

Jefferson High School Athletic Booster Club

Monthly Meeting Agenda

April 9th, 2025

6pm

1) Call to Order & Introductions 6:04pm

Angi Kevitt

- a. In attendance: C Deam, D Dixon, A Kevitt, R Nickell, K Eirp, M Willman, B Janda, S Tapps Fee, T Boll, S Wendling
- b. Not in attendance: C Grissom, K Wilson, S Wendling, S Peiffer

2) Secretary's Report

Renate Nickell

- a. Copy of minutes available on-line at
<https://jefferson.crschools.us/athletics-activities/booster-club>.
- b. Approval of February/March 2025 minutes – TB motion, MW approved

3) Treasurer's Report

Sherri Pieffer

- a. Profit & Loss YTD Comparison
- b. March Summary
 - i. Outstanding expenses - \$8300
 - ii. West Willow PTA - \$483 popcorn supplies but they now have too much stock due to multiple storage spaces. Asked if we could 5 cases of both oil and seeds back
 - iii. Looking at cost to buy new floor mats for stands. Current cost nearly \$1000 but looking into bulk discount options
- c. Outstanding Invoices Owed: Washington FB Volunteers 14@ \$4.50
- d. Booster Club Annual Donation
 - i. Trivia Night back with 10 teams registered and three sponsors
 - ii. Venmo will be utilized to help collect fees and money for the silent auction
 - iii. Silent auction implemented due to the number and quality of items donated for event
- e. Federal Taxes – due 8/15/2025

4) Activities Director's Report

Chris Deam/Derek Dixon

- a. Dixon will be stepping down as the Asst AD at the end of the year due to changing jobs. He will remain at Jefferson and become an instructional lead. District-wide, all Asst ADs will be changing and many unknowns at this time.
- b. Moving forward, there will be no District-wide AD which will require all school ADs to work more closely with planning
- c. Jefferson will be looking for a new Boys Basketball coach for the upcoming school year. The search has started as of meeting time.
- d. Construction Update: There will be some space taken in tennis court road & parking lot, but will not hinder access to main entrance or softball fields. Project should last 1.5 years

5) New Business

- a. Square pricing increase effective 3/27/25
 - i. From 2.6% + .10 to 2.6% + .15 per transaction
 - ii. 60% of sales are cashless, if it is manual entry, it costs more.

Angi Kevitt
Product Buyer

Renate Nickell
Secretary

Sherri Pieffer
Treasurer

Kelly Eirp/Sarah Wendling
Volunteer Coordinators

Christina Grissom/Kim Wilson
Stand Stocking

- iii. Square is increasing the per transaction fees. We will review overall prices and/or implement a convenience fee for card charges. Noted that state laws vary on this so we want to be careful with final decision.
 - iv. But keep an eye on the tariff situation due to many items coming from overseas
- b. Food Safety
 - i. Some concerns with food safety and storage.
 - ii. Reviewed food safety policies to help ensure passing any inspections that might come up.
 - iii. If anything is opened, it must be placed in storage bags and dated
 - iv. Any meat needs to be on the bottom shelves/drawers; Be thoughtful of how much is being thawed out prior to events
 - v. Starting with baseball, conversation had of removing brats and replacing with Grilled Chicken Breast Sandwich (\$4 each)
 - vi. Possible ice cream for special days
 - 1. Need to confirm who would be paying for the machine/supplies
- c. Volunteer Thank You notes & gift certificates (KE & SW)
 - i. As of meeting time, 20 people have covered 30 hours each. Majority are senior parents.
 - ii. Propose thank you note with a \$10 GC to concessions
 - iii. We need to get more volunteers moving forward. KE went to Freshman athletics night to talk to people, but mainly saw students, not many parents.
 - iv. Specific to baseball, we know issues with people not able to help due to family costs to attend. What if a parent volunteers, can family get in free
 - 1. Question was proposed to invite some of the student groups that require volunteer hours to help?
 - 2. Could we put the request in the weekly Principal's newsletter that is emailed out to get more people?

6) Old Business

- a. Board Outstanding Items/Follow Up/Planning (see pg 2)
- b. Board Members for 2025-26: Chair(s), Treasurer, Secretary, Product Buyer(s)
 - 1. New Chair – Ben Janda
 - 2. New Treasurer – Micki Willman
 - 3. New Secretary – Sabrina Tapps Fee
 - 4. New Product Buyer - Tiffany Boll
 - 5. Returning Volunteer Coordinators – Kelly Eirp & Sarah Wendling
 - 6. Returning Stand Stocking – Christina Grissom & Kim Wilson
- ii. Stand earnings back deposits (Kingston #2, #3, and Indoor)
- iii. Square Ownership
 - 1. 1099K forms were updated and now under Angi's name.

7) Next Meeting – Time and Location TBD

8) Adjournment 7:19pm