



Viola Gibson PTA Meeting Minutes

9/09/19 6:30 PM

Viola Gibson Library

Meeting called to order at 6:32 p.m. by Eric Christofferson

Attendees: Eric Christofferson, president; Sarah Mersch, vice president; Anne Kapler, co-secretary; Julie Rosenbohm; Emily Wilkinson, treasurer; Heather Spangler, co-volunteer coordinator; Beth Paynter, co-volunteer coordinator; Denise Pape, principal; Lisa Welsh; Lisa Leslein; Pushpaka, Jessica James, Jessica Weiser, Della Archer, Heather Fischer, Jessica Cantonwine, David Fisher, Brittany Tillman, Lindsay Kellogg, Kat Poshusta, Kelly Bayuk, Stephanie Goff

1. Introductions and Agenda Review – Eric Christofferson
2. Julie Rosenbohm nominated to be co-treasurer. Approved.
3. Principal's Update – Mrs. Pape
 - a. Diane Busch will be filling in as secretary for the next 8 weeks
4. Volunteer Coordinator Update – Beth Paynter/Heather Spangler
 - a. All volunteers need to complete volunteer application through RAPTOR
 - b. Vision Screening next week – Need one more volunteer
 - c. Drop-In Volunteering – 9 to 11 a.m. on the second Wednesday of each month in the teachers lounge; volunteers do office work and other tasks to support teachers and the secretary
5. Old Business
 - a. New Family Orientation Feedback
 - i. Suggestion for communication about the event beyond Facebook next year
 - b. Open House Feedback
 - i. Moved tables that are usually in the entryway into the gym this year. Positive feedback. Suggestion for better signage for each group next year. Suggestion for moving the tables further into the gym away from the door next year to alleviate congestion.
 - ii. Suggestion to have a meet-the-Specials-teachers area
 - c. School Supply Update/Feedback
 - i. 2019/20 \$1,317.20 vs. 2018/19 \$867.87
 - ii. Will continue working with EPI for this year
 - iii. Suggestion to ask families if they'd like to donate unused school supplies to the school at the end of the school year rather than sending them back home with students
 - d. Hy-Vee Receipts
 - i. Turn in receipts to earn a percentage of sales totals for the school. \$ is given half in cash, half in gift cards to the school. Program will accept a printed email receipt.
 - ii. Earned about \$1,600 last year
 - e. Motivational messaging was put up in some restrooms last year. May add more messages this year, but need to look into more durable materials.
6. New Business
 - a. Gator Gallop Update – Heather Spangler
 - i. Will take place Wed., Oct. 2

- ii. This is our biggest fundraiser of the year. Envelopes for donations will be coming home soon.
 - iii. All funds raised this year will go to improving the playground. Anyone who donates \$250 or more will have a chance to personalize a brick that will be used in the playground.
 - iv. Suggestion to provide a script for kids to ask for donations in the package this year.
 - v. Suggestion to include preschool this year due to the change in day of the week to Wednesday.
- b. Take-out Tuesdays!
- i. New this year: The second Tuesday of the month we'll hold a fundraiser at a local restaurant. Just mention that you're there for Viola Gibson and a percentage of the sales will go to the school.
 - ii. Watch for Facebook Events and invite friends and family.
- c. Vendor Fair
- i. Vendor Fair will be 11 a.m. to 3 p.m. on Saturday, Nov. 16. Currently have 23 confirmed vendors; still accepting more.
 - ii. Book Fair that's usually the week of conferences will be during the vendor fair due to scheduling conflicts.
- d. Let Me Run
- i. New 7-week running program for 4th and 5th grade boys. Includes running and socio-emotional lessons focusing on helping boys be more comfortable and authentic. Fee is \$125 and includes program, T-shirt, and 5K entry. Scholarships are available. Need 3 more boys to register to start the program. Starts Sept. 17.
- e. Playground Re-creation
- i. Gaga Ball Up and Running!
 - ii. Trail Distance Markings In Place!
 - iii. Giant Jenga – Available Today!
 - iv. Overall Design – In Progress
 - 1. Poured in Place Surfacing, Outdoor Classroom (includes seating, surfaces for writing, and shade structure), Trail and Little Playground Painting, New Equipment, Shade Structure, more games!
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|-----------------------------|---------------------|
| Budget: | \$ 160,518.00 |
| Cash On Hand: | \$ 53,683.00 |
| Anticipated Gallop Results: | \$ 21,000.00 |
| Need to Raise: | \$ 85,835.00 |
- v. Next Playground Committee Meeting: September 23rd, 5:30 PM, Viola Gibson Library
 - 1. Looking for help with fundraising, in-kind donations, getting sponsorships, applying for grants, etc.
- f. Spring Carnival and Silent Auction
- i. Need a chair for the event
 - ii. Would like to have date set by mid-October
7. 2019/2020 Budget Review – Emily Wilkinson/Julie Rosenbohm. Budget approved.
8. Next Meeting – October 14th, 6:30 PM Viola Gibson Library
9. Adjourn