve) month periods (each, a “Renewal Term”) unless one party gives the other written notice of its intention not to renew no less than 30 (thirty) days prior to the end of the Initial or any Renewal Term.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their signatures below.

RELAYHUB, LLC.

Cedar Rapids Community School District

By: _____
(Signature)

By: _____
(Signature)

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



SCHEDULE A

Description of Iowa Medicaid Assistance Program

These are the processing steps Relay will perform for the DCS package:

- a. DCS.1 Relay will provide the District with a state specific claims information management system for the use of the District in providing data necessary for Relay to formulate the District's claims.
- b. DCS.2 Relay will return to the District any and all logs and/or claims that it deems have insufficient information to formulate a claim and/or are otherwise noncompliant with applicable law regarding appropriate Medicaid billing. Relay will provide the District with direction on how to bring such logs and/or claims into compliance.
- c. DCS.3 Relay will provide timely electronic claims processing for the District's claims.
- d. DCS.4 Relay will provide quarterly Management Reports to the District.
- e. DCS.5 Relay will provide training for all District- employed providers of Medicaid-eligible services at the time of onboarding and as needed during the contract term regarding federal and state law pertaining to appropriate Medicaid billing.
- f. DCS.6 Relay will provide Administrative training at the time of initial contract with the district.
- g. DCS.7 Relay will work with the District to gather the financial data necessary for program oversight.
- h. DCS.8 Relay will work with the District to provide education and general assistance in the processes associated with the Iowa Medicaid Assistance Program.



SCHEDULE B

Description of Cedar Rapids Community School District DCS Services

These are the processing steps the district will perform for the DCS package:

- a. DCS.10 District will maintain current provider enrollment with the Department of Social Services;
- b. DCS.11 District will ensure the NPI (National Provider Identification Number) is updated to reflect current managing partner information for the district;
- c. DCS.12 District will ensure they are using licensed providers as required under the program and that information pertaining to licensure is available when necessary;
- d. DCS.13 District will have a minimum of 1 person designated as the Medicaid Coordinator for the district, and they will follow Relay administrative guidelines;
- e. DCS.14 District will identify a primary Medicaid contact for Relay for high level communication;
- f. DCS.15 District will communicate changes in district Administration to Relay in a timely manner;
- g. DCS.16 District will ensure they are complying with all areas of participation in the Iowa Medicaid Assistance Program including active participation in:
 1. Collection of outstanding Parental Consent; Goal set of 85% of parental consent for students collected by 10/1 of each year
 2. Compliance with State and Federal Regulations, statutes, and documentation retention requirements applicable to the Iowa Medicaid Assistance Program;
 3. Timely submission of Medicaid claim information (both electronic and paper) within 30 days from date of service provision; Including Weekly Summaries
 4. Maintain HIPAA compliance when communicating with Relay staff (email, Basecamp, etc.);
 5. Complete required program reporting in a timely manner by the schedules/deadlines provided by Relay.
 6. Collection of student Prescriptions (Dx) required for billing; Goal set of 85% of collection of student prescriptions by 10/1 of each year



SCHEDULE C

The District agrees to pay RELAYHUB, LLC. for the DCS at an annual rate of 6%

Relay Pricing	Year 1- Year 3
Installation Inclusive of set up, data integration, trainings, and testing to Iowa Department of Human Services	\$0
Subscription Fee Medicaid documentation and billing solution including, reporting and Flex Premium Analytic Dashboard	Licensee shall pay Relay a percentage-based fee of 6% of the net Medicaid receivables paid to the district. This will not include any Medicaid funds that are paid to the Iowa Department of Human Services. This fee will be calculated based on paid claims for the preceding month. Licensee shall make payment to Relay within thirty days (30) from the date of the invoice.
Web based administrative and provider training	\$0.00
Web-based training sessions Video training sessions	\$0.00
Customization not included in contract proposal. All additional customization requests are done thru a change request order based on a need's assessment. All customization requests will be reviewed with our developers and additional pricing may apply @ \$185 per hour.	TBD
Total Cost	6% of the net Medicaid receivables

All state mandated changes are configured at no charge to Cedar Rapids Community School District throughout the contract agreement

*The Subscription Fee will be invoiced monthly. The fee will be calculated monthly based on paid claims for the preceding month.

*Any additional functionality not outlined in current proposal would require a needs assessment and change request as agreed by both the Licensee and Relay. ***All state mandated changes are configured at no charge to Licensee throughout the contract agreement.*** The pricing above is agreed to and accepted.



SCHEDULE D

BUSINESS ASSOCIATE AGREEMENT

RELAYHUB, LLC. (Hereinafter referred to as “Relay”)
400 Metacom Avenue
Suite 507, Bristol, RI 02809

Cedar Rapids Community School District (Hereinafter referred to as “District”)
2500 Edgewood Rd NW Cedar Rapids, IA 52405

This Business Associate Agreement is hereby entered into by and between Relay and Customer, as of the date executed by Customer and recorded on the signature page below (“Effective Date”).

This Business Associate Agreement (“BAA”) supplements and amends the Service Agreement for School-Based Medicaid Billing, entered into by and between Relay and Customer, dated July 1, 2024, (hereinafter “Services Agreement”) under which Relay is providing certain Medicaid billing services (“Services”) for Customer. This BAA shall be incorporated into the Services Agreement, as if it set forth in its entirety therein, and except to the extent modified in this BAA, all terms and conditions set forth in the Services Agreement shall remain in full force and effect and govern the Services provided by Relay to Customer. Notwithstanding the foregoing, in the event of a conflict between the terms of this BAA and the Services Agreement, solely as it relates to the parties’ obligations hereunder, the terms and conditions of this BAA shall prevail.

Relay and Customer are entering into this BAA in order for both parties to meet their respective obligations as they become effective and binding upon the parties under the HIPAA Privacy, Security, and Breach Notification Rules along with any implementing regulations including those implemented as part of the Omnibus Rule (collectively referred to as the “HIPAA Rules”), under which Customer is a “Covered Entity” or “Business Associate” and Relay is a “Business Associate” of Customer. For purposes of this Agreement, any references, hereinafter, to Business Associate shall be deemed references to Relay.

Definitions:

Capitalized terms used but not otherwise defined in this BAA shall have the same meaning as ascribed to those terms in HIPAA Rules.

- a. “Breach” shall have the same meaning as set forth in 45 CFR §164.402.
- b. “Business Associate” shall mean the Business Associate entity identified above to the extent it receives, maintains, or transmits Protected Health Information in delivering Services to Customer.
- c. “HIPAA” shall mean the Health Insurance Portability and Accountability Act of 1996.



- d. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR §160 and §164, Subparts A and E.
- e. "Protected Health Information" or "PHI" shall have the same meaning as the term 'protected health information' in 45 CFR §160.103 and shall be limited to the PHI created by Business Associate on behalf of Customer or received from or on behalf of Customer pursuant to the Services Agreement.
- f. "Security Incident" shall have the same meaning as set forth in 45 CFR §164.304.
- g. "Security Rule" shall mean the Standards for Security of Individually Identifiable Health Information at 45 CFR § 164, Subparts A and C.
- h. "HITECH Act" shall mean the applicable provisions of the Health Information Technology for Economic and Clinical Health Act, as incorporated in the American Recovery and Reinvestment Act of 2009, and including any implementing regulations.

2. Obligations and Activities of Business Associate.

- a. Business Associate agrees to not Use or further Disclose PHI other than as permitted or required by this BAA or as required by law.
- b. Business Associate agrees to use appropriate safeguards designed to prevent Uses or Disclosures of the PHI other than as provided for by this BAA or the Services Agreement.
- c. Business Associate agrees to implement and maintain procedures that reasonably and appropriately protect the confidentiality, integrity, and availability of electronic PHI, and consistent with and as required of business associates by the HIPAA Rules. However, it shall be the responsibility of Customer and not Business Associate to comply with requirements under 45 CFR §164.312 to implement encryption or decryption mechanisms for electronic PHI maintained on physical media (e.g. tapes) stored by Business Associate.
- d. Business Associate agrees to promptly report to Customer any Security Incident, Breach, or other Use or Disclosure of PHI of which it becomes aware that is not permitted or required by this BAA or the Services Agreement. In the event of a Breach, such notification shall be made in accordance with and as required of a business associate by the HIPAA Rules, including without limitation pursuant to 45 CFR 164.410. Business Associate will provide reasonable assistance and cooperation in the investigation of any such Breach and shall document the specific PHI which have been compromised, the identity of any unauthorized third party who may have accessed or received the PHI, if known, and any actions that have been taken by Business Associate to mitigate the effects of such Breach.
- e. Business Associate agrees to require any agent or subcontractor, to whom it delivers PHI for the purposes of assisting in providing services pursuant to the Services Agreement, to enter into a written agreement requiring such agent or subcontractor to provide privacy and security protections to such PHI at least as stringent as those required of Business Associate through this BAA.
- f. If Business Associate has custody of PHI in a Designated Record Set with respect to Individuals, and if Customer so requests, Business Associate agrees to provide access to such PHI to Customer by retrieving such PHI in accordance with the terms and conditions



of the Services Agreement, so the Customer may respond to an Individual in order to meet the requirements of 45 CFR §164.524.

- g. Business Associate agrees that if an amendment to PHI in a Designated Record Set is required, if Business Associate has custody of PHI in a Designated Record Set with respect to Individuals, and if Customer instructs Business Associate to retrieve such PHI in accordance with the Services Agreement, Business Associate shall perform such service so that Customer may make any amendment to such PHI as may be required by either Customer or an Individual pursuant to 45 CFR §164.526.
- h. Business Associate agrees to document and make available to Customer the information required to provide an accounting of Disclosures of PHI, provided that Customer has provided Business Associate with information sufficient to enable Business Associate to know which records or data received from or on behalf of Customer by Business Associate contain PHI. The documentation of Disclosures shall contain such information as would be required for Customer to respond to a request by an Individual for an accounting of Disclosures of PHI in accordance with 45 CFR §164.528 or other provisions of the HIPAA Rules.
- i. Unless otherwise expressly agreed in the Services Agreement, Business Associate shall promptly notify Customer of any requests by Individuals for access to or knowledge or correction of PHI, without responding to such requests, and Customer shall be responsible for receiving and responding to any such Individual requests.
- j. To the extent the Business Associate is to carry out one or more of Customer's obligation(s) under Subpart E of 45 CFR §164, Business Associate shall comply with the requirements of Subpart E that apply to Customer in the performance of such obligation(s).
- k. Business Associate agrees to make its internal practices, books, and records available to the Secretary of Health and Human Services ("Secretary") for purposes of determining compliance with the HIPAA Rules.

3. Permitted Uses and Disclosures by Business Associate.

- a. Business Associate may only Use or Disclose PHI as necessary to perform Services for, or on behalf of Customer pursuant to the Services Agreement.
- b. Business Associate may Use or Disclose PHI as required by law.
- c. Business Associate agrees to make reasonable efforts to limit PHI to the minimum necessary to accomplish the intended purpose of the Use, Disclosure, or request.
- d. Business Associate may not Use or Disclose PHI in a manner that would violate Subpart E of 45 CFR §164 if done by Customer.
- e. Business Associate may Disclose PHI for the proper management and administration of Business Associate or to carry out the legal responsibilities of the Business Associate, provided the Disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

4. Obligations of Customer.



- a. Customer shall not request Business Associate to Use or Disclose PHI in any manner that would not be permissible under the HIPAA Rules if done by Customer or Business Associate. Customer shall not direct Business Associate to act in a manner that would not be compliant with the HIPAA Rules.
- b. Customer shall notify Business Associate of any limitation(s) in its notice of privacy practices of Customer in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's Use or Disclosure of PHI.
- c. Customer shall notify Business Associate of any changes in, or revocation of, permission by Individual to Use or Disclose PHI, to the extent that such changes may affect Business Associate's Use or Disclosure of PHI.
- d. Customer shall notify Business Associate in writing of any restriction to the Use or Disclosure of PHI that Customer has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's Use or Disclosure of PHI.
- e. Customer agrees that it will respond to a Covered Entity's or Individual's request for an accounting of disclosures of electronic health records under 45 CFR §164.528 in accordance with Section 13405(c)(3)(A) of the HITECH Act.

5. Term and Termination.

- a. Term. The term of this BAA shall commence as of the Effective Date and shall terminate automatically upon the later to occur of (i) the expiration of the Service Agreement, or (ii) when all PHI provided by Customer to Business Associate is destroyed or returned to Customer.
- b. Termination for Cause. Upon a party's knowledge of a material breach of the BAA by the other party, the non-breaching party shall provide an opportunity for the breaching party to cure the breach. If the breaching party does not cure the breach within thirty (30) days, following the breaching party's receipt of a written notice from the non-breaching party setting forth the details of such material breach, then the non-breaching party shall have the right to terminate this BAA and the Services Agreement according to the terms of the Services Agreement, or, if termination is not feasible, shall report the problem to the Secretary or any other competent authority.
- c. Effect of Termination.
 - i. Except as provided in Section 5.c.ii. below, upon termination of this BAA for any reason, Business Associate shall, if feasible, return or destroy all PHI received from Customer in accordance with the Services Agreement. This provision shall apply to PHI that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the PHI.
 - ii. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to Customer notification of the conditions that make return or destruction infeasible. Upon notice to Customer, Business Associate shall extend the protections of this BAA to such PHI and limit further Uses and Disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI pursuant to the terms of the Services Agreement.

6. Miscellaneous.



- a. Indemnification. Business Associate agrees to indemnify Customer from and against any fines or penalties imposed upon Customer as a result of any enforcement proceeding commenced by the Secretary or any civil action brought by a state Attorney General against Customer, which proceeding or action results directly and solely from any act or omission by Business Associate which is both a violation of the HIPAA Rules and a material breach of this BAA (“Claim”). Business Associate shall not be obligated to indemnify Customer for any portion of such fines or penalties resulting from (i) Customer’s violation of the HIPAA Rules or this BAA, (ii) the negligent or intentional acts or omissions of Customer, or (iii) Claims which otherwise could have been avoided or mitigated through the commercially reasonable efforts of the Customer. The foregoing indemnity obligation is expressly conditional on Customer granting Business Associate the right at Business Associate’s option and expense, and with counsel of its own selection, to control or participate in the defense of any such Claim, provided however, that to the extent any such Claim is part of a larger proceeding or action, Business Associate’s right to control or participate shall be limited to the Claim, and not to the larger proceeding or action. In the event that Business Associate exercises its option to control the defense, then (i) Business Associate shall not settle any claim requiring any admission of fault on the part of the Customer without its prior written consent, (ii) the Customer shall have the right to participate, at its own expense, in the claim or suit and (iii) the Customer shall cooperate with the Indemnifying Party as may be reasonably requested. The foregoing states Customer’s sole and exclusive remedy and Relay’s sole liability for any loss, damage, expense or liability of Customer for any Claims in connection with this BAA.
- b. Injunctive Relief. Business Associate acknowledges that any unauthorized Use or Disclosure of PHI by Business Associate may cause irreparable harm to Customer for which Customer shall be entitled, if it so elects, to seek injunctive or other equitable relief.
- c. Regulatory References. A reference in this BAA to a section of the HIPAA Rules shall mean that section of HIPAA, the Privacy Rule, the Security Rule, the HITECH ACT, or the final Omnibus Rules as amended and in effect, and for which compliance is required.
- d. Amendment. The parties agree to negotiate in good faith any amendment to this BAA that may be required from time to time as is necessary for the Customer or Business Associate to comply with the requirements of the HIPAA Rules. If the parties cannot reach mutual agreement on the terms of any such amendment within sixty (60) days following the date of receipt of any such written request made by Customer to Business Associate, then either party shall have the right to terminate this BAA and the Services Agreement upon providing not less than thirty (30) days’ written notice to the other party.
- e. Survival. The respective rights and obligations of Business Associate under Section 5(c) above shall survive the termination of this BAA.
- f. No Third Party Beneficiaries. Nothing express or implied in this BAA is intended to confer, nor shall anything herein confer, upon any person other than Customer, Business Associate and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.
- g. Independent Contractor. Business Associate, including its directors, officers, employees and agents, is an independent contractor and not an agent (as defined under Federal common law of agency) of Customer or a member of its workforce. Without limiting the generality of the foregoing, Customer shall have no right to control, direct, or otherwise influence Business Associate’s conduct in the course of performing the Services, other than



through the enforcement of this BAA or the Services Agreement, or the mutual amendment of same.

- h. Counterparts and Electronic Signatures. This BAA may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures may be made and delivered electronically and shall have the same force and effect as original signatures.
- i. Precedence; Entire Agreement. Any ambiguity in this BAA shall be resolved to permit the parties to comply with the HIPAA Rules. This BAA constitutes the entire agreement between the parties with respect to the subject matter hereof, and shall supersede all previous communications, representations, agreements and understandings relating to the HIPAA Rules, including any and all prior business associate agreements between the parties.

RELAYHUB, LLC.

Cedar Rapids Community School District

By: _____
(Signature)

By: _____
(Signature)

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



SCHEDULE E

Please complete contact information for submission of invoices

Electronic Invoicing Information Sheet		
FOR ELECTRONIC INVOICING		
Name:		
School District: Cedar Rapids Community School District		
Phone:		
Email:		
Address:		
City:	State:	Zip Code:
Special Instructions/PO#		

School Based Medicaid Management Agreement
Between Cedar Rapids Community School District and Relay

Cedar Rapids CSD + Relay (Updated)

Conversation Summary, Findings and Services Proposal

Summary:

Cedar Rapids CSD has currently been utilizing a Medicaid biller for documentation and processing of claims for a number of years. District staff feel there is room to enhance Medicaid revenue and reduce the administrative burden put on the team, with a potential switch in vendor. As an alternative option, Relay provides a web-based, user-friendly platform that offers solutions for the obstacles that Cedar Rapids is facing when trying to run a compliant and successful Medicaid program.

Key Findings: Discovery Meeting with Cedar Rapids CSD

Cedar Rapids' Areas of Focus	Relay's Solution
<p><u>Manual data entry:</u></p> <p>District is currently manually transferring student data into its Medicaid system once the student is identified with a reimbursable service and the student has parental consent on file + a Dx. Data is currently not importing between its SIS (Infinite Campus), IEP (Achieve), and Medicaid vendors system which adds manual data entry requirements and potential for missed reimbursement.</p>	<p><u>Data importing from district systems:</u></p> <p>Relay can typically import student data from District IEP/SIS systems resulting in a streamlined process that eliminates hand entering and results in accurate and current student data. Specific to Iowa's current state: Infinite campus data (including attendance data) can be synced nightly, for Achieve IEP – a designated user from the district must provide a file to Relay for us to import the data into our system and a custom importer has been built that requires no manual manipulation of the file. Relay does not require direct access to any district system to accomplish this goal.</p>
<p><u>Manually identifying Medicaid Eligible Students:</u></p> <p>District currently manually identifying Medicaid eligible students to document on either through reaching out to their AEA or looking up state reports/Legacy IEP system. This can lead to missed billing opportunities and waste valuable staff time by documenting on students who aren't Medicaid eligible or missing students who are eligible but not identified. As Covid easements on Medicaid eligibility lift, this will cause more admin burden as eligibility will likely change more frequently.</p>	<p><u>Automate and Sort reports by Eligibility status:</u></p> <p>Relay conducts regular (monthly) Medicaid Eligibility checks and displays differentiated text on providers' caseloads to indicate eligibility status. This streamlined approach enables districts to selectively log services for Medicaid-eligible students, saving valuable time for providers (Feature can be turned off). This also allows you to sort reports by eligibility and note which students need required documents like parental consent to bill.</p>
<p><u>Lacking visibility:</u></p>	<p><u>Simplified useful reporting:</u></p>

<p>District has a lack of visibility into key aspects of their program. What services are being held and why? Which providers are not logging in frequently enough to log effectively? Why are claims being denied and can they be fixed? Where might billable services be missed?</p>	<p>Relay offers cutting-edge reporting functionality and intuitive dashboards that can provide district staff with real-time access to critical information. Your team can easily review and manage Medicaid claims to ensure all services are accurately documented and reimbursed. The system also allows you to build accountability into your program and track staff logging behaviors with comparative analysis or IEP prescribed vs delivered reporting</p>
<p><u>Currently documenting via templates:</u></p> <p>Template management in the current system is time intensive and often requires changes throughout the year</p>	<p><u>Simple web-based documentation experience:</u></p> <p>Relay has a streamlined digital documentation system that is easy to use and associated training to help staff make the transition, including quick log and pre-fill features</p>
<p><u>Data Security:</u></p> <p>Security (District will need to confirm security in current system)</p>	<p><u>Data Security:</u></p> <p>Relay has a best in class security posture with HIPAA, FERPA and SOC2 compliant system and a NIST certified security specialist on staff</p>
<p><u>Customer Support and Medicaid Guidance</u></p> <p>Currently District feels they need more support from their Medicaid Vendor to help grow the program</p>	<p><u>Relay Customer Support:</u></p> <p>Relay has a 99% retention rate and prides itself on being present and available for its clients. We have a maximum response time of 24hrs but try to respond same day to all client inquires.</p>

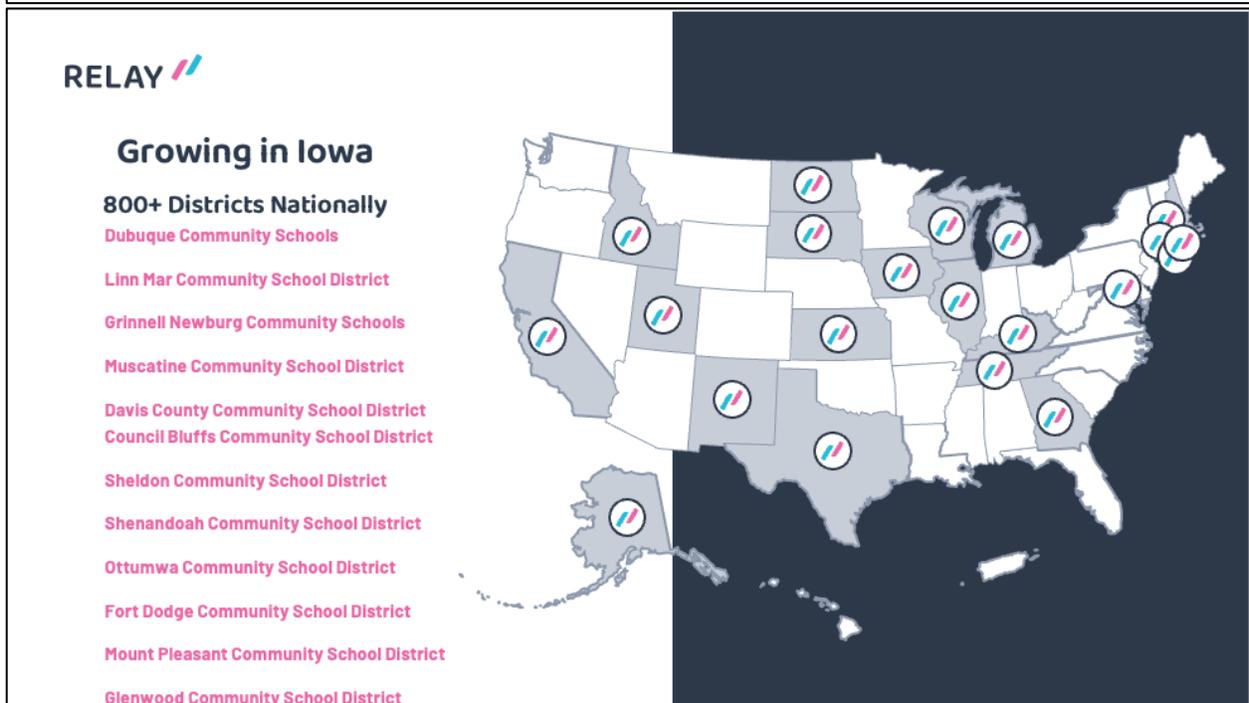
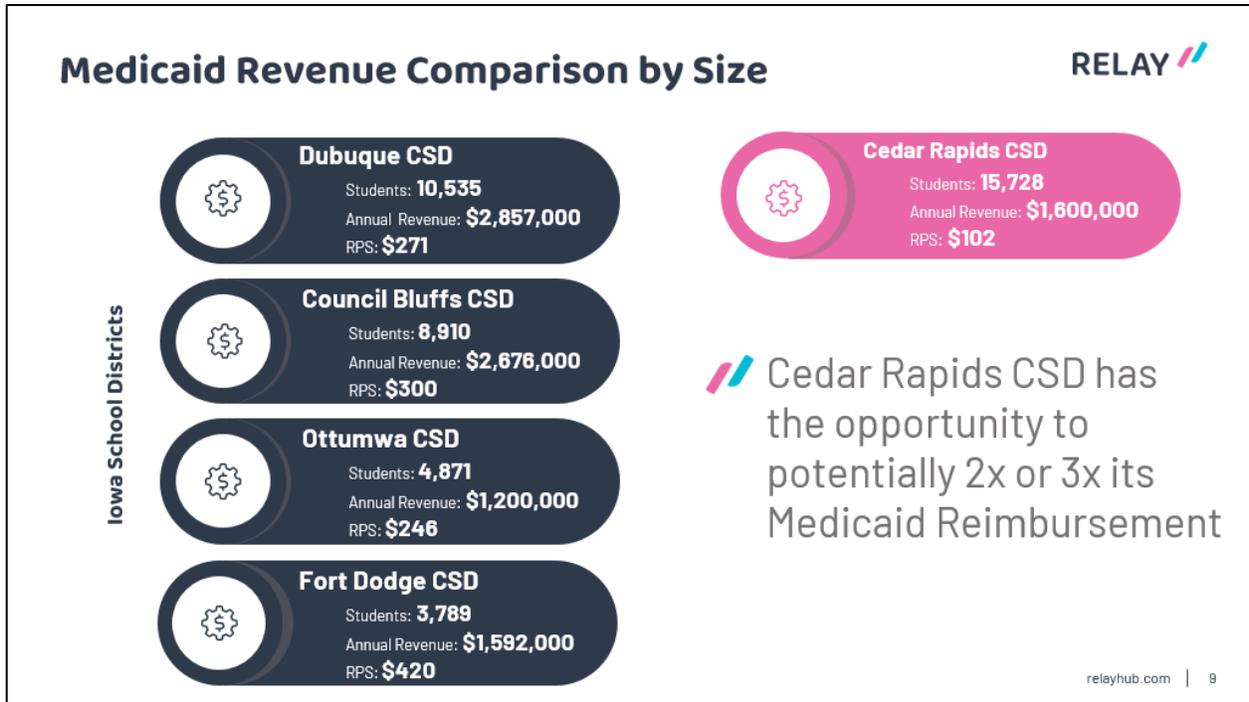
Managed Software Subscription

Services include:

- Assigned Account Manager
- System setup and implementation
- Direct access to the web-based system for district providers and district staff
- Annual provider and admin training
- Web trainings on demand at no additional charge
- Direct access to program analytics and reporting
- Bi-annual program assessments
- Q&A technical support
- State Medicaid liaison
- HIPAA, FERPA and SOC2 compliant system
- Claims Management
- Program progress monitoring
- Held Services management

Price: 6%

Helpful visuals and information:





Relay Security Highlights

- HIPAA, FERPA Compliant
- SOC 2 Certified Hosting Environment
- Qualys Webserver Grade A Test Results
- Dedicated Cyber Security Resource with NIST NCSP Certifications that Leads Company Security Process and Training Plans
- Strong Password Policies and Automated Timeouts
- Data encryption in transit & at rest
- Third Party Penetration Testing and continuous remediation process for issue resolution
- Regular backups and disaster recovery plan

Opening Page

Total Claim Amount Paid
\$15,496.50

Total Student Count
70

District Name

- Calistoga JU
- JPA School District
- Napa COE SELPA

Service Dates_ School Year

- 22/23
- 21/22
- 20/21

Service Dates_ Quarter

- Q1
- Q2
- Q3

Service Date_Month

- Jan
- Feb
- Mar

User Name (Last, First)	SY_Service Logs Entered	User Active	Paid	User Service Description
Totals	1595		\$15,496.50	

Consent and Supervision

School Year	Provider	District Name	Eligible Amount (min. amt.)	Ineligible Amount	Count of Held Services
Totals			\$7,319.78	\$28,704.00	7411
2022 - 2023	Speech1, Speech1	JPA School District	\$3,806.40	\$0.00	244
2021 - 2022	Speech1, Speech1	JPA School District	\$2,371.20	\$0.00	152
2021 - 2022	LVN, Linda	JPA School District	\$1,142.18	\$0.00	230
2021 - 2022	Assistant, Physical Therapy	JPA School District	\$0.00	\$0.00	1840
2021 - 2022	Prynne, Hester	Calistoga JU	\$0.00	\$0.00	230
2021 - 2022	Prynne, Hester	JPA School District	\$0.00	\$0.00	575
2021 - 2022	Prynne, Hester	Napa COE SELPA	\$0.00	\$0.00	460
2021 - 2022	Speech1, Speech1	Napa COE SELPA	\$0.00	\$10,764.00	690
2021 - 2022	Tayer, Brooke	Calistoga JU	\$0.00	\$3,588.00	230

School Year	District Name	Student	Student UIC	Parent Consent Status	Eligible Amount (min. amt.)	Ineligible Amount
Totals					\$16,146.00	\$55,059.06
2021 - 2022	JPA School District	BEATTIE-MABION, BROOKLYN	5206105941	Yes	\$8,970.00	\$0.00
2021 - 2022	Napa COE SELPA	Test, Alpha	1032456987	No	\$7,176.00	\$0.00
2021 - 2022	JPA School District	BUNTING, CARSON	5206105944	Yes	\$0.00	\$0.00
2021 - 2022	JPA School District	BUTTERFIELD, EVAN	5206105945	Yes	\$0.00	\$0.00
2021 - 2022	Napa COE SELPA	Caleb, Caleb	10280:864117	Yes	\$0.00	\$5,382.00

User Login Activity (2)

Logins for past two weeks

User Name	Login count	User Service Description
Totals	0	
Demo, Health Aide	0	Trained Health Care Aide
LVN, Linda	0	Licensed Vocational Nurse
Miller, Louise	0	Social Work Services
Nurse, Supervisor	0	Registered Nurse
Psych1, Norma	0	Psychological Services
Psych2, Fred	0	Psychological Services

Calendar Year: 2022 (selected), 2021. Month: Jan, Feb. Week Number: W02, W03.

Workload

Filters: User, User Service Des..., Service Type, Student Full Na..., User Active.

User Name	Student Full Name (Last, First)	Service Date	Service Type
Speech1, Speech1	anderson, cameron	2/2/2021	(IEP) Speech Group (92508 TM GN)
Speech1, Speech1	anderson, cameron	2/8/2021	(IEP) Speech Group (92508 TM GN)
Speech1, Speech1	anderson, cameron	2/8/2021	(IEP) Speech Group (92508 TM GN)
Speech1, Speech1	ARCHER, CAYDEN	4/6/2021	(IEP) Speech Therapy Ind. (92507 TM C
Speech1, Speech1	ARCHER, CAYDEN	9/1/2021	(IEP) Speech Therapy Ind. (92507 TM C
Speech1, Speech1	ARCHER, CAYDEN	9/1/2021	(IEP) Speech Therapy Ind. (92507 TM C
Speech1, Speech1	ARCHER, CAYDEN	9/2/2021	(IEP) Speech Therapy Ind. (92507 TM C
Speech1, Speech1	ARCHER, CAYDEN	9/2/2021	(IEP) Speech Therapy Ind. (92507 TM C

User Caseload

User District: JPA School District, Napa COE SELPA. Service Category: Certified Occupational Therapy Assistant, Licensed Speech Language Pathologist, Licensed Vocational Nurse, Psychological Services.

User Data

[User Name (Last, First)]	User Login Name	Active Y/N
Ation, Transport	Transport	No
Demo, Health Aide	demo@aide.com	Yes
LVN, Linda	lindalvn	Yes
Miller, Louise	LMiller4	Yes
Nurse, Supervisor	Supervisor	Yes
Psych1, Norma	npsych1	Yes
Psych2, Fred	fpsych2	Yes
Registered Nurse, TASB	RN@tasb.org	Yes
Speech1, Speech1	Speech1	Yes

Students on Caseload

Caseload Student Name (Last, First)	Caseload date of Birth	Caseload UIC	Caseload Medicaid Eligible
anderson, cameron	2000-07-06	134123	Yes
ARCHER, CAYDEN	2004-11-11	1206105938	Yes
Archer, Cayden	2003-12-01	3790934	No
Archer, Cayden	2004-11-11	1206105938	Yes
Arvin, Arvin	2009-03-08	4444444444	No
BARRON, CHRISTOPHER	1998-06-29	5206105939	Yes
BAUMAN, MELODY	1992-01-31	5206105940	Yes
BEATTIE-MABION, BROOKLYN	2004-09-25	5206105941	Yes

Number of Users with Student on their caseload

[Caseload Stud...	User Count
BRATCHER, Jim	1
BRATCHER, BRAYDEN	4
BRATCHER, QUENTIN	3
COBURN, TRENTON	4
COLES, JYSUAN	2
COLHOUR, CORNELIUS	2
ARCHER, CAYDEN	10

Held Services

Start Date: August 03, 2021. End Date: September 12, 2022. District Name: Callistoga JU, JPA School District, Napa COE SELPA.

Held Summary

	Yes	No
Totals	\$263,354.38	\$105,494.38
Consent	\$16,146.00	\$55,059.06
Prescription	\$239,888.60	\$21,731.32
Supervision	\$7,319.78	\$28,704.00

Total Service Count by Held Group

Claim Count - Provider (top 5)

Provider	Claim Count
Speech3, Spee...	~10
Assistant, Phy...	~2
Speech1, Spee...	~1
Zima, Alison	~1

Claim Count - Service (top 5)

Service	Claim Count
Speech3, Spee...	~10
Assistant, Phy...	~2
Speech1, Spee...	~1
Zima, Alison	~1

Claim Count - Service Type (top 5)

Service Type	Claim Count
Licensed Speech Language P...	~10
Physical Therapy Assistant	~2
Speech Language Pathologist	~1
Psychological Services	~1
Certified Occupational Thera...	~1

VI. x. Agreement - Cedar Rapids Community School District and Coe College - Student Teaching - 2024-2025 School Year

Contact Person

Darius Ballard

Recommended Action

It is recommended the Board of Education approve the agreement between Cedar Rapids Community School District and Coe College for student teacher placements.

Details

The purpose of this Agreement is to provide for procedures for the placement, assignment, supervision, evaluation, and termination of Coe College student teachers and to provide instruction to the District's students.

The term of this agreement shall be for one year, from June 1, 2024, to June 1, 2025.

Supporting Documents



CRCSD Contract (1)

VI. xi. Agreement - Cedar Rapids Community School District and William Penn University - Student Teaching - 2024 -2029 School Years

Contact Person

Darius Ballard

Recommended Action

It is recommended the Board of Education approve the agreement between Cedar Rapids Community School District and William Penn for student teacher placements.

Details

This agreement shall set forth the procedures for placement of student teachers or clinical experience students, any termination or change of assignment, supervision, the status and authority of students, and the compensation to cooperating teachers and the university-appointed student teacher supervisors.

Supporting Documents

 Cedar Rapids CSD & WPU Agreement (1)



Student Teaching and Student Clinical Experience
Agreement with
Cedar Rapids Community School District

This agreement entered into by and between WILLIAM PENN UNIVERSITY, Oskaloosa, Iowa, and the Cedar Rapids Schools defines the mutual consideration of the parties for the **WILLIAM PENN UNIVERSITY** program of student teaching clinical experiences, and observations for the time period of 2024-2029.

1.0 SCOPE OF AGREEMENT

1.1 This agreement shall set forth the procedures for placement of student teachers or clinical experience students, any termination or change of assignment, supervision, the status and authority of students, and the compensation to cooperating teachers, and university appointed student teacher supervisors.

2.0 PLACEMENT OF STUDENTS

- 2.1 The placement of students shall be accomplished on a cooperative basis involving WILLIAM PENN UNIVERSITY and the School District, ensuring appropriate licensure credentials required by the cooperating teacher.
- 2.2 Placement shall be initiated by the WILLIAM PENN UNIVERSITY Education Division, by communication with the appropriately designated School District personnel.
- 2.3 The University shall present to the School District a list of Students showing the grade level, subjects preferred, and other relevant information before assignments are made.
- 2.4 The University reserves the right to decline the services of any given cooperating teacher, but such refusal shall not be based on age, race, religion, creed, color, sex, national, origin, disability, veteran status, or sexual orientation.
- 2.5 The School District reserves the right to refuse placement of any given student, but such refusal shall not be based on age, race, religion, creed, color, sex, national, origin, disability, veteran status, or sexual orientation.

3.0 TERMINATION OR CHANGE OF ASSIGNMENT

- 3.1 The University or School District, at any time, may terminate or change the assignment of any student. Prior to doing so, the Division Chair shall make reasonable efforts before such time to consult with all parties concerned regarding the reasons for termination or changes in assignment.

4.0 SUPERVISION OF STUDENTS AND EVALUATION

4.1 Members of the University faculty, or specially appointed supervisors will serve as supervisors of the students, in cooperation with the cooperating teachers, who guide, direct, and evaluate the students.

4.2 The student shall be subject to all policies, rules, and regulations of the School District and to those established by the University, as well as the Code of Ethics of the profession.

5.0 STATUS AND AUTHORITY

5.1 Student teachers shall have status and authority in accordance with Section 256.16 (2021), Code of Iowa.

5.2 Students actually engaged under the terms of this contract shall be entitled to the same protection under the provisions of Section 670.2 (2021), Code of Iowa, as is afforded by said section to officers and employees of the school district, during the time they are so assigned.

6.0 STUDENT TEACHING ASSIGNMENTS AND COMPENSATION

6.1 WILLIAM PENN UNIVERSITY agrees to compensate the cooperating teacher in the amount of \$12.50 per week for each student teaching assignment.

6.2 Payment will be made at the conclusion of the student teaching period.

EXECUTED

WILLIAM PENN UNIVERSITY Cedar Rapids CSD



Dana Oswald

Licensure Official Superintendent or designee Signature Education Division

William Penn University

Office Phone 641-660-1221

Fax: 641-673-2126

E-Mail: oswaldd@wmpenn.edu

January 26, 2024 _____ Date Date

10.12.2021

VI. xii. Approval - 2023 -2024 District Calendar Revision

Contact Person

Ryan Rydstrom

Recommended Action

It is recommended that the Board of Education approve the 2023 - 2024 District calendar revisions.

Details

Cedar Rapids Community School District administration seeks approval to revise the 2023 -2024 District calendar in the following manner:

- Tuesday, June 4, 2024, changed to snow make-up day.
- Remove "The District will take all full-day closures and make them up at the end of the school year in June. We will not make up late starts and early release times unless we have missed more than 25 hours of instruction."

Supporting Documents



Draft Final Calendar 2023-24 - 2_26_24

2023-24 School Calendar

August 23, 2023 (Early Dismissal)
June 7, 2024 (Early Dismissal)

Calendar Legend

	New Teacher Pre-Service
	First Day of Classes/Early Dis. Last Day of Classes/Early Dis.
	7th/8th Grade starts (6th Grade starts as normal)
S	End of Semester
	Regularly Scheduled Early Release for Professional Learning – All Students
	Staff Professional Learning (No School for Students)
	Teacher Comp Day (No School for Students)
	Break (No School)
◆	Inclement Weather Make-Up

School Hours:

Elementary School: 8:50am - 3:50pm
Middle School: 7:50am - 2:50pm
High School: 7:50am - 2:50pm

Early Dismissal Hours:

Elementary School: 8:50am - 2:20pm
Middle School: 7:50am - 1:20pm
High School: 7:50am - 1:20pm

Weather Related Late Start Hours:

Elementary School: 10:50am - 3:50pm
Middle School: 9:50am - 2:50pm
High School: 9:50am - 2:50pm

August 2023				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
September 2023				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
October 2023				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
November 2023				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
December 2023				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
January 2024				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
February 2024				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	
March 2024				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
April 2024				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			
May 2024				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
June 2024				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21

Board Draft: 2/26/24

1st Semester Conference Dates:

October 10 – 16, 2023
(Arthur, Cleveland, Cedar River Academy, Erskine, Garfield, Grant, Grant Wood, Harrison, Hiawatha, Hoover)

October 17 - 24, 2023
(Johnson, Kenwood, Madison, Maple Grove, Nixon, Pierce, Van Buren, Viola Gibson, West Willow, Wright)

October 25 - November 1, 2023 (**no conferences on Halloween - 10/31**)
(Franklin, Harding, McKinley, Roosevelt, Taft, Wilson)

November 2 - 8, 2023 (City View, Jefferson, Kennedy, Metro, Truman ECC, Washington)

2nd Semester Conference Dates:

February 12 - 16, 2024
(Arthur, Cleveland, Cedar River Academy, Erskine, Garfield, Grant, Grant Wood, Harrison, Hiawatha, Hoover)

February 19 - 23, 2024
(Johnson, Kenwood, Madison, Maple Grove, Nixon, Pierce, Van Buren, Viola Gibson, West Willow, Wright)

February 27 - March 4, 2024
(City View, Franklin, Harding, McKinley, Roosevelt, Taft, Truman ECC, Wilson)

Graduation Information

January 18th at 7:00pm: Metro (Winter)
May 22nd at 7:00pm: Metro (Spring)
May 23rd at 7:00pm: Kennedy
May 24th at 7:00pm: Washington
May 25th at 7:00pm: Jefferson

VI. xiii. Award of Contract - Viola Gibson - Garage Project

Contact Person

Karla Hogan/Chris Gates

Recommended Action

It is recommended that the Board of Education award a contract to the low bidder, King-Knutson Construction, Inc., for the Viola Gibson Elementary School Garage Project.

Details

This project consists of constructing a new stand-alone garage at Viola Gibson Elementary School, and the funding source is the Physical Plant and Equipment Levy Fund (PPEL).

The low bid for the Viola Gibson Elementary School Garage Project is \$221,000. The low bidder was King-Knutson Construction, Inc.

Supporting Documents



Gibson Garage Board Info

January 10, 2024

Mr. Chris Gates
Building and Grounds Manager
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2024-25 Garage Building – Viola Gibson Elementary School

Dear Chris:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Estimated Cost of Construction: \$200,000.00

Respectfully,



Darci K Merrill, AIA, NCARB
Solum Lang Architects



Copy: Traci Rozek, CRCSD

*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

BID TABULATION

Owner:	Cedar Rapids Community School District	SLA Project No.: 23010 - H
Project Name:	CRCSD 2024-25 Garage Building – Viola Gibson Elementary	Bid Date: February 8, 2024
Location:	Cedar Rapids Community School District ELSC 2500 Edgewood Road NW	Bid Time: 2:30 PM (Local Time)

Bidders Name	King-Knutson Construction, Inc.	Bowker Pinnacle Mechanical, LLC	Commercial Edge Construction, LLC	B&M Construction, LLC	Garling Construction, Inc.	Peak Construction, Inc.								
Address	1205 North Oak St. Box 189 Iowa Falls, IA 50126	1000 32nd Ave SW Cedar Rapids, IA 52404	740 Kacena Rd. Hiawatha, IA 52233	107 W Tidewater Dr. West Branch, IA 52358	1120 11th St. Belle Plaine, IA 52208	660 Liberty Way Unit C North Liberty, IA 52317								
Bid Security: Included / Separate Envelope	004313	5%	5%	5%	5%	5%								
Addendum No. 1 Acknowledgment	004113	X	X	X	X	X								
Bidder Status Form	004113.1	X	X	X	X	X								
Authorization to Transact Business Wk Sheet	004113.2	X	X	X	X	X								
Non-Collusion Affidavit	004113.3	X	X	X	X	X								
Targeted Small Business (TSB) Form	004113.4	X	X	X	X	X								
Item	Description	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price				
BASE BID:	ALL WORK TO BUILD NEW GARAGE PER PLANS AND SPECIFICATIONS AS SHOWN IN DOCUMENTS:	Lump Sum	Lump Sum	\$221,000.00	Lump Sum	\$256,750.00	Lump Sum	\$247,900.00	Lump Sum	\$262,900.00	Lump Sum	\$228,000.00	Lump Sum	\$232,000.00
		BASE BID:		\$221,000.00		\$256,750.00		\$247,900.00		\$262,900.00		\$228,000.00		\$232,000.00



February 9, 2024

Mr. Chris Gates, Buildings and Grounds Manager, Cedar Rapids Community School District, Educational Leadership and Support Center, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405

RE: CRCSD 2024-25 Garage Building – Viola Gibson Elementary School
Cedar Rapids Community School District

CHRIS:

Six (6) bids were received on February 8, 2024, for the above referenced project.

We have reviewed the bids which were provided to us. The apparent low bidder is King-Knutson Construction, Inc. of Iowa Falls, Iowa. Our initial review did not discover any irregularities with this bid. We recommend that the Cedar Rapids Community School District proceed with your award process based on the lowest bona fide bid as listed below. This award may be subject to submittal of acceptable bonds, insurance, and other requirements of the Cedar Rapids Community School District. We are enclosing a copy of the bid tabulation for your use.

King-Knutson Construction, Inc.

Base Bid: All work to build new garage per plan and specifications as shown in documents: \$221,000.00

Base Bid: \$221,000.00

Please contact our office with the award decision and we will proceed with obtaining the agreement, bonds, and insurance.

Thank you for the opportunity to work with you on this project, and we look forward to continuing to do so throughout the construction process. If you have any questions, do not hesitate to contact us.

Respectfully,

Darci Merrill, AIA, NCARB
Partner + Architect
SOLUM LANG ARCHITECTS, LLC

Enclosure: Bid Tabulation Form

CC: Traci Rozek, CRCSD

VI. xiv. Award of Contract – Kingston Stadium– ADA Locker Room Upgrades Project

Contact Person

Karla Hogan/Chris Gates

Recommended Action

It is recommended that the Board of Education award a contract to the low bidder, GarlingConstruction, Inc., for the Kingston Stadium ADA Locker Room Upgrades Project.

Details

This project consists of ADA locker room upgrades at Kingston Stadium and the source of funding is the Physical Plant and Equipment Levy (PPEL).

The low bid for the Kingston Stadium ADA Locker Room Upgrades Project is \$478,000, plus Alternate #1 in the amount of \$69,000, for a total project cost of \$547,000. The low bidder was Garling Construction, Inc.

Supporting Documents



Combined Kingston LR

January 3, 2024

Mr. Chris Gates
Building and Grounds Manager
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2023-24 Locker Room Renovation – Kingston Stadium

Dear Chris:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Estimated Cost of Construction: \$650,000.00

Respectfully,

Darci K. Merrill, AIA, NCARB
Solum Lang Architects



*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

BID TABULATION

Owner:	Cedar Rapids Community School District	SLA Project No.: 22042-I
Project Name:	CRCSD 2024-25 Locker Room Renovation - Kingston Stadium	Bid Date: January 30, 2024
Location:	Cedar Rapids Community School District ELSC 2500 Edgewood Road NW	Bid Time: 2:30 PM (Local Time)

Bidders Name		Garling Construction, Inc.		Tricon General Construction, Inc.		Unzeitig Construction		King-Knutson Construction		McComas-Lacina Construction				
Address		1120 11th St. Belle Plaine, IA 52208		746 58th Ave Ct SW Cedar Rapids, IA 52404		1619 F Ave NE Cedar Rapids, IA 52402		1300 Stoney Point Rd SW Cedar Rapids, IA 52404		1310 Highland Ct Iowa City, IA 52240				
Bid Security: Included / Separate Envelope	004313	5%		5%		5%		5%		5%				
Addendum No. 1 Acknowledgment	004113	X		X		X		X		X				
Addendum No. 2 Acknowledgment	004113	X		X		X		X		X				
Bidder Status Form	004113.1	X		X		X		X		X				
Authorization to Transact Business Wk Sheet	004113.2	X		X		X		X		X				
Non-Collusion Affidavit	004113.3	X		X		X		X		X				
Targeted Small Business (TSB) Form	004113.4	X		X		X		X		X				
Item	Description	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
BASE BID:	RENOVATE LOCKER ROOMS AND RESTROOMS PER PLANS AND SPECS IN AREAS INDICATED ON DOCUMENTS SHALL BE:	Lump Sum		\$478,000.00		\$494,000.00		\$516,900.00		\$495,695.00		\$532,000.00		
ALTERNATE #1:	RENOVATE REFEREE AREA PER PLANS AND SPECS IN AREAS INDICATED ON DOCUMENTS SHALL BE:	Lump Sum		\$69,000.00		\$73,000.00		\$68,800.00		\$84,000.00		\$80,200.00		
CONSTRUCTION TIMELINE	INDICATE CONSTRUCTION TIMELINE BY CIRCLING ONE OF THE FOLLOWING	Circle	<u>SUMMER 2024</u>	FALL 2024	SUMMER 2024	<u>FALL 2024</u>	<u>SUMMER 2024</u>	FALL 2024	<u>SUMMER 2024</u>	FALL 2024	SUMMER 2024	<u>FALL 2024</u>	SUMMER 2024	FALL 2024
		BASE BID:		\$478,000.00		\$494,000.00		\$516,900.00		\$495,695.00		\$532,000.00		



January 31, 2024

Mr. Chris Gates, Buildings and Grounds Manager, Cedar Rapids Community School District, Educational Leadership and Support Center, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405

RE: CRCSO 2024-25 Locker Room Renovation – Kingston Stadium
Cedar Rapids Community School District

CHRIS:

Five (5) bids were received on January 30, 2024, for the above referenced project.

We have reviewed the bids which were provided to us. The apparent low bidder is Garling Construction, LLC of Belle Plaine, Iowa. Our initial review did not discover any irregularities with this bid. We recommend that the Cedar Rapids Community School District proceed with your award process based on the lowest bona fide bid as listed below. This award may be subject to submittal of acceptable bonds, insurance, and other requirements of the Cedar Rapids Community School District. We are enclosing a copy of the bid tabulation for your use.

Garling Construction, Inc.

Base Bid: All work to renovate locker rooms and restrooms per plans and specs in areas indicated on documents shall be: **\$478,000.00**

Alternate #1: Renovate referee area per plans and specs in areas indicated on documents shall be: **\$69,000.00**

Total Bid: \$547,000.00

Please contact our office with the award decision and we will proceed with obtaining the agreement, bonds, and insurance.

Thank you for the opportunity to work with you on this project, and we look forward to continuing to do so throughout the construction process. If you have any questions, do not hesitate to contact us.

Respectfully,

Darci Merrill, AIA, NCARB
Partner + Architect
SOLUM LANG ARCHITECTS, LLC

Enclosure: Bid Tabulation Form

CC: Traci Rozek, CRCSO

VI. xv. Award of Contract – Washington High School - Restroom Project

Contact Person

Karla Hogan/Chris Gates

Recommended Action

It is recommended that the Board of Education award a contract to the low bidder, Garling Construction, Inc., for the Washington High School Restroom Project.

Details

This project includes remodeling two existing non-ADA restrooms and a storage room into two ADA-compliant unisex restrooms. The Physical Plant and Equipment Levy Fund (PPEL) is the funding source.

The low bid for the Washington High School Restroom Project is \$147,700. The low bidder was Garling Construction, Inc.

Supporting Documents



Washington Restroom Board Info



January 10, 2024

Mr. Chris Gates
Building and Grounds Manager
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2024-25 Restroom Upgrades – Washington High School

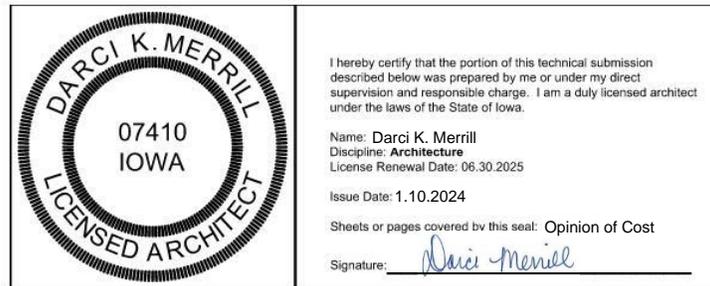
Dear Chris:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Estimated Cost of Construction: \$145,000.00

Respectfully,

Darci K Merrill, AIA, NCARB
Solum Lang Architects



Copy: Traci Rozek, CRCSD

*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

BID TABULATION

Owner:	Cedar Rapids Community School District	SLA Project No.: 23010 - D
Project Name:	CRCSD 2024-25 Restroom Upgrades – Washington High School	Bid Date: February 8, 2024
Location:	Cedar Rapids Community School District ELSC 2500 Edgewood Road NW	Bid Time: 2:30 PM (Local Time)

Bidders Name		Commercial Edge Construction		Garling Construction, Inc.		Peak Construction								
Address		740 Kacena Rd. Hiawatha, IA 52233		1120 11th St. Belle Plaine, IA 52208		660 Liberty Way Unit C North Liberty, IA 52317								
Bid Security: Included / Separate Envelope	004313	5%		5%		5%								
Addendum No. 1 Acknowledgment	004113	X		X		X								
Bidder Status Form	004113.1	X		X		X								
Authorization to Transact Business Wk Sheet	004113.2	X		X		X								
Non-Collusion Affidavit	004113.3	X		X		X								
Targeted Small Business (TSB) Form	004113.4	X		X		X								
Item	Description	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price				
BASE BID:	UPGRADES TO RESTROOMS PER PLANS AND SPECIFICATIONS IN AREAS INDICATED ON DRAWINGS:	Lump Sum	Lump Sum	\$169,500.00	Lump Sum	\$147,700.00	Lump Sum	\$156,000.00	Lump Sum		Lump Sum		Lump Sum	
		BASE BID:		\$169,500.00		\$147,700.00		\$156,000.00						



February 9, 2024

Mr. Chris Gates, Buildings and Grounds Manager, Cedar Rapids Community School District, Educational Leadership and Support Center, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405

RE: CRCSD 2024-25 Restroom Upgrades – Washington High School
Cedar Rapids Community School District

CHRIS:

Three (3) bids were received on February 8, 2024, for the above referenced project.

We have reviewed the bids which were provided to us. The apparent low bidder is Garling Construction, Inc. of Belle Plaine, Iowa. Our initial review did not discover any irregularities with this bid. We recommend that the Cedar Rapids Community School District proceed with your award process based on the lowest bona fide bid as listed below. This award may be subject to submittal of acceptable bonds, insurance, and other requirements of the Cedar Rapids Community School District. We are enclosing a copy of the bid tabulation for your use.

Garling Construction, Inc.

Base Bid: All work to upgrade restrooms per plans and specifications in areas indicated on drawings: \$147,700.00

Base Bid: \$147,700.00

Please contact our office with the award decision and we will proceed with obtaining the agreement, bonds, and insurance.

Thank you for the opportunity to work with you on this project, and we look forward to continuing to do so throughout the construction process. If you have any questions, do not hesitate to contact us.

Respectfully,

Darci Merrill, AIA, NCARB
Partner + Architect
SOLUM LANG ARCHITECTS, LLC

Enclosure: Bid Tabulation Form

CC: Traci Rozek, CRCSD

VI. xvi. Certificate of Substantial Completion - Franklin, McKinley, Roosevelt, and Washington Heat Pump Replacement Projects

Contact Person

Karla Hogan/Chris Gates

Recommended Action

It is recommended that the Board of Education approve the Certificate of Substantial Completion and payment of the retainage pay application for the Cedar Rapids Community School District – Franklin, McKinley, Roosevelt, and Washington Heat Pump Replacement Projects - 2023 -2024 School Year.

Details

The project was completed for the original contract price of \$1,428,000.00. The source of funding is the Physical Plant and Equipment Levy Fund (PPEL) and the project was substantially completed on November 8, 2023.

Supporting Documents



Substantial Completion and Retainage



AIA Document G704® – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> CRCSO 2023-24 Heat Pump Replacement - Franklin, McKinley, Roosevelt Middle & Washington High Schools Cedar Rapids, Iowa	CONTRACT INFORMATION: Contract For: General Construction Date: December 20, 2022	CERTIFICATE INFORMATION: Certificate Number: 01 Date: September 15, 2023
OWNER: <i>(name and address)</i> Cedar Rapids Community School District Educational Leadership Support Center 2500 Edgewood Road NW Cedar Rapids, Iowa 52405	ARCHITECT: <i>(name and address)</i> Solum Lang Architects, LLC 1101 Old Marion Road NE Cedar Rapids, Iowa 52402	CONTRACTOR: <i>(name and address)</i> Day Mechanical Systems, Inc. PO Box 8207 Cedar Rapids, Iowa 52404

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)
Project Area

Solum Lang Architects, LLC ARCHITECT <i>(Firm Name)</i>	 SIGNATURE	Darci Lorensen, Partner + Architect PRINTED NAME AND TITLE	August 4, 2023 DATE OF SUBSTANTIAL COMPLETION
--	--	---	---

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)

See attached Punch List

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$13,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Day Mechanical Systems, Inc. CONTRACTOR <i>(Firm Name)</i>	 SIGNATURE	Stephanie Tucker, President PRINTED NAME AND TITLE	11/08/2023 DATE
Cedar Rapids Community School District OWNER <i>(Firm Name)</i>	 SIGNATURE	Ryan Rydstrom, Board Secretary PRINTED NAME AND TITLE	 DATE

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User Notes:

(3B9ADA41)

APPLICATION AND CERTIFICATE FOR PAYMENT

BASED ON AIA DOCUMENT G702 PAGE 1 OF 3 PAGES

TO: Solum Lang Architects, Inc.
 1101 Old Marion Rd. NE
 Cedar Rapids, IA 52402
 Attn: Darci Lorenzen

PROJECT: CRCSO 2023-24 Heat Pumps Replacement
 Franklin - McKinley - Roosevelt - Washington
 CRCSO PO # 23013875

APPLICATION NO: 7
 PERIOD TO: **Retainage**
 PROJECT NOS: 22042-A
 Arch #: 5876

FROM CONTRACTOR: Day Mechanical Systems, Inc.
 PO Box 8207
 Cedar Rapids, Iowa 52408

VIA ARCHITECT:
 Solum Lang Architects, Inc.
 1101 Old Marion Rd. NE
 Cedar Rapids, IA 52402

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, based on AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,428,500.00
2. Net change by Change Orders	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	1,428,500.00
4. TOTAL COMPLETED & STORED TO DATE	1,428,500.00

5. RETAINAGE:

a. 5% of Completed Work \$ 0.00 (Columns D + E on G703)	
b. 5% of Stored Material \$ 0.00 (Column F on G703)	
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$ 0.00

6. TOTAL EARNED LESS RETAINAGE	\$ 1,428,500.00
--------------------------------------	-----------------

7. LESS PREVIOUS CERTIFICATES OF PAYMENT

(Line 6 from prior Certificate)	\$ 1,357,075.00
---------------------------------------	-----------------

8. CURRENT PAYMENT DUE	\$ 71,425.00
------------------------------	--------------

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)	\$ 0.00
----------------------	---------

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	0.00	
TOTALS	0.00	0.00
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

CONTRACTOR:

[Signature]

By: _____ Date: 8/30/23

State of: Iowa
 County of: Linn

Subscribed and sworn to before me this 30 day of 2023

Notary Public: Christa M. Weber
 My Commission expires: 11-19-2024



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 71,425.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Solum Lang Architects

By: Darci Lorenzen Date: 11/9/23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

BASED ON AIA DOCUMENT G703

PAGE 2 OF 3 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: **7**

APPLICATION DATE: **Retainage**

PERIOD TO: 6/30/23

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)							
	Systems Management & Balancing	7,540.00	7,540.00				7,540.00	100.00%	0.00	377.00
	Baker Group									
	Design - Engineering	3,542.00	3,542.00				3,542.00	100.00%	0.00	177.10
	Material - Equipment	12,244.00	12,244.00				12,244.00	100.00%	0.00	612.20
	Mobilization - Installation	28,008.00	28,008.00				28,008.00	100.00%	0.00	1,400.40
	Programming-Commissioning-Checkout	16,764.00	16,764.00				16,764.00	100.00%	0.00	838.20
	O&M Closeout	1,699.00	1,699.00				1,699.00	100.00%	0.00	84.95
	ESCO Electric									
	Gen Conditions-Project Setup-Submittals	2,560.00	2,560.00				2,560.00	100.00%	0.00	128.00
	Franklin	12,895.00	12,895.00				12,895.00	100.00%	0.00	644.75
	McKinley	19,105.00	19,105.00				19,105.00	100.00%	0.00	955.25
	Roosevelt	12,980.00	12,980.00				12,980.00	100.00%	0.00	649.00
	Washington	11,545.00	11,545.00				11,545.00	100.00%	0.00	577.25
	Salow Mech Insulation									
	Franklin	9,200.00	9,200.00				9,200.00	100.00%	0.00	460.00
	McKinley	8,000.00	8,000.00				8,000.00	100.00%	0.00	400.00
	Roosevelt	9,300.00	9,300.00				9,300.00	100.00%	0.00	465.00
	Washington	5,200.00	5,200.00				5,200.00	100.00%	0.00	260.00
	Subtotal - Page 2	160,582.00	160,582.00		0.00		160,582.00	100.0%	0.00	8,029.10

CONTINUATION SHEET

BASED ON AIA DOCUMENT G703

PAGE 3 OF 3 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT.

containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO

APPLICATION DATE:

PERIOD TO: 6/30/23

ARCHITECT'S PROJECT NO:

7

Retainage

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE) RATE
			PREVIOUS APPLICATION (D, E)	THIS PERIOD					
	Day Mechanical								
	Bond & Insurance	45,712.00	45,712.00				45,712.00	0.00	2,285.60
	General Conditions	85,710.00	85,710.00				85,710.00	0.00	4,285.50
	Florida Heat Pumps & Hose Kits	955,286.00	955,286.00				955,286.00	0.00	47,764.30
	Franklin Demo & Installations (8)	51,760.00	51,760.00				51,760.00	0.00	2,588.00
	McKinley Demo & Installations (8)	51,760.00	51,760.00				51,760.00	0.00	2,588.00
	Roosevelt Demo & Installations (8)	51,760.00	51,760.00				51,760.00	0.00	2,588.00
	Washington Demo & Installations (4)	25,930.00	25,930.00				25,930.00	0.00	1,296.50
	Subtotal - Page 3	1,267,918.00	1,267,918.00	0.00	0.00	0.00	1,267,918.00	0.00	63,395.90
	Subtotal - Pages 2 & 3	1,428,500.00	1,428,500.00	0.00	0.00	0.00	1,428,500.00	0.00	71,425.00

VI. xvii. Preliminary Approval - Jefferson Pavement Project

Contact Person

Karla Hogan/Chris Gates

Recommended Action

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Jefferson High School – Pavement Replacement Project.

Details

The Administration herewith submit specification, and form of contract for Cedar Rapids Community School District–Jefferson High School–Pavement Replacement Project.

Schedule leading to award of contract:

- Notice of Public Hearing - Publish February 21, 2024
- Hold Public Hearing - 5:30pm February 26, 2024
- Notice to Bidders Publish - February 28, 2024
- Receive Bids 2:30pm - March 21, 2024
- Award Contract - March 25, 2024

This project consists of pavement replacement at Jefferson High School per the plans and specs. The Architect's estimate for construction is \$800,000, and the funding source for this project is PPEL.

Supporting Documents



2024.02.14 Architect's Opinion of Probable Cost - Jefferson Paving Replacements

February 14, 2024

Mr. Chris Gates
Building and Grounds Manager
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

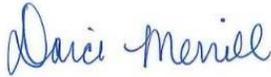
RE: Probable Cost of CRCSD 2024-25 Paving Replacements – Jefferson High School

Dear Chris:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Estimated Cost of Construction: \$800,000.00

Respectfully,



Darci K Merrill, AIA, NCARB
Solum Lang Architects



Copy: Traci Rozek, CRCSD
Brent Jackman, Hall & Hall Engineers, Inc.

*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

VI. xviii. Preliminary Approval - Hiawatha Tuckpointing Project

Contact Person

Karla Hogan/Chris Gates

Recommended Action

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Hiawatha Elementary School – Tuckpointing Project.

Details

The Administration herewith submit specification, and form of contract for Cedar Rapids Community School District–Hiawatha Elementary School–Tuckpointing Project.

Schedule leading to award of contract:

- Notice of Public Hearing Publish - February 21, 2024
- Hold Public Hearing - February 26, 2024
- Notice to Bidders Publish - February 28, 2024
- Receive Bids 2:30pm - March 21, 2024
- Award Contract - April 8, 2024

This project consists of masonry repairs at Hiawatha Elementary School. The architect's estimate for construction is \$200,000, and the funding source for this project is PPEL.

Supporting Documents



2024.02.14 Architect's Opinion of Probable Cost - Hiawatha Elementary Tuckpointing



February 14, 2024

Mr. Chris Gates
Building and Grounds Manager
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2024-25 Masonry Repairs – Hiawatha Elementary School

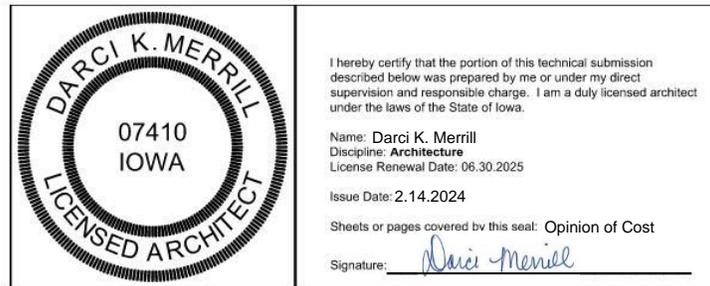
Dear Chris:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Estimated Cost of Construction: \$200,000.00

Respectfully,

Darci K Merrill, AIA, NCARB
Solum Lang Architects



Copy: Traci Rozek, CRCSD

*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor's method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

VI. xix. Preliminary Approval - Kennedy High School - Roof Improvement Project

Contact Person

Karla Hogan/Chris Gates

Recommended Action

It is recommended that the Board of Education approve the Preliminary Documents and Schedule for the Kennedy High School - Roof Improvement Project.

Details

The Administration herewith submits specifications and form of contract for Cedar Rapids Community School District - Kennedy High School Roof Improvement Project.

Schedule leading to award of contract:

- Notice of Public Hearing Publish - February 21, 2024
- Hold Public Hearing - February 26, 2024
- Notice to Bidders Publish - February 28, 2024
- Receive Bids 2:30pm - March 21, 2024
- Award Contract - April 8, 2024

This project consists of complete removal of the existing roof and insulation in the area indicated, and replacement with new insulation and a roof membrane system. The architect's estimate for construction is \$275,000. The funding source for this project is PPEL.

Supporting Documents



2024.02.14 Architect's Opinion of Probable Cost - Kennedy HS Roof Improvements (1)



February 14, 2024

Mr. Chris Gates
Building and Grounds Manager
Cedar Rapids Community School District
2500 Edgewood Road NW
Cedar Rapids, IA 52405

RE: Probable Cost of CRCSD 2024-25 Roof Improvements – Kennedy High School

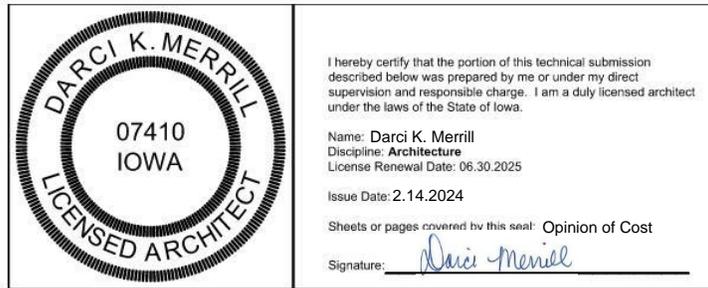
Dear Chris:

In accordance with Iowa Code 38.3(2), the total probable cost of labor, materials, equipment, and supplies (excluding architectural & engineering design and construction services) for the above-mentioned project is as follows:

Total Estimated Cost of Construction: \$275,000.00

Respectfully,

Darci K Merrill, AIA, NCARB
Solum Lang Architects



Copy: Traci Rozek, CRCSD

*The Architect, as a design professional familiar with the construction industry, has prepared the Opinion of Probable Construction Costs. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment, over the Contractor’s method of determining bid prices, or over competitive bidding, market, or negotiation conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Opinion of Probable Construction Costs.

VI. xx. Purchasing Register – Bakery Products and Services for Metro Area Schools

Contact Person

Carissa Jenkins/Jenny Hook

Recommended Action

It is recommended that the Board of Education approve the Purchasing Register for Bakery Products and Services for the 2024 - 2025 school year.

Details

The contract for furnishing Bakery Products and Services to the Food and Nutrition Department is a one-year contract beginning July 1st, 2024 with provisions to renew for one (1) and/or up to four (4) consecutive one-year periods based on satisfactory performance and bid compliance.

For twenty (20) years the Cedar Rapids Community School District successfully organized several cooperative bid efforts, including Bakery Products and Services, with Metro Area School Districts to purchase products and services for use in their Child Nutrition Programs.

Products purchased for the National School Meal program must comply with the Healthy, Hunger-Free Kids Act of 2010 where grain products offered must be whole-grain rich and/or made with enriched flour.

Participating School Districts: College Community, Marion Independent, Linn Mar, and Cedar Rapids Community Districts.

Supporting Documents



Purchasing Register for Bakery Bid

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, IA 52405

PURCHASING REGISTER

Purchases for approval or ratification

Description: Bakery Products & Services

School: All Schools

Budget Year: 2024 - 2025

First Notice Date: February 27th, 2024

Second Notice Date: March 5th, 2024

Bid Due Date: March 8th, 2024

Estimated Annual Cost: \$300,000

VI. xxi. Purchasing Register – Dairy Products and Services for Metro Area Schools

Contact Person

Carissa Jenkins / Jenny Hook

Recommended Action

It is recommended that the Board of Education approve the purchasing register - Dairy Products & Services for the 2024 - 2025 school year.

Details

The contract for furnishing Dairy Products and Services to the Food and Nutrition Department is a one-year contract beginning July 1st, 2024 with provisions to renew for one (1) and/or up to four (4) consecutive one-year periods based on satisfactory performance and bid compliance.

For twenty (20) years the Cedar Rapids Community School District successfully organized several cooperative bid efforts, including Dairy Products and Services, with Metro Area School Districts to purchase products and services for use in their Child Nutrition Programs.

Bid specifications were based on the requirements of the National School Lunch and Breakfast Programs and the Metro Area School Districts – Cedar Rapids, Linn-Mar, College Community, and Marion.

Supporting Documents



Purchasing Register - Dairy Products

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, IA 52405

PURCHASING REGISTER

Purchases for approval or ratification

Description: Dairy Products & Services

School: All Schools

Budget Year: 2024 - 2025

First Notice Date: February 27th, 2024

Second Notice Date: March 5th, 2024

Bid Due Date: March 8th, 2024

Estimated Annual Cost: \$1.1 Million

VI. xxii. Purchasing Register - RFP: Cedar Rapids Community School District Wrap Around Childcare Program

Contact Person

Christine Gibson / Carissa Jenkins / Karla Hogan

Recommended Action

It is recommended that the Board of Education approve the Purchasing Register - RFP: Cedar Rapids Community School District Wrap Around Childcare Program.

Details

Student Services is prepared to issue a Request for Proposal (RFP) to solicit bids for before/after school, summer programming, and aligns with the SY 2024-2025 District Calendar.. The programming goals are to provide quality extended learning for students, remove barriers to families, and have consistency within the system around services that provide equity and access to the community we serve.

District bidding procedures will be followed to identify the program award. A cross-functional team will be used to evaluate bid responses. The award will be made from the most responsive and responsible bidder based upon total considerations including, but not limited to, the cost of services, availability of service, years of experience with relevant scope of work and like-profile school districts, and other relevant factors.

Supporting Documents

 Purchasing Register - RFP CRCSD Wrap Around Childcare Program

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT

Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, IA 52405

PURCHASING REGISTER

Purchases for approval or ratification

Description: Wrap Around Child Care

School: Various Elementary & Middle Schools

Budget Year: 2024 - 2025

First Notice Date: February 27th, 2024

Second Notice Date: March 5th, 2024

Bid Due Date: March 12th, 2024

Estimated Annual Cost: TBD

VI. xxiii. Purchasing Register - Trailside Furniture

Contact Person

Karla Hogan/Chad Schumacher

Recommended Action

It is recommended that the Board of Education approve the Purchasing Register - Trailside Furniture.

Details

Five quotes were received for the furniture package for Trailside Elementary School. The district will use the lowest costs, resulting in purchasing from four of the five vendors.

The total overall cost for Trailside Furniture is \$783,187.78

- Premier F+E with a price of \$473,871.95
- Welters with a price of \$104,998.84
- Office Concepts with a price of \$125,886.99
- LFI with a price of \$78,430

Supporting Documents



Trailside FFE Bid Results - Bid Totals

	FomCore	Hon	JontiCraft	KI	NorvaNivel	Sico	Smith System	VS America	WB Manufacturing	Shelving Package	Cot	Totals Per Vendor	Notes
Premier F+E	\$80,314.46	--	\$40,196.86	\$83,673.75	\$35,921.61	\$70,245.48	\$19,003.42	\$73,653.79	\$208,895.06	--	\$1,482.26	\$473,871.95	If Premier is the selected dealer for all manufacturers listed below please deduct - \$8700.00. New total \$604,686.69 for all vendors listed.
Welters	--	\$104,998.84	--	--	--	--	--	--	--	--	--	\$104,998.84	
Phelan's	\$76,967.95	--	--	--	--	--	--	--	--	--	--		
Office Concepts	\$74,239.99	--	\$33,275.00	\$88,875.00	\$41,220.00	\$71,726.00	\$18,372.00	\$85,030.00	\$258,000.00	--	--	\$125,886.99	
LFI	\$78,736.00	--	--	\$85,362.00	--	--	\$19,613.00	\$88,332.00	\$266,165.00	\$78,430.00	--	\$78,430.00	Shelving price includes end panels, canopy tops, acrylic sign holders, and wire easels.

All line items include freight/installation

Total if select lowest bidder: **\$783,187.78**

Total if take discount from Premier: **\$788,115.53**

VI. xxiv. Tabulation - District Mower - 2023 - 2024 School Year

Contact Person

Chad Schumacher/Carissa Jenkins

Recommended Action

It is recommended that the Board of Education approve the Tabulation - District Mower for the 2023 - 2024 school year.

Details

One (1) wide area commercial mower will be purchased to maintain the district's grounds. One (1) mower will be replaced due to parts availability for older equipment and higher maintenance costs to keep the older equipment running.

The mower being replaced is:

2009 TORO WIDE AREA MOWER #60902

The purchase will leverage a state cooperative agreement through the Minnesota Department of Transportation for economical pricing and product availability.

Physical Plant & Equipment Levy (PPEL) funds are available in the 2023-2024 year for the procurement of one (1) Jacobsen HR800 commercial mower.

Supporting Documents

 Terfwerks Quote

VII. Administration

VII. i. Publication and Scheduling of Public Hearings for Fiscal Year 2025 Proposed Tax Notice and Budget

Contact Person

Karla Hogan

Recommended Action

It is recommended that the Board of Education approve publication of the Proposed Fiscal Year 2024-25 Tax Notice and Certified Budget and schedule two public hearings on Monday, March 25, 2024 and April 8, 2024 to allow public comment regarding the Fiscal Year 2025 proposed levy rate of 13.90088 and District budget, respectively.

Details

The Board of Education is required by State Code to publish a fiscal year 2025 Proposed Tax Notice and Proposed Budget, hold two public hearings, and certify the budget and tax levy rates by April 30, 2024.

The Fiscal Year 2025 Proposed Tax Rate is premised on Supplemental Assistance (SSA) growth of 2.50%. This will generate new money of 3.66% before open enrollment adjustments.

The District is proposing a published tax levy rate of 13.90088 per \$1,000 of taxable valuation, compared to the current rate of 14.66629 in FY 2023-2024.

Supporting Documents



FY25 Proposed Property Tax Notice



FY2025 Certified Budget for Board

	NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY Proposed CEDAR RAPIDS Property Tax Levy Fiscal Year July 1, 2024 - June 30, 2025	
Location of Public Hearing: ELSC Building, 2500 Edgewood Road NW, Cedar Rapids, Iowa 52405	Date of Public Hearing: 3/25/2024	Time of Public Hearing: 06:30 PM
Location of Notice on School Website: https://crschools.us/		

At the public hearing any resident or taxpayer may present oral or written objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the Board will publish notice and hold a hearing on the proposed budget.

		Current Year Final Property Tax Dollar Levy FY 2024	Budget Year Effective Property Tax Dollar Levy (No change in Property Tax Dollars Levied) FY 2025	Budget Year Proposed Property Tax Dollar Levy FY 2025
General Fund Levy	1	61,743,428	61,743,428	59,836,611
Instructional Support Levy	2	187,029	187,029	274,054
Management	3	14,540,617	14,540,617	12,621,835
Amana Library	4	0	0	0
Voted Physical Plant and Equipment	5	8,726,297	8,726,297	8,802,320
Regular Physical Plant and Equipment	6	2,149,013	2,149,013	2,167,735
Reorganization Equalization	7	0	0	0
Public Education/Recreation (Playground)	8	0	0	0
Debt Service	9	0	0	0
Grand Total	10	87,346,384	87,346,384	83,702,555
		Current Year Final Property Tax Rate FY 2024	Budget Year Effective Property Tax Rate (No change in Property Tax Dollars Levied) FY 2025	Budget Year Proposed Property Tax Rate FY 2025
Grand Total Levy Rate		14.66630	14.51675	13.90088
Property Tax Comparison		Current Year Property Taxes	Proposed Property Taxes	Percent Change
Residential property with an Actual/Assessed Value of \$100,000		802	644	-19.70
Commercial property with an Actual/Assessed Value of \$100,000		802	644	-19.70

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and Commercial properties have the same Rollback Percentage at \$100,000 Actual/Assessed Valuation.

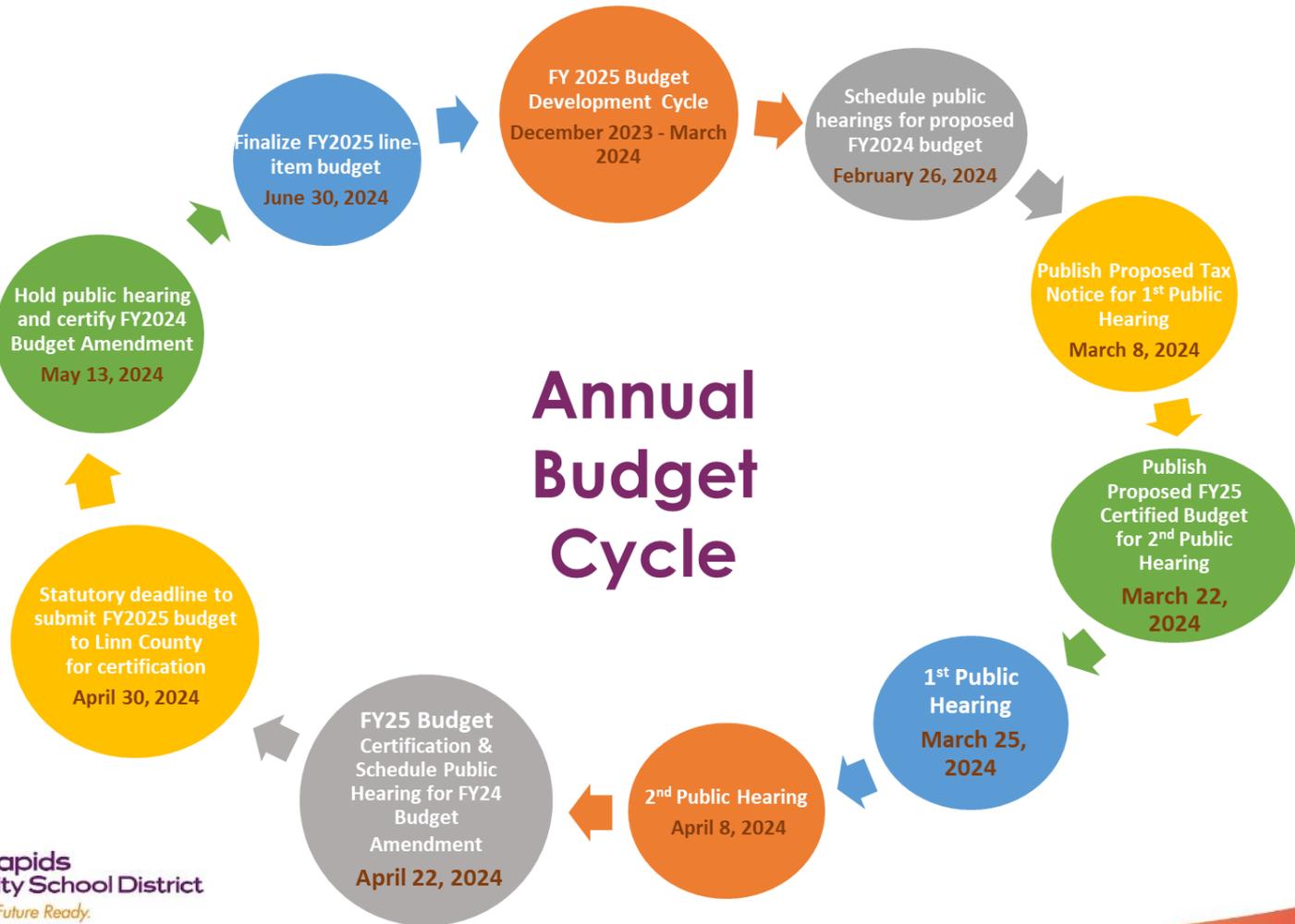
Reasons for tax increase if proposed exceeds the current:

-

FISCAL YEAR 2025 Certified Budget Process

**February 26, 2024
Board Meeting**

Annual Budget Cycle



FY2025 Certified Budget Process Changes

- HF718 affects to budget timeline
 - Additional Public Hearing; increase from one (1) to two (2) public hearings
 - Publish Proposed Property Tax Notice for 1st Public Hearing (New)
 - Publish FY25 Certified Budget for 2nd Public Hearing and Adoption (No change)
 - Certified Budgets due to County Auditor by April 30th (Change from April 15th)
 - Key dates:
 - March 15th – Legal deadline to have budget input into DOM site for 1st Public Hearing
 - March 20th – County Auditor must mail budget statements to all residents
 - March 25th – 1st Public Hearing (Proposed Tax Notice)
 - April 8th – 2nd Public Hearing (Proposed FY25 Certified Budget)
 - April 22nd - Budget Adoption
 - April 30th – Certified Budgets due to County Auditor

Proposed Property Tax Notice

	Current Year Final Property Tax Rate FY 2024	Budget Year Effective Property Tax Rate (No change in Property Tax Dollars Levied) FY 2025	Budget Year Proposed Property Tax Rate FY 2025
Grand Total Levy Rate	14.66630	14.51675	13.90088
Property Tax Comparison	Current Year Property Taxes	Proposed Property Taxes	Percent Change
Residential property with an Actual/Assessed Value of \$100,000	802	644	-19.70
Commercial property with an Actual/Assessed Value of \$100,000	802	644	-19.70

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and Commercial properties have the same Rollback Percentage at \$100,000 Actual/Assessed Valuation.

Reasons for tax increase if proposed exceeds the current:

Proposed Property Tax Rate does not exceed current year Property Tax Rate

Impact to Property Tax Payers

(\$100,000 Property Value Example – Residential)

- Residential Rollback
 - Rollback percentage calculates the Taxable Valuation of a property
 - FY24 – Rollback Percentage is 54.65%
 - FY25 – Rollback Percentage is 46.343%
 - Example - \$100,000 Assessed Value (Residential)
 - **FY24 Taxable Value** - $\$100,000 \times 54.65\% = \mathbf{\$54,650}$
 - **FY25 Taxable Value** - $\$100,000 \times 46.343\% = \mathbf{\$46,343}$
- Property Tax Calculation
 - **FY24** – Taxable Value/\$1,000 X FY24 Rate
 - $\$54,650/\$1,000 \times \$14.67 = \mathbf{\$802}$
 - **FY25** – Taxable Value/\$1,000 X FY25 Proposed Rate
 - $\$46,343/\$1,000 \times \$13.90 = \mathbf{\$644}$
 - **19.70% Proposed Property Tax Rate Decrease**

Two Major Components Drive School Budgets

- Cost/Student (Allowable Growth)
 - FY25 – \$7,826 (Assumes 2.5% SSA)
 - FY24 – \$7,635
 - FY23 – \$7,413
 - FY22 – \$7,227
 - FY21 – \$7,048
- Enrollment count taken in fall of previous year
 - FY25 – 16,139.5
 - FY24 – 15,959.3
 - FY23 – 16,086.2
 - FY22 – 16,236.8
 - FY21 – 16,851.5

General Fund Historical Data

	Certified Enrollment	Per Pupil Allocation	SSA Per Pupil Growth Increase % (set by Iowa Legislature)	SSA Allocation (Certified Enrollment x Per Pupil Allocation)	New Money % based on enrollment increase or decline
FY 2024-25[#]	16,139.5	\$7,826	2.50%	\$126,307,727	3.66%
FY 2023-24	15,959.3	\$7,635	3.00%	\$121,849,256	2.18%
FY 2022-23	16,086.2	\$7,413	2.50%	\$119,247,001	1.62%
FY 2021-22 [*]	16,236.8	\$7,227	2.40%	\$117,343,426	0.99%
FY 2020-21	16,851.5	\$7,048	2.30%	\$118,769,372	1.77%
FY 2019-20	16,963.2	\$6,880	2.14%	\$116,706,816	1.15%
FY 2018-19	17,129.4	\$6,736	1.08%	\$115,383,638	1.30%
FY 2017-18	17,091.7	\$6,664	1.11%	\$113,899,089	2.02%
FY 2016-17	16,939.3	\$6,591	2.25%	\$111,646,926	2.84%
FY 2015-16	16,842.3	\$6,446	1.25%	\$108,565,466	1.10%

* Includes \$2.6M budget guarantee in New Money %

SSA Allowable Growth assumes 2.5% for FY25 calculation

Combined District Cost

- The primary element in determining the school districts' authorized spending authority
- How it is calculated:
 - State cost per pupil ($\$7,826 \times$ budgeted enrollment)
 - + Supplementary Weighting
 - + AEA Flow Through
 - + At-Risk/Dropout Allowable Growth
 - + Prior year enrollment audit adjustments
- Funded by:
 - Uniform Property Tax Levy
 - State Foundation Aid
 - Additional Property Tax Levy

Combined District Cost Calculation

Combinded District Cost	FY25	FY24	FY23	FY22	FY21
State Percent Growth	2.5%	3.0%	2.5%	2.4%	2.3%
Regular Program Cost	\$ 126,307,727	\$ 121,849,256	\$ 119,247,001	\$ 117,343,354	\$ 118,769,372
Budget Guarantee	\$ -	\$ -	\$ -	\$ 2,613,712	\$ -
Supplementary Weighting	\$ 3,247,633	\$ 2,855,834	\$ 2,561,177	\$ 2,412,257	\$ 2,130,780
Special Education Instruction	\$ 19,281,699	\$ 18,589,240	\$ 18,004,620	\$ 17,814,627	\$ 17,712,611
TQ, PD, EI, TLC	\$ 20,372,887	\$ 18,675,413	\$ 18,271,993	\$ 18,230,459	\$ 18,230,459
AEA Flow Through	\$ 9,172,724	\$ 7,988,949	\$ 8,615,659	\$ 7,979,687	\$ 8,010,708
Dropout Allowable Growth	\$ 6,161,254	\$ 5,580,962	\$ 5,812,748	\$ 5,721,848	\$ 5,796,916
Enrollment Adjustments	\$ (64,707)	\$ 2,298	\$ (8,586)	\$ 260,092	\$ 37,977
Combinded District Cost	\$ 184,479,217	\$ 175,541,952	\$ 172,504,612	\$ 172,376,036	\$ 170,688,823

Funding the Combined District Cost

	FY25	FY24	FY23	FY22	FY21
Uniform Tax Levy (\$5.40)	\$ 33,045,558	\$ 32,773,071	\$ 32,093,418	\$ 31,645,777	\$ 31,307,410
State Foundation Aid	\$ 132,680,941	\$ 124,022,264	\$ 120,779,641	\$ 116,291,309	\$ 117,132,560
Additional Property Tax	\$ 20,678,499	\$ 20,872,098	\$ 21,360,622	\$ 25,955,934	\$ 23,841,808
Total Funding for CDC	\$ 186,404,998	\$ 177,667,433	\$ 174,233,681	\$ 173,893,020	\$ 172,281,778
Preschool Foundation Aid	\$ 2,617,702	\$ 2,679,775	\$ 2,572,311	\$ 2,439,202	\$ 2,554,900
Property Valuations	\$ 6,122,589,935	\$ 6,068,523,221	\$ 5,943,225,623	\$ 5,860,329,116	\$ 5,786,602,705
Change from PY	0.9%	2.1%	1.4%	1.3%	

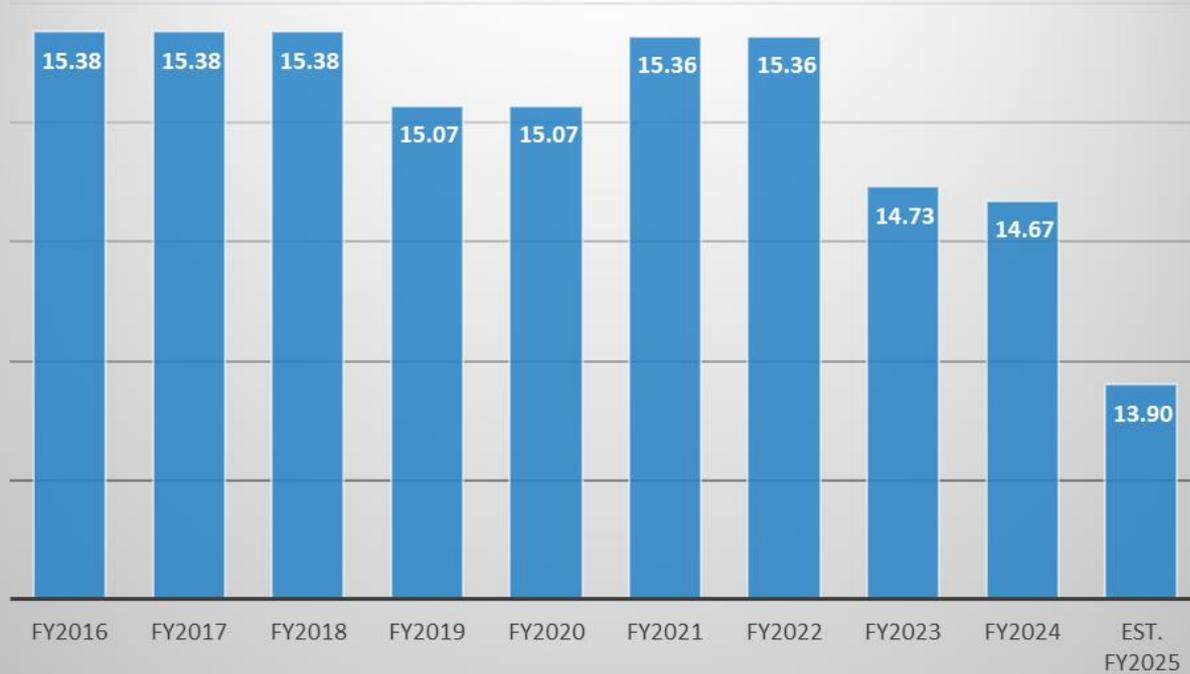
Summary of Overall Property Tax Rate

	FY25	FY24	FY23	FY22	FY21
General Fund	\$ 61,629,279	\$ 63,886,336	\$ 68,302,643	\$ 71,846,149	\$ 70,135,568
Cash Reserve	\$ 8,231,439	\$ 10,053,991	\$ 14,050,474	\$ 14,010,000	\$ 13,162,750
Instructional Support	\$ 281,511	\$ 192,335	\$ 526,590	\$ 981,879	\$ 1,669,411
Tax Rate	\$ 10.10760	\$ 10.52452	\$ 11.48435	\$ 12.24456	\$ 12.09868
Management Fund	\$ 13,000,000	\$ 15,000,000	\$ 9,362,545	\$ 8,475,000	\$ 7,085,001
Tax Rate	\$ 2.12328	\$ 2.47177	\$ 1.57533	\$ 1.44616	\$ 1.22438
PPEL					
Voter Approved	\$ 9,040,962	\$ 8,975,335	\$ 8,772,912	\$ 8,635,680	\$ 8,383,340
Tax Rate	\$ 1.34000	\$ 1.34000	\$ 1.34000	\$ 1.34000	\$ 1.34000
Board Approved	\$ 2,226,506	\$ 2,210,344	\$ 2,160,493	\$ 2,126,697	\$ 2,064,554
Tax Rate	\$ 0.33000	\$ 0.33000	\$ 0.33000	\$ 0.33000	\$ 0.33000
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 2,309,986
Tax Rate	\$ -	\$ -	\$ -	\$ -	\$ 0.36923
Total Property Tax Rate	\$ 13.90088	\$ 14.66629	\$ 14.72968	\$ 15.36072	\$ 15.36229
Income Surtax	\$ 8,661,076	\$ 8,660,014	\$ 8,106,893	\$ 7,754,594	\$ 6,967,502
	5%	5%	5%	5%	5%

Who Controls the Tax Rate – \$13.90

- Board Controlled – \$3.83 (27.6%)
 - **Instructional Support** – 0.042 Levy; Expires 2026
 - Income Surtax Rate – 5% generates \$8,661,076
 - Property Tax Rate – 0.04172 generates \$281,511
 - **Cash Reserve** – 1.34 Levy
 - Generates \$8,231,439 to fund SBRC approved programs
 - **Management** – \$2.12 Levy
 - Generates \$13M for early retirements and non-medical insurance obligations
 - **PPEL** - \$0.33 Levy
 - Generates \$2,226,506 for Physical Plant & Equipment
- Voter Controlled – \$1.34 (9.6%)
 - **Voted PPEL** - \$1.34 Levy; Expires 2025
 - Supports district Physical Plant & Equipment
 - **Debt Service** - \$0
 - No GO bonds currently approved by the voters
- State – \$8.73 (62.8%)
 - **State Funding Formula** for General Fund Levy

CRCSD Property Tax Levy Rate Trend



Linn County Property Tax Levy Comparison



QUESTIONS

VII. ii. Approval of School Budget Review Committee for the Use of Special Education Administrative Costs

Contact Person

Karinne Tharaldson

Recommended Action

It is recommended that the Board of Education approve the Request to the School Budget Review Committee for the Use of Special Education Administrative Costs, as allowed under Iowa Department of Education guidelines, related to the administration of special education instructional services for students with behavioral disabilities and other developmental needs at five off-site facilities. Costs will be determined based on actual service provided in the subsequent fiscal year.

Details

The request to the SBRC is made annually, allowing local districts to petition the SBRC to use Special Education funds for additional administrative costs.

The Cedar Rapids Community School district qualifies for using Special Education funding for administrative costs due to a) having separate special education facilities with a sufficient student population to warrant special education administrative support and b) having private facilities located within CRCSD with a sufficient special education population that CRCSD serves.

CRCSD provides instructional services to students with behavioral challenges and other developmental needs at off-site locations. Five of those sites meet the criteria for consideration by the SBRC for allowing special education funds for administrative costs.

Supporting Documents



2023-2024 SBRC



SBRC APPROVAL TO CHARGE ADMINISTRATIVE COSTS

Brittany Contreras Portal Logout

Due Date: Feb 1 Hello bcontreras@crschools.us

Home Year 2024 District 1053

Cedar Rapids Comm School District Go Add Record

Edit	Delete	Facility Type	FacilityName	Name	Position	Assignment	Building Assignment	Salary	Calculated FICA	Calculated IPERS	FTE	Total	Resident Gen Ed Annual FTE	Resident IEP Annual FTE	Non Resident Gen Ed Annual FTE	Non Resident IEP Annual FTE	Total Student Days Enrollment	Estimated Resident GenEd Portion Chargeable SES	Estimated Resident IEP Portion Chargeable	Non Resident GenEd Portion Billable	Estimated Non Resident IEP Portion Billable
Edit	Delete	Criteria A		1012897 Ryals Parker	Administrator	Special Education Supervisor	Transition Center	129,842.00	9,932.91	12,257.08	0.100	15,203.20	0	2685	0	353	3038	0	13,436.67	0	1,766.53
Edit	Delete	Criteria A		347237 Michelle Lukavsky	Principal	Special Education Supervisor	Polk Alternative Education Center	136,958.00	10,477.29	12,928.84	0.800	128,291.30	0	6844	0	1014	7858	0	111,736.53	0	16,554.77
Edit	Delete	Criteria B	10538601 - Tanager Place	Michelle Lukavsky	Principal	Administration (Alternative School), Administration (Alternative School)	Cedar Rapids Community School District	136,958.00	10,477.29	12,928.84	0.100	16,036.41	997	186	2085	3611	6879	0	0	0	8,418.01
Edit	Delete	Criteria B	10538001 - Four Oaks – STOP (Bertram)	Michelle Lukavsky	Principal	Administration (Alternative School), Administration (Alternative School)	Cedar Rapids Community School District	136,958.00	10,477.29	12,928.84	0.100	16,036.41	3252	178	1	2838	6269	0	0	0	7,259.74
Edit	Delete	Criteria B	10538618 - Area Substance Abuse Council	Michelle Lukavsky	Principal	Administration (Alternative School), Administration (Alternative School)	Cedar Rapids Community School District	136,958.00	10,477.29	12,928.84	0.000	0.00	165	0	0	0	165	0	0	0	0.00
Edit	Delete	Criteria B	10538601 - Tanager Place	Nicholle Roberts	School	Administration (Alternative School), Administration (Alternative School)	Cedar Rapids Community School District	36,483.00	2,790.95	3,444.00	0.250	10,679.49	184	251	1625	2486	4546	0	0	0	5,840.13
Edit	Delete	Criteria B	10538001 - Four Oaks – STOP (Bertram)	Nicholle Roberts	School	Administration (Alternative School), Administration (Alternative School)	Cedar Rapids Community School District	36,483.00	2,790.95	3,444.00	0.150	6,407.69	3338	167	0	2956	6461	0	0	0	2,931.61
Edit	Delete	Criteria B	10538618 - Area Substance Abuse Council	Nicholle Roberts	School	Administration (Alternative School), Administration (Alternative School)	Cedar Rapids Community School District	36,483.00	2,790.95	3,444.00	0.000	0.00	165	0	0	0	165	0	0	0	0.00
Totals								787,123.00	60,214.92	74,304.44	1.500	192,654.50	8101.0	10311.0	3711.0	13258.0	35381	0.00	125,173.20	0.00	42,770.79

Please contact by email or phone with questions regarding this form. SBRC Contact [Luke Markway](#) 515-393-8349

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VIII. Work Session

VIII. i. Office of Academics and CKLA

Contact Person

Karinne Tharaldson

Details

The Board will have an opportunity to discuss the budget regarding the purchase of Amplify/CKLA.

IX. Action Items

IX. i. Agreement - Cedar Rapids Community School District and Amplify/Core Knowledge Language Arts (CKLA) - 2024 -2025 School Year

Contact Person

Karinne Tharaldson

Recommended Action

It is recommended that the Board of Education approve the agreement between Cedar Rapids Community School District and Amplify CKLA, MCLASS, and Boost.

Details

The curriculum adoption process for K-5 literacy materials followed Board Procedure 702.1a.

Amplify Core Knowledge Language Arts (CKLA) is an early literacy curriculum grounded in the Science of Reading. Combining knowledge-building and research-based foundational skills, their instruction guides educators in developing strong readers, writers, and thinkers.

To ensure teachers are supported in implementing the new literacy curriculum, materials will be ordered immediately after Board approval, allowing teachers to have the materials by April. Professional development will begin this spring and continue during the 2024-25 school year. Ongoing support will be provided by district and building coaches to ensure successful implementation.

Supporting Documents



Amplify-Curriculum & Intervention



Price Quote

Amplify

55 Washington Street, Suite 800
 Brooklyn, NY 11201
 Phone: (800) 823-1969
 Fax: (646) 403-4700

Quote #: Q-347397-1
 Date: 2/22/2024
 Expires On: 3/23/2024

Customer Contact Information

Karrine Tharaldson
 Cedar Rapids Cmty School Dist
 (319) 558-2000
 ktharaldson@crschools.us

Amplify Contact Information

Kristin McDonald
 Senior Account Executive
 (515) 240-0244
 kmcdonald@amplify.com

District

Alternative Kindergarten

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Ed GK Complete Classroom Kit_NS	978-1-63948-748-6	\$2,999.00	0	4	\$0.00	\$11,996.00
CKLA 2nd Edition GK Skills & Knowledge Activity Books, Classroom Pack (1 of each)_NS Total Qty	978-1-64383-676-8	\$38.00	0	438	\$2,496.60	\$14,147.40
CKLA 2nd Ed GK Dig Exp Teacher License_NS	978-1-63602-769-2	\$540.00	4	0	\$2,160.00	\$0.00
CKLA GK Dig Exp Student License	978-1-63602-343-4	\$126.00	0	73	\$9,198.00	\$0.00
CKLA Trade Book Collection: Grade K	978-1-68391-153-1	\$85.00	0	4	\$0.00	\$340.00
TOTAL					\$13,854.60	\$26,483.40

Kindergarten

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Ed GK Complete Classroom Kit_NS	978-1-63948-748-6	\$2,999.00	0	52	\$0.00	\$155,948.00

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition GK Skills & Knowledge Activity Books, Classroom Pack (1 of each)_NS Total Qty	978-1-64383-676-8	\$38.00	0	6,624	\$37,756.80	\$213,955.20
CKLA 2nd Ed GK Dig Exp Teacher License _NS	978-1-63602-769-2	\$540.00	52	0	\$28,080.00	\$0.00
CKLA GK Dig Exp Student License	978-1-63602-343-4	\$126.00	0	1,104	\$139,104.00	\$0.00
CKLA Trade Book Collection: Grade K	978-1-68391-153-1	\$85.00	0	52	\$0.00	\$4,420.00
TOTAL					\$204,940.80	\$374,323.20

1st Grade

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Ed G1 Complete Classroom Kit_NS	978-1-63948-753-0	\$2,499.00	0	53	\$0.00	\$132,447.00
CKLA 2nd Edition G1 Skills & Knowledge Activity Books, All Units and Domains (1 of each)_NS Total Qty	978-1-63602-493-6	\$38.00	0	6,504	\$37,072.80	\$210,079.20
CKLA 2nd Ed G1 Dig Exp Teacher License _NS	978-1-63602-770-8	\$540.00	53	0	\$28,620.00	\$0.00
CKLA G1 Dig Exp Student License	978-1-63602-344-1	\$126.00	0	1,084	\$136,584.00	\$0.00
CKLA Trade Book Collection: Grade 1	978-1-68391-154-8	\$85.00	0	53	\$0.00	\$4,505.00
TOTAL					\$202,276.80	\$347,031.20

2nd Grade

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Ed G2 Complete Classroom Kit_NS	978-1-63948-754-7	\$2,899.00	0	53	\$0.00	\$153,647.00
CKLA 2nd Edition G2 Skills & Knowledge Activity Books, All Units and Domains (1 of each)_NS Total Qty	978-1-63602-457-8	\$38.00	0	6,642	\$37,859.40	\$214,536.60

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Ed G2 Dig Exp Teacher License _NS	978-1-63602-771-5	\$540.00	53	0	\$28,620.00	\$0.00
CKLA G2 Dig Exp Student License	978-1-63602-345-8	\$126.00	0	1,107	\$139,482.00	\$0.00
CKLA Trade Book Collection: Grade 2	978-1-68391-155-5	\$95.00	0	53	\$0.00	\$5,035.00
TOTAL					\$205,961.40	\$373,218.60

3rd Grade

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G3 Complete Classroom Kit_NS	978-1-63948-755-4	\$1,999.00	0	51	\$0.00	\$101,949.00
CKLA 2nd Edition G3 Activity Books, All Units (1 of each)_NS Total Qty	978-1-63948-490-4	\$38.00	0	6,516	\$37,141.20	\$210,466.80
CKLA 2nd Ed G3 Dig Exp Teacher License _NS	978-1-63602-772-2	\$540.00	51	0	\$27,540.00	\$0.00
CKLA G3 Dig Exp Student License	978-1-63602-346-5	\$126.00	0	1,086	\$136,836.00	\$0.00
TOTAL					\$201,517.20	\$312,415.80

4th Grade

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G4 Complete Classroom Kit_NS	978-1-63948-756-1	\$1,499.00	0	48	\$0.00	\$71,952.00
CKLA 2nd Edition G4 Activity Books, All Units (1 of each) Total Qty	978-1-942010-43-2	\$38.00	0	6,390	\$36,423.00	\$206,397.00
CKLA 2nd Ed G4 Dig Exp Teacher License _NS	978-1-63602-773-9	\$540.00	48	0	\$25,920.00	\$0.00
CKLA G4 Dig Exp Student License	978-1-63602-347-2	\$126.00	0	1,065	\$134,190.00	\$0.00
TOTAL					\$196,533.00	\$278,349.00

5th Grade

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G5 Complete Classroom Kit_NS	979-8-88576-375-2	\$1,699.00	0	45	\$0.00	\$76,455.00
CKLA 2nd Edition G5 Activity Books, All Units (1 of each)_NS Total Qty	979-8-88576-368-4	\$38.00	0	6,198	\$35,328.60	\$200,195.40
CKLA 2nd Ed G5 Dig Exp Teacher License_NS	978-1-63602-774-6	\$540.00	45	0	\$24,300.00	\$0.00
CKLA G5 Dig Exp Student License	978-1-63602-348-9	\$126.00	0	1,033	\$130,158.00	\$0.00
TOTAL					\$189,786.60	\$276,650.40

mCLASS D8 Licenses & Kits

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
mCLASS DIBELS 8th Edition Kit - Kindergarten	978-1-64089-000-8	\$47.00	0	20	\$0.00	\$940.00
mCLASS DIBELS 8th Edition Kit - Grade 1	978-1-64089-001-5	\$47.00	0	20	\$0.00	\$940.00
mCLASS DIBELS 8th Edition Kit - Grade 2	978-1-64089-002-2	\$47.00	0	20	\$0.00	\$940.00
mCLASS DIBELS 8th Edition Kit - Grade 3	978-1-64089-003-9	\$47.00	0	20	\$0.00	\$940.00
mCLASS DIBELS 8th Edition Kit - Grade 4	978-1-64089-004-6	\$47.00	0	20	\$0.00	\$940.00
mCLASS DIBELS 8th Edition Kit - Grade 5	978-1-64089-005-3	\$47.00	0	20	\$0.00	\$940.00
mCLASS DIBELS 8th Edition Kit - Grade 6	978-1-64089-006-0	\$47.00	0	20	\$0.00	\$940.00
mCLASS DIBELS 8th Ed Annual Student License	978-1-956859-85-0	\$89.40	0	6,552	\$146,633.76	\$439,115.04
TOTAL					\$146,633.76	\$445,695.04

mCLASS Intervention Licenses + Kits

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
mCLASS Intervention - School Site License -	978-1-956859-71-3	\$23,100.00	0	20	\$115,500.00	\$346,500.00
mCLASS Intervention Kit Grades K-3	978-1-956859-68-3	\$215.00	0	40	\$0.00	\$8,600.00
mCLASS Intervention Kit Grades 4-6	978-1-956859-67-6	\$195.00	0	20	\$0.00	\$3,900.00
TOTAL					\$115,500.00	\$359,000.00

Boost Reading Licenses

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Boost Reading Student License	978-1-954216-45-7	\$192.00	0	6,552	\$786,240.00	\$471,744.00
TOTAL					\$786,240.00	\$471,744.00

Extra Readers/Chaining Folders

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition GK Skills Readers, All Units (1 of each)_NS	978-1-68391-787-8	\$19.96	0	13	\$0.00	\$259.48
CKLA GK Skills Chaining Folder	978-1-68161-075-7	\$17.00	0	13	\$0.00	\$221.00
CKLA 2nd Edition G1 Skills Readers, All Units (1 of each)_NS	978-1-63602-477-6	\$27.96	0	4	\$0.00	\$111.84
CKLA 2nd Edition G2 Skills Readers, All Units (1 of each)_NS	978-1-63602-442-4	\$23.96	0	14	\$0.00	\$335.44
CKLA 2nd Edition G3 Readers, All Units (1 of each)	978-1-68391-223-1	\$44.00	0	11	\$0.00	\$484.00
CKLA 2nd Edition G4 Readers, All Units (1 of each)	978-1-68391-224-8	\$19.96	0	33	\$0.00	\$658.68

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G5 Readers, All Units (1 of each)_NS	979-8-88576-373-8	\$23.96	0	23	\$0.00	\$551.08
TOTAL					\$0.00	\$2,621.52

Shipping and Handling

SHIPPING AND HANDLING	SHIPPING COST	TOTAL DISCOUNT	TOTAL PRICE
Amplify Shipping and Handling	\$178,167.72	\$88,606.86	\$89,560.86

TOTAL DISCOUNT \$2,263,244.16
 GRAND TOTAL \$3,357,093.02

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 07/01/2024 until 06/30/2030.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
 - Expedited shipping is available at extra charge.
 - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
 - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

Quote Special Terms

Boost Reading included with CKLA Kits

Please note that the above pricing reflects one year of 25 Boost Reading Student Licenses included free with order with every purchase of a CKLA Complete Classroom kit.

CKLA Dig Exp Included with Consumables

Please note that the above pricing reflects the receipt of one Student Digital Experience License included with every purchase of a student print consumable set for CKLA products.

Free-with-Order Teacher Digital Experience License with Kit

Please note that the above pricing reflects the receipt of one Elementary Teacher Digital Experience License free-with-order with the purchase of a Classroom Kit for the duration of the adoption. License duration shown appended to Classroom Kits.

Promotional Pricing

Please note that the pricing above reflects current promotional pricing. For additional information around promotional pricing, please contact your Account Executive.

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Amplify would like to process your order as quickly as possible. Please visit amplify.com/ordering-support to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:

To expedite your order, please visit amplify.com/ordering-support where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: amplify.com/ordering-support.**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

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the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. You represent and warrant that: (1) you are of legal age to accept this Agreement; (2) you are authorized to accept this Agreement and to access and use the Products; and (3) your use of the Products will comply at all times with Amplify's [Acceptable Use Policy](#) available at amplify.com/acceptable-use ("AUP"). If you do not agree to this Agreement, do not access, download, or use the Products.

2. License. Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means an individual teacher or other personnel employed by Customer, or an individual student registered or authorized for instruction with Customer, who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to Amplify's AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

3. Restrictions. Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be detailed in materials associated with the Product you are accessing. Further, Customer may not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see amplify.com/virtual-patent-marking).

5. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

7. Account Information. For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any

unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. Student Data. The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable current or former student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's [Privacy Policy](#) at [amplify.com/customer-privacy](#) ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the [Privacy Policy](#) available to the parents or guardians of users who are under the age of 13. In addition, Amplify has entered into the Data Privacy Agreements listed at [amplify.com/privacy-security](#) aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process.

10. Customer Materials and Requirements. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at [amplify.com/customer-requirements](#).

11. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

12. Limitation of Liability. IN NO EVENT WILL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE, OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL

AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

13. Term/Termination. This Agreement will be in effect for the Term and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

14. Miscellaneous. This Agreement, including all addenda, attachments, and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word “including” means “including without limitation.” This Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information

IX. ii. Agreement - Cedar Rapids Community School District and CKLA for Professional Development Services - 2023 - 2024 School year

Contact Person

Karinne Tharaldson

Recommended Action

It is recommended that the Board of Education approve the agreement between Cedar Rapids Community School District and Amplify for professional development.

Details

Professional Development will be provided to CRCSD coaches this spring to ensure fidelity of implementation next fall.

Supporting Documents



Amplify - PD Training



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-347364-1
Date: 2/22/2024
Expires On: 3/23/2024

Customer Contact Information

Karrine Tharaldson
Cedar Rapids Cmty School Dist
(319) 558-2000
ktharaldson@crschools.us

Amplify Contact Information

Kristin McDonald
Senior Account Executive
(515) 240-0244
kmcDonald@amplify.com

CKLA

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL PRICE
Amplify CKLA Special PD Package	1.00	\$90,400.00	\$90,400.00
TOTAL		\$90,400.00	\$90,400.00

mCLASS D8

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL PRICE
mCLASS DIBELS 8th Ed Adm. & Instr. Essentials Train the Trainer (1 Day Onsite)	1.00	\$3,700.00	\$3,700.00
mCLASS Special PD Package	1.00	\$27,000.00	\$27,000.00
TOTAL		\$30,700.00	\$30,700.00

GRAND TOTAL

\$121,100.00

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 07/01/2024 until 06/30/2025.

- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
 - Expedited shipping is available at extra charge.
 - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
 - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit amplify.com/ordering-support to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:

To expedite your order, please visit amplify.com/ordering-support where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: amplify.com/ordering-support.**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. These Terms and Conditions (the "Customer Terms") are a legal agreement between Amplify Education, Inc. ("Amplify") and your school, district, state agency, or other educational organization ("you" or "Customer") for the license and use of one or more of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). Unless otherwise specified in the Quote, these Customer Terms and the

Quote constitute the entire agreement between Amplify and Customer regarding the license and use of the Products (the "Agreement"). This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. You represent and warrant that: (1) you are of legal age to accept this Agreement; (2) you are authorized to accept this Agreement and to access and use the Products; and (3) your use of the Products will comply at all times with Amplify's [Acceptable Use Policy](#) available at [amplify.com/acceptable-use](#) ("AUP"). If you do not agree to this Agreement, do not access, download, or use the Products.

2. License. Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means an individual teacher or other personnel employed by Customer, or an individual student registered or authorized for instruction with Customer, who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to Amplify's AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

3. Restrictions. Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be detailed in materials associated with the Product you are accessing. Further, Customer may not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see [amplify.com/virtual-patent-marking](#)).

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6. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

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not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

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11. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

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THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

13. Term/Termination. This Agreement will be in effect for the Term and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

14. Miscellaneous. This Agreement, including all addenda, attachments, and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word “including” means “including without limitation.” This Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information

X. School Board Calendar/Adjournment

Contact Person

President Garlock

Summary

School Board Calendar:

March 25, 2024 – Board Meeting

April 8, 2024 – Board Meeting

April 22, 2024 – Board Meeting/Work Session

May 13, 2024 – Board Meeting

June 10, 2024 – Board Meeting

Recommended Action

It is recommended that the Board of Education adjourn the meeting.