



MEETING MINUTES

February 9th, 2022

Attendees:

Renate Nickell(RN), Angi Kevitt(AK), Kary Markham(KM), Kate Bangs(KB), Val Meier(VM), Chris Deam (CD)

Call to Order:

6:09 pm (CDT)

Guest Speaker:

None

Secretary's Report (RN):

- 2021 November and December Meeting Minutes submitted by Renate Nickell (KM- to motion to approve, VM second).
- Copy of minutes available online at: <https://jefferson.crschools.us/athletics-activities/booster-club/>

Treasurer Report (BB emailed Presented by AK):

- Going forward each meeting a detailed Financial Summary Report should be sent to the Secretary to be included in the minutes. Those details shall include: large deposits or expenses for the month, outstanding invoices owed, summary of deposits, upcoming expenses; misc/items, annual comparison from past year.
- Deposit slips and the name of events to be recorded on slips and reflected on Quickbooks.
- Spring Kingston Payments: Washington and Kennedy checks deposited by BB
- Deam to look into Band Event Invoices being outstanding and not deposited into the athletic department fund.

Coaches Comments: (Various):

- None present.

Activities Director Report (CD):

- Kingston Contract: Agreed to 15% of net sales and workers compensation verbiage was removed
- No other Reports

Concession Updates (Various):

- Product Deliveries scheduled days are set
- Inventory Tracking: Waste Forms can be used and Create/Use a Form for items removed from Batcave
- Approved HS Students will be allowed to run registers upon and must be assigned by Club Opener/Closer and Non HS Students must be accompanied by an adult.
- New Kingston perimeter keys: Pepsi (KM), Farmer (AK), Amerigas (AK), Mark F, Baseball (AK)
- Completed Events: Jr JHawk Boys BKB 1/8/22, Jr. JHawk Wrestling 1/16/22 was cancelled due to lack of numbers, and the Special Olympics 2/5/22
 - Open discussion on possible forms to be submitted for Volunteer Coordinators to go over with the Event Coordinator for helpful details for the stand to run smoothly with proper amount of food, volunteers..ect.
 - No receipts to be given at any event. \$5 minimum charge with any credit card use

Old Business (Various):

- Booster club Check presentation to Athletic Department 2/5/22
- August Derecho Insurance Claim (KM).
- 2021 Kingston payment to District - Due 3/1/22 (BB/AK)
- Board Member roles/responsibilities : Volunteer Coordinator needs to be submitted to Co-Chair
- BC "To Do" List - December 2021 Meeting
- Equipment Needed: SB/BB Pepsi Coolers, chest freezer, pizza warmers - ongoing
- Volunteer & Opener/Closer recruitment - ongoing

New Business (Various):

- Upcoming Events: Wrestling Districts 2/12/22, Jr. JHawk Girls BKB 2/26-27/22, Show Choir 3/4/22-3/5/22
CR Network 3/25/22
- Donation to CR Network event and items to purchase @ cost from BC
- Farner Bocken Trade Show 4/7 & 4/8 DSM attend Thursday 4/7
- Kingston Spring: Track and Soccer, March 22nd the Grills should be back at baseball
- 2022-2023 Board Members - Open Positions? Fill Board Positions?

Next meeting: March 9, 2022 @ Parlor City 6pm.

Plan for softball and baseball season

Adjournment:

8:32 PM (CDT)

Respectfully submitted by Renate Nickell, Secretary.