

Jefferson High School Athletic Booster Club
Meeting Agenda
February 11, 2026
6pm - Leonardo's

Call to order and attendance

Ben Janda

- Attendance: BJanda, AJanda, RMartin, CDeam, KEirp, SWendling, TBoll, STappsFee, MWillman

Secretary Report

Sabrina Tapps Fee

- Approval of January 7th meeting minutes
 - Motion KE, 2nd TB
- Documenting job duties and resources. List was provided a while ago, but not a comprehensive list or up to date with all the processes and information. Everyone to provide again what processes they use and who is needed for each part of processes to ensure that future board members feel better prepared

Treasurer Report

Micki Willman

- Meeting has been set with an accountant with QB experience to talk through the end of year processes
- Almost Famous invoice needed but no communication at this time. SW will reach out to them to get info.
- Double checking on deposit dates for donations to Athletics. Historically once in fall and once in spring. Board will vote in March for dates

Activities Director Report

Christopher Deam

- Really busy weeks coming up.
 - Girls' wrestling - 7th place at State
 - Swimming - State qualifiers
 - Boys' wrestling - State qualifiers
 - Boys' bowling - 4th at State
 - Basketball - Districts coming up
 - Speech
- Gym Floors
 - Old gym replaced over summer with work starting as soon as school is out. Hope to have it back for day 1 of the new school year. Gym will be off limits for use over summer
 - New gym floor being fixed. Hope to have paint designs before the next meeting. Work done over summer, expected to be out of commission during July. Hope is to be done week after dead week.
- Looking forward to field work for both softball and baseball fields.

Old Business

- Deposits off
 - A few days where deposit was off. More training for athletic teams that assist in the stands to make sure things are done accurately. Affected programs could have a decreased donation made
- Choral event concession stand usage - approved via email of board. Approved donation to group event:
 - Booster club covers: seeds, seasoning, one container of oil, and bags (approx. \$75 total).

New Business

- Review of Booster Club Credit Card Provider
 - Discussion on the possibility of switching booster club credit cards from ELAN to CRBT, including challenges experienced with the current provider and potential benefits of working with a local bank. BJanda to explore further in regards to fees, etc.
 - Board motion to approve if fees are comparable SW, second TB
- Taft Middle School Blanket Purchase Opportunity
 - Discussion and decision regarding the potential purchase of leftover Jefferson-branded blankets from Taft Middle School's booster club. Blankets are approximately \$16 each, do not expire, and could be stored for future sales at events.
 - Board motion to purchase 10 of each design and sell for \$20 CD, second SW
- Use of Booster Club iPads for Choral Event
 - Review of a request from the choral program to use five booster club iPads for an upcoming event, including whether the current practice of not loaning out iPads should remain in place
 - Jefferson to provide 5 and Washington to provide 5. Board agrees to not supply additional ones for event
- Band fund deposits
 - Checks were cashed but not deposited into the Booster club account. It was noted there is a new bookkeeper and CD would be following up on and bring more info to the March meeting
- Concession stand clean up scheduled for Sunday 2/15. All keys to be removed. All supplies to go to Kingston to prep for spring events
 - Question came up regarding popcorn machine cleaning as it is part of the leasing agreement
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Adjournment

- Next meeting March 11th @ Leonardo's 6pm

