



MEETING MINUTES
July 18th, 2023
Board Only Meeting

Attendees:

Angi Kevitt (AK), Renate Nickell (RN), Kate Bangs (KB), Val Meier (VM), Sherri Peiffer (SP),
Rob Martin (RM), Christina Grissom (TG)

Call to Order:

6:18pm (AK)

Secretary's Report (RN):

- Copy of minutes available online at: <https://jefferson.crschools.us/athletics-activities/booster-club/>
- Approval of April 2023 Minutes
- No meetings are held in May or June

Treasurer Report (SP):

- Profit & Loss YTD Comparison
- April, May, & June Summary

Activities Director Report (CD):

- Absent

Old Business (Various):

- See Page 2-3

New Business:

- 22-23 Volunteer Hours/sport signups, free passes, do they include Kingston (questions for CD)
- Recognition of Coaches – ones in helping get parent coordinators, filling slots, working in stands (KB/VM to provide names)
- Volunteer Appreciation Event (SP, RN and TG)

New Meeting: August 9, 2023 @ Chrome Horse 6pm

Adjournment:

9:30 pm

Respectfully submitted by Renate Nickell, Secretary

Motion to Approve AK, VM Second 8/9/23

Jefferson High School Booster Club
1243 20th Street SW
Cedar Rapids, IA 52404

Old Business: Board Outstanding Items/Follow Up/Planning/Notes

Treasurer Items: (SP)

- Federal Taxes – due 8/15/23 (SP will send it)
- Change all PW and update PW spreadsheet (SP has updated)
- All Files & Treasurer file bin to Sherri from Berni Blazek (SP now has)
- Final BB & SP deposits, including stater cash (Final Deposits were made prior to 7/18)
- Kennedy Spring 2023 Kingston Invoice (SP)

Activities Director: (CD)

- Jefferson key cards for Renate, Sherri, Kim Wilson (CD to work with LG to get those requested)
- Pepsi's key card (#16) for Jefferson reactivated (CD to work with LG for activation)
- 2020 Derecho food loss claim/invoice with CRCSD – paid and collected
- Invoice for Seven (7) Ipads purchase by BC – (CD to get that from Bookkeeper)
- Sport Assignments to stand for SUG – (Derek Dixon to have it done by Aug 4th per CD)
- Volunteer Coupon Amount - \$7 or \$9 tbd
- Shawn Thomson is the new AD @ Kennedy
- Multiple Request have been by Volunteers for a new TV in the indoor concession stand to be able to watch Games/Matches from the stand. Other option is for a on the TV in the Entry way to the Main Gym (CD)
- Board has requested more support from Coaches and CD to help push more Parent/Player Volunteers
- Board approved to pay RM to Run Stand 3 for his Support and Commitment
- Bash Table needed Aug 17th (CD to request)
- Freshman Orientation Aug 18th

Concession Stands: (VM and KB)

- **VOLUNTEERS!! OPENERS/CLOSERS and STAND MANAGERS:**
 - Kingston Stands/Indoor: RB to Cover Stand 3
 - Complaints, parents/families not signing up, questions being asked where is the money going that is donated (Breakdown of sports, items purchased w \$\$ (Can CD provide Breakout Presentation)
 - Fall Kingston & Indoor SUG – (KB/VM to complete by Aug 1)
 - How to make opening/closing easier? Close earlier
 - Close by 3rd quarter/period
 - Decsion made to NOT go to batcave during event 'when you run out you run out' – TG suggested to possibly stock more?
 - Discussion on Cut back over grilling and waste
 - Discussion on Do we close stand 2 and open stand 1 – at this time not enough volunteers at this time to even fill stand 2, Further discussion would there be more room if we move to Stand 1 for space?

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Concession Stands Continued: (Various)

- **Equipment needed/replaced/fixd**
 - Stand #3: exhaust fan added (TG to request), small microwave, 2 portable heaters for window workers, small chest freezer – one from Indoor Storage closet, Nacho Cheese Machine, Ipad registers (RM to handle these items and provide AK with necessary serial numbers)
 - Stand #2: Nacho Cheese Machine (AK), Exhaust Fan (TG), Grill igniter replacement (VM)
 - Indoor: Larger Freezer for storage closet- move stand up from Stand #1 (RM)
 - Wamers 2 – Which Stands?
 - Stand #2 Pepsi Cooler – door doesn't stay closed (KB will add shims)
 - Stand #2 Grill cleaned (KB)
 - For ALL Coolers/Fridges/Freezers: Thermometers (AK)
 - Money Counting Machine – was not discussed

- **Prep for Fall**
 - Amerigas refill propane cage (AK)
 - Clean Stand #2 (TG) #3 (RM) Indoor (RN)
 - Menu items/Pricing:
 - Laffy Taffy: 2 for \$1
 - Pizza pricing from PR – cut back in amount ordered (KB)
 - Offer Nacho Grandes for tournaments/all day events – Tabled for Aug Meeting
 - Remove Starburst? Any Others? Any Suggestions on new items – Table for Aug Meeting
 - New Ice Cream Options, Kona Ice (RN) only option at Kingston Events – Table for Aug Meeting
 - HC/Coffee – Kona Ice (RN already made contact and they will have one or both trucks at games upon their discretion)
 - Kingston Popcorn option – Almost Famous (RN to touch base)
 - New enlarged menus: #2, #3, Indoor (AK)
 - Clean out stand #4 and eastside storage – dump – tabled Aug Meeting
 - Reminders: Stand #3 – only \$500 starter cash (\$300 - \$1's, \$200 – \$5's, order less pizza)

- CRNetwork – HOCO Tailgating event 4pm-5pm – Booster to donate Hot Dogs and Hamburgers Sept 28th

- SB Updates: Mark committed thru summer 2025 season, all food cleaned out & returned to batcave, deposits & starter cash deposited. Drinks packed up and in Shed. Mark working on updated and financial report

- Baseball updates: need stand cleaned out & key returned to Activities office (BB). Next season no walking tacos – go back to mac & cheese. Holes still in wall behind Pepsi cooler. Grill no longer going through excessive amounts of propane. Cabinet is back on wall. Extra warmer next season? All Deposits made as of 7/18 by BB – Board needs to review process for next season. Wagon is missing. Volunteers and stand leads were difficult to get. BB Requested Air Conditioning in Stand.