



# WASHINGTON HIGH SCHOOL 2022-2023 FAMILY/STUDENT HANDBOOK & CALENDAR

...TO BE A WARRIOR



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## A WELCOME MESSAGE FROM OUR PRINCIPAL

Welcome to another exciting year at Washington High School! Our vision is to Engage Learners, period. This includes parents, students, and staff, since we all learn together. This handbook is one part of the blueprint to not only be successful in high school, but empower all those who have access to it. This handbook is a tool to serve as a reference, a guide for appropriate access, and a gauge to level -set for these important years of the student's life. Make no mistake, we know how important these years are at Washington and appreciate you entrusting your child with us.

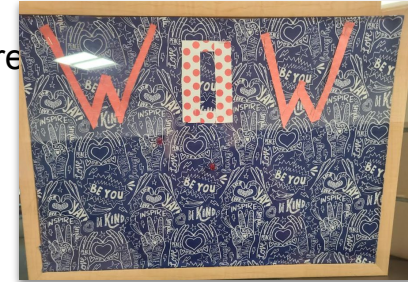
Tidbits on these pages will guide students and parents alike to acclimate with the school environment and maximize clarity on whom you should connect for issues. Use this guide and of course, contact the school at anytime for clarity.

Our school is progressive and supportive. Make sure you bring to our attention anything we need to be aware of and never doubt for a second that we as a school are here for each and every learner. Enjoy this school year and remember, **It's Always A Great Day To Be A Warrior!**



# Why the Warrior Way?

Our standard is high and expect everyone to reach it. We will help everyone get there



**Mission:** A supportive community committed to purpose, academic and personal growth

**Vision:** Empowering Learners

## Our 5 Points of Emphasis and Pride

- **Excellent Academic Programming with Multiple Choices and Pathways:** Washington boasts over 25 AP courses, 5 concurrent enrollment courses and dozens of Kirkwood Career Academy courses. Each of which provides students the opportunity to earn college credit, for either a 4-year, or 2-year institution, or a trade school. We have students enrolled at West Point, Ivy Leagues, and everything in between including our own board of regents schools.
- **Clear Expectations and Celebrations for Meeting and Exceeding Them:** Washington has a clear behavior language and guiding matrix. We celebrate student accomplishments in all areas of student life through our Warriors of the Week, #1, club, and our 8 assemblies and recognition nights annually. When surveyed just last year, nearly 100% of Warrior students knew the expectations, could explain them and had been recognized for following through with the school's expectations.
- **Embracing Diversity and Sense of Belonging:** Washington boasts one of the most diverse populations in the corridor including ethnicity, religious affiliation, sexual orientation, primary language, and socioeconomic status. We show support through our community outreach opportunities, CDO, and leadership retreat. Our Diversity, Equity, and Inclusion Team champions this area of pride.
- **Co-Curricular Participation:** Washington has 22 varsity sports and 14 band, choir, and orchestra ensembles. In addition, our speech team is one of the largest in the state at nearly 135, and our debate is a nationally-ranked and reigning 2x state champion. We also have dozens of clubs that focus on citizenship and leadership plus academic and special interests. Washington is committed to all students having a strong sense of belonging. If you don't see one club that reflects you, you can make your own!
- **Responsible and Professional Adult Behavior Creating a Welcoming Environment:** Washington Teachers are welcoming and engaging. We empower students using the Warrior way and plans of hope. We have implementing restorative practices and we look for opportunities to get student and parent input. Be on the lookout for town hall meetings and updates from the desk of the principal.

# AUGUST 2022

	1	2	3	4	5	6
7	8 1st Day of New Sports Season	9 1:00pm-2:00pm New Student Registration @ WHS Counseling Office	10	11	12	13
14	15	16 6:00pm-9:00pm WAC Event @ Washington High Outdoor - Courtyard	17	18 10:30am-4:50pm Freshmen Orientation	19	20
21	22	23 First Day of School 1:30pm Early Dismissal	24	25	26 1:30pm Early Dismissal	27
28	29	30 7:45am-3:30pm Picture Day @ Washington High - Auditorium - All	31			

# SEPTEMBER 2022

				1	2	3	
				<b>5:00pm-7:00pm</b> Warrior Walkthrough @ Entire Building - Washington High Outdoor <b>7:30pm-10:00pm</b> Play (Fall) @ Washington High - Auditorium - All	<b>1:30pm</b> Early Dismissal <b>7:30pm-10:00pm</b> Play (Fall) @ Washington High - Auditorium - All	<b>7:30pm-10:00pm</b> Play (Fall) @ Washington High - Auditorium - All	
4	No School	5	6	7	8	9	10
			<b>7:00pm-8:00pm</b> PPA Event @ Washington High - 128			<b>1:30pm</b> Early Dismissal	
11		12	13	14	15	16	17
			<b>9:00am-11:00am</b> PTA Meeting	<b>5:30pm-6:30pm</b> WAC Meeting @ Washington High - 128 <b>6:00pm-8:00pm</b> Homecoming Parade		<b>1:30pm</b> Early Dismissal <b>7:00pm-11:00pm</b> Homecoming Event @ Washington High - Cafeteria	
18		19	20	21	22	23	24
						<b>1:30pm</b> Early Dismissal	
25		26	27	28	29	30	
						<b>1:30pm</b> Early Dismissal	



# OCTOBER 2022

						1
2	3 No School	4 <b>7:00pm-8:00pm</b> PPA Event @ Washington High - 128	5	6	7 <b>1:30pm</b> Early Dismissal	8
9	10	11 <b>9:00am-11:00am</b> PTA Meeting	12 <b>5:30pm-6:30pm</b> WAC Meeting @ Washington High - 128	13 <b>3:30pm-7:30pm</b> Parent Teacher Conferences	14 <b>7:45am-1:30pm</b> Picture Day @ Entire Building - Washington High <b>1:30pm</b> Early Dismissal	15
16	17 <b>3:30pm-7:30pm</b> Parent Teacher Conferences	18	19	20 <b>3:30pm-7:30pm</b> Parent Teacher Conferences	21 <b>1:30pm</b> Early Dismissal	22
23	24	25	26	27 Leadership Retreat @ Camp Wapsi	28 Leadership Retreat @ Camp Wapsi <b>1:30pm</b> Early Dismissal	29
30	31					

# NOVEMBER 2022

		1 7:00pm-8:00pm PPA Event @ Washington High - 128	2	3 5:30pm-10:00pm Buy It For A Song @ Washington High - Gym	4 1:30pm Early Dismissal	5
6	7 1st Day of New Sports Season	8 9:00am-11:00am PTA Meeting	9 5:30pm-6:30pm WAC Meeting @ Washington High - 128	10 7:30pm-10:00pm Musical @ Washington High - Auditorium - All	11 1:30pm Early Dismissal 7:30pm-10:00pm Musical @ Washington High - Auditorium - All	12 7:30pm-10:00pm Musical @ Washington High - Auditorium - All
13	14 1st Day of New Sports Season	15	16	17	18 1:30pm Early Dismissal	19
20	21	22	23 No School	24 No School	25 No School	26
27	28	29	30			

# DECEMBER 2022

				1	2 <b>1:30pm</b> Early Dismissal	3
4	5	6 <b>7:00pm-8:00pm</b> PPA Event @ Washington High - 128	7	8	9 <b>9:00am-4:00pm</b> Cocoa and Carols @ Washington High - Auditorium - All <b>1:30pm</b> Early Dismissal	10
11	12	13 <b>9:00am-11:00am</b> PTA Meeting	14 <b>5:30pm-6:30pm</b> WAC Meeting @ Washington High - 128	15	16 <b>1:30pm</b> Early Dismissal	17
18	19	20	21	22 No School	23 No School	24
25	26 No School	27 No School	28 No School	29 No School	30 No School	31

# JANUARY 2023

1	2 No School	3 <b>7:00pm-8:00pm</b> PPA Event @ Washington High - 128	4	5 Finals	6 Finals <b>1:30pm</b> Early Dismissal	7 Show Choir @ Off Campus
8	9 No School	10 No School <b>9:00am-11:00am</b> PTA Meeting	11 <b>5:30pm-6:30pm</b> WAC Meeting @ Washington High - 128	12	13 <b>1:30pm</b> Early Dismissal	14 Show Choir @ Off Campus
15	16 No School	17	18	19	20 <b>1:30pm</b> Early Dismissal <b>4:30pm</b> Hall of Fame @ Washington High - Cafeteria	21
22	23	24	25	26 Slice of Jazz (Vocal Jazz) @ Off Campus	27 <b>1:30pm</b> Early Dismissal	28 Show Choir @ Off Campus
29	30	31				

# FEBRUARY 2023

			1	2	3 <b>1:30pm</b> Early Dismissal	4
5	6	7 <b>6:00pm</b> Incoming Freshman Night <b>7:00pm-8:00pm</b> PPA Event @ Washington High - 128	8 <b>5:30pm-6:30pm</b> WAC Meeting @ Washington High - 128	9	10 <b>1:30pm</b> Early Dismissal	11 MoShow @ Washington High - Auditorium - All
12	13	14 <b>9:00am-11:00am</b> PTA Meeting <b>7:00pm-8:00pm</b> Orchestra @ Washington High - Auditorium - All	15	16	17 Slice of Jazz (Vocal Jazz) @ Solon <b>1:30pm</b> Early Dismissal	18
19	20 1st Day of New Sports Season	21	22	23	24 <b>1:30pm</b> Early Dismissal	25 Show Choir @ Off Campus
26	27 No School	28				

# MARCH 2023

			1	2	3 1:30pm Early Dismissal	4
5	6	7 7:00pm-8:00pm PPA Event @ Washington High - 128	8 5:30pm-6:30pm WAC Meeting @ Washington High - 128	9	10 1:30pm Early Dismissal	11
12	13 1st Day of New Sports Season No School	14 No School	15 No School	16 No School	17 No School	18
19	20	21 6:00pm-7:30pm Slice of Jazz (Vocal Jazz) @ Washington High - Auditorium - All	22	23	24 1:30pm Early Dismissal	25
26	27	28	29	30	31 1:30pm Early Dismissal	

# APRIL 2023

						1
2	3	4 7:00pm-8:00pm PPA Event @ Washington High - 128	5	6	7 1:30pm Early Dismissal	8
9	10	11 9:00am-11:00am PTA Meeting	12 5:30pm-6:30pm WAC Meeting @ Washington High - 128	13	14 1:30pm Early Dismissal	15
16	17	18	19 Playtime Poppy @ Washington High - Auditorium - All 6:00pm-7:00pm Incoming Freshman Sports Night @ Washington High - Main Gym	20 Playtime Poppy @ Washington High - Auditorium - All	21 Playtime Poppy @ Washington High - Auditorium - All 1:30pm Early Dismissal	22 Playtime Poppy @ Washington High - Auditorium - All
23	24 6:00pm-9:00pm Senior Recognition Night @ Washington High - Auditorium - All	25	26	27	28 1:30pm Early Dismissal	29 5:00pm-6:00pm Prom Grand March @ Washington High - Auditorium - All 7:30pm-11:30pm PromDance @ Cedar Rapids Country Club 11:00pm Prom Post Prom Party @ Cedar Rapids Bowling Center
30						

# MAY 2023

	1 1st Day of New Sports Season	2 7:00pm-8:00pm PPA Event @ Washington High - 128	3	4	5 1:30pm Early Dismissal	6 Large Group Contest @ Off Campus 8:00am All-State Music @ Multiple Locations
7	8	9 9:00am-11:00am PTA Meeting	10 5:30pm-6:30pm WAC Meeting @ Washington High - 128	11	12 1:30pm Early Dismissal	13
14	15	16	17	18 Frankfurter Festival @ Washington High Outdoor - Courtyard	19 1:30pm Early Dismissal	20
21	22 7:00pm-9:30pm Concert Choir @ Washington High - Auditorium - All	23	24	25 7:00pm Commencement @ Washington High - Auditorium - All	26 1:30pm Early Dismissal	27
28	29 No School	30 Finals	31 Finals 1:30pm Early Dismissal			



# JUNE 2023

				Potential Snow Make-up Day <sup>1</sup>	Potential Snow Make-up Day <sup>2</sup>	<sup>3</sup>
4	Potential Snow Make-up Day <sup>5</sup>	Potential Snow Make-up Day <sup>6</sup>	7	8	9	10
11	12	13	14 <b>5:30pm-6:30pm</b> WAC Meeting @ Washington High - 128	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## BEHAVIOR EXPECTATIONS

### Discipline and Restorative Practices

Washington High School has invested a significant amount of time ensuring that we share a common language and vision for what it means to be a Washington Warrior in the classroom, hallways, during lunch, and at school-related events. Restorative practices involves an approach to discipline that includes formal and informal processes for addressing behaviors in a participatory way that emphasizes repairing the harm done and restoring relationships with others.

### Learn by doing things the Warrior Way!

WHS staff, families, and students determined what we consider to be universal qualities for success – both within Washington High School and in the world in general. This year, we will take more steps in clarifying but we do know to be successful and to get the most of their WHS experience, all Warriors are:

- **Responsible**
- **Engaged**
- **Persistent**
- **Supportive**

We know that many students already demonstrate these characteristics every day. We aim to encourage behaviors that help ALL of our students embody these traits for success so that we have a school culture that encourages learning, warmth, and safety for all. Look for the hashtag #cWrPRIDE on Facebook, Twitter, and Instagram to see our students demonstrating the Warrior Way.

**It's a great WAY to be a Warrior.**

## BEHAVIOR AT CO-CURRICULAR EVENTS AT WHS, KINGSTON STADIUM & OTHER HIGH SCHOOLS

- **Students cannot have backpacks or other bags, and must have their school ID to enter any co-curricular event as a spectator.**
- Students who violate any school rules at co-curricular events may be removed from the event and excluded from attending such events for extensive periods including the entire year. The student will also be subject to other disciplinary action.
- All students attending the game must be in the stadium/gym seating area. The only exceptions will be students who are clearly walking to restrooms or concession stands.
- Students must remain on the side of the stadium they entered; crossing to other side is prohibited.
- Non-Washington students (Elem, Mid, HS) should have a school ID and be accompanied by an adult on premises for the entirety of the event.

### Anti-Loitering Rule

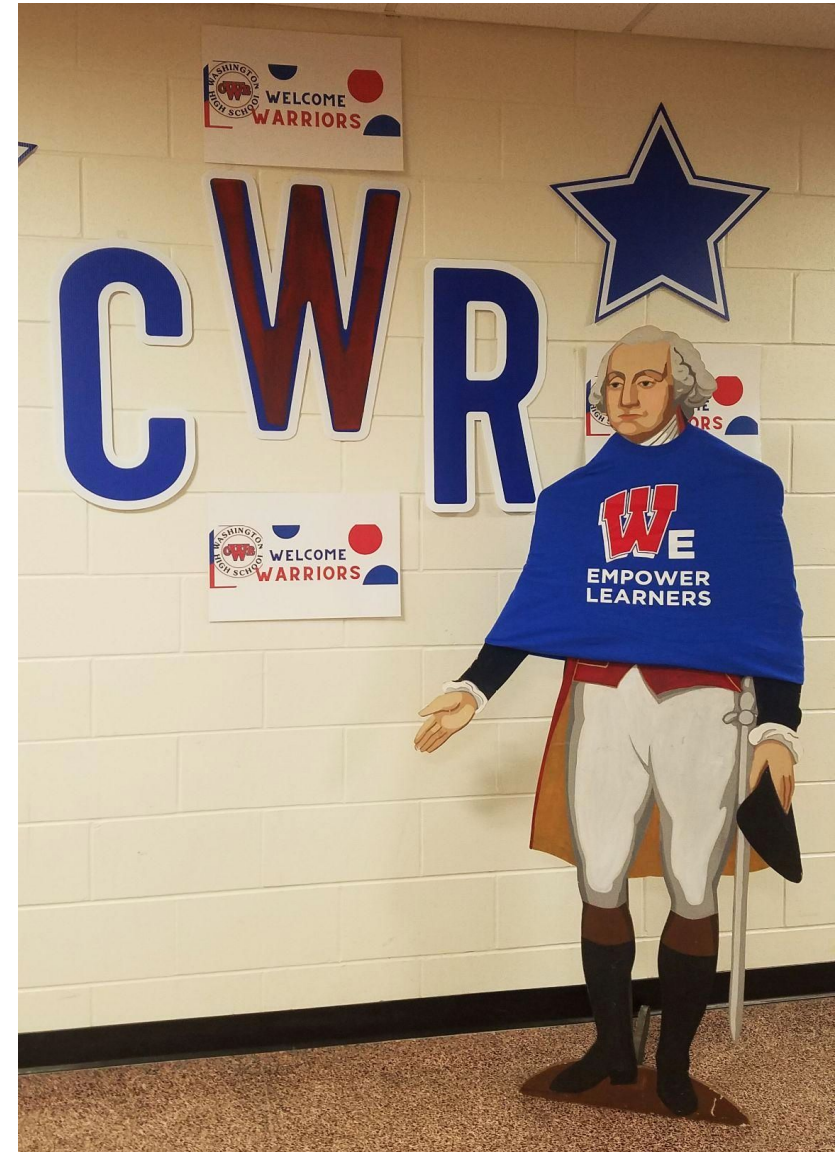
At Washington High School events (Kingston, WHS, offsite venues), loitering is strictly prohibited and enforced. Students must pay for admission. Non-paying students will be considered loitering and asked to leave immediately. Once admitted, students must leave immediately after the event's conclusion. **Students who have not vacated the premises will be in violation of the anti-loitering rule and may be excluded from attending events for extensive periods which may include up to the remaining time of the school year.**

## STUDENT CONDUCT POLICIES AND PROCEDURES

### STUDENT EXPRESSIONS AND APPEARANCE (CRCS REGULATION

**603.1)** Students will be allowed to express their viewpoints and opinions as long as the expression is responsible. The expression will not, in the judgment of the administration, encourage the breaking of laws, defame others, be obscene or indecent, or cause a material and substantial disruption to the educational program. Further, the expression must be done in a reasonable time, place, and manner that is not disruptive to the orderly and efficient operation of the school district. Students shall be permitted to distribute materials in designated areas before and after school and during the lunch period, as long as it does not create a disturbance, disrupt normal operations, or produce excess littering, and the material content does not violate reasonable standards of decency or advocate the violation of laws. Assemblages of students shall be allowed unless they are designed or may be reasonably expected to disrupt classes, interfere with school activities, or intrude upon the lives and right of others. Materials concerning non-school events or activities shall be posted only with prior approval of the building principal.

The District believes inappropriate student appearance causes material and substantial disruption to the school environment or presents a threat to the health and safety of students, employees and visitors. Students are expected to adhere to standards of cleanliness and dress that are compatible with the requirements of a good learning environment. The standards will be those generally acceptable to the community as appropriate in a school setting. The District expects students to be clean and well-groomed and wear clothes in good repair and appropriate for the time, place, and occasion. Clothing or other apparel promoting products illegal for use by minors and clothing displaying obscene material, profanity, or reference to prohibited conduct are disallowed. While the primary responsibility for appearance lies with the students and their parents/guardians, appearance disruptive to the education program will not be tolerated. When, in the judgment of a principal, a student's appearance or mode of dress disrupts the educational process or constitutes a threat to health or safety, the student may be required to make modifications or be subject to disciplinary action. The wearing of gang-related attire or insignia by students shall be prohibited.



Our staff is **all-in** to “Empower Learners at Washington High School. . #cWrPRIDE

## T-SHIRTS AND OTHER GARMENTS

All T-shirts and other garments printed by WHS student groups or organizations and sold or given to WHS students must have the advance approval of the WHS administration.

## STUDENT CONDUCT

WHS insists upon and takes steps to ensure a positive campus atmosphere. WHS will not tolerate disrespect to staff members or students. Every student has the right to a safe learning environment. The following are clear disciplinary actions that may include suspension and/or alternative placement/expulsion and potential legal consequences:

- Communicating Threats (to staff or students).
- Assault (staff or student).
- Possession of a weapon or an object that appears to be a weapon.
- Possession of illegal substances or drug paraphernalia
- Aggressive behavior (verbal or physical). **Students must contact a staff member if a conflict exists between students.**
- Open or persistent defiance of authority and/or school rules and regulations.
- Failure to abide by corrective measures, such as detention, for previous acts of misconduct.
- Bringing friends or relatives to campus to intimidate students or staff
- Unsafe or disruptive driving on or near the campus.
- Elopement or Vandalism/ Damage of school or others' property.
- Out of Bounds – failure to be in assigned location/occupying restricted areas of the campus.
- Disrupting classes or school activities.
- Any use of skateboards, bicycles, mopeds, motorcycles, automobiles, or trucks other than for transportation to and from campus. **Skateboards may not be ridden on campus at any time.**
- Use of profanity on campus or at school events.
- Possession/Distribution of Pornographic, Profane and/or Violent Material this includes but is not limited to pictures, magazines, electronic text or images and sexually explicit or graphically violent materials (including but not limited to documents or instructions concerning the creation of and/or the use of weapons).
- Counterfeit Currency.
- False Alarm/ Bomb Threat.
- Theft.
- Gambling or behavior that simulate gambling.
- Extortion.
- Sexual Behavior.
- Robbery.

While some common practices have been adopted throughout the school, WHS teachers may also develop additional classroom rules and procedures. For example, individual teachers will explain their rules regarding bringing food and beverages to class. Administration supports these practices.

Violations may result in a loss of privileges as well as other disciplinary or legal action. When accused of violating any of the rules in this “Behavior” section, students will be given due process before penalties are imposed. See Board of Education Regulation 604.1 and 604.3 for more information.

## USE/POSSESSION OF ALCOHOL, TOBACCO, NICOTINE, OR ANY ILLEGAL OR MEDICALLY UNAUTHORIZED SUBSTANCE (CRCS REGULATION 604.10)

The possession or use of tobacco/vaping, alcohol, other controlled substances, materials that are purported to be controlled substances, or drug paraphernalia on our campus or at any school-sponsored event at any location will result in suspension, possible alternative placement/expulsion and potential legal consequences. This includes consumption, or suspicion thereof, of a controlled substance prior to attending. Parents/guardians will be contacted, and the police may be contacted. Please understand that our goal is to provide a substance-free school environment, and we will take all necessary steps to ensure that we meet that goal. If your child has prescription or OTC medication, it must be turned in to the nurse's office and administered there

## HAZING IS PROHIBITED BY THE CODE OF IOWA, SECTION 708.1.

WHS prohibits any activity expected of someone joining a group that humiliates, degrades, abuses, or endangers, regardless of the person's willingness to participate. This includes but is not limited to activities like being yelled at, swore at, forced to wear embarrassing clothing, taking cold showers, participating in forced physical activity, etc. It does not include activities such as rookies carrying the team balls, team parties with community games, or going out with your teammates, unless an atmosphere of humiliation, degradation, abuse, or danger arises.

## BULLYING AND HARASSMENT OF STUDENTS

The Cedar Rapids Community School District prohibits harassment, bullying, hazing, or any other victimization of students, based on any of the following: actual or perceived traits or characteristics, including but not limited to, age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status. The District considers harassment and bullying to be any electronic, written, verbal, or physical act or conduct toward a student which is based on any real or actual perceived trait or characteristic of the student and which creates an objectively hostile school environment that meets one or more of the following conditions:

- Places the student in reasonable fear of harm to his/her person or property;
- Has a substantially detrimental effect on the student's physical or mental health;
- Has the effect of substantially interfering with the student's academic performance;
- Has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.
- "Electronic" includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, electronic text messaging, or similar technologies.
- A hostile school environment is defined as a situation in which the bullying/harassment conduct is sufficiently severe, pervasive, or persistent so as to interfere with or limit a student's ability to participate in or benefit from the services, activities, or opportunities offered by a school.
- Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:
  - Verbal, nonverbal, physical or written harassment, bullying, hazing, or other victimization that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
  - Repeated remarks of a demeaning nature that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
  - Implied or explicit threats concerning one's grades, achievements, property, etc. that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
  - Demeaning jokes, stories, or activities directed at the student that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim; and/or
  - Unreasonable interference with a student's performance or creating of an intimidating, offensive, or hostile learning environment. Sexual harassment means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:
    - Submission to the conduct is made either implicitly or explicitly a term or condition of the student's education or benefits;
    - Submission to or rejection of the conduct by a school employee is used as the basis for academic decisions affecting that student; or
    - The conduct has the purpose or effect of substantially interfering with the student's academic performance by creating an intimidating, hostile, or offensive education environment.

A student (or adult on the student's behalf) who believes he/she has suffered harassment should report such matters to certified staff/counselors/ administrators and/or the Executive Director of Equity.

Retaliation against a student because the student has filed a harassment complaint or assisted or participated in a harassment investigation or proceeding is also prohibited. The CRCSD's policy on bullying and harassment can be found on the district website – Policy 612 and Regulation 612.1.

## CONFLICT RESOLUTION FORM

From time to time, students become involved in conflicts with other students, often friends or former friends. Such conflicts may not rise to the level of bullying because there is not a pattern of such behavior over a period of time, and there is not an imbalance of power between the individuals involved. Administrators are eager to help resolve such conflicts, and a form is available for students to use in reporting these conflict situations. Bullying/harassment forms and conflict resolution forms are available in the Main Office, Counseling Office, and the Clinic.

## ELECTRONIC DEVICES

Students are prohibited from using cellular phones, earbuds, Chromebook, or other technological devices during classes unless directed by the teacher. The device must be silenced and out of sight. The school is not responsible (monetary value or replacement) for theft, loss, or damage to cell phones or other electronic devices brought onto WHS property.

## FIRE CODE OF IOWA

No person shall give a false alarm of fire, by setting fire to any combustible material, or by crying or sounding an alarm, or by setting off fireworks or smoke bomb, or by any other means. Anyone violating this law is guilty of a misdemeanor and may be punished by a fine or by imprisonment in the county jail. The school will also provide consequences for such an act. Periodic fire and tornado drills will be conducted in accordance with state law. Teachers indicate the evacuation routes for their classrooms, and students should move quietly out of and away from the building to designated areas.

## CAMPUS RESTRICTIONS LUNCH & FOOD DELIVERY

- **Freshman and sophomores have closed lunch.** Closed lunch means that students must stay in approved areas (cafeteria, hallways immediately adjacent to the cafeteria, and the courtyard). **Other areas, such as parking lots, athletic fields, and academic hallways, are unauthorized.**
- **Juniors and seniors have open lunch,** which means that they may leave the campus during their assigned lunch period. They must leave at the start of the lunch period rather than anytime. If students with open lunch choose to remain on campus, however, they must remain in the approved areas. Upperclassmen with open lunch privileges may not transport any underclassmen.
- **Students are prohibited from having food delivered to the school for lunch.** This can lead to disciplinary action (parking permit or open campus options revoked).

## STUDY HALL

- **9th and 10th graders** are automatically enrolled in a study hall during their open period(s). Students can **OPT OUT** of the study hall by having a guardian fill out the blue permission card included in the summer mailing. If study hall is on your schedule, you must attend it and treat it like an academic class. Students who have opted out must leave campus during that open period.
- **11th and 12th graders** who have an open period will have an open period and be expected to leave campus during that time. Students and parents/guardians may **OPT IN** and have a study hall added to their schedule. Guardians wanting study hall for their students would need to fill out the blue permission slip included in the summer mailing to.

## SEARCH AND SEIZURE

The only staff members with authority to conduct searches and/or seize items are employees who are certified administrators and School Resource Officers (SRO), unless there is an emergency. In emergent situations (eg. situations in which the health or safety of a student or employee is compromised), another school official may conduct a search and/or seize items. Refusal of search will be treated as admission of guilt.

## LOCKERS/DESKS

(1) Lockers and desks remain at all times the property of the school district. (2) The school district has a reasonable and valid interest in ensuring the lockers and desks are properly maintained. For this reason, lockers and desks are subject to unannounced inspections and students have no legitimate expectations of privacy in the locker or desk. (3) Periodic inspections of all or a random selection of lockers or desks may be conducted by school officials in the presence of the student or another individual. (4) Contraband discovered during the maintenance search shall be confiscated by the administration and the student may be disciplined. Items of contraband include, but are not limited to: nonprescription medications; controlled substances such as marijuana, cocaine, amphetamines, and barbiturates; apparatus used for the administration of controlled substances; tobacco; alcoholic beverages; weapons; explosives; poisons; and stolen property. An administrator having a reasonable and articulable suspicion that the locker contains illegal or contraband items may conduct a search of that locker.

## PERSONAL SEARCHES

A student's person and/or personal effects (e.g., purse, book bag, cell phone or other electronic device etc, or other container used for carrying personal items) may be searched when the administrator has reasonable and articulable suspicion that the student is in possession of illegal or contraband items, or items which are not permitted in the schools. Personally intrusive searches shall require more compelling circumstances to be considered reasonable. When feasible, the administrator shall attempt to notify the parent/guardian of the impending search.

## VEHICLE SEARCHES

Students are permitted to park on school premises as a matter of privilege, not of right. Designated school employees may conduct routine patrols of the student parking lots. The interior of a student's vehicle, when on school premises, may be searched if there is a reasonable suspicion to believe that illegal, unauthorized or contraband items are contained inside. The student driver or another individual shall be present whenever practicable during the search.

## SEARCHES BY LAW ENFORCEMENT OFFICERS.

The search of a student or of protected student areas by a law enforcement officer or by an administrator at the invitation or direction of such an officer shall be governed by statutory and common law requirements for police searches (including searches by dogs.) (See Code of Iowa: Chapter 808a.10 CRCS Regulation 603.2 for more details.)

## NON-DISCRIMINATION POLICY

It is the policy of the Cedar Rapids Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (employment only), marital status, sexual orientation, gender identity, and socioeconomic status (students/program only) in its educational programs and its employment practices. This is a grievance procedure for processing complaints of discrimination. District employees with questions or a grievance related to this policy should contact Linda Noggle, Executive Director of Talent Management at [lnoggle@crschools.us](mailto:lnoggle@crschools.us) or 319-558-2000. Students and others should contact the Executive Director of Equity/Title IX Coordinator/504 Compliance Officer 319-558-2000. The District mailing address is 2500 Edgewood Rd NW, Cedar Rapids, IA 52405-1015.

## STUDENT AND PARENT/GUARDIAN COMPLAINT PROCEDURE

The purpose of this procedure is to provide a means for student(s) and/or parent(s)/guardian(s) to present a complaint regarding conditions based upon discrimination described by relevant State and Federal statutes and executive orders. In order to better assure the effectiveness of the procedure, all complaints will be processed without delay. A complaint shall be presented to the teacher involved. If the complaint is not satisfactorily resolved at this level, or if there is no teacher involved, the complaint may be appealed or presented to the appropriate associate principal, and if still not satisfactorily resolved, to the building principal. If the complaint is not satisfactorily disposed of by an appeal to the principal, the complainant may request a meeting with the Executive Director of Equity/Title IX Coordinator/504 Compliance Officer at 319-558-2000. The District mailing address is 2500 Edgewood Rd NW, Cedar Rapids, IA 52405-1015.

## ATTENDANCE POLICIES AND PROCEDURES

We emphasize that attendance is extremely important. We know that students who attend school regularly perform better in their classes and earn higher grades than students whose attendance patterns are more sporadic.

## WHS ATTENDANCE POLICY

- All student absences must be excused within 48 hours of the absence via a telephone call (notes not accepted) from a parent or guardian. Our attendance number is **558-2498**. Washington High School does not accept notes excusing absences. Also, if you are calling to excuse your student for an appointment, **please call at least one hour before the student dismissal time so he/she can be ready.**
- Absences will be excused for the following reasons: 1. illness 2. professional appointments 3. bereavement 4. religious observance 5. court summons 6. pre-arranged family activity
- Any absence from school for reasons other than those listed above will be designated as an unexcused absence.
- Through a telephone call or an e-mail notice, the attendance office personnel will attempt to notify parents or guardians of an unexcused absence.
- Accumulated absences from a course and/or a school day may result in either a mandatory plan or contract for the student to remain on-track in the given courses.
- Students already at school may not be excused from class by their parents or guardians. Example: A student may not skip a class to work on homework, even if that student is at school. That practice results in an unexcused absence.

## WHS TARDY POLICY

- Students must be through the door of the classroom when the tone sounds. Students who are not in their assigned classroom will be marked tardy. Students arriving after the bell will be marked tardy. Students arriving 10 or more minutes late will be marked unexcused absence and may be considered skipping and thus subject to disciplinary action.
- Generally, teachers handle tardiness according to their individual classroom rules. The administration supports those classroom rules.
- For students who are chronically tardy (5 or more tardies) in a class, the student may be placed on a contract to assist the student in their courses and coursework.

## RELEASE DURING OPEN PERIODS

Both juniors and seniors may leave campus during periods when they do not have classes scheduled. The default on their schedule is to have an open period rather than study hall. Should they choose not to leave campus, they must report to the IMC, or go to a classroom where a teacher has agreed to host them. Students returning to campus may be asked to wait at entrances until a class period ends. The purpose of that restriction is to maintain quiet halls when classes are in session. Parents/guardians who prefer that their juniors or seniors not be allowed to leave campus during open periods or lunch should make their request via our form in the summer mailing. If a parent/guardian of a freshman or sophomore would like their student to have release during their open period, they too have a form in summer mailing to notify the school.

## PARKING POLICIES AND PROCEDURES

The South (Jock) Lot is the “Red Lot” to signify preferred parking. Our preferred red lot has an assigned number of parking hangers that grant exclusive parking privileges during the school day. The North Lot (adjacent to Fine Arts) is the “Blue Lot.” Students who do not qualify for the red lot will receive a blue lot parking hanger, which is good for this lot only. However, if a student needs to park in the red lot for 0 period performance PE or for before/after school sports practices, he/ she may do so without having a designated parking hanger as long as he/she leaves the lot by 7:45 am OR doesn't park in the red lot until school dismisses at 3 pm and parks in an appropriate spot in the blue lot during the school day.

### Preferred Parking Eligibility

Preferred parking is designated based on need and quantity. This opportunity is based on the following criteria:

1. Students involved in off-campus learning
  - a. Building Trades
  - b. Iowa BIG
  - c. Kirkwood Learning Academy
  - d. Post-Secondary Enrollment at Coe or Mt. Mercy
  - e. Student Tutoring
2. Seniors with a 3.5 or higher
3. Juniors with a 3.5 or higher
4. All other Seniors
5. If you are not eligible for the red lot, you receive a parking hanger to park in the much larger blue lot.

### Parking Costs

There is a slight cost difference between the two lots. The Red Lot parking pass costs \$20, while the Blue Lot parking pass costs \$10.

#### Red Lot

- \$20 parking tag
- The South (Jock) Lot is hereby renamed as the “Red Lot” to signify preferred parking.
- This particular lot will have an assigned number of parking hangers that grant exclusive parking privileges during the school day:
  - Students involved in off-campus learning (Building Trades, Iowa BIG, Kirkwood, PSEO, Student Tutoring)
  - Seniors & Juniors with a 3.5 GPA or higher
  - Parking for all other Seniors

#### Blue Lot

- \$10 parking tag
- The “North Lot” (adjacent to Fine Arts) is hereby renamed as the “Blue Lot”.
- This lot is designated for students who do not qualify for the “Red Lot”.
- **Exceptions:** Students who would need to park in the Red Lot for before/after extracurricular activities or early bird Performance PE, may do so without having a designated parking hanger. Students must leave the Red Lot lot by 7:45 AM OR wait to park in the Red Lot after school dismisses for after school extracurricular activities.

## **PARKING INFRACTIONS**

Students have a grace period the first two weeks of classes. Consult the small parking hanger signature card for specifics.

Students who continue to park illegally may have their parking privileges revoked. This includes, but is not limited to:

- Parking in a non-designated parking space or wrong lot
- Parking in a through way
- Parking in more than one spot
- Failing to display or failing to properly display the appropriate parking hanger

Additionally, students may have their on-campus parking privileges revoked for moving violations. This includes, but is not limited to:

- Inappropriately driving throughout the parking lot
- Excessive speed in the parking lot
- Hitting and leaving the scene without notifying the school administration or School Resource Officer (SRO)
- Leaving campus during the school day for the purpose of going to another area school for non-official reasons
- As a response to other related school discipline issues

## **PTA SPONSORED WARRIOR CLOSET**

The Washington PTA sponsors the Warrior Closet which provides free access to school supplies, clothing, shoes, food, and personal item to students in need. During Homecoming and Prom, the Warrior Closet provides access to dresses, suits, and tuxes for students to select for those upcoming events.

Ms. Amy Rouse is the project coordinator; students should contact her in room 112 for any assistance.



Ms. Rouse



## **MANAGING STUDENT ILLNESS DURING THE SCHOOL DAY**

Students are sent to the clinic if they are injured or appear ill. An attempt will be made to understand the student's complaint. This may include asking the student some questions about how he/she feels, taking a temperature, making observations, talking to the teacher, and contacting the school nurse. If a student has a temperature of 100° F. or higher, the parent/guardian will be called and the student will be sent home. Temperature is not the only symptom that influences the decision to send the student home; general appearance and functioning are important factors. After a period of observation a decision will be made to do one of the following: 1.) Call the parent/guardian; 2.) Allow the student to rest in the health office for a brief period. The student is to be fever free without fever reducing medication before returning to school. Parents/guardians will also be notified of injuries, which appear to require medical attention.



## **AUTOMATED EXTERNAL DEFIBRILLATOR, AED**

AEDs (Automated External Defibrillators) are located in the Performing Arts Area, The Main Gym, and in the Washington clinic in case of emergency. Washington has a team of staff trained in CPR and AED.

## **PHYSICAL EDUCATION**

Students may be excused from physical education classes for medical reasons only on the request of a doctor. A special form is available in the Health Clinic and must be returned to the school.

## **MENTAL HEALTH SERVICES**

Parents/guardians who want or feel their student is in need of mental health services should contact their student's counselor. Washington High School also has a Licensed Clinical Therapist (LMHC-t) from Tanager Place, Larry Johnson, who provides mental health therapy to students. Parents/guardians will need to complete health insurance information and a consent to treatment prior to their student meeting with the therapist. Parents/guardians who have concerns about possible drug use by their student should contact their student's counselor, Larry, or a school administrator.



Mr. Johnson



## COUNSELING

School counseling programs are essential for students to achieve optimal personal growth, acquire positive social skills and values, set appropriate career goals, and realize the full academic potential to become productive, contributing members of the world community. Additional counseling information can be found online at [bit.ly/CWRCounseling](http://bit.ly/CWRCounseling) and by following the counseling office on Twitter @CWRCounseling.

To make an appointment with your counselor, please call 319-558-2142 or email counseling secretary Kim Weiland at [kweiland@crschools.us](mailto:kweiland@crschools.us).

## COUNSELING STAFF

- Last Names A-D: Shawna Ripple, [sripple@crschools.us](mailto:sripple@crschools.us)
- Last Names E-K: Jennifer Byers, [jbyers@crschools.us](mailto:jbyers@crschools.us)
- Last Names L-R: ShaNell Young, [shyoung@crschools.us](mailto:shyoung@crschools.us)
- Last Names S-Z: Heather Waters, [hwaters@crschools.us](mailto:hwaters@crschools.us)



Ms. Ripple



Ms. Byers



Mrs. Young



Ms. Waters

## COLLEGE AND CAREER READINESS

In addition to our 4 counselors, Washington has been blessed with several resources to help students determine their long-term goals. Daily, Ms. Mangrich will help any students with their 4-year plan for all students. And, we offer the Trio program which will help with college placement. Stop by counseling for help with college and career readiness.



Ms. Mangrich

## SUPPORT STAFF

Students experiencing attendance, behavior, or academic setbacks will be discussed by our support staff and additional strategies will be used to help students get back on track. The team consists of:

- Facilitator: Gina Pins
- General Engagement Specialists: Amy Rouse, Morgan Troendle, and Davondrian Wright Attendance Specialist: Maurice (Moe) Blue
- Behavior Specialist: Alicia Haan
- Academic Specialist: Jolene Buchheit
- Community Outreach: Chris Wright

The team also includes our administrators; counselors; the school nurse, School Resource Officer (SRO) Officer Watts, and our therapist, Larry Johnson. Depending on the assessed needs of the student, the support staff will assign a range of interventions to provide additional support to struggling students. The person or people assigned to a particular student will continue to carefully monitor their progress on a weekly basis.

## MENTORS IN VIOLENCE PREVENTION (MVP)

Mentors in Violence Prevention program is designed to be a student-led program where students use a discussion-based format to ensure that Washington is an inclusive environment. The program uses scenarios to examine all potential outcomes. Interested MVP mentors should contact Gina Pins to apply to become mentors.

## IJAG (JOBS FOR AMERICA'S GRADUATES)

The mission of iJAG is to provide an individualized and comprehensive approach to graduating from high school and transitioning to postsecondary options or a career. This occurs both in and out of the classroom. The program provides community mentors, frequent exposure to job and college fairs, job shadows, speakers, and Resume building skills (to mention a few), in order to assist students with developing their post-secondary goals. Alyssa Edler and Amanda Nichols are the teachers.





### PTA Officers 2022- 2023

<b>President</b> Julia Wittnebel	<b>Vice President</b> Clay Melton	<b>Secretary</b> Mollie Schlue	<b>Treasurer</b> Kelley Cole
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### Washington Athletics Club (WAC)

The Washington Athletic Club has provided uninterrupted support for Warrior athletics since the school opened in 1957. The WAC contributes approximately \$60,000 each year to fund all 22 athletic programs at WHS. Many volunteers work to raise those funds. The Athletic Club is invaluable to Wash sports programs!

### WAC Officers 2022 - 2023

<b>President</b> Nichole McGuire	<b>Vice President</b> Meghann Pasker	<b>Secretary</b> Stephanie Helle	<b>Treasurer</b> Andrea Norris
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## PARENT/GUARDIAN SUPPORT OPPORTUNITIES

### PTA - Washington's Academic Support Group

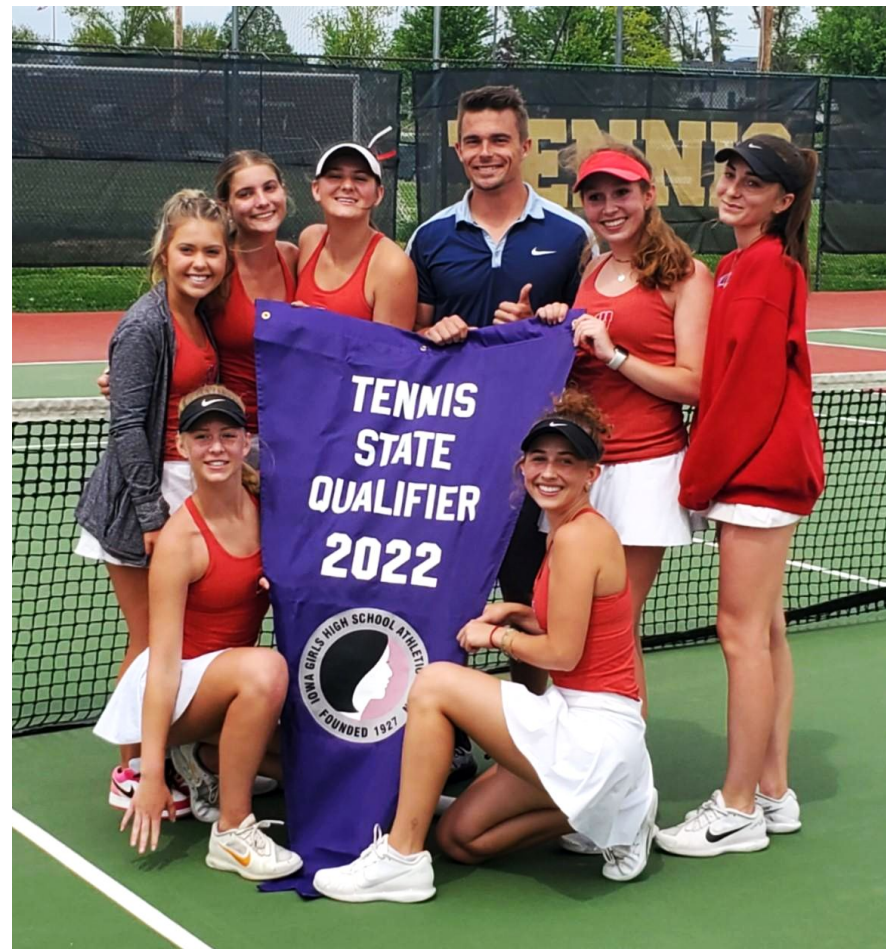
PTA invites all parents, guardians, and teachers to become involved at Washington. All are encouraged to attend PTA meetings. The daytime meetings are held at 9:00 am on the second Tuesday of each month.

Attending these meetings is the best way to stay informed about the school's topics and events. Mr. Ballard is always present, and open to discussion, concerns, and suggestions.

The Warrior ONE\*FUND fund-raising program and your membership helps PTA provide the following academic support to Washington:

- Academic Letters and Numerals
- Iowa Assessment Awards
- Departmental Senior Awards
- ADAstra (National Honor Society) support
- Welcoming foreign exchange students
- Teacher Conference scheduling and meals
- Open House
- Freshman Orientation
- Art Showcase
- Post Prom party
- Grounds beautification
- Special academic needs

Please be a part of Washington's Academic Support Group by joining PTA, attending meetings, and contributing to the Blue Chip Investments Program. Your donations are tax-deductible, and many employers will match your Blue Chip gift. Together we can encourage academic achievement for all our Washington students. Contact the main office for more information regarding PTA and/or our contribution programs.



## Patrons Of The Performing Arts (PPA)

Patrons of the Performing Arts (PPA) Patrons of the Performing Arts is a parental support group for band, choral groups, drama, orchestra, speech, and dance. Founded in 1982, PPA donated nearly \$90,000 last year to support the WHS fine arts program. Goals of PPA are to promote participation, raise funds, and provide volunteers to support student performers, administrators, and directors.

### PPA Officers 2022 - 2023

<b>President</b>	<b>VP &amp; Membership</b>	<b>Secretary</b>	<b>Treasurer</b>
Steve Ginsberg	Danielle Nieland	Martha Sears	Maureen Bennett



Warriorette Squad Members

## KEEPING UP WITH THE LATEST INFORMATION

Navigate our Website: [washington.crschools.us](http://washington.crschools.us) Here are a few tips to help you navigate the WHS website:

- Click on “Calendar” to see a complete school event schedule. Then click again on “Calendar” in the upper right corner to navigate between weeks and months.
- Click on “Quicklinks” to find Infinite campus, breakfast and lunch menus, canvas, classlink and more
- Click on “Announcements” at the top right of the page for the most recent daily video announcements and “Our School” to navigate daily schedules, A/B calendar, and attendance information
- Click “Academics” for academic programs, counseling, grad requirements, transcripts, scholarship information and college entrance exam dates.
- For notification of schedule changes click on “Calendar” on the Home Page. Then click on “activity calendar” and then on “notify me.” You will automatically receive email updates on schedule changes for the events that interest you.

We advise parents/guardians to utilize Canvas to find out their students’ assignments and due dates and Infinite Campus to know your student’s current grade.

Facebook: @WashingtonCRSCD

Twitter: @CRWashingtonHS and @CRWarrior Activities

## PARENT / TEACHER CONFERENCES 2022

October 13th, October 17th and October 20th - 3:30-7:30 PM





Culinary Arts Students

## STUDENT CHROMEBOOKS

Parents/guardians and students communicate questions and or issues about their chromebook through their teachers or directly to Mr. McWherter, emailing is preferred to [cmcwherter@crschools.us](mailto:cmcwherter@crschools.us).

No student should be without a chromebook if issues are reported. Students are responsible for maintaining a 100% working Chromebook.

Lost or damaged Chromebook chargers/cases/repair fees are completed through Mr. McWherter.

Internet HotSpots are provided at the High School level through Sprint on a first come first serve approach, as supplies are limited. Washington Counselors, working with Mr. McWherter, will work with student guardians to determine need, sign ups, and distribution (1 per household).

## TECHNOLOGY

### Canvas

Canvas is a tool for parents/guardians and students to increase access to classroom information and communicate with teachers and offers an integrated calendar that will allow you to see assignments and events for multiple courses all in one place. Canvas also has a unique notification system that allows each user to register preferred contact methods including email(s), Facebook, Twitter and others. For more information on accessing the system, visit [www.crschools.us](http://www.crschools.us) and click on students and families!

### Google Classroom

Google Classroom is another tool many teachers may use to provide digital materials, assignments, or assessments to students. Students are also able to create and turn in work on Google Classroom. Students may receive teacher feedback on their work through Google Classroom as well. Each Google Classroom is linked to a Google Calendar to help remind students of deadlines and upcoming events. It is also linked to student emails in order to notify students of teacher postings. If parents/guardians would like a weekly update from their student's Google Classroom(s), contact the teacher(s) to be added to the parent/guardian list.

Follow us on Facebook @WashingtonCRSCD  
and on Twitter @crwashwarriors and @CRWarrior Activities



Bleu, WHS Service Dog

## ACADEMIC PLANNING

Each year students receive a booklet entitled “Academic Planning Guide.” That guide is given to students at the time that they are planning their schedules for the following year. It includes a great deal of information about our course choices, college entrance requirements, and academic recommendations to students. That information is not repeated in this handbook but can be requested at any time from our Counseling Office.

Here is a summary:

- English Language Arts: 4 years (8 credits)
- Mathematics: 3 years (6 credits)
- Physical Education: 4 years (4 credits)
- Science: 3 years (6 credits)
- Social Studies: 3 years (6 credits)
- Electives: 4 years (10 credits)

## GRADING POLICY

We give grades with the following numerical values in all course except Advanced Placement, Concurrent Enrollment, Project Lead the Way (PLTW), and Kirkwood Academy classes:

A+	4.33	B+	3.33	C+	2.33	D+	1.33
A	4.33	B	3.00	C	2.00	D	1.00
A-	3.67	B-	2.67	C-	1.67	D-	0.67
				F	0.00		

A variety of opportunities are offered at Washington to students who wish to pursue college-level work. Some, like Advanced Placement (AP) courses, require an examination with a passing score of 3 or above to receive college/university credit. Other opportunities don't require an AP-like exam, instead, successful completion and/or an end-of-course exam result in receiving community college credit.

Due to the rigorous nature of these courses, the following grading scale is used for these courses only:

A	5.00	B	4.00	C	3.00	D	2.00
A-	4.67	B-	3.67	C-	2.67	D-	1.67
B+	4.33	C+	3.33	D+	2.33	F	0.00

## SECOND GRADE OPTION

If a student repeats a course, the new grade will be recorded as the grade for the course and will be included in the computation of grade point average. The transcript will retain the course number and title from the first effort, but we will change the earliest grade to N.

## SATISFACTORY/UNSATISFACTORY (PASS/FAIL) OPTION

A student may choose one elective course per year to be graded on a satisfactory/unsatisfactory basis. The criteria applied to all courses taken as satisfactory/unsatisfactory is as follows:

- Written parent/guardian approval is required.
- Satisfactory/Unsatisfactory requests must be made within 20 school days of the start of the semester.
- Students must complete all course expectations as if they were receiving a grade.
- Students may not take any course required to meet content area graduation requirements as satisfactory/unsatisfactory. (Exception: PE courses)
- Courses taken as satisfactory/unsatisfactory will not be computed for Academic Honors.
- Advanced Placement (AP) courses may not be taken as satisfactory/unsatisfactory.
- Driver Education may be taken as satisfactory/unsatisfactory without it counting towards a student's one satisfactory/unsatisfactory course.
- Courses that are taken as satisfactory/unsatisfactory will not be used to compute grade point and/or class rank.
- Students must visit their School Counselor for the satisfactory/unsatisfactory request form.

## SPECIAL PROCEDURE FOR CO-CURRICULAR-RELATED COURSE GRADES

Students with cumulative grade point averages above 4.0 may choose to take co-curricular related courses as S/U. Examples include all music, student senate, newspaper, debate, and yearbook courses. This use is intended to prevent an A (or even an A+) in a co-curricular-related course from lowering a student's cumulative GPA. This use of the S/U option will not be counted towards the S/U limit of one course per year.

## POST-SECONDARY ENROLLMENT OPTIONS

Students in grades 9-12 who have exhausted the courses available in the District program of studies may take courses offered during the regular school year by the community colleges, private colleges, or state universities. Courses that are successfully completed may apply toward graduation requirements, and the District may pay up to \$250 of the cost of tuition per course. Students interested in participating in this program should contact their school counselor.

## MINIMUM LOAD REQUIREMENTS AT WASHINGTON

- All freshmen and sophomores are required to enroll in seven classes each semester, including 1 semester of PE.
- Juniors are required to enroll in at least five classes each semester, including 1 semester of PE.
- All seniors are required to enroll in four classes each semester, including 1 semester of PE.

## COURSE DROP PROCEDURES

- All course drops are handled by the student's counselor and must be approved by the student's parent/guardian.
  - If the drop occurs between **days 1-10 of the semester**, there is no record of the course on the student's transcript.
  - If the drop occurs between **days 11-45 of the semester**, there is a "W" for withdrawn on the student's transcript. A grade of "W" carries no credit and is not figured into the GPA.
  - If the drop occurs **day 46 and beyond** the student receives a "W" if they are passing the course at the time of the drop or an "F" if they are failing the course at the time of the drop. Students may drop a course up until the week of final exams.
- The student must attend this class until the Course Drop Request Form is returned to and completed by the counselor.
- For drops in the first 10 days of the semester, every effort will be made to add an elective class in place of the dropped course. If this isn't possible, the student will be reassigned to study hall or an open hour if they are a senior.

## ACADEMIC HONESTY POLICY

- Unless a teacher has made it clear that an assignment, project, or test is to be done as a group or in pairs, it is dishonest to allow another student to copy your work or to give someone the answers. This is commonly known as cheating.
- If a teacher forbids the use of any source whether written or electronic, it is dishonest to use that source. This would include translation programs and calculators. This is cheating.
- For written assignments, it is dishonest to submit a paper that has already been turned in for another class unless the teacher has given his or her permission. This is cheating.
- When writing a paper, it is dishonest to use any written, spoken, or electronic source without giving credit to the authors. This would include paying for or downloading papers from the Internet. This is commonly known as plagiarism. Out of school student to student consultation or assistance from parents/guardians and/or tutors may be exempted from these considerations. Some accommodations or exceptions may be made for those students having an Individualized Educational Plan (IEP).

## CONSEQUENCES FOR ACADEMIC DISHONESTY

There will be appropriate consequences applied for infractions of these rules. The sanctions may include any or all of the following: a lowered grade for the individual assignment or for the course itself, parent/guardian notification, and/or an office referral. Individual staff members or departments may choose additional consequences that correspond with the magnitude of the specific offense. This can potentially affect eligibility for academic organizations (eg. ADA STRA, Academic Decathlon, Student Senate). Kirkwood concurrent classes may have additional consequences that could impact a student's college academic record.

## ACADEMIC AWARDS

### Presented at a School Assembly

- **Academic Numeral:** Earn a minimum 3.0 GPA both semesters of grade 9.
- **Academic Letter:** Earn a minimum 3.0 GPA for any two consecutive semesters during grades 10, 11, and 12.
- **The Academic Certificate:** As in athletics where students may earn only one varsity letter, Academic Letter winners receive only one letter. Students who earn at least a 3.0 GPA for four or six consecutive semesters receive a special certificate.

### Presented on Senior Recognition Night

- **Outstanding Math Scholar:** Complete four years of math.
- **Outstanding Science Scholar:** Complete four years of science.
- **Outstanding World Language Scholar:** Complete four years of a single world language.
- **Outstanding AP Social Sciences Scholar:** Complete four years of AP Social Studies.
- **Warrior Credit Club:** Earn 54 semester credit hours over the course of four years of high school.
- **Advanced Placement (AP) Awards (Determined by The College Board)**
  - **AP Scholar:** Scores of 3 or higher on three or more AP exams.
  - **AP Scholar with Honor:** Average score of at least 3.25 on all AP exams taken and scores of 3 or higher on four or more exams.
  - **AP Scholar with Distinction:** Average score of at least 3.5 on all AP exams taken and scores of 3 or higher on five or more exams.
- **Four Years of AP Testing Award:** Take at least one AP exam each of four years of high school.
- **Academic Honors Program:** Earn a minimum of 42 total credits, 30 of which are from core subjects (language arts, math, science, social studies, and world language), and maintain a minimum 3.0 GPA in core subject classes.
- **Academic Honors Program With Distinction:** Earn a minimum of 48 total credits, 34 of which are from core subjects, complete four years of math, science, and language arts, three years of social studies, and two years of world language, and maintain a minimum 3.33 GPA in core subject classes.
- **Valedictorian Scholar Award:** Cumulative GPA of 4.0 or above.
- **Salutatorian Scholar Award:** Cumulative GPA between 3.95 and 3.99.
- **President's Award For Academic Excellence:** Sponsored by the President of the United States, presented to seniors with cumulative GPA at or above 3.5 and scores on national standardized tests at or above the 85th percentile.
- **National Merit Commended, Semi-Finalist, and Finalist Awards:** Based on PSAT scores and given by the National Merit Scholarship Corporation. To enter this competition, students must take the PSAT in the fall of their junior year.

## 2022 – 2023 STANDARDIZED TEST TAKING OPPORTUNITIES

Juniors and seniors are encouraged to take the ACT and/or SAT in preparation for applying to college. The ACT is typically offered at Washington during the spring semester to all juniors free of charge. All other test registrations must be completed by the student using each testing organization's website. Registration deadlines are listed below, but be sure to verify the dates using the website listed as they are subject to change. Fee waivers are available in the counseling office for students who qualify for free or reduced-price lunch.

### ACT Test Dates & Registration Deadlines

[www.actstudent.org](http://www.actstudent.org) ACT without writing - \$63.00 ACT with writing - \$88.00

ACT Test Date	Regular Registration Deadline	Late Registration Deadline (Late Fee Applies)	Photo Upload & Standby Registration Deadline (Standby Fee Applies)
September 10, 2022	August 5	August 19	September 2
October 22, 2022	September 16	September 30	October 14
December 10, 2022	November 4	November 11	December 2
February 11, 2023	January 6	January 20	February 3
April 15, 2023	March 10	March 24	April 7
June 10, 2023	May 5	May 19	June 2
July 15, 2023	June 16	June 23	July 7

### SAT Test Dates & Registration Deadlines

[satsuite.collegeboard.org](http://satsuite.collegeboard.org) SAT test - \$60

SAT Test Date	Registration Deadline	Deadline for Changes, Regular Cancellation, and Late Registration
October 1, 2022	September 2	September 20
November 5, 2022	October 7	October 25
December 3, 2022	November 3	November 22
March 11, 2023	February 10	February 28
May 6, 2023	April 7	April 25
June 3, 2023	May 4	May 23

### Use of Calculators

Although no question on either test will require a calculator, on the basis of what has been learned about calculator use from field trials, the College Board now recommends that students bring a calculator with them when they take the new PSAT/NMSQT and SAT1. Students will have the option of using virtually any type of scientific or graphing calculator, but may not use calculators with paper tape or printers, calculators with typewriter-style keyboards, hand-held mini-computers, pocket organizers, or lap-type computers.

## Iowa Assessments

The Iowa Assessments take place in April. The Iowa Assessments measure what we believe should be our top priority at WHS: basic skill development. Students who significantly improve their Iowa Assessments scores this year and/or score in the top ten percent in the nation may receive a Washington High School t-shirt. Top scores in all classes will receive plaques. Many certificates are also awarded. Last year several hundred Wash students received these awards.

### Advanced Placement Exams

AP exams are administered in May. We encourage students who are enrolled in Washington AP courses to take the AP exams. Exam registration will begin in October. Students qualifying for free or reduced price lunch have their AP exam fees waived. \*Fee waivers are possible for ACT, SAT, PSAT, and AP Tests. Please contact your counselor.

\*Please note that the AP Ghosh Scholarship is no longer available to our AP students.

### PSAT/National Merit Scholarship Qualifying Test

The PSAT/NMSQT takes place in early October. The test is offered only once each year, and only juniors are eligible for National Merit competition. Sophomores may take the test for practice if they wish with all costs paid by the CRCSD. Specifically, the Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test is intended to give juniors:

- A comparison with other students across the United States in verbal and mathematical reasoning.
- A "trial run" for the SAT and to see what college entrance tests are like.
- An opportunity to enter scholarship competition administered by the National Merit Corporation.
- A chance to participate in the Student Search program which provides new information regarding colleges and financial aid.

Students planning to apply for corporation scholarships such as Collins, Quaker Oats, Kodak, etc., should definitely register for this test. A \$20.00 registration fee must be paid to the secretary in the Counseling Office prior to the deadline announced by Counseling. Upon payment for registration, students will receive a bulletin which includes a practice test, complete with answer key, scoring instructions, and other information about content and uses of the test. In December, students will receive a report of Student Answers displaying the correct answers and the student's responses as well as scores. Test booklets will be returned at the same time for students to review the original questions. Students may wish to make use of the computer program designed to give practice in vocabulary skills. Disks in the IMC may be checked out for use in the IMC Computer Lab.

**We also provide multiple opportunities for the Measurement for Academic Progress exams, also called MAP.** Map is offered twice a school year and serves as a benchmark to inform teacher and student learning.

## SENIOR PARENT/GUARDIAN NOTES

### Cap, Gown, and Announcement Orders

Information about cap, gowns, and announcement ordering procedures will be given to seniors at a class meeting held in October.

### Post-High School Plans

Senior parents and guardians are reminded that they may schedule an appointment with their student's counselor or Ms. Mangrich to discuss post-high school plans. We realize that this process is at different stages with each family. If you are interested, please schedule a conference at your convenience, 558-2142.

### Senior Prom

Prom is typically held on a Saturday in late-April or early-May. Seniors in good standing may purchase prom tickets for themselves and 1 guest. Guests who are not current Washington students will need to register a week prior to the dance. Post-prom is hosted by PTA and is free for seniors and 1 guest. Additional information regarding prom will be available after spring break.



## STUDENT FUNDRAISING

**Organizations that intend to fundraise, must go through the activities office for approval.**

Funds raised by performing arts students for trips/tours can be applied to pay ensemble fees upon request, BUT only in the school year when the funds were raised. Monies raised by a student may be accumulated during the student's years at Washington to be applied to a tour, but unused funds will revert to Washington High School upon graduation. Exception to unused funds: funds may be transferred to a sibling's account upon request.

## INFORMATION ABOUT REQUIRED FEES

### Consumable Materials Fee

There is a district-wide High School Consumable Materials Fee of \$96.00 per student. The \$96.00 covers all fees except:

- Music Instrument Rental fees
- Music Uniform fees, which vary greatly from ensemble to ensemble
- Travel expenses including airplane, rental car, charter coach, hotel, and meal costs for extended trips or tours
- Special materials for personal projects
- Although PE locker combination locks may be used at no cost, there is a \$2.75 charge for lost locks

The Board of Education approved \$96.00 fee must be paid by all students. However, if your student is eligible and has registered for free or reduced priced lunches, the Consumable Materials fee is \$59.00. This year, the Consumable Materials Fee must be paid separately from Optional Fees. This process is carefully explained in the annual "back to school" mailing. Required fees can be paid by check payable to Washington High School or online in the Parent Portal of Infinite Campus.

## INFORMATION ABOUT OPTIONAL FEES

### Activity Pass

The \$60 Student Activity pass admits the student into all sports events at Washington High School at no charge except for state sponsored tournament games. The student is also admitted free into Washington games at Kingston Stadium. Students eligible for free or reduced price meals may buy an activity pass for \$20. In addition, students with an activity pass receive discounts to certain performing arts events and free admission to others. Do not purchase an activity pass if you are purchasing a Family Pass from Washington Athletics (WAC).





Warrior Dance Team

### MUSIC UNIFORM & TRAVEL FEES\*

\$30 Concert Chorale	\$40 Orchestra
\$30 Concert Choir	\$100 Band
\$50 Madrigal Singers	\$30 Color Guard
\$500 Momentum Members	\$30 Percussion
\$400 Celebration Members	\$75 School-Owned Instrument (12 months)
\$150 Slice of Jazz	\$30 Second Instrument
\$250 Dance Team	\$30 Second Instrument (3 months)

If your student is in a performing arts group and needs assistance paying the fee please ask your student's instructor to submit their fee for payment to the CRCSF SAFE fund.

**For all school fees questions contact: Ronda Harriott Bookkeeping Office 319-558-2049**

### THE MONUMENT – WASHINGTON'S YEARBOOK

2022-2023 yearbooks are available via [yearbookforever.com](http://yearbookforever.com) Enter school: Washington, select state: Iowa, and then select city: Cedar Rapids to enter the store. Yearbooks are available starting at \$60.00, but the price will be raised to \$65.00 after the first week of school. Prices are increased by \$5 in October (\$70), December (\$75), March (\$80) and June (\$85).

**Senior photo Criteria:** Photos **must** be submitted to the yearbook staff gmail address ([monumentstaff@gmail.com](mailto:monumentstaff@gmail.com)). Please make sure the photo is a vertical headshot so there is no need to crop. Please do not include props or hats/sunglasses, and please put the senior's name in the subject line.

Please contact Alison Leytem ([AlLeytem@crschools.us](mailto:AlLeytem@crschools.us)) or our student staff editors ([monumentstaff@gmail.com](mailto:monumentstaff@gmail.com)) with any yearbook related questions.

### ADMISSION PRICES - ATHLETICS (NON-TOURNAMENT)

#### Football

Adults	\$7.00
High School-Middle School-Elementary Students	\$5.00
Senior Citizens	\$5.00
6 scan pass	\$32.00
12 scan pass	\$60.00
Non-Varsity Single Game Football at Kingston Stadium	\$5.00

#### Basketball, Wrestling, Swimming, Volleyball, Track And Field, Baseball, Softball, And Soccer

All Spectators	\$5.00
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### ADMISSION PRICES – PERFORMING ARTS

	Programs & Concerts	Plays & Variety Shows	Musicals
Adults	\$5.00	\$6.00	\$10.00
Students (9-12 w/o Activity Ticket)	\$4.00	\$4.00	\$7.00
Students (9-12 with Activity Ticket)	Free	Free	\$5.00
Pre-School (occupying seats)	Free	\$3.00	\$3.00
Senior Citizens (62 years or older)	\$4.00	\$4.00	\$7.00



Washington Bowling Team

## OUR GOAL: A SAFE, DRUG AND WEAPON FREE CAMPUS

Spencer Watts is our School Resource Officer (SRO) at Washington High School. Officer Watts's law enforcement career began 2007 where he was a DNR officer for the state of Iowa. In 2010 he joined the Cedar Rapids police department.

The top priority for Officer Watts is building relationships with Washington students, families, and staff. Other priorities include preventing intruders from coming on campus, investigating any possible criminal behavior by Wash students or against Wash students, keeping illegal drugs and alcohol off our campus, and providing the school administration with information the Police Department has relating to Washington students. Officer Watts always has his squad car with him so he can also respond to traffic violations on and near the campus.



## Single Point of Entry

Washington's goal is to take every possible step to ensure all students' safety and be aligned with safety components of all other district high schools. When doing an evaluation of the school's current state of safety, the highest yield, easiest leverage point, and critical addition for our security was having a single-point of entry to our building during the school day. Therefore, the entryway was remodeled and improved. Going forward, the standard entries/ exits (gym, south lot, north lot, fine arts wing, café, and main entrances) will be open before school begins. After 7:50 a.m., all students, parents/guardians, and guests are to enter the building through the main entrance and check in with attendance or main office staff. The other doors in the building will be locked for the duration of the school day.

## OTHER SECURITY EFFORTS

Washington High School has over 52 video surveillance cameras in operation at all times through the building and campus. Those cameras are immensely helpful in documenting inappropriate behavior on campus. Washington also has an electronic door lock system. Many doors to the building are locked at all times. Others are unlocked only during passing times when students are entering and leaving the building.

While details about the Cedar Rapids Community Schools bullying and harassment policy are explained on page 28, here is a shortened version:

- If you feel that you are being bullied or harassed at school, at school events, or on the way to or from school by anyone (a student, a group of students, a staff member) tell someone. Tell an administrator. Tell Officer Watts. Tell your counselor. Just tell someone in authority of your concern! Don't wait...tell someone immediately.
- You may also complete a written report on forms available in the Counseling Office, Main Office, Clinic, and IMC.
- Some students may feel that if they tell someone, the bullying or harassment will get worse. Don't feel that way. Tell school officials. They will do everything possible to STOP the bullying or harassment!
- Some students may feel that if they report bullying or harassment, there could be retaliation against them by the person or persons they are accusing or their friends. Don't feel that way, either. Tell school officials. They will do everything possible to stop the bullying or harassment and prevent any retaliation!

The entire "Bullying and Harassment of Students" policy for the Cedar Rapids Community Schools (CRCS) is readily available by going to the CRCS home page and clicking on "policies and procedures" on the right side of the home page. Then click on policy 612.1.



# GENERAL INFORMATION

## WARRIOR CAFETERIA

Warrior Cafe Lunch is a 30-minute period. The 3rd block period teacher will indicate the lunch time designated for his/her particular class. Students are encouraged to eat lunch in the cafeteria. Breakfast is available from 7:20 to 7:45 a.m. Some students at Wash are eligible for free or reduced price lunches and breakfasts. Check with the bookkeeper if you think you may be eligible. The completely re-designed and remodeled WARRIOR CAFE opened in August, 2014. As students enter the serving area, they are able to choose from five serving lines. Each line offers a different type of food. After choosing their food and beverages, they leave the serving area through several check-out lines. Students really like the new ambiance in the WARRIOR CAFE!

- Students must have cash or a sufficient account balance to make a purchase.
- Students are not allowed to charge meals or ala carte items if they have insufficient funds.
- Students will be notified of their balance verbally at the cash register.

## BUS TRANSPORTATION

Students living three miles or more from Wash are entitled to free bus transportation. For information call 558-2161 or 558-2318. Many students who live within the 3 mile limit ride the city buses for free with a student ID.



Frankfurter Fest

## VISITORS

All visitors must check in at the main office. Visitor passes may be issued if the visitor is sponsored by a Wash student, but visitors are discouraged during the first or last week of a semester and on the day before or the day after a school holiday. Visitor passes will not be issued to students from other metro-area schools at any time. Visitors must be a high school age, be enrolled in schools outside the metro-area, and the visit must be approved by an administrator at least 24 hours in advance.

The following Cedar Rapids Community School District regulation 1002.2 applies to Washington High School:

- Individuals and representatives of non-school organizations and programs may not meet with students(s) on school property during the school day (7:00 a.m. to 3:30 p.m.) without permission from the student(s), parent(s)/guardian(s), the school principal, and the appropriate executive director.
- Officers and representatives of authorized school organizations (PTA, booster groups, etc.) may conduct activities, such as the sale of merchandise, on school property during the school day with the approval of the school administration.
- In middle and high schools, approved post-secondary educational program representatives may meet during the school day with students who sign up in advance with school officials. With the approval of the school administration, representatives of U.S. military branches of service may meet with and provide information to students. These meetings must be held in a designated area.
- In middle and high schools, business representatives and other organizations who wish to contact students for appropriate purposes may obtain directory type information.

## ID CARDS

Students must have a valid Washington High identification card, which is to be carried at all times and made available upon request to staff members. The ID card is necessary for checking out materials from the IMC and for purchasing lunch. It is also an activity ticket that admits the student into all co-curricular events at Washington High School (except for state sponsored tournament events) when the \$60 activity punch is purchased. It also admits students to Washington games at Kingston Stadium. Students will be charged for an ID replacement. Students must have their ID card to enter Kingston Stadium.

## SUMMER SCHOOL

Students who need to make-up courses after course failures may do so during summer school. Summer courses last from one to six weeks and begin immediately following the close of the second semester.

## QUALIFICATIONS FOR STUDENT SENATE AND CLASS OFFICER POSITIONS

Students who wish to seek and hold Student Senate and class offices must meet the following requirements:

- Cumulative GPA of 2.50 or above.
- No disciplinary suspensions or good conduct infractions in last year (from date of election).
- No more than three detentions in previous school year.
- Letters of recommendation from five teachers (at least three from current or immediate past term teachers and no more than two from a single department).
- No court convictions (other than minor traffic violations).
- Thirty student signatures.
- If qualified to run and elected, failure in any of the above areas will lead to removal. If the president is disqualified, the vice president becomes president. If one of the other officers is disqualified, the remaining officers will appoint a replacement with the approval of the principal.
- In the event a student admits to, is found guilty, or there is a preponderance of evidence of using alcohol, tobacco, or using drugs illegally, or admits to or is found guilty of a crime (except minor traffic violations) while in office, the student shall be immediately removed from office. See previous item for succession procedure.

## WORK PERMITS

Permits for working are issued to students ages 14 and 15 by the Iowa Workforce Development office (Lindale Mall) or our main office.

## ATHLETIC PHYSICALS

Medical Exam Form for Athletes Every year each student athlete must present a certificate, signed by a physician and by the responsible adult, stating that the student has been examined and may safely engage in athletic competition. Physicals dated within the last 13 months are acceptable. A concussion sheet signed by both athlete and parent/guardian is also required.

## GOOD CONDUCT RULE FOR ALL CO-CURRICULAR ACTIVITIES

The Good Conduct Rule is explained in detail in a policy statement that was included in your regular fall mailing from Washington High School. Eligibility is also detailed in that document.

## STUDENT ELIGIBILITY FOR CO-CURRICULAR ACTIVITIES

The following are general eligibility rules for athletics, fine arts, and other co-curricular activities.

- All contestants must be under twenty years of age.
- All contestants shall be regular students of the school in good standing; they shall have made **passing grades in 4 credit hours** the **preceding term** for which they are enrolled, and shall be making passing grades in 4 credit hours the current term. At the time of eligibility, they must be making progress towards graduation. **Students shall pass all classes at the end of each term in the past 12 months to be eligible.**
- No student shall take part in contests for more than eight semesters in high school.

## ATTENDANCE ON DAYS OF ACTIVITIES

Student participants are expected to attend classes on the day of a scheduled activity. Those not attending classes on the day of an event will usually be ineligible to participate in the activity. Any absentee exceptions must have the advanced approval of both the coach or the director and the Activities Director. Very few exceptions will be considered, but these could include court summonses, funerals, and medical appointments.

## PROSPECTIVE NCAA DIVISION I & II AND NAIA STUDENT-ATHLETES

An NCAA rule affects all NCAA Division I and II freshman student athletes and requires them to register with the NCAA Initial-Eligibility Clearinghouse. Prospective NAIA athletes must follow similar procedures with the NAIA Clearinghouse. Contact your high school counselor or the Activities Director if you have questions. There are many additional factors to consider. Get all the facts!



## **PARTICIPATION ON NON-SCHOOL ATHLETIC TEAMS**

A student who participates in a sport sponsored by the District may participate on a non-school team with permission of the Activities Director. Outside participation shall not conflict with the school sponsored athletic activity without prior approval by the Activities Director. It is the responsibility of the student athlete to inform school personnel of a conflict. A student who participates in a sport sponsored by an organization other than the District without obtaining permission shall be ineligible to participate on a school-sponsored team in that sport for one third of the season. A second offense shall be ineligible for one-half the season, while a third or more offense shall be ineligible for twelve (12) calendar months.

## **IMC (LIBRARY)**

The Washington Library is open from 7:30 a.m. until 3:30 p.m. Materials include a large selection of books, magazines, DVDs, and other non-print items. Students and staff use their district id number to check out materials. Library materials are checked out for 3 weeks and can be renewed if not on hold for another patron. If items are lost, a replacement cost is requested. The library is a pass only room. Students need to have a pass to stay in the library for the period or have no class scheduled for that period. Items can be checked out of the library during passing time without a pass. All students and staff are welcome to use the library and its resources.

## **RESEARCHING ONLINE**

Students have access at home and at school to verified online databases. These are full text articles about current issues as well as science, consumer, health, literary analysis, and education topics. They also include photos and reviews. All these databases can be accessed through Classlink on the student Chromebook within the GWAEA app. There is no need for a username and password.

**For questions, contact: Washington IMC media specialist Mrs. Renate Bernstein**



## **TEACHER LEADERSHIP**

### **High Reliability Schools (HRS) Team**

Jen Byers(CO), Zachary Ficken(SS), Jen Fishwild (SS), Amanda Hargis (ELA), Mark Hilton (ELA), Danielle Maus (Math) Traci Mooney-Shaffer (WL), Stephanie Neff (FCS), Jason Nell (Sci), Kayla Nelson (SpEd) Tiphany Phan (ELA), Frank Scherrman (SS), Elizabeth Schmelzer (Art), Jeni Sizemore (Sci), Mallory Wills (Sci)

### **Department Chairs**

Erin Ennis (Art), Chris Cruise (Mathematics), Jared Wacker (Music), Frank Scherrman (Social Studies & History), Jackie Niffenegger (World Language), Jason Wood (CTE), Renate Bernstein (IMC), Jason Nell (Science), Carrie Tinkham (Language Arts), Kyle Fitzgerald (Special Education), Jen Byers (CO)



## IMPORTANT ROLES



### Mr. Ian LeMaster, Associate Principal

- Academic monitoring and support of 9th and 11th grade students.
- Primary responsibility for Math, Science and Social Studies Departments.



### Dr. Julie Cain, Associate Principal

- Academic monitoring and support of 10th and 12th grade students.
- Primary responsibility for English, ELL, Special Education, World Language and CTE departments.



### Mr. Grant Schultz, Activities Director

- Academic monitoring and support of student-athletes, students active in performing arts and co-curricular activities.
- Primary responsibility for Athletics/ Activities, Physical Education, Driver's Ed, Visual Arts and Performing Arts Departments.

## ASSISTANCE DIRECTORY

### ***Activities Office***

**319-558-2226**

Activity requests  
Master calendar

### ***Attendance Office***

**319-558-2498**

Absences  
Homework assignments (during extended illness)  
Leaving school during the day

### ***Bookkeeping Office***

**319-558-2049**

Payment of fees

### ***Clinic***

**319-558-2459**

Lost & Found  
Medical & health questions

### ***Counseling Office***

**319-558-2142**

Career information  
Change of address  
College information (Applications, financial aid, scholarships, etc.)  
College entrance exams (ACT, SAT, PSAT)  
Course drops & adds  
Enrolling  
Leaving school (transferring, moving, discontinuing school)  
Transcripts

### ***Main Office***

**319-558-2161**

Announcements  
Free or Reduced Price Lunch applications  
ID cards & photos  
Lockers



....TO BE A WARRIOR



## PARENT/STUDENT HANDBOOK & CALENDAR

Editors | Darius Ballard, Julie Cain, Ian LeMaster, Grant Schultz, Amanda Schumacher, Cymone Green, Bre Sells, Jen Byers

Contributors | Faculty, Staff, Parents/Guardians, and Students of Washington High School

Layout & Design | Amanda Schumacher

Photographers | Scott McWherter, Joe Photo / Impact Photo, Jen Byers

Questions regarding this Handbook/Calendar?  
Contact Amanda Schumacher | [ASchumacher@crschools.us](mailto:ASchumacher@crschools.us) | 319-558-3256



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