

# Grant PTA ~ Agenda

Monday, December 13, 2021

## Welcome -- Abbie

- *We are again in a holding pattern regarding fundraising, volunteering and activities/events. We hope to be able to meet in person soon -- Jan?*
- Introductions?
- **Attending:**

## Treasurer's Report -- Aug 18 - Oct 11

- Current balance: \$ 9181.35
  - **UPDATE 12/14 as of 12/14 available balance is \$9204.51 (accounting for pending deposits and reimbursements)**
- We are in progress with transitioning the Treasurer role so nothing has changed since last month. See Abbie with any questions – I'm currently helping Lindsay and Ambyr match up schedules/connect.
- The previously noted 1.50 difference between dues in and dues out was a membership that was on our submission list but the cash was in with the fall membership drive stuff. (my fault).
- Two pending deposits currently: Memberships and shirts from September and The Fall fundraiser/membership drive. Abbie will take them to the bank this week. **(190.00 + 546.75)**
- Multiple pending reimbursements (thank you for your patience). Abbie will get any teacher reimbursements in to school before break and Ambyr will need to take care of the ones for things Abbie ordered per the previous meetings/approval (Fall teacher appreciation, coffee maker for lounge/winter teacher appreciation, shovels/rakes, pizza promo, trunk or treat, office supplies for FR). **(100 + 423.59)**

## Secretary's Report --

- Previous notes can be accessed online (current year) or by request (previous years items), **relevant forms and items will be hyperlinked.**
- Meetings will be conducted online in Google Meet until further notice, notes emailed out within 48 hours. The following were agreed upon last month:
  - **Vote: Meeting time: 2nd Monday, 5:30pm**
    - **Dates (7 meetings): Sept 13, Oct 11, Nov 8, Dec 13 (email), Jan (In-Person!?), Feb 14, March (spring break -- email?), Apr 11, May 9 (vote), June (email)**
    - **January : Regular meeting day (which would possibly be able to be in-person) is on a staff work/progress reporting day (no school). I propose it be moved to the 17th as sometimes staff meetings go right up to our meeting at other locations.**
    - As volunteers and visitors will be allowed in-building after January 3 we hope to meet in person going forward but will have Google Meet up too for anyone that prefers that.

## Membership Report

- Please turn in your [membership forms](#), \$5 dues (change from \$5.25 as CR council no longer charges dues). **attached to this email thread** Can be sent to the school office via classroom teacher, in a sealed envelope please.
- Current membership: 35 I believe. Final count to come after we compile and submit our new spreadsheet to Iowa PTA

## Yearly Calendar

- Leadership final approval / Transition Nov/Dec
  - **President:** Abbie DeWitt
  - **Treasurer:** Ambyr Severson
  - **Secretary:** Kirsten Jaeger
- January -- Gambling reports and IA sales tax declaration (exempt) due
- Spring Conferences --
- April/May -- Leadership nominations
- May -- Year end celebrations, 5th grade graduation
- May/June -- Field day
- June -- leadership vote
- Fiscal Year End -- 6/30/2022

**Budgeted Items** *Submit requests via email or through Theresa/Office, or in PTA mailbox.*

- Budget/current status: **attached to email** Please remember these are estimates and may be subject to change as situations and needs change.
  - **Classroom Support:** \$100 per classroom/per school year, request by? **submit by Spring Break (unless otherwise notified).**
  - **SPARC:** *not at this time*
  - **Library:** \$500 funds for buying new books. **To be submitted by 5/31.**

**anything over the amounts above, must be proposed in person at a meeting and/or to the PTA board.**
- [Request form](#) and [Google calendar](#) will be shared with staff. Contact Abbie with questions or if you need it again.

**Grant PTA Family Fun Night**

- These are currently on hold for health and safety concerns per district recommendations.
- **Anyone interested in helping to plan these when we are able to do them again?**
- **Take home or Family Ideas?**
  - **Take home family craft for Winter Break?** Ambyr might have ideas on this.
  - **Sledding at Jones hill (must have parent/guardian present) Jan/Feb when weather allows.**

**Fall Fundraiser**

- Red Wheel fall fundraiser on hold. We were originally scheduled to start selling 9/9, wrap 9/27 and have delivery 11/1. IF we get this rescheduled should the guidance change we will apprise everyone of dates.
- Pledge style with membership blitz for Oct/Nov?
  - **Fall Membership/Pledge Drive:**
    - **Membership contest winner was Mrs Buser's Kindergarten class with 6 memberships! They enjoyed their pizza party before Thanksgiving break**
    - **Support pledges and fundraising: We raised just over \$400 which is great for our first ever envelope drive. Mrs Rasmussen's class won the participation award for most participants. Prizes will be going out this week (12/13-17) for all students who participated!**
- Do we want to do an alternative fundraiser? Ideas?
  - Restaurant kick-back fundraisers -- suggestions? Nov, Dec, Jan?
    - Chick Fil A
    - Sugar Fire
    - PapaMurphey's
  - A-thon fundraisers?

**Winter/Spring Fundraiser** *Jan agenda item, unless we determine to do something earlier*

- HyVee Coupon books? Sell Feb, March, April?
- Explore: let us know when/if you plan a fundraiser and we will coordinate to not overlap

### T-Shirts/School Spirit items

- *Inventory is in PTA closet, by size*
  - Black only, Limited to sizes on hand, \$5
- shirts for all students – pending
  - Kelly Bayuk (art) working on a design (she may work it up in a different color, Kelly thought our colors were Blue and gold -- but this looks good too! :) We are going to red on blue.



- Cotton Gallery again, contact Kurt or Eric
  - Single color two sided \$5.50 per shirt, turn around is roughly 2 weeks. How many students do we currently have?
    - 300 = \$1650; 350 = \$1925 (approved purchases)
  - Dragon is done, wings in progress.
  - We will make optional ordering available to staff (on a request/pay basis)
  - **We would need grade level counts or estimates of how many of each size we need.**

### Approved purchases

- Sleds, rakes, shovels -- 12 each -- Abbie to watch for these (this month) -- *done (reimbursement to follow)*
- Trunk or Treat was fun -- over 1300 kids! Staff did an amazing job supporting this with candy donations!
- Possible need for supplies for the promethean boards? New ones next summer possibly.
- Speaker system may need to be replaced in the next year (we purchased this about 5 years ago but it is becoming outdated/incompatible with current tech.
- Teacher appreciation idea: since we haven't done whole meals recently -- it's come to our attention that the coffemaker in the staff lounge died -- we could invest in a new one (Keurig style) for them. Approved in Nov. **Found one for \$120+tax, already done and delivered – HUGE THANKS from staff!**
  - Currently after fall appreciation goodies we have roughly 400 left in this. A meal typically runs \$150 so we would have enough to do this and do something in Feb or March during conference season again.

### Other Business

- Other opportunities to support Grant:

- HyVee Cash4Schools (HV Receipts) -- Very close to top 10 this year. Over \$1200 raised for Grant. Keep those receipts coming!
- Box Tops (scan your receipts in the app!)

### Principal's Updates -- Monica



#### Upcoming Dates

Dec 23- Jan2 -- Winter break, progress reporting: No School

M/T Jan 10-11 – Progress reporting & teacher workdays, no school

**M Jan ?17?, 5:30p -- PTA Meeting -- Google Meet or in person** (*depending on guidance changes*),